



**COUNTY OF ERIE**

**Erie County Planning Commission**

Erie County Courthouse  
140 West Sixth Street - Room 111  
Erie, Pennsylvania 16501  
Phone: (814) 451-6336  
www.eriecountyplanning.org

Gerry Dahl  
*Chair*

Jan Cornwell  
*Vice-Chair*

**ERIE COUNTY PLANNING COMMISSION  
MEETING MINUTES**

**November 14, 2013**

A regular meeting of the Erie County Planning Commission was held at 6:00 PM on Thursday, November 14, 2013 in the Admiral Room at the Raymond M. Blasco, M.D. Memorial Library, 160 East Front St., Erie PA.

**Those in attendance were:**

<b>ECPC members:</b>	<b>Representing:</b>
Jan Cornwell	County (Vice-Chair, Exec. Board)
Charles Casey	Erie City (Exec. Board)
Paul Pangratz	Girard Twp (Exec. Board)
Richard Allgeier	Greene Twp (Exec. Board)
Joe Legnasky	Lake City Boro (Exec. Board)
Patricia Pfadt	Venango Twp (Exec. Board)
Flory Kondzielski	Waterford Twp (Exec. Board)
Ed Kissell	County
Terry Bowersox	Cranesville Boro
Jim Cardman	Fairview Twp
Kenneth Neuburger	McKean Twp
Kurt Lichtenfeld	North East Twp
William Kuhn	Platea Boro
Karen Molitor	Waterford Boro
<b>Planning Department Staff:</b>	
Jake Welsh	
Julia Donahue	
<b>Guests:</b>	
Patrick Molitor	Waterford Boro
Kim Morewood	PA DEP
David Jostenski	PA DEP
Jake Moore	PA DEP
Erin Wells	PA DEP
Don Benczkowski	PA DEP
David Skellie	PA Sea Grant

Executive Board members present – 7 of 9; quorum attained



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**MEETING NOTICE**

A regular meeting of the Erie County Planning Commission will be held at 6:00 PM on Thursday, November 14, 2013 in the Admiral Room at the Raymond M. Blasco, M.D. Memorial Library, 160 East Front St., Erie PA.

NOTE: THE FIRST PUBLIC HEARING OF THE ERIE COUNTY FY 2014 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WILL BE HELD AT 6:00 PM PRIOR TO THE REGULAR MEETING AGENDA (Announcement attached).

**- AGENDA -**

- I. Call to Order / Pledge of Allegiance
- II. Hearing of the Public
- III. Approval of the October 10, 2013 Minutes (attached)
- IV. ECDP Monthly Activity Report (attached)
- V. Old Business
- VI. New Business
  - A. CZM Boundary Expansion Presentation
- VII. Other Business
  - A. Municipal Reports
- VIII. Adjournment

**EXECUTIVE BOARD MEMBERS: PLEASE CONTACT OUR OFFICE TO CONFIRM YOUR ATTENDANCE**

## **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Jan Cornwell called the meeting to order and the pledge of allegiance was given.

## **HEARING OF THE PUBLIC**

None.

## **APPROVAL OF OCTOBER 10, 2013 MINUTES**

A motion was made by Charles Casey and seconded by Joe Legnasky to approve the minutes. The motion was approved unanimously.

## **ECDP MONTHLY ACTIVITY REPORT**

The ECDP Monthly Activity Report was provided with the meeting notice, and Jake asked if there were any specific questions or comments. Jake gave brief updates and there was discussion on a number of areas in the report, including the Destination Erie Plan, Land Use Plan Map update, and Solid Waste Management Plan update, and also Coastal Zone Management, Community Development Block Grant, and Recycling Program activities.

Destination Erie Plan – An RFP was advertised on November 11 for consulting services to complete Phase III of the project.

Erie County Comprehensive Plan – Land Use Map Update – The memo has been sent out to all municipalities informing them of the map update effort and the ECDP review process to identify potential map changes is underway.

Municipal Solid Waste Management Plan update – An RFP is being prepared for advertising in December to solicit proposals from area landfills for disposal/processing capacity for MSW generated within the boundaries of Erie County Pennsylvania.

Coastal Zone Management – PA DEP announced the FFY2013 CZM Program grant awards for the Erie County watershed in late October, and the local CZM advisory committee met November 13 to review and rank the FFY 2014 applications to submit the local rankings to the state for their consideration.

Community Development Block Grant – The first public hearing for the FY 2014 CDBG Program was held immediately prior to the ECPC meeting. Attendance and comments were recorded. The 2014 application and review schedule has been delayed due to Federal budget issues. Application packets have been sent to all eligible municipalities.

Recycling – The southern-tier drop-off recycling sites contract with Waste Management was extended for one year; the Waterford site is being looked at for possible solutions to reduce / eliminate illegal dumping / overflows that have been occurring. The e-waste/HHW collections for 2014 may be changed from the multiple events at the convenience center location to events throughout the county at various locations.

## **OLD BUSINESS**

Ed Kissell gave a brief update on the multi-municipal project being developed to make repairs/improvements to the RELCO emergency pre-emption traffic signal system. The contract details have been finalized between the firm and participating municipalities, and the application for County funds approved by County Council is pending execution.

## **NEW BUSINESS**

Coastal Zone Management Program Boundary Expansion Presentation – PA DEP representatives provided an overview of the possible expansion of the CZM Program grant / project eligibility boundaries. The DEP explained that they have held several meetings to seek input from the areas communities to gauge whether there is support for changing/expanding the current boundaries which define/limit where and how CZM grant funding can be spent. The current geographic boundaries of the grant program limit CZM funding for construction and acquisition activities to occur only within a relatively narrow area along the Lake Erie shoreline. Other eligible activities such as coastal-related education, research, and planning can currently be funded throughout most of the entire Lake Erie watershed in Erie County. The DEP is considering allowing construction and acquisition activities to also be considered eligible for funding throughout the entire watershed. Discussion followed regarding potential projects in Erie County that might be eligible within the expanded boundary.

DEP indicated that there is no set timeline for making a decision on the potential changes, they are still seeking additional input, and are willing to meet with any municipalities that are interested in learning more about the CZM program and boundary expansion.

## **OTHER BUSINESS**

Charles Casey reported that the Norman Way bridge replacement project is completed, and the bridge is now open.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned.