

KATHY DAHLKEMPER  
COUNTY EXECUTIVE

1-800-352-0026

# COUNTY OF ERIE

Bureau of Assessment  
Erie County Court House  
140 West Sixth Street - Room 104  
Erie, Pennsylvania 16501-1097  
814-451-6225

SCOTT A. MAAS, CPE  
DIRECTOR OF ASSESSMENT

FAX: 814-451-6094

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## **Clean and Green Checklist:**

- New enrollment filing period **March 1<sup>st</sup>** thru **June 1<sup>st</sup>** of each year to apply for the following tax year.
- Separate application required for each parcel being enrolled.
- Filing fee: New enrollment \$50.00 application fee + \$18.50 recording fee.  
Re-enrollment \$18.50 recording fee only (filing deadline N/A).  
*\*Separate filing fee for each application submitted.*
- **All owners** signatures required and the application must be **notarized**.
- Ownership must match in all 3 areas:
  - Ownership
  - Signature
  - Notary  
Acknowledgement*\*This includes spelling, middle initials, hyphenated names etc.*
- Corporation must provide Corporate Resolution/Authorization for designated signature.
- Make checks payable to: **County of Erie**
- Return application and fee to:
  - Assessment Office
  - Erie County Courthouse
  - 140 W. 6<sup>th</sup> Street Room 104
  - Erie, PA 16501



**New Enrollment Must Be Filed  
By June 1 each year-filing fee is  
\$50.00 + recording fee \$18.50.**

**Re-enrollment may file at any time-  
Recording fee is \$18.50.**

FOR OFFICIAL USE ONLY		Application For Clean & Green	
MUNICIPALITY _____		ACREAGE _____	
AGRICULTURAL USE _____		FOREST RESERVE _____	
AGRICULTURAL RESERVE _____		DISAPPROVED _____	
APPROVED BY _____		DATE _____	
RECEIVED BY _____		CASH <input type="checkbox"/>	CHECK <input type="checkbox"/> # _____
RECORDING FEE (\$18.50) <input type="checkbox"/>		APPLICATION FEE (\$50.00) <input type="checkbox"/>	
TOTAL \$ _____			
Contiguous Parcels enrolled:			
_____			
_____			

**Please type or print clearly and answer all questions.**

**Property ID:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_  
 (District) (Map) (Block) (Parcel)

**OWNERSHIP (AS IT APPEARS ON THE DEED):**

_____	Owner/ Trustee/ Corporate Officer/ Authorized Agent	_____	Owner/ Trustee/ Corporate Officer/ Authorized Agent
_____	Owner/ Trustee/ Corporate Officer/ Authorized Agent	_____	Owner/ Trustee/ Corporate Officer/ Authorized Agent

**IS THE PROPERTY IN A TRUST?** YES  NO

**IF YES, PLEASE LIST THE NAME OF THE TRUST HERE** \_\_\_\_\_

**Daytime Phone #** \_\_\_\_\_ **Home Phone #** \_\_\_\_\_

- 1.) Is the land currently enrolled under Clean and Green? YES  NO   
 (IF YES, ONLY RECORDING FEE IS DUE)
- 2.) Is the land currently leased for minerals? (Including oil and gas)? YES  NO
- 3.) Is there a cellular communication tower located on this property? YES  NO
- 4.) Are there Tier I alternative energy sources located on this property? (See definition) YES  NO   
*\*Tier I alternative energy source-energy derived from solar photovoltaic energy, wind power, low-impact hydropower geothermal energy, biologically derived methane gas, fuel cells, biomass energy and coal mine methane.*
- 5.) Do you or anyone else conduct Non-Ag commercial activities on this land? YES  NO   
 If so, please describe this activity: \_\_\_\_\_ approximate amount of acreage used? \_\_\_\_\_

- 6.) Is there farmstead land located on this parcel (see definition)? YES  NO   
*\*Farmstead land- any curtilage and land situated under a residence, farm building, or other building which supports a residence, including a residential garage or workshop.*

**7.) Under which category do you qualify for?**

<b>AGRICULTURAL USE</b> <input type="checkbox"/>	<b>FOREST RESERVE</b> <input type="checkbox"/>	<b>AGRICULTURAL RESERVE</b> <input type="checkbox"/>
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*\*Agricultural Use-* Land which is used for the purpose of producing an agricultural commodity or is devoted to and meets the requirements and qualifications for payments or other compensation pursuant to a soil conservation program under an agreement with an agency of the Federal Government.

*\*Forest Reserve-* Land, ten acres or more stocked by forest trees of any size and capable of producing timber or other wood products.

*\*Agricultural Reserve* Noncommercial open space lands used for the enjoyment of scenic or natural beauty and open to the public for such use, without charge or fee on a nondiscriminatory basis.

**8.) For Agricultural Use applications only, has the land represented on this worksheet been actively devoted to agricultural use for the past three years? (proof may be required)      YES       NO**

Farm Operator's Name \_\_\_\_\_

List of commodities produced \_\_\_\_\_

**9.) PLEASE READ BEFORE SIGNING THIS APPLICATION**

**In the event of a change in ownership of a portion of the land, or of any type of division or conveyance of the land, the applicant hereby acknowledges that, if the application is approved for preferential assessment, Rollback taxes under section 5.1 of the act may be due for a change in use of the land, a change in ownership of any portion of the land or any type of division or conveyance of the land.**

**The applicant for preferential assessment hereby agrees, if his application is approved for preferential assessment, to submit 30 days' notification of conveyance to the county assessor of a proposed change in use of the land, a split-off portion of the land, or a conveyance of the land. Failure to do so may result in Rollback taxes due to the parcel(s) involved regardless of current or new ownership.**

**The undersigned declares that this application including all accompanying schedules and statements, has been examined by him/her and to the best of his/her knowledge and belief is true and correct, and makes this representation subject to the penalties of 18Pa.C.S.A Section 4904 (relating to unsworn falsification to authorities). THIS APPLICATION MUST BE NOTARIZED.**

\_\_\_\_\_  
Owner/ Trustee/ Corporate Officer/ Authorized Agent      Date      Owner/ Trustee/ Corporate Officer/ Authorized Agent      Date

\_\_\_\_\_  
Owner/ Trustee/ Corporate Officer/ Authorized Agent      Date      Owner/ Trustee/ Corporate Officer/ Authorized Agent      Date

**Acknowledgement**

STATE OF: \_\_\_\_\_

COUNTY OF \_\_\_\_\_ : SS:

ON THIS, \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, the undersigned Notary Public, personally appeared

\_\_\_\_\_ known to me (or satisfactorily proven)

Owner(s)/ Trustee(s)/ Corporate Officer(s)/ Authorized Agent(s)

to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged that \_\_\_\_\_ executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

\_\_\_\_\_ (SEAL)

Notary Public