



Office of Clerk of Courts

Erie County Courthouse • 140 West Sixth Street • Erie Pennsylvania 16501 • 814- 451-6221

Kenneth J. Gamble, Esquire
Clerk of Records

*******BOND INFORMATION*******

There is a **NON-REFUNDABLE** \$16.50 filing fee on all bonds.

SURETY – Someone other than the defendant to insure the appearance of the defendant when called to Court. This office accepts 10% surety bonds, Full Cash Bonds, Realty Bonds, and Bonds through a Bondsman.

10% SURETY BONDS – 10% of the amount of bond (example: If bond is set at \$1,000.00, the surety would post \$100.00).

THE SURETY OF ANY BOND IS LIABLE FOR THE FULL AMOUNT OF THAT BOND IF THE DEFENDANT MISSES ANY COURT DATE (NOT JUST THE 10% - example: if the bond is set at \$25,000.00 and the surety posted \$2,500 and the defendant misses a court hearing, the SURETY would be responsible to pay the remainder of the amount \$22,500)

*******RETURN OF BOND MONEY*******

Bond money will be returned when there is a FINAL DISPOSITION of the case. (*When the case is either DISMISSED – SENTENCED – FOUND NOT GUILTY*). However, it is **NOT** returned automatically. **You must call to notify us that the final disposition has been made and verify your information.** You will get your refund by MAIL ONLY. The check will be made out to the surety ONLY.

NOTE: If the defendant is posting bond for a violation of Compulsory Attendance (*Truancy*), the bond amount will be forfeited upon conviction and then applied to the payment of the Defendant’s fines and costs.

THE OFFICE HAS 20 DAYS TO RETURN BOND MONEY TO THE SURETY AFTER NOTIFICATION OF A FINAL DISPOSITION OF THE CASE.

*******TO WITHDRAW AS A SURETY ON ANY BOND*******

If for good reason, the surety wants to withdraw from a bond, they must return to this office to file an APPLICATION FOR BAIL PIECE stating the reasons that they have for withdrawing. The APPLICATION FOR BAIL PIECE must then be taken to the Criminal Motion Court Judge for approval Monday through Thursday at 9:00 a.m.

Upon approval of the Motion, a BAIL PIECE will be issued to the Surety for a \$5.00 fee. This warrant must be served on the defendant and the defendant must be physically committed to the Erie County Prison. You are responsible for hiring someone to put the defendant back in jail. Once the Bail Piece has been served, and the defendant has been put back in jail, the Bail Piece is stamped by the Prison. The stamped Bail Piece will need to be returned to the Clerk of Courts before the money can be returned to the Surety.

IF YOU HAVE ANY QUESTIONS ABOUT THIS INFORMATION, PLEASE ASK BEFORE YOU SIGN.

I have read and understand the above.
Revised 1/1/2019

Name: _____

Address: _____

Phone No. _____ **Cell Phone No.** _____

Employer: _____

Employer Phone No. _____