



## COUNTY OF ERIE

### Erie County Planning Commission

Erie County Courthouse  
140 West Sixth Street - Room 111  
Erie, Pennsylvania 16501  
Phone: (814) 451-6336  
[www.eriecountyplanning.org](http://www.eriecountyplanning.org)

Gerry Dahl  
*Chair*

Jan Cornwell  
*Vice-Chair*

### MEETING NOTICE

A regular meeting of the Erie County Planning Commission will be held at **6:00 PM** on Thursday, March 13, 2014 at **Fort LeBoeuf High School (cafeteria)**, 931 North High Street, Waterford, PA. (See attached map).

#### - AGENDA -

- I. Call to Order / Pledge of Allegiance
- II. Executive Board Nominating Committee Report / Election of 2014 Officers
- III. Hearing of the Public
- IV. Approval of the February 6, 2014 Minutes (attached)
- V. ECDP Monthly Activity Report (attached)
- VI. Old Business
  - A. Re-approval of the December 12, 2013 Minutes
  - B. Re-approval of FY 2014 CDBG rankings / funding recommendations
- VII. New Business
- VIII. Other Business
  - A. Municipal Reports
- IX. Adjournment

**EXECUTIVE BOARD MEMBERS: PLEASE CONTACT OUR OFFICE TO CONFIRM YOUR ATTENDANCE**



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**ERIE COUNTY PLANNING COMMISSION  
MEETING MINUTES**

**March 13, 2014**

A meeting of the Erie County Planning Commission was held at 6:00 PM on Thursday, March 13, 2014 at Fort LeBoeuf High School, 931 North High Street, Waterford, PA.

**Those in attendance were:**

<b>ECPC members:</b>	<b>Representing:</b>
Gerry Dahl	Corry City (Chair, Exec. Board)
Richard Allgeier	Greene Twp (Exec. Board)
Carol Loll	County Council (Exec. Board)
Patricia Pfadt	Venango Twp (Exec. Board)
Charles Casey	Erie City (Exec. Board)
Kenneth Neuburger	McKean Twp (Exec. Board)
Jim Cardman	Fairview Twp (Exec. Board)
Flory Kondzielski	Waterford Twp (Exec. Board)
Darrell Kimmy	Amity Twp
William Taylor	Elk Creek Twp
Robert Stubenbort	Girard Borough
William Kuhn	Platea Borough
Marsha Tomcho	Union Twp
Karen Molitor	Waterford Borough
Peter Nye	Wesleyville Borough
<b>Planning Department Staff:</b>	
John McGranor	
<b>Guests:</b>	
Victoria Wintemute	Elk Creek Twp
Linda Bliley	Greene Twp

Executive Board members present – 8 of 9; quorum attained

## **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Gerry Dahl called the meeting to order and the pledge of allegiance was given.

## **EXECUTIVE BOARD NOMINATING COMMITTEE REPORT / ELECTION OF 2014 OFFICERS**

Jim Cardman submitted the nominating committee's recommendations for appointments to the 2014 Executive Board, and for the appointment of officers of the 2014 Executive Board. Gerry Dahl was recommended for Chair, and Jan Cornwell was recommended for Vice-Chair. See attached copy of the Nominating Committee Report.

Jim Cardman made a motion to accept the nominating committee's recommendations, and Carol Loll seconded the motion. The motion was approved unanimously.

## **HEARING OF THE PUBLIC**

No comments were made by the public or guests who were in attendance at the meeting.

## **APPROVAL OF FEBRUARY 6, 2014 MINUTES**

A motion was made by Charles Casey and seconded by Karen Molitor to approve the minutes. The motion was approved unanimously.

## **ECDP MONTHLY ACTIVITY REPORT**

The ECDP Monthly Activity Report was provided with the meeting notice. John McGranor added the following comments:

Peter J. Smith & Company, the consulting firm for Destination Erie, will be giving a presentation at the ECATO meeting which immediately follows the ECPC meeting. Jack Pfadt has invited all ECPC members to attend. The consultants will use keypad polling to obtain input from those in attendance.

Work on the Erie County Comprehensive Plan – Land Use Plan Map Update is ongoing. ECDP will consult with municipalities as soon as a preliminary/draft of the map update has been completed. Proposed revisions to the map will reflect changes to municipal comprehensive plans, zoning and water/sewer availability that have occurred over the last 10 years. ECDP is working to ensure consistency between the County's updated map, and the plans of municipalities.

Applications for the Erie County Agricultural Land Preservation Program will be accepted this year, from June 1<sup>st</sup> through September 30<sup>th</sup>. Anyone interested in the

program, or in submitting an application is encouraged to contact John McGranor at ECDP for more information. Erie County hopes to preserve 3 or 4 farms this year.

Erie County's Affordable Housing (Act 137) Program received eight applications in 2014. Approximately \$170,000 is available to be awarded. The non-voting committee has reviewed the applications, and forwarded its recommendations to the voting committee for its consideration.

The Erie County Recycling Convenience Center's 2014 HHW & E-Waste collection events have been scheduled with monthly, Saturday collections starting March 15<sup>th</sup>. Pre-registration is required. Additional details and a list of collection dates is available on the Erie County Recycling Program's website, <http://eriecountyrecycling.com/>

The Erie County Greenways Program allocates Act 13 Marcellus Legacy Funds for eligible projects. This year, approximately \$200,000 is available. Applications are currently being reviewed and prioritized. April 1<sup>st</sup> has been set as a tentative award date.

## **OLD BUSINESS**

### RE-APPROVAL OF DECEMBER 12, 2013 MINUTES

Gerry Dahl explained that a quorum of Executive Board members was not obtained at the February 6, 2014 ECPC meeting. Therefore, re-approval of the December 6, 2013 minutes is being requested. Carol Loll made a motion to approve the December 6, 2013 minutes, and Ken Neuburger seconded the motion. The motion was approved unanimously.

### RE-APPROVAL OF FY 2014 CDBG RANKINGS / FUNDING RECOMMENDATIONS

FY 2014 CDBG rankings and funding recommendations were discussed and approved by those in attendance at the February 6, 2014 ECPC meeting. Due to the lack of a quorum at that meeting, a re-approval was requested. Charles Casey made a motion to approve the rankings and funding recommendations, and Jim Cardman seconded the motion. The motion was approved unanimously.

## **NEW BUSINESS**

No items of New Business were discussed.

## **OTHER BUSINESS**

### Municipal Reports

Ken Neuburger noted that Rick Road Bridge project has gone out for bid.

Jim Cardman announced that the Erie County Zoning and Code Enforcement Officials Association will be holding its quarterly meeting at the Summit Township Building on March 20<sup>th</sup>, at 12:00 PM. The Association is working to build attendance. Jim asked ECPC members to encourage their zoning and code enforcement officials to attend the meeting.

Carol Loll briefly discussed County Council's recent approval of four of the five County positions requested by the Erie County Executive. These included Director of Administration, Director of the Department of Health, Director of OCY, and an IT Administrator. Three of these positions were approved, but at a lower salary than requested. Council hopes that the IT position that has been added will result in future cost savings to the County. Consideration of a fifth position, for an Administrative Officer, was tabled, and will be revisited by Council at a future meeting.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned.