

FINANCE COMMITTEE SUMMARY – AUGUST 18, 2016

1. Second reading of Ordinance 54, revised environmental fee schedule in the Erie County Department of Health. The Department desires to raise the cost of some fees and create new fees. The revisions are marked in Exhibit A of your agenda. A version of the amended regulations follows without the changes marked. **Page 3**
2. Second reading of Ordinance 55, Public Health Fund Budget supplemental appropriation of \$18,744 for increase in environmental fees. The funds in this ordinance would result if all of the changes were approved in the previous item. **Page 24**
3. Second reading of Ordinance 59, amending Article III, Section 1(D)(14), of the Administrative Code of Erie County, previously amended by Ordinance Number 63, 2015. This action would provide an exemption for the Dept. of Human Services from the formalized bid process contained in the Administrative Code. Currently the Department contracts with over 180 providers annually, involved in over 285 contracts which generally exceed the \$25,000 threshold. Chairman Foust asked Human Services to work out alternative language with the Controller which addresses the impracticality of bidding all contracts with the intent of the Purchasing Code to provide transparency. **Page 27**
4. Second reading of Ordinance 60, amending Article II, Section 5(A), of the Administrative Code of Erie County, previously amended by Ordinance Number 59, 2016. This action seeks to bar County employees from appointment to County Boards, Authorities, Commissions, and other organizations. Councilman Foust and other members are concerned about the inappropriate influence a County employee may bring to an independent body. **Page 30**
5. First reading of an ordinance, General Fund Budget supplemental appropriation of \$4,900 grant for Veteran's Treatment Court. The grant money will be used to purchase various materials and to create incentives for participants. The program will address mental health issues and substance abuse problems which might otherwise place veterans in the criminal justice system. **Page 31**
6. First reading of an ordinance, Public Health Fund Budget supplemental appropriation of \$1,625 to adjust Nurse Family Partnership Fund Balance Appropriated Revenue Line. This action will align the actual Fund Balance revenue required with the "actuals" of a bureau audit. **Page 63**
7. First reading of an ordinance, Public Health Fund Budget supplemental appropriation of \$12,181 grant for Zika Virus Programming. The Dept. of Environmental Protection has awarded a grant to cover Zika education and mosquito surveillance. **Page 68**
8. First reading of an ordinance, Public Health Fund Budget supplemental appropriation of \$16,895 from funding reduction in the Immunization Grant Bureau. Since the Erie County Budget and the State Budget are on different calendars, the Dept. must estimate funding in many bureaus. This action aligns the ECDOH Budget with the actual grant dollars provided by the State. **Page 74**
9. First reading of an ordinance, General Fund Budget supplemental appropriation of \$26,590 AOPC Grant And New Line For Screening Machine. An Administration of PA Courts grant of \$21,500 along with a local match of \$5,090 will be used to purchase a new X-Ray machine for Sixth Street security. Current equipment is over ten years old. **Page 77**

10. Resolution approving a modification to Erie County's FY 2014 Community Development Block Grant Program. Of the \$282,353 in FY 2014 CDBG Funding, \$79,676 was assigned to the Union City Borough Rt. 97 Storm Sewer Construction Project. This Project has since been found to be ineligible and is being deleted. It is being replaced by an activity known as the Union City Borough Handicapped Accessible Curb-Cut Ramps Construction Project. This will provide for the construction of 40 ramps. **Page 85**
11. First reading of an ordinance, 2016 Revenue/Tax Claim Fee Schedule Revision. A recent court case has led to the requirement that Tax Claim offices provide a third sale notice and posting before properties may be sold at auction. This additional posting will create an additional \$30 fee; the change is marked on Page 89. **Page 88**
12. First reading of an ordinance, General Fund Budget donation of Autorae 2 Cradle (asset) to EMA by NWPA ERG. This piece of equipment will help eliminate the cost of sending out RAE Units for calibration. These cradles serve to calibrate the units which measure and/or monitor certain gases. **Page 90**
13. First reading of an ordinance, General Fund Budget supplemental appropriation of \$50,000 to Drug Forfeiture Fine Line in DA Office. The DA estimated this line to be around \$50,000 for 2016; it is already at \$55,000. This action will allow the office to complete a backlog of cases which will likely bring additional fines to the line. **Page 93**
14. First reading of an ordinance, Public Safety Fund Budget supplemental appropriation of \$38,750 and creation of bureau/line items for Pre-Disaster Mitigation Grant. This grant is being used to fund Erie County's application to FEMA. A technical review will occur during September. If Erie County's application is selected, notification will occur in November. **Page 97**
15. First reading of an ordinance, Public Safety Fund Budget supplemental appropriation of \$30,000 from reduction in the County transfer" This is a companion to the previous item which returns \$30,000 to the County. These County dollars will not be needed since ECDOPS received the federal grant detailed above. **Page 103**
16. Resolution in support of a Citizens Commission for Legislative Redistricting and Congressional Reapportionment" This resolution supports a change in the reapportionment process now conducted by the PA Legislature to one conducted by an unelected commission. Councilman Breneman has brought forward this measure. **Page 106**
17. Reappointment of Diana Ames to a first full four-year term on the Erie County Human Relations Advisory Board to represent Mrs. Loll's District. **Page 107**
18. Sale of 1 Parcel from Repository for Unsold Property at Index Number: 01-003-043.0-004.00, 203 E. State Street, LT 7, for \$250 to Judy L. Alward. **Page 108**
19. Analysis of General Fund Unassigned Fund Balance. **Page 112**

PERSONNEL COMMITTEE SUMMARY – AUGUST 18, 2016

1. First reading of an ordinance, Appointed Official's Salary – Part Time Assistant Public Defenders. This action will fill two vacancies at a starting salary of \$24,357. **Page 2**
2. First reading of an ordinance, Health Choices Fund Budget revised expenditures for Merit Hiring Position. The County is moving forward with an internal merit hiring system which will replace Civil Service. Items 2 and 3 create positions in two bureaus which will be involved. The Health Choices position is an Administrative Office I with an annual salary of \$28,529. **Page 3**
3. First reading of an ordinance, Children & Youth Services Fund Budget supplemental appropriation of \$12,393 for Merit Hiring Position. The OCY position is a Human Resources Supervisor, Grade P-II, with a starting salary of \$31,220. **Page 9**
4. First reading of an ordinance, General Fund Budget supplemental appropriation of \$2,479 for Children & Youth creation of Merit Hiring Position. This is a companion to the previous item transferring County dollars from Fund Balance. **Page 16**