



COUNTY OF ERIE
POSITION ANNOUNCEMENT
AN EQUAL OPPORTUNITY EMPLOYER

POSTING DATE: JANUARY 4, 2019

CLOSING DATE: JANUARY 18, 2019

**TITLE: ENVIRONMENTAL PROTECTION
SPECIALIST II**

GRADE: 210

DEPARTMENT: PUBLIC HEALTH

BARGAINING UNIT: AFSCME Professional

ENTRY RATE: \$17.61/hour, \$34,340/annual

HOURS PER WEEK: 37.5

**EVENING AND WEEKEND WORK MAY BE REQUIRED. ALTERNATE WORK SCHEDULE
WILL BE APPLIED. MUST HAVE USE OF PERSONAL AUTOMOBILE.**

PROCEDURE TO APPLY: Please read the **County of Erie Job Application Procedures** before applying. Those wishing to apply for this position shall submit a County Employment Application and a Bid Form stating their qualifications to the Human Resources Department at the Erie County Court House, Room 501, Erie, PA 16501. Apply Monday - Friday, 8:30 am - 4:00 pm.

APPLICATIONS AND BID FORMS CAN BE DOWNLOADED FROM THE INTERNET BY GOING TO THE ERIE COUNTY WEB SITE AT www.eriecountypa.gov AND THEN CLICK ON JOB OPPORTUNITIES. COMPLETED FORMS CAN EITHER BE MAILED TO THE ABOVE ADDRESS OR FAXED TO 814-451-6484.

THE COUNTY OF ERIE IS AN EQUAL OPPORTUNITY EMPLOYER. MEN AND WOMEN OF ALL MINORITY AND NON-MINORITY GROUPS INCLUDING INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.

ALL NEW HIRES ARE SUBJECT TO A CRIMINAL BACKGROUND CHECK.

DEFINITION OF CLASS:

This is technical and/or limited supervisory work in the field of environmental protection. An employee in this class independently performs standard inspections, investigations, and surveys or special staff assignments of equivalent scope and complexity in one of the above specialties of the environmental protection program. Work assignments may also involve responsibility for a phase of the environmental protection program in a limited geographical area. Assignments normally require the interpretation and application of well-established criteria and guidelines. The employee's freedom to act is normally limited to completing assignments within the bounds of these criteria and guidelines, and for making technical recommendations where applicable. Supervision is received from higher level specialists who provide general instructions and assistance on new work and unique situations. Supervision may be exercised over a small number of technicians. Work is reviewed upon completion for compliance with instructions and guidelines and for adequacy of results.

DUTIES & RESPONSIBILITIES:

Make inspections in industrial plants, and conducts surveys of noise, heat, and radiation; collects and analyzes toxic contaminants; operates and maintains related technical equipment. Plans and conducts investigations and inspections of streams, water and waste treatment facilities, bathing places, pollution complaints and fish kills; recommends improved water treatment and waste control measures; reviews supporting data for permit applications; prepares reports with recommendations. Supervises the evaluation of environmental health conditions in public

eating and drinking places and recreational and institutional facilities; reviews construction plans and specifications for water supplies and sewage disposal and food facilities; gathers and evaluates information on housing quality, hygiene and safety; conducts epidemiological surveys; prepares reports. Recommends remedial action for situations which violate environmental health laws and regulations in order to control or eliminate hazards. Conducts investigations and tests to determine the suitability of soils to support on-lot sewage disposal systems. Performs related work as required.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be considered as a detailed description of all the work requirements that may be inherent in the job.

KNOWLEDGE, SKILLS, & ABILITIES:

Knowledge of the principles, practices and techniques used in the specialty applied for. Knowledge of the local, state and federal laws, regulations and procedures used in the specialty applied for. Knowledge of the chemical, biological, and physical sciences as required in the specialty applied for. Knowledge of algebra as required in the specialty applied for. Skill in the operation of technical equipment used in the specialty applied for. Ability to gather, interpret data, conduct technical inspections and surveys and to exercise sound judgment in arriving at technical recommendations. Ability to express ideas clearly and concisely in oral, written and graphic form. Ability to establish and maintain effective working relationships with associates; government, professional and non-professional groups; and the general public. Sufficient physical stamina to conduct field investigations in rough terrain and/or under adverse environmental conditions, and availability to travel throughout the Commonwealth as required by the agency.

MINIMUM REQUIREMENTS/QUALIFICATIONS:

One year of experience as an Environmental Protection Specialist I; or one year of experience in environmental protection, six months of which must have been in the specialty applied for, and a Bachelor's Degree with major course work in a biological or physical science, chemistry, or in a field closely related to environmental protection. A Master's Degree in public health or in any of the fields closely related to environmental protection may be substituted for the required experience, except in the industrial hygiene and sanitation specialties. A Master's Degree with major course work in industrial hygiene may be substituted for the required experience in the industrial hygiene specialty. Possession of a valid automobile operator's license. Agreement to attend a training course required in the sanitation specialty. For sewage enforcement specialty, must successfully pass the certified sewage enforcement office test.

CONDITION OF EMPLOYMENT:

The selected candidate will be **pre-employment required** to obtain, at their own expense, 3 forms of clearance, including PA State Police Criminal History Record Check; PA Child Abuse History; and FBI Criminal History Background Check including finger printing. **This pre-employment requirement applies to all County employees exercising their bumping rights.**