

FINANCE AGENDA

Erie County Council

[www.eriecountypa.gov](http://www.eriecountypa.gov)



Dr. Kyle Foust, Chairman  
Carol Loll, Vice Chairwoman  
Jay Breneman  
Edward T. DiMattio, Jr.  
Kathy Fatica  
André Horton  
Fiore Leone

May 26, 2016

4:00 p.m.  
Room 114A

1. Resolution Number , 2016, "Erie County General Authority Not To Exceed \$6,500,000 Tax-Exempt Note (Young Men's Christian Association Of Greater Erie A/K/A Young Men's Christian Association Of Erie, Pennsylvania Project)"  
**Page 3**
2. Resolution Number , 2016, "Erie County Community Services Financing Authority Presbyterian Homes In The Presbytery Of Lake Erie Project Additions"  
**Page 31**
3. Ordinance Number , 2016, "2016 General Fund Budget Waiver Of The Purchasing Code To Sell Property ID #14-010-045.0-409.00 and 14-010-045.0-408.00"  
**Page 33**
4. Resolution Number , 2016, "Exonerating Penalties and Interest on Five (5) Properties Owned by Erie Western Pa Port Authority"  
**Page 35**
5. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation Of \$12,291 And Creation Of Line Item For AOPC Grant"  
**Page 40**
6. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation Of \$11,000 In Grant Funds And New Line Items For Purchase Of Exercise Equipment For Public Safety Department"  
**Page 43**
7. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation Of \$7,171 And New Line Items For Vehicle Lease Donated By Bradford Chrysler Dodge Jeep Ram"  
**Page 53**
8. Ordinance Number , 2016, "2016 Public Health Fund Budget Supplemental Appropriation Of \$750 And Creation Of *Service Fees* Line Item For Health Promotion & Quality Improvement Bureau"  
**Page 57**
9. Ordinance Number , 2016, "2016 Planning Fund Budget Revised Revenue & Expenditures Of \$4,436 And Creation Of Line Item For Act 137 Grant To HRC"  
**Page 61**

10. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation And Transfer Of \$4,426 To Erie County Human Relations Commission For Act 137 Testing"  
**Page 63**
11. Ordinance Number , 2016, "Proposal For Changes To EMTA Charter" **See Attached Memo**  
**Page 65**
12. Resolution Number , 2016, "Exonerating Delinquent Taxes On One Abandoned Trailer/Property #41-004-006.1-008.67 In The Borough Of Union City And The Union City Area School District"  
**Page 66**
13. Appointment of Kathy Wyrosdick to an unexpired five-year term on the Erie County Redevelopment Authority. (CE)  
**Page 70**
14. Sale of Parcel from Repository for Unsold Property at Index Number:  
15-021-028.0-229.00  
**Page 71**
15. Analysis of General Fund Unassigned Fund Balance.  
**Page 76**
16. **Greenways Grant and Projects – Kathy Wyrosdick**

ERIE COUNTY COUNCIL  
RESOLUTION NO. \_\_\_\_\_ - 2016

ERIE COUNTY GENERAL AUTHORITY  
NOT TO EXCEED \$6,500,000 TAX-EXEMPT NOTE  
(YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ERIE  
A/K/A YOUNG MEN'S CHRISTIAN ASSOCIATION OF ERIE, PENNSYLVANIA PROJECT)

WHEREAS, the Erie County General Authority (the "Authority") is a body corporate and politic existing under the laws of the Commonwealth of Pennsylvania pursuant to the Municipality Authorities Act, 53 Pa.C.S. Ch. 56, as amended (the "Act");

WHEREAS, the Act, among other things, empowers authorities created thereunder to borrow money and to make and issue bonds and other evidences of indebtedness for the various purposes set forth in the Act and to secure payment of such bonds and other evidences of indebtedness or any part thereof by pledge or deed of trust of all or any of its revenues and receipts;

WHEREAS, Young Men's Christian Association of Greater Erie a/k/a Young Men's Christian Association of Erie, Pennsylvania (the "Institution"), a Pennsylvania nonprofit corporation, has requested the Authority to undertake a project (the "Project") consisting of (i) the renovation and expansion of educational and recreational facilities located at 2101 Nagle Road, Harborcreek Township, Erie County, Pennsylvania (the "Facilities"), and (ii) payment of certain costs of issuing the Note;

WHEREAS, in order to provide funds for the Project, the Institution has requested the Authority to issue its tax-exempt bond or note in an amount not to exceed \$6,500,000 (the "Note");

WHEREAS, the Articles of Incorporation of the Authority state that each project of the Authority shall be conditioned upon approval by the County Council of Erie County, Pennsylvania.

NOW, THEREFORE, be it resolved:

1. The Project, the issuance of the Note, and the undertaking and completion by the Authority of all other matters necessary or convenient for the conclusion of the Project and the financing described hereinabove are hereby approved, and it is hereby declared that it is desirable for the health, safety and welfare of the people in the area served by the Institution that the Project be financed by the Authority.

2. Nothing in this Resolution shall be construed to pledge the credit or taxing power of the County of Erie, Pennsylvania nor shall such County be in any manner liable for any indebtedness arising out of this transaction.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Resolution was passed this \_\_\_\_\_ day of May, 2016, by a vote of \_\_\_\_ - \_\_\_\_.

ATTEST:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chair of County Council

APPROVED BY:

\_\_\_\_\_  
Kathy Dahlkemper, County Executive

Date: \_\_\_\_\_, 2016

**ERIE COUNTY GENERAL AUTHORITY  
APPLICATION FORM**

Application No. \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICANT IDENTIFICATION**

Beneficial Owner: Young Men's Christian Association of Greater Erie  
President/CEO: Gerry Vandemerwe  
Address: 31 West Tenth Street  
Erie, PA 16501  
Contact Person/Title: Dawn Stearns  
Telephone Number: (814) 452-1432 Email Address: dstearns@ymcaerie.org  
Fax Number: (814)456-6327 Web Site Address: www.ymcaerie.org

**LOCATION OF PROJECT SITE (if multiple locations apply, please list on separate sheet)**

Municipality: Harborcreek Twp. County: Erie  
Mailing Address: 2101 Nagle Road  
Erie, PA 16501  
Site Address: \_\_\_\_\_

**ASSISTANCE REQUESTED**

	Amount Requested:
<u>Erie County General Authority</u>	<u>\$1,900,000</u>
_____	_____
_____	_____
_____	_____
_____	_____
<b>Total Funds</b>	_____

APPLICANT/PROJECT PROFILE

Legal Name of Applicant: Young Men's Christian Association of Greater Erie

IRS Date Approval, Creating Your 501(c)(3) 8/25/1942

Describe Service/Market Area

Harborcreek Township and neighboring communities

Brief History of Organization

The YMCA of Greater Erie was founded in Erie in 1860. It has served the total population of Erie County with programs that promote healthy spirit, mind and body. Programs provided include a history of residential housing, youth activities and to present day offerings of swim instruction, youth development, adult programs and childcare.

Mission Statement

To put Christian principles into practice through programs that build healthy spirit, mind and body for all.

Description of Project

Building expansion of 6,100 square feet to be added to the Southeast section of existing building between natatorium and UPMC Center for Rehab Services (formerly known as Hamot PT). Structure will be single story with an angled roof structure peaking at approximately 22 feet high and featuring a curved wall with windows viewing southeast.

Lobby/hallway renovations will include some wall demolition, new porcelain floor tile, wall finishes, reception desk, acoustical panel ceiling and lighting.

Parking lot expansion will take place south of the existing YMCA parking lot on the circular drive of the outdoor pool adding 51 additional parking spots. New lighting, landscaping and storm water management will be completed

**BASIS OF COSTS (Please check attachments submitted)**

- Bids/Quotations                       Contractor Estimates  
 Sales Agreement                         Appraisals  
 Architect/Engineer Estimates        Other (Please specify) \_\_\_\_\_

Also, provide a copy of the respective documentation (e.g., the Articles of Agreement, bid or estimate from architect/engineer or contractor and/or the appraisal).

**PROJECT SITE/EMPLOYMENT FORM**

**1. Employment**

	Jobs		Avg. HR Wage		Total Payroll
	FT	PT	FT	PT	
Existing jobs:	<u>22</u>	<u>147</u>	<u>15.59</u>	<u>8.89</u>	<u>169</u>
Total new jobs (by 3 <sup>rd</sup> year)	_____	_____	_____	_____	_____
Total jobs (new and existing)	_____	_____	_____	_____	_____

**2. Beneficiaries**

Number of Clients Currently Served: 9,000  
 Number of Projected Clients to be served by this Project: 1,000  
 Total Existing Client Impact: 10,000

Explain the services that are currently being provided to your clients as well as the new or expanded services to be provided as a result of this project:

Eastside Y currently provides wellness, childcare, youth programs and aquatics. This new space will offer accessibility to the wellness center on the first floor.

**3. Site Description**

Land acquisition: \_\_\_\_\_ acres \_\_\_\_\_  
 Facility (acquisition): \_\_\_\_\_ sq. ft. \_\_\_\_\_  
 Facility (new construction): \_\_\_\_\_ sq. ft. \_\_\_\_\_  
 Facility (expansion): \_\_\_\_\_ sq. ft. \_\_\_\_\_  
    Existing      sq. ft. \_\_\_\_\_

Name of Seller: \_\_\_\_\_

Is the seller related in any manner to the Project Owner or Company Developer?

- Yes       No

If yes, please explain: \_\_\_\_\_

PROJECT SITE/EMPLOYMENT FORM (Con'd)

4. Site Control

Do you have control of the site?     Yes     No

If no, when do you expect to obtain control of the site? (Please specify date) \_\_\_\_\_

If yes, please identify type of controlling interest:

Option (expires \_\_\_\_\_)     Ownership  
 Lease (expires \_\_\_\_\_)     Other (please specify) \_\_\_\_\_

5. Potential Leasing

Will any portion of the project site be leased to any other party/business?     Yes     No

If yes, please complete the following:

<u>Tenant Name</u>	<u>Type of Business</u>	<u>Sq. Ft. (leased)</u>	<u>% of Total Sq. Ft.</u>
<u>Therapeutic Rehabilitation and Athletic Care d/b/a T.R.A.C.*</u>	<u>Physical Rehabilitation Svc.</u>	<u>3,700</u>	<u>74%</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. Were bids solicited from local contractors for this project?    YES

**PROJECT CONTACT LIST**

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1. **Project Owner (the Applicant):** YMCA of Greater Erie  
**Mailing Address:** 31 West Tenth Street  
**City:** Erie **State:** PA **Zip:** 16501  
**Federal Tax ID:** 25-0965621  
**Contact Name:** Gerry Vandemerwe **Title:** CEO  
**Telephone No.:** (814) 452-1432 **Fax No.:** (814) 456-6327  
**Email Address:** gerryv@ymcaerie.org **Web Site Address:** www.ymcaerie.org

2. **Owner's Counsel:** Knox McLaughlin, Gornall & Sennett  
**Mailing Address:** 120 West Tenth Street  
**City:** Erie **State:** PA **Zip:** 16501  
**Contact Name:** Thomas Tupitza **Title:** Attorney at Law  
**Telephone No.:** (814) 459-2800 **Fax No.:** (814) 456-6327  
**Email Address:** \_\_\_\_\_ **Web Site Address:** \_\_\_\_\_

3. **Owner's Bank:** PNC Bank  
**Mailing Address:** 901 State Street  
**City:** Erie **State:** PA **Zip:** 16501  
**Contact Name:** Matt Zonno **Title:** \_\_\_\_\_  
**Telephone No.:** (814) 871-9422 **Fax No.:** (814) 871-9108  
**Email Address:** \_\_\_\_\_ **Web Site Address:** \_\_\_\_\_

4. **Bank's Counsel:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Contact Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Telephone No.:** \_\_\_\_\_ **Fax No.:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_ **Web Site Address:** \_\_\_\_\_

5. **E.C.G.A Counsel:** MacDonald Jones Illig & Britton  
**Mailing Address:** 100 State Street, Suite 700  
**City:** Erie **State:** PA **Zip:** 16510  
**Contact Name:** J. W. Alberstadt, Jr., Esquire **Title:** Attorney  
**Telephone No.:** 814-870-7750 **Fax No.:** 814-454-4647  
**Email Address:** jalberstadt@mijb.com

**BOND FINANCING EXHIBITS**

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- Exhibit 1:** Provide a resolution duly adopted by the applicant's Governing Board that approves the submission of the application and intent to pursue a tax-exempt bond or note via the E.C.G.A. The "not-to-exceed" financing amount must be stated in the Resolution as well as the intended use of such funds and location(s) of project.
- Exhibit 2:** Provide a Commitment Letter from a financial institution that includes all terms and conditions inclusive of the tax exempt interest rate, all fees (bank and legal), and penalties (including prepayment).
- Exhibit 3:** Provide an opinion letter from Bond Counsel. Such letter should also state that the applicant is a qualified 501(c)3 non-profit agency.
- Exhibit 4:** Provide the current listing of all Board members with mailing/phone information.
- Exhibit 5:** Please review and execute the attached Project Certification.
- Exhibit 6:** ECGA Project Source and Use Budget

Company \_\_\_\_\_ Date: \_\_\_\_\_

**ECCSFA & ECGA TAX EXEMPT FINANCING EXHIBITS**

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- Exhibit 1: Provide a resolution duly adopted by the applicant's Governing Board that approves the submission of the application and intent to pursue a tax-exempt bond or note via the E.C.G.A. The "not-to-exceed" financing amount must be stated in the Resolution as well as the intended use of such funds and location(s) of project.
  
- Exhibit 2: Provide a Commitment Letter from a financial institution that includes all terms and conditions inclusive of the tax exempt interest rate, all fees (bank and legal), and penalties (including prepayment).
  
- Exhibit 3: Provide an opinion letter from Bond Counsel. Such letter should also state that the applicant is a qualified 501(c)3 non-profit agency.
  
- Exhibit 4: Provide the current listing of all Board members with mailing/phone information.
  
- Exhibit 5: Please review and execute the attached Project Certification.
  
- Exhibit 6: ECGA Project Source and Use Budget
  
- Exhibit 7: Fee Schedule
  
- Exhibit 8: \$1,000 Deposit Check received
  
- Exhibit 9: County Council Agenda - proposed date to be on the agenda \_\_\_\_\_
  
- Exhibit 10: ECGA/ECCSFA meeting date \_\_\_\_\_
  
- Exhibit 11: County Council Resolution
  
- Exhibit 12: Highest Elected Official Form
  
- Exhibit 13: Times News Ad
  
- Exhibit 14: ECGA Resolution

**YOUNG MEN'S CHRISTIAN ASSOCIATION OF ERIE, PENNSYLVANIA**

**RESOLUTION**

WHEREAS, Young Men's Christian Association of Erie, Pennsylvania a/k/a Young Men's Christian Association of Greater Erie (the "Corporation") desires to enter into a financing arrangement with the Erie County General Authority (the "Authority") for the following purposes: (a) to pay or reimburse the Corporation for the payment of certain costs related to the renovation and expansion of educational and recreational facilities located at 2101 Nagle Road, Harborcreek Township, Erie County, Pennsylvania; and (b) to pay certain expenses incurred in connection with the issuance of the Note (as hereinafter defined) (collectively, the "Project"); and

WHEREAS, in order to provide funds for the Project, the Authority will issue its Tax-Exempt Revenue Note, Series of 2016 in a principal amount not to exceed \$2,500,000 (the "Note") to PNC Bank (the "Bank") on the terms and conditions contained in the Bank's Proposal or Commitment Letter dated as of April 29, 2016 (as the same may be amended from time to time, the "Commitment Letter") and will loan the proceeds of the Note to the Corporation pursuant to a financing agreement among the Authority, the Bank and the Corporation (the "Loan Agreement"); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Corporation as follows:

1. The Project, the Commitment Letter, and the financing arrangements with the Authority, as set forth above, are hereby approved.
2. The Corporation, acting through any of its officers (with attestation by any officer of the Corporation where required), is hereby authorized and directed to execute and deliver the Loan Agreement, Guaranty Agreements, Open-End Mortgages and Security Agreements on the Corporation's property located at 2101 Nagle Road, Harborcreek Township, Erie County, Pennsylvania, and on any other property owned by the Corporation, as may be required by the Bank, and all other agreements, documents, certificates, letters and instruments required by the Bank (collectively, the "Financing Documents"), each of the Financing Documents to be in such form as may be approved by the President, such approval to be conclusively evidenced by his execution of the Financing Documents on behalf of the Corporation.
3. If deemed necessary and desirable, any officer is hereby authorized, in order to consummate an interest rate protection or derivative transaction, to execute an ISDA Master Agreement, Schedule and any related trade confirmations and any other documents related thereto (collectively, the "Derivative Agreements") on behalf of the Corporation and in favor of the Bank, which Derivative Agreements shall contain such other terms, covenants, provisions and conditions as may seem necessary or desirable to the Corporation (the execution of the Derivative Agreements by such officer to be conclusive proof that all of the terms, covenants, provisions and conditions thereof are deemed necessary and desirable by the Corporation).
4. The Corporation, acting through any of its officers, is authorized and directed to take all actions which may be required to perform the terms of the Derivative Agreements, the Financing Documents, and each and every other document or instrument approved or authorized

in these resolutions, and to execute and deliver the same and such other documents, certificates and instruments, and otherwise to take all actions, as may be necessary or advisable to consummate fully the transactions authorized by these resolutions and to carry out fully the intent and purposes of these resolutions.

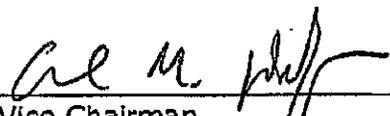
5. Any and all actions heretofore taken by the Corporation in connection with the transactions authorized above or contemplated hereby and in furtherance of the purposes of these resolutions are hereby ratified, confirmed, approved and adopted in all respects.

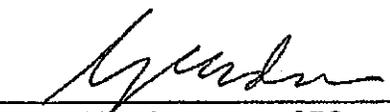
6. The performance of the acts, and the execution and delivery of the documents, instruments and agreements described and provided for herein by the Corporation shall (a) be conclusively presumed to be in the usual and regular course of the business of the Corporation, (b) be binding on the Corporation, and (c) not be deemed to be in contravention of any provision or restriction of the Corporation's organizational documents or any agreement or indenture to which the Corporation is a party (and if notwithstanding the foregoing there should be any such inconsistent or conflicting provision or restriction in the Corporation's organizational documents, the same is hereby expressly waived and amended by the terms hereof).

7. The Corporation shall take all other actions and shall execute and deliver any and all agreements, documents, certificates, letters and instruments necessary, proper or desirable to effect the financing of the Project and to comply with the requirements of the Internal Revenue Code of 1986, as amended, and with regulations promulgated thereunder.

8. All prior resolutions or parts thereof which are inconsistent herewith are hereby superseded.

\_\_\_\_\_  
Chairman of the Board  
YMCA of Greater Erie

  
\_\_\_\_\_  
Vice Chairman  
YMCA of Greater Erie

  
\_\_\_\_\_  
Gerry Vandemerwe, CEO

  
\_\_\_\_\_  
Secretary of the Board  
YMCA of Greater Erie

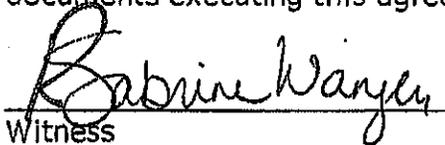
**RESOLUTION**

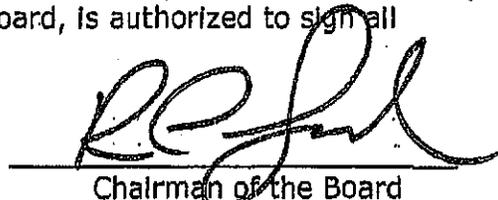
**YMCA of Greater Erie**

Be it resolved that on this 15<sup>th</sup> day of March, 2016, the Board of Directors of the YMCA of Greater Erie desires to finance a loan on behalf of the YMCA of Greater Erie for the expansion at the Eastside YMCA and refinancing of existing tax-exempt debt and authorize the following banks:

Northwest Savings & Loan  
Erie Bank  
PNC Bank  
Marquette Savings & Loan Bank

to negotiate with the Chief Executive Office, the Chief Financial Officer and the Officers of the YMCA Metropolitan Board of Directors in this matter as well as any other banking or financial matters as may be deemed necessary and that Ronald Lord, Chairman of the Board, is authorized to sign all documents executing this agreement.

  
Witness

  
Chairman of the Board  
YMCA of Greater Erie

**RESOLUTION OF THE BOARD OF DIRECTORS  
YMCA OF GREATER ERIE**

ADOPTED: 4/19/2016

WHEREAS, Young Men's Association of Greater Erie a Pennsylvania non-profit corporation (the "Institution"), desires to undertake a project (the "Project") consisting of the acquisition and tax exempt financing of real property located at 2101 Nagle Road, City of Erie, Erie County, Pennsylvania (the "Property") and the renovation of the building located thereon for use as office and headquarters facilities to be operated by the Institution; and

WHEREAS, the Institution has applied to and has been approved by the Erie County General Authority (the "Issuer") for assistance in connection with procuring a tax-exempt loan in an amount not to exceed \_\_\_\_\_ (the "Loan") to be utilized for the Project, pursuant to a Term Sheet dated \_\_\_\_\_, 2016 (The "Term Sheet") issued by PNC Bank, National Association (the "Lender").

WHEREAS, the Institution intends that this tax exempt financing will replace the taxable financing in place for acquisition and construction activities as the permanent source of financing for the project.

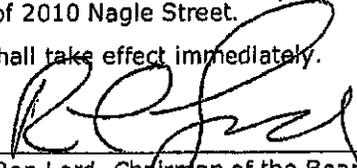
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE INSTITUTION AS FOLLOWS:

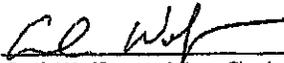
Section 1. That the Project above described and the purchase of the Property for the price of \$ \_\_\_\_\_ upon the terms of the Sale Agreement with \_\_\_\_\_ Inc. (the Seller") dated \_\_\_\_\_, 2016, are hereby approved.

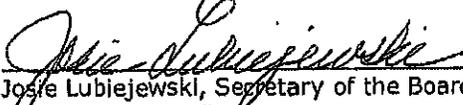
Section 2. That the Loan and the financing of the Project with the Lender through the Issuer in accordance with the terms and conditions set forth in the Term Sheet are hereby approved.

Section 3. That any one or more of the Chairman, President, Vice-President, Secretary, Assistant Secretary or Treasurer (the "Authorized Officers") of Institution be, and each of them hereby is, authorized to execute, acknowledge and deliver in the name and on behalf of Institution to and with Seller, Issuer and Lender any note, mortgage, guaranty, agreement, instrument certificate, representation or document, and to take any other action as may be advisable, convenient or necessary to undertake the Project and the transactions contemplated thereby; the execution thereof by any such Authorized Officer shall be conclusive as to such determination. The Board of Directors hereby authorizes, President/CEO as signatory and appoints \_\_\_\_\_ as Assistant Secretary and signatory for the purposes of executing any and all documents in relation to the closing on real estate and financing of 2010 Nagle Street.

Section 4. That this Resolution shall take effect immediately.

  
\_\_\_\_\_  
Ron Lord, Chairman of the Board  
YMCA of Greater Erie

  
\_\_\_\_\_  
Carl Wolfrom, Vice Chair of the Board  
YMCA of Greater Erie

  
\_\_\_\_\_  
Jose Lubiejewski, Secretary of the Board  
YMCA of Greater Erie

**RESOLUTION OF THE BOARD OF DIRECTORS  
YMCA OF GREATER ERIE**

**ADOPTED** April 19, 2016

WHEREAS, Young Men's Association of Greater Erie a Pennsylvania non-profit corporation (the "Institution"), desires to undertake a project (the "Project") consisting of the acquisition and tax exempt financing of real property located at 2101 Nagle Road, City of Erie, Erie County, Pennsylvania (the "Property") and the renovation of the building located thereon for use as office and headquarters facilities to be operated by the Institution; and refinancing of existing debt and

WHEREAS, the Institution intends to submit an application to Erie County General Authority (the "Issuer") for assistance in connection with procuring a tax-exempt loan in an amount not to exceed \$6,500,000 (the "Loan") to be utilized for the Project.

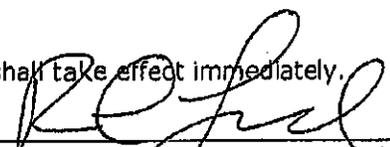
NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE INSTITUTION AS FOLLOWS:

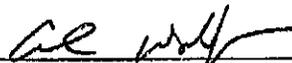
Section 1. That the Project above described and the purchase of the Property for the price of \$ \_\_\_\_\_ upon the terms of the Sale Agreement with \_\_\_\_\_ N/A \_\_\_\_\_ Inc. (the Seller") dated \_\_\_\_\_, 2016, are hereby approved.

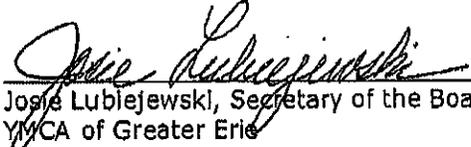
Section 2. That the Loan and the financing of the Project with the Lender through the Issuer in accordance with the terms and conditions set forth in the Term Sheet are hereby approved.

Section 3. That any one or more of the Chairman, President, Vice-President, Secretary, Assistant Secretary or Treasurer (the "Authorized Officers") of Institution be, and each of them hereby is, authorized to execute, acknowledge and deliver in the name and on behalf of Institution to and with Seller, Issuer and Lender any note, mortgage, guaranty, agreement, instrument, certificate, representation or document, and to take any other action as may be advisable, convenient or necessary to undertake the Project and the transactions contemplated thereby; the execution thereof by any such Authorized Officer shall be conclusive as to such determination.

Section 4. That this Resolution shall take effect immediately.

  
\_\_\_\_\_  
Ron Lord, Chairman of the Board  
YMCA of Greater Erie

  
\_\_\_\_\_  
Carl Wolfrom, Vice Chair of the Board  
YMCA of Greater Erie

  
\_\_\_\_\_  
Joseph Lubiejewski, Secretary of the Board  
YMCA of Greater Erie

PNC Bank, N.A.  
901 State Street  
Erie, Pennsylvania 16501

richard.sherbondy@pnc.com  
814 871 9435 Tel  
814 871 9108 Fax

Richard L. Sherbondy  
Vice President  
Commercial Banking



April 29, 2016

Ms. Dawn Stearns  
Chief Financial Officer  
YMCA of Greater Erie  
31 West 10<sup>th</sup> Street  
Erie, Pennsylvania 16508

Re: Credit Facility to YMCA of Greater Erie (the "Borrower")

Dear Ms. Stearns:

You have requested that PNC Bank, National Association ("PNC") provide the Borrower with an aggregate of \$1,700,000 of secured financing (the "Credit Facility"), the proceeds of which will be used to for renovations and expansion of the Eastside YMCA.

PNC is pleased to present a commitment to provide the Credit Facility for the purposes set forth above as more fully described in the following Memorandum of Terms and Conditions (the "Term Sheet").

The Term Sheet includes only a brief description of the principal terms of the Credit Facility. The definitive terms of the Credit Facility will be documented in a Loan Agreement and the other agreements, instruments, certificates and documents called for by the Loan Agreement or which PNC may otherwise require (together with the Loan Agreement, the "Loan Documents").

Although PNC has approved the Credit Facility, PNC's obligations are subject to several conditions. First, the Borrower must accept this letter as provided below, and must comply with all the other conditions of this letter and the Term Sheet. After receiving the Borrower's acceptance, the definitive Loan Documents can be prepared. PNC's obligations are conditioned on the Loan Documents being signed and delivered to PNC in a form that is satisfactory to PNC and its counsel. This letter is also issued subject to the statutory and other requirements by which PNC is governed.

PNC may terminate its obligations under this letter if the terms of the transaction are changed in any material respect, if any material information submitted to PNC proves to have been inaccurate or incomplete in any material respect, or if any material adverse change occurs, or any additional information is disclosed to or discovered by PNC which PNC deems materially adverse in respect of the condition (financial or otherwise), business, operations, assets, nature of assets, liabilities or prospects of the Borrower.

The Borrower hereby indemnifies and holds harmless PNC and each director, officer, employee, agent and affiliate thereof (each, an "Indemnified Person"), from and against any and all losses, claims, damages, expenses and liabilities incurred by any Indemnified Person that arise out of or relate to any investigation or other proceeding (including any threatened investigation or litigation or other proceedings and whether or not such Indemnified Person is a party thereto) relating to this letter, the Term Sheet or the transactions contemplated hereby, including without limitation the reasonable fees and disbursements of PNC's inside and outside counsel but excluding any of the foregoing claimed by any Indemnified Person to the extent incurred by reason of the gross negligence or willful misconduct of such Indemnified Person as determined by a final non-appealable judgment of a court. PNC shall not be responsible or liable to the Borrower or any other person or entity for any damages, consequential or otherwise, which may be incurred or alleged as a result of this letter, the Term Sheet or any of the transactions contemplated hereby. The Borrower's obligations under this paragraph shall survive any termination of this letter except that upon the execution of the definitive financing agreements the terms of such agreements shall supersede these provisions.

YMCA of Greater Erie  
April 29, 2016  
Page 2 of 2

This letter and the Term Sheet are delivered to the Borrower on the condition that they be kept confidential and not be shown to, or discussed with, any third party, including any financial institution (other than on a confidential or need-to-know basis with the Borrower's directors, officers, employees, counsel and other advisors, or as required by law) without PNC's prior approval.

This letter is for the Borrower's benefit only, and no other person may obtain any rights under this letter or be entitled to rely or claim reliance on this letter's terms and conditions. This letter may not be assigned by the Borrower, and none of the Borrower's rights under this letter may be transferred, without PNC's prior written consent.

The Borrower authorizes PNC to obtain information regarding the Borrower from, and to share such information among, affiliates of PNC.

PNC and the Borrower hereby irrevocably waive any right to trial by jury in any claim, demand, action, or cause of action arising under this commitment letter, the Term Sheet, any transaction relating hereto, or any other instrument, document or agreement executed or delivered in connection herewith, and acknowledge that the foregoing waiver is knowing and voluntary.

If the offer evidenced by this letter and the Term Sheet is acceptable, please indicate your acceptance by signing and returning the enclosed copy of this letter.

We look forward to working with you on successfully completing this transaction. We will begin documenting the credit after we have received this letter countersigned by you and returned to PNC.

This offer will expire on May 31, 2016, unless previously accepted in the manner specified above. If this offer is accepted, definitive documentation must be executed and funds disbursed by June 30, 2016, in the absence of which this commitment will expire and PNC will have no liability or further obligation.

Sincerely,

**PNC BANK, NATIONAL ASSOCIATION**

By: Richard L. Sherbondy  
Richard L. Sherbondy  
Vice President

Agreed and accepted with the intent to be legally bound:

**YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER ERIE**

By: Gerry Vandermere  
Name: Gerry Vandermere, CEO  
Title: CEO  
Date: 5/18/16

**MEMORANDUM OF TERMS AND CONDITIONS FOR**

**Young Men's Christian Association of Greater Erie**

**April 29, 2016**

**Borrower:** Erie County General Authority ("Authority") for the benefit of the Young Men's Christian Association of Greater Erie ("Borrower").

**Lender:** PNC Bank, National Association ("Bank").

**Purpose:** Fund renovations and expansion of the Eastside YMCA.

**Credit Facility:** \$1,700,000 Non-Revolving, Term Loan Tax-Exempt Rate Note issued through the Erie County General Authority ("Term Credit Facility"). The loan amount may be divided into amounts of \$540,000 and \$1,160,000 if the Borrower chooses.

**Amortization:** Monthly draw-downs of principal until May 31, 2017, with payments of interest-only; thereafter equal monthly installments of principal plus interest on a straight-line basis, amortized over a period based on one of the following options outlined below, as selected by the Borrower at time of proposal acceptance, with any remaining balance due at maturity.

**Maturity:** On the earlier of (a) May 31 2036; or (b) should the Bank exercise a put option as set forth in the Note, May 31, 2026.

Upon giving written Notice to the Authority and the Borrower, the Bank may demand purchase in full of the Note by the Borrower on May 31, 2026 (the "Tender Date").

**Note Interest Rate:** Bank qualified, tax-exempt variable rate. For each applicable LIBOR Interest Period, a rate per annum equal to the sum of 1-month LIBOR plus 1.65%, multiplied by 0.65, then ten basis points (0.10%) added to the product of that multiplication. Based on a current 1-month LIBOR rate of 0.435%, an indicative tax-exempt variable rate is currently 1.381%.

Interest will be calculated on the daily outstandings on a 360 day year for the actual number of days elapsed and will be due in arrears. In the event that Daily LIBOR at any time would be determined to be less than zero, such rate shall be deemed to be zero.

Customary yield protection and prepayment cost recovery provisions will be included in the definitive loan documents.

**Interest Rate Protection:** The Borrower may, at its option, enter into and maintain an interest rate protection agreement (the "Hedge Agreement"), which conforms to ISDA standards and has terms and is with a counterparty satisfactory to the Bank, enabling the Borrower to protect itself against fluctuations in interest rates with respect to all or a portion of the principal amount of Term Credit Facility. If the Bank is the counterparty to the Hedge Agreement, all obligations of the Borrower to the Bank arising pursuant thereto shall be secured by the Collateral (as described below). If the Bank is not the counterparty, such Hedge Agreement shall be unsecured.

Form 6D - Multistate Rev. 1/15

**Amortization and  
Rate Options:**

**A. Tax-exempt Rate Note Utilizing Interest Rate Swap:**

Indicative Forward (May 31, 2017) Rates and Amortizations:

1. 3.22% with fixed rate period of 19 years from May 31, 2017, and amortization based on period of 20 years, with monthly principal payments of \$7,083.33 beginning June 30, 2017.
2. 3.01% with fixed rate period of 14 years from May 31, 2017, and amortization based on period of 15 years, with monthly principal payments of \$9,444.44 beginning June 30, 2017.
3. 2.67% with fixed rate period of 9 years from May 31, 2017, and amortization based on period of 10 years, with monthly principal payments of \$14,166.67 beginning June 30, 2017.

Each of the above rate structures may be cancellable annually by the Borrower beginning May 31, 2019, with no termination fees. (Cancellable Rate Swap Indications Sheet dated April 29, 2016 enclosed.)

Loan maturity under each of the above options is May 31, 2026.

**B. Tax-exempt Rate Note; No Interest Rate Swap:**

Current Rates (April 29, 2016) and Amortizations:

1. 2.10% with amortization based on period of twenty (20) years, with monthly principal payments of \$7,083.33 beginning June 30, 2017.
2. 2.05% with amortization based on period of fifteen (15) years, with monthly principal payments of \$9,444.44 beginning June 30, 2017.
3. 1.95% with amortization based on period of ten (10) years, with monthly principal payments of \$14,166.67 beginning June 30, 2017.
4. 1.70% with amortization based on period of twenty (20) years, and fixed rate adjusting to variable rate on May 31, 2019; with monthly principal payments of \$7,083.33 beginning June 30, 2017.
5. 1.70% with amortization based on period of twenty (15) years, and fixed rate adjusting to variable rate on May 31, 2019; with monthly principal payments of \$9,444.44 beginning June 30, 2017.
6. 1.70% with amortization based on period of twenty (10) years, and fixed rate adjusting to variable rate on May 31, 2019; with monthly principal payments of \$14,166.67 beginning June 30, 2017.

Loan maturity under each of the above options is May 31, 2026.

**Default Rate:** 3% over the effective interest rate.

**Commitment Fee:** \$1,700 payable at loan closing.

**Collateral:** Credit Facilities will be secured by, except as otherwise indicated below, first priority perfected security interests in the following collateral:

- (a) First priority perfected security interest in the real property, fixtures and improvements, located at 2101 Nagle Road, Erie, Pennsylvania (the "Property"), and assignment of all leases and rents on the Property.
- (b) All the Borrower's assets, present and future and wherever located, including without limitation, accounts, securities entitlements, deposit accounts, instruments, documents, chattel paper, inventory, goods, machinery, equipment, furniture, fixtures, commercial tort claims, letter of credit rights, general intangibles, payment intangibles, software, licenses, trademarks, trade-names, patents, copyrights and other assets and supporting obligations.

Loan funding is subject to receipt and review of satisfactory "as-is" and "as-completed" appraisal with total advances limited to 80% of the "as completed" value.

**Expenses:**

All expenses incurred by Bank, including accounting, appraisal, environmental, audit, searches, recording of UCC filings and other security interests, and reasonable legal fees (inside and outside), and any other expenses in reference to structuring, documenting, closing, monitoring or enforcing the Credit Facility, shall be for the account of the Borrower and payable at closing and otherwise on demand.

**Conditions  
Precedent:**

Including, but not limited to, the following, with all documents to be satisfactory in form and substance to the Bank:

- (a) No material adverse change in the condition, financial or otherwise, operations, properties, assets or prospects of the Borrower.
- (b) No material threatened or pending litigation or material contingent obligations.
- (c) Execution of documentation.
- (d) Evidence that all actions necessary or, in the opinion of the Bank, desirable, to perfect and protect the security interest of the Bank have been taken.
- (e) Valuation of the real estate collateral provided by the Borrower, to be completed by an appraisal firm selected by and acceptable to Bank.
- (f) Delivery of an ALTA 1992 lender's title insurance policy insuring the lien of the mortgage on the Property in the minimum amount the Term and Revolving Facilities, as a first lien on the Property, subject only to such exceptions as are acceptable to the Bank, with endorsements as Bank may designate.
- (g) Delivery of an environmental indemnification agreement executed by the Borrower, indemnifying the Bank for any environmental costs or liabilities related to the Property.
- (h) If the Property is located in an area designated as a flood hazard area by any governmental agency, the Borrower will provide the Bank, at the Borrower's expense, with a policy of flood insurance in an amount equal to the maximum amount available under the federal flood insurance program, or such higher amount as the Bank may require.

- (i) Delivery of evidence of legally binding hazard insurance covering such risks as are required by the Bank, naming the Bank as lender loss payee and mortgagee.
- (j) With respect to the Borrower and the Authority, (i) a copy of any trust agreement, partnership or operating agreement, if any; (ii) a copy of the certificate of formation filed with the Secretary of State of the jurisdiction in which such entity was formed; and (iii) verification of good standing with respect to such entity in the jurisdiction in which such entity was formed and in the jurisdiction in which the Property is located.
- (k) A certificate to be dated as of the closing date as to the Incumbency of officers, partners, or members, as appropriate, of the Borrower and the Authority.
- (l) Resolutions of the Borrower and the Authority evidencing approval of the Term Credit Facility and all steps necessary to consummate the Term Credit Facility including, without limitation, execution of the Loan Documents.
- (m) Delivery of legal opinions to the Bank at closing addressing such matters relating to the Authority and the Borrower's tax-exempt rate loan as the Bank may request, and satisfactory to the Bank as to form and substance, including tax opinions.

**Reporting Requirements:**

- (a) Annual audited financial statements of the Borrower within 150 days of fiscal year end.
- (b) Annual covenant compliance certificate in form and substance satisfactory to the Bank, within 150 days of fiscal year-end.
- (c) Annual operating and capital budgets of the Borrower within 30 after the beginning of the fiscal year.
- (d) Quarterly un-audited financial statements of the Borrower within 30 days of quarter end.

**Covenants:**

Affirmative and negative covenants, including financial covenants, will be specified by the Bank for inclusion in the Loan Documents. Financial include:

- (a) The Borrower will maintain as of the end of each fiscal year a Debt Service Coverage Ratio of at least 1.20 to 1.00.
- (b) The Borrower will maintain an unencumbered, unrestricted Endowment Account Balance of at least one third the amount of total indebtedness of the Borrower, calculated at the end of each fiscal year for the quarters then ended.

As used herein:

"Debt Service Coverage Ratio" means the ratio of (a) the sum of Changes in Unrestricted Net Assets plus depreciation and amortization plus interest expense plus/minus unrealized losses or unrealized gains on investments to (b) the sum of interest expense plus current maturities of long term indebtedness plus payments on capital leases, in each case calculated for the 12 months ending on the date of determination and all as calculated in accordance with GAAP.

**"Changes in Unrestricted Net Assets"** means unrestricted revenues minus unrestricted expenses.

**"Current Maturities"** means the scheduled payments of principal on all indebtedness for borrowed money having an original term of more than one year (including but not limited to amortization of capitalized lease obligations).

**"Endowment Account Balance"** means the dollar amount reported in the footnotes to the Borrower's annual Financial Statements under investments and labeled "endowment account".

- Documentation:** Loan Documents in form and substance satisfactory to the Bank must be executed and delivered containing representations, warranties, covenants, indemnities, conditions to lending, events of default and other provisions as are appropriate in the Bank's opinion and specified by the Bank.
- Depository:** The Borrower will establish and maintain, with the Bank, the Borrower's primary depository account(s). If the Borrower fails to establish and/or maintain its primary depository account(s) with the Bank, the Bank may, at its option, upon thirty day notice to the Borrower, increase the interest rate payable by the Borrower by up to one percent (1.00%).
- Governing Law:** Pennsylvania. Submission to Pennsylvania jurisdiction
- Miscellaneous:** Waiver of jury trial. Confession of Judgment.

PNC Bank, N.A.  
901 State Street  
Erie, Pennsylvania 16501

richard.sherbondy@pncbank.com  
814 871 9435 Tel  
814 871 9108 Fax

Richard L. Sherbondy  
Vice President  
Commercial Banking



May 13, 2016

Ms. Dawn Stearns  
Chief Financial Officer  
YMCA of Greater Erie  
31 West 10<sup>th</sup> Street  
Erie, Pennsylvania 16508

Re: Update to April 29, 2016 Credit Commitment Letter

Dear Ms. Stearns:

Thank you for the opportunity May 11<sup>th</sup> to discuss financing renovations for the Eastside YMCA. Based on Wednesday's discussion that focused on 20-year amortization, and possible change in primary collateral from Eastside YMCA mortgage to endowment fund pledge; the following summarizes changes to our April 29<sup>th</sup> letter.

**Tax-exempt financing with first mortgage on Eastside YMCA:**

1. Tax-exempt Rate Note Utilizing Cancelable Interest Rate Swap:

2.60% with fixed rate period of 19 years from May 31, 2017 to May 31, 2036.

Loan maturity is 10 years May 31, 2026.

Rate indication as of May 13, 2016; subject to change until a swap is executed.

Interest rate may be cancellable annually by the Borrower beginning May 31, 2026, with no termination fee. (Rate Swap Indications Sheet dated May 13, 2016 enclosed.)

Straight-line amortization based on period of 20 years, with monthly principal payments of \$7,083.33 plus interest, beginning June 30, 2017.

2. Tax-exempt Rate Note: No Interest Rate Swap:

1.95% with fixed rate period of 10 years from May 31, 2016 to May 31, 2026.

Loan maturity is 10 years May 31, 2026.

Rate quote as of May 13, 2016; subject to change if not accepted by May 31, 2016.

Loan interest rate subject to change on May 31, 2026; based on market conditions.

Straight-line amortization based on period of 20 years, with monthly principal payments of \$7,083.33 plus interest, beginning June 30, 2017.

**Taxable interest rate with pledge of endowment fund versus mortgage:**

3. Taxable Rate Note Utilizing Cancelable Interest Rate Swap:

3.61% with fixed rate period of 19 years from May 31, 2017 to May 31, 2036.

Loan maturity is 10 years May 31, 2026.

Rate indication as of May 13, 2016; subject to change until a swap is executed.

YMCA of Greater Erie  
May 13, 2016  
Page 2 of 2

Interest rate may be cancellable annually by the Borrower beginning May 31, 2026, with no termination fee. (Rate Swap Indications Sheet dated May 13, 2016 enclosed.)

During interest-only draw-down period ending May 31, 2017; variable interest at 1-month LIBOR plus 1.50%. Based on current 1-month LIBOR rate of 0.434%, loan rate is 1.934%.

Straight-line amortization based on period of 20 years, with monthly principal payments of \$7,083.33 plus interest, beginning June 30, 2017.

4. Taxable Rate Note: No Interest Rate Swap:

2.95% with fixed rate period of 10 years from May 31, 2017 to May 31, 2026.

Loan maturity is 10 years May 31, 2026.

Rate quote as of May 13, 2016; subject to change if not accepted by May 31, 2016.

Loan interest rate subject to change on May 31, 2026; based on market conditions.

During interest-only draw-down period ending May 31, 2017; variable interest at 1-month LIBOR plus 1.50%. Based on current 1-month LIBOR rate of 0.434%, loan rate is 1.934%.

Straight-line amortization based on period of 20 years, with monthly principal payments of \$7,083.33 plus interest, beginning June 30, 2017.

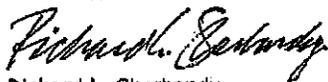
**Collateral for pledge of endowment fund versus mortgage:**

The Credit Facilities, and any Hedge Agreement with the Bank, will be secured by a first priority perfected security interests in the pledged collateral of the Borrower consisting of marketable securities acceptable to the Bank, properly margined\* in accordance with the Bank's requirements in effect from time to time. If the pledged collateral is not evidenced by physical certificates and/or includes deposit accounts, a notification and control agreement, in form and content satisfactory to the Bank, with the custodian of the securities account and/or the depository bank in which the collateral is held will also be required. (\*Exhibit B to Pledge Agreement enclosed.)

In addition to the above loan proposal changes, we are available to discuss methods to position the Eastside YMCA financing for a refinancing on May 31, 2019. As pledging the endowment fund would preclude tax-exempt financing, and thereby save an estimated \$25,000 of closing cost; you may want to consider combining the 2016 \$1,700,000 taxable rate Note into a tax-exempt refinance May 31, 2019 with your 2008 tax-exempt rate loan.

Thank you again for the opportunity to work with the YMCA on this project. We look forward to a continued successful relationship. Thank you for your business.

Sincerely,



Richard L. Sherbondy  
Vice President

- Enc: 1. Interest Rate Swap Indications Sheet dated May 1, 2016.  
2. Exhibit B to Pledge Agreement.  
3. Copy of April 29, 2016 Credit Commitment Letter.

**Commonwealth of Pennsylvania  
Department of Revenue**

REV-181909 J17 618-149

**CERTIFICATE OF EXEMPTION**

YOUNG MENS CHRISTIAN ASSOC OF ERIE  
31 W 10TH ST  
ERIE PA 16501-1401 USA

Account ID: 75038309  
Revenue ID: 1001102631



Exemption Type: Charitable  
Expiration Date: 11/30/2020

**pennsylvania**  
USE OF THIS CERTIFICATE FOR PERSONAL OR HOME EXEMPT PURCHASES WILL RESULT IN  
CANCELLATION OF EXEMPT STATUS  
**DEPARTMENT OF REVENUE**

This certificate is not assignable or transferable.

**Fee Schedule For**



**ERIE COUNTY  
GENERAL  
AUTHORITY**

**E • C • G • A**

**Bonds and Notes for  
loans handled and processed by the:  
Economic Development Corporation of Erie County**

There are two types of administrative fees and charges for Bonds and/or Notes for financing loans processed by the Erie County General Authority for:

1. Processing fee of  $\frac{1}{4}$  of 1% of the borrowing with a minimum of \$1,000.00. This \$1,000.00 nonrefundable amount is required at the time of application, which will be credited toward gross fee payable at closing.
2. An annual fee will be assessed on all outstanding loans. This fee compensates the Economic Development Corporation of Erie County for the continuing costs of auditing the outstanding loan(s). This fee is payable at the time of closing and then every year as of July 1<sup>st</sup>. The fee schedule is based on the original size of the financing:

Up to \$499,999:

**\$150**

\$500,000 up to \$999,999:

**\$300**

\$1,000,000 and over

**\$450**

**Late Fees (after August 1)**

**\$50**

3. Legal fees of the solicitor of ECGA. In addition, there are miscellaneous service contributions that may apply after loan closing and such as described under Item No. 5 (Miscellaneous Services).
4. Legal advertising costs as required by grant programs, meeting notices, etc.

5. Miscellaneous Services (including, but not limited to, the following services):
- Refunding/Refinancing                      ¾ of 1% of loan
  - Loan Assignments                            ¾ of 1% of loan outstanding
  - Mortgage Subordination                   ¼ of 1% of subordinated mortgage
  - Activities not listed above (see below)    Hourly rates per the current billing rate schedule based upon actual time (after client has been advised of same).
- 
- Partial Ownership Transfers
  - Easements, gas lease, right-of-ways, etc.
  - Drawn-down Extensions

**Please make check payable to: Economic Development Corporation of Erie County**

The above loan fee structure is acceptable:

  
Authorized Signature, Industrial Occupant

Gerry Vandemerwe, CEO  
Print(Type) Name, Industrial Occupant

5/18/16  
Date

**PROJECT SOURCES AND USES TABLES**

	Source #1	Source #2	Source #3
Provide Names of Public and Private Financing Sources:	LOAN	YMCA	EHS
<b>ACQUISITION</b>			
Land			
Buildings			
Other:			
Subtotals			
<b>NEW CONSTRUCTION</b>			
General Construction	\$892,788		
Plumbing	\$41,000		
Electrical	\$166,000		
Heating			
Air Conditioning/Ventilation	\$120,830		
Sprinkler System			
Utilities Hook-up		\$19,807	
Other: ETG			
Subtotals	\$1,220,618	\$19,807	\$0
<b>RENOVATION</b>			
General Construction			
Plumbing			
Electrical			
Heating			
Air Conditioning/Ventilation			
Sprinkler System			
Utilities Hook-up		\$20,880	
Other: Lobby Floor			
Subtotals	\$0	\$20,880	\$0
<b>INFRASTRUCTURE PREPARATION</b>			
Access Road			
Parking	\$307,243		
Water			
Sewer			
Utilities		\$5,000	
Lighting			
Demolition			
Excavation/Grading		\$20,000	
Environmental Clean-up	\$16,139		
Landscaping		\$8,766	
Other:			
Subtotals	\$323,382	\$33,766	\$0
<b>MACHINERY &amp; EQUIPMENT</b>			
New Equipment			
Used Equipment			
Upgrade Existing Equipment			
Delivery			
Install by Vendor/Contractor			
Building Modifications	\$200,000		\$351,365
Other: Furnishings		\$100,000	
Subtotals	\$200,000	\$100,000	\$351,365

## PROJECT SOURCES AND USES TABLES

Provide Names of Public and Private Financing Sources:	Source #1	Source #2	Source #3
	LOAN	YMCA	EHS
<b>WORKING CAPITAL</b>			
Salaries (new employees)			
Inventory			
Training			
Other:			
Subtotals			
<b>REFINANCING</b>			
Prior Tax-Exempt Financing			
Prior Private Financing			
Subtotals			
<b>RELATED COSTS</b>			
Design Costs		\$10,500	\$118,371
Development Plans			
Construction Mgr.	\$156,000		
Engineer Inspection			
Architect Inspection			
Permit Fees		\$6,900	
Title Insurance Recording			
Interest During Construction		\$30,000	
Insurance During Construction		\$6,000	
Surveys' - Site Investigations		\$11,720	
Test Borings			
Environmental Assessment			
Legal Costs / Acct		\$30,000	
Appraisal Fees		\$1,500	
Applicant Fees			
State Loan commitment Fees			
Brokers Fees			
Transfer Tax			
Contingencies		\$159,259	
Other: Bond		\$6,820	
Subtotals	\$156,000	\$262,699	\$118,371
<b>Totals</b>	<b>\$1,900,000</b>	<b>\$437,152</b>	<b>\$469,736</b>

**MACDONALD  
ILLIG ATTORNEYS**

100 STATE STREET • SUITE 700  
ERIE, PA 16507-1459  
OFFICE: 814-870-7600  
FAX: 814-454-4647  
MACDONALDILLIG.COM

J. W. ALBERSTADT, JR.  
DIRECT DIAL 814-870-7750  
E-MAIL JALBERSTADT@MIJB.COM

May 19, 2016

Honorable Kyle Foust, Chairman  
Erie County Council Finance Committee  
Erie County Courthouse  
140 West Sixth Street  
Erie, PA 16501

Re: 1. Erie County General Authority - YMCA Project  
2. Erie County Community Services Financing Authority - Presbyterian Homes Project

Dear Kyle:

Please find enclosed for consideration by County Council a proposed Resolution approving a project by the Erie County General Authority for the benefit of the YMCA of Greater Erie. As is more fully set forth in the Resolution, the purpose of this project is to fund a variety of improvements to the Eastside YMCA facilities with a tax-exempt bank loan. A copy of the YMCA's application to the General Authority is enclosed for your reference.

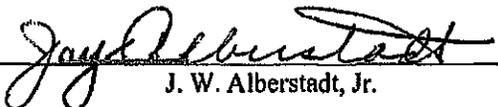
Also enclosed is a proposed Resolution authorizing a expansion of the use of the funds that were borrowed last year by the Erie County Community Services Financing Authority for the benefit of Presbyterian Homes. The expansion allows the funds to be used for improvements at the Home's Elmwood Gardens campus and located at and adjacent to 2628 Elmwood Avenue in the City of Erie, County of Erie, Pennsylvania, as well as at the Manchester Commons campus in Fairview.

We are asking you to place these matters on the agendas for the upcoming County Council Finance Committee meeting on May 26, 2016 and Council's regular meeting to be held on May 31, 2016. The Authorities will meet on May 24, 2016 to approve these projects.

Please let me know if you need anything further in support of this request. Representatives of the YMCA and Presbyterian Homes will be in attendance at the Finance Committee meeting to answer any questions that might arise. Do not hesitate to call if you have any questions at this point. Thank you very much for your help in this matter.

Very truly yours,

MacDONALD, ILLIG, JONES & BRITTON LLP

By   
J. W. Alberstadt, Jr.

JWA/1486452  
Enclosures

cc: Douglas R. Smith, County Clerk

MACDONALD ILLIG JONES & BRITTON LLP

ERIE COUNTY COUNCIL  
RESOLUTION NO. \_\_\_\_\_, 2016

**ERIE COUNTY COMMUNITY SERVICES FINANCING AUTHORITY  
PRESBYTERIAN HOMES IN THE PRESBYTERY OF LAKE ERIE  
PROJECT ADDITIONS**

WHEREAS, the Erie County Community Services Financing Authority (the "Authority") is a body corporate and politic existing under the laws of the Commonwealth of Pennsylvania pursuant to the Municipality Authorities Act, approved May 2, 1945, P.L. 382, as continued by Act approved June 19, 2001, P.L. 22, 53 Pa. C.S. Ch. 56, as amended (the "Act");

WHEREAS, the Act, among other things, empowers authorities created thereunder to borrow money and to make and issue bonds, refunding bonds and other evidences of indebtedness for the various purposes set forth in the Act and to secure payment of such bonds and other evidences of indebtedness or any part thereof by pledge or deed of trust of all or any of its revenues and receipts;

WHEREAS, the Presbyterian Homes in the Presbytery of Lake Erie (the "Corporation"), a Pennsylvania not-for-profit corporation, is a private, non-sectarian institution which owns and operates skilled nursing, personal care and related facilities in the County of Erie, Pennsylvania;

WHEREAS, the Authority has previously issued on behalf of the Corporation its Tax-Exempt Revenue Note, Series of 2014 (Presbyterian Homes in the Presbytery of Lake Erie Project), in the principal amount of \$8,500,000 (the "Note");

WHEREAS, the Corporation desires to expand the scope of the Project previously approved for use of the proceeds of the Note by the addition of the following (the "Project Additions"): demolition, renovation, expansion, construction and equipping of skilled nursing, personal care and related improvements owned and operated by The Presbyterian Homes in the Presbytery of Lake Erie on its campus commonly known as Elmwood Gardens and located at and adjacent to 2628 Elmwood Avenue in the City of Erie, County of Erie, Pennsylvania;

WHEREAS, the Project Additions will enable the Corporation to service its residents and the people of the County of Erie, Pennsylvania in an improved manner; and

WHEREAS, the Authority has approved the Project Additions at a meeting held on May 24, 2016 following a public hearing, subject to the approval of County Council;

NOW, THEREFORE, be it resolved:

1. It is hereby declared that the Project Additions are desirable for the health, safety and welfare of the people of the County of Erie.
2. Nothing in this Resolution shall be construed to pledge the credit or taxing power of the County of Erie, Pennsylvania, nor shall the County of Erie be in any manner liable for any indebtedness arising out of this transaction.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Resolution was passed this \_\_\_\_ day of \_\_\_\_\_, 2016, by a vote of \_\_\_\_ - \_\_\_\_.

ATTEST:

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Chair of County Council

APPROVED BY:

\_\_\_\_\_  
Kathy Dahlkemper, County Executive  
Date: \_\_\_\_\_

# 1711887.v1

**ORDINANCE NUMBER \_\_\_, 2016**

**2016 General Fund Budget Waiver Of  
The Purchasing Code To Sell  
Property ID #14-010-045.0-409.00 and 14-010-045.0-408.00**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Section 3B (1) of the Erie County Home Rule Charter that Article III, Section 2E of the County Purchasing Code is hereby waived to facilitate the sale of two parcels of land, Lot 109, Property ID #14-010-045.0-409.00, and Lot 110, Property ID #14-010-045.0-408.00, of Land Lighthouse Subdivision by Andrews Land Company, for the amount of \$250.00 per parcel, a total of \$500.00, plus all transfer costs.

This ordinance shall be effective immediately upon adoption.

Attest:

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
André R. Horton, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Jay Breneman, Vice Chairman

\_\_\_\_\_  
Edward T. DiMattio

Approved:

\_\_\_\_\_  
Kathy Fatica

\_\_\_\_\_  
Kathy Dahlkemper  
County Executive

\_\_\_\_\_  
Dr. Kyle W. Foust

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone

\_\_\_\_\_  
Carol J. Loll

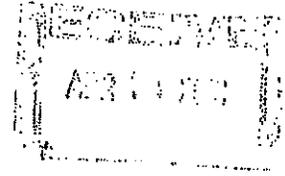
**YOCHIM, SKIBA & NASH**

ATTORNEYS AT LAW

345 WEST SIXTH STREET

ERIE, PENNSYLVANIA 16507

Individual Sole Practitioners and Not a Partnership



JOSEPH A. YOCHIM (of counsel)  
 GARY V. SKIBA  
 GARY H. NASH  
 THOMAS D. BRASCO, JR.

Telephone 814/454-6345  
 Fax 814/456-6603

April 8, 2016

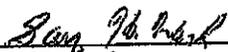
George Joseph, Esq.  
 Quinn Law Firm  
 2222 West Grandview Blvd.  
 Erie, PA 16506

**RE: Michael F. Burns**  
**Erie County Owned Two Vacant Lots Nos. 109 & 110 of the Land**  
**Lighthouse Subdivision by Andrews Land Company**  
**Erie County Tax Index Nos. (14) - 1045 - 408 & 409**

Dear George Joseph, Esq.:

Please be advised that I represent Michael F. Burns, who makes the following offer to Erie County. Erie County owns by way of Commissioners Sale, Treasurer's Deed Book E, page 176 (Lot 109) and Deed Book E, page 197 (lot 110) dated December 20, 1937, two vacant lots in the Land Lighthouse Subdivision by Andrews Land Company. Both of these lots are currently off of the tax rolls; and have been for a long period of time. My client, Michael F. Burns, hereby offers to pay Erie County \$250.00 per lot for a total payment of \$500.00 for the two parcels. Both parcels are primarily a ravine. Michael F. Burns owns four lots on Lighthouse Street and two of his lots connect to these two lots, which he intends to combine into one tax parcel; but not to be combined with his existing taxable lots. He wants to make sure he controls the view behind his properties. Please process this transfer request and let me know how you want to proceed to closing. Thank you in advance for your attention to this matter in your capacity as County Solicitor for the Tax Claims Office. If you need anything further from me, let me know.

Very Truly Yours,

  
 \_\_\_\_\_  
 Gary H. Nash

**RESOLUTION NUMBER , 2016**

**Exonerating Penalties and Interest on Five (5) Properties Owned  
by Erie Western PA Port Authority**

**WHEREAS**, Erie Western PA Port Authority (EWPPA) filed an appeal with the Erie County Assessment Office for five (5) properties whose classifications were changed from "exempt" to "commercial status"; and

**WHEREAS**, EWPPA did not make tax payments on those properties while the case was under appeal, causing the accrual of penalties and interest; and

**WHEREAS**, EWPPA came to an amicable agreement with the Erie County Assessment Office in 2015 and paid all taxes for the properties at face value; and

**WHEREAS**, the City of Erie exonerated their portion of penalties and interest on the five (5) EWPPA properties at their regular meeting on April 20, 2016.

**NOW THEREFORE BE IT RESOLVED**, by the County Council of the County of Erie, that penalties and interest on the five (5) Erie Western PA Port Authority properties outlined on the attached Exhibit A are hereby exonerated.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, this resolution was passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by a vote of \_\_\_\_ to \_\_\_\_.

APPROVED BY:

\_\_\_\_\_  
André R. Horton, Chairman  
Erie County Council

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

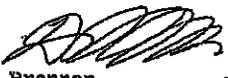
Date: \_\_\_\_\_

**Erie-Western Pennsylvania Port Authority**  
**2015 Property Tax Penalties and Interest**

<b>Parcel</b>	<b>Name</b>	<b>City Penalty</b>	<b>City Interest</b>	<b>County Penalty</b>	<b>County Interest</b>
14-010-034.0-106.00	Lampe Campground	\$ 45.56	\$ 7.52	\$ 19.28	\$ 3.18
14-010-034.0-109.00	Lampe Marina	\$ 213.66	\$ 35.25	\$ 90.42	\$ 14.92
17-040-049.0-107.00	Wolverine Park	\$ 188.84	\$ 31.16	\$ 79.92	\$ 13.19
17-040-049.0-100.00	Wolverine Park	\$ 216.60	\$ 35.74	\$ 91.66	\$ 15.12
17-040-046.0-300.00	Perry's Landing	<u>\$ 2,265.05</u>	<u>\$ 373.73</u>	<u>\$ 958.51</u>	<u>\$ 158.15</u>
	<b>TOTALS</b>	<b>\$ 2,929.71</b>	<b>\$ 483.40</b>	<b>\$ 1,239.79</b>	<b>\$ 204.56</b>

**EXHIBIT A**

Erie-Western PA Port Authority									
Exoneration Request by Ms. Brenda Sandberg, Executive Director									
2015 Taxes - County Only:									
Parcel Number *	Name	Property Description	Penalty	Interest**	Tax Claim Bureau Fees ***	Erie County Totals			
14-010-034.0-106.00	Lampe Campground	Water Lots 32.9075 AC	\$ 19.28	\$ 3.18	\$ 68.00	\$ 90.46			
14-010-034.0-109.00	Lampe Marina	Water LTS PCL 1 10.488 AC	\$ 90.42	\$ 14.92	\$ 68.00	\$ 173.34			
17-040-049.0-107.00	Wolverine Park	NW Corner Front/State 40348 SQ	\$ 79.92	\$ 13.19	\$ 68.00	\$ 161.11			
17-040-049.0-100.00	Wolverine Park	34657 SQ FT PART LOTS 73-74	\$ 91.66	\$ 15.12	\$ 68.00	\$ 174.78			
17-040-046.0-300.00	Perry's Landing	828 W Bayfront Pkwy 16.614 AC	\$ 958.51	\$ 158.15	\$ 68.00	\$ 1,184.66			
		<b>Total - Erie County Exoneration:</b>				<b>\$ 1,784.35</b>			
Notes:	* Above listed properties previously paid 2015 taxes due at Face.								
	** Interest on account as of 3/10/2016 - Subject to Change.								
	*** Tax Claim Bureau fees through May, 2016								
	City of Erie Abatement of Penalties and Interest approve on City of Erie Council Ordinance No. 4 of 2016, Dated 4/20/16 (Copy Attached).								

By Mr. Brennan  Seconded By: Mr. Witherspoon 

**COUNCIL CHAMBERS**

Erie, Pa. April 13, 2016

Resolved, by the Council of the City of Erie,

Resolution authorizing the proper city officials to abate the penalties and interest for certain parcels of property owned by the Erie-Western Pennsylvania Port Authority ("authority") as more fully detailed by the lot and tax index numbers as stated in a schedule appended hereto and thereafter transmit such approval to the Erie County Tax Claims Bureau. The total amount of the penalties and interest is \$3,413.11. These parcels were previously untaxed and the subject of an assessment appeal. The appeal resulted in the placement of the properties on the Erie County tax rolls by the Erie County Board of Assessment Appeals ("board") at an assessed value which no taxing body took exception. The authority made payment in December of 2015 for the taxes appropriate for the board's assessed value and, therefore, no interest or penalty is now due.

Distribution: 1. Clerk-White 2. Finance-Blue 3. Public Works-Green  
4. Public Safety-Yellow 5. Economic & C.D.-Pink 6. Mayor/Misc.-Gold

JOURNAL 130-461-B

APR 20 2016

CITY COUNCIL - CITY OF ERIE, PA.

NO. 4

2016	Ayes	Nays
Arrington	/	
Brennan	/	
Jones	/	
Kwitowski	/	
Winarski	/	
Witherspoon	/	
Merski	/	

APR 20 2016

EXHIBIT A



ERIE-WESTERN PENNSYLVANIA PORT AUTHORITY

1 Holland Street  
Erie, PA 16507  
Phone: 814-455-7557  
Fax: 814-455-8070  
www.porterie.org

March 30, 2016

Kathy Dahlkemper  
County Executive  
County of Erie  
140 West 6<sup>th</sup> Street  
Room 116  
Erie, Pa 16501

Daniel L. Harmon  
Chairman

Sharon L. Knoll  
Vice-Chairwoman

Michael Redlawsk  
Treasurer

Jeffrey J. Johnson  
Secretary

BOARD MEMBERS:  
Jeffrey W. Brinling  
Amos Goodwine, Jr.  
George T. Lyons  
Owen McCormick  
Eric Mikovch  
Senator Sean Willey  
Dave Zimmer

Brenda A. Sandberg  
Executive Director

Douglas C. Pomorski  
Director of Operations  
Harbormaster

Robin Waldinger  
Chief Financial Officer

Re: Request to forgive Property Tax Penalties and Interest

County Executive Dahlkemper,

As you are aware, the Erie-Western Pennsylvania Port Authority had filed an appeal with the Erie County Assessment Office for five (5) properties whose classifications were changed from exempt to commercial status. In this appeal, the Authority agreed with the change of status for a portion of each of the properties; however, we argued that each of the five properties had components which were purely public in nature and should remain exempt. I would like to thank your administration for amicably working with us throughout the appeal process.

The Authority did not make payment on those properties which were under appeal until such time as the case was settled. This occurred in December 2015 with revised tax bills received being received by the Authority in early March. As of the date of this letter, all 2015 and 2016 property taxes have been paid.

I am writing today to respectfully request your consideration of waiving the penalties and interest which accrued during the appeal process. A summary, by parcel, is attached for your reference. Please feel free to contact me should you have any questions or if you would like to meet to discuss our request.

Sincerely,

Brenda A. Sandberg  
Executive Director

C: Andre Horton, County Council Liaison

RECEIVED  
APR 04 2016  
Office of the County  
County of Erie

**ORDINANCE NUMBER , 2016**

**\_\_\_\_\_ 2016 General Fund Budget Supplemental Appropriation Of \$12,291  
And Creation Of Line Item For AOPC Grant**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that the supplemental appropriation of \$12,291 for Safety Improvements at Magisterial District Judge Offices through an AOPC (Administrative Office of Pennsylvania Courts) Grant, and a new line item in the 2016 General Fund Budget, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
André R. Horton, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Jay Breneman, Vice Chairman

\_\_\_\_\_  
Edward T. DiMattio, Jr.

Approved by:

\_\_\_\_\_  
Kathy Fatica

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Dr. Kyle Foust

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone

\_\_\_\_\_  
Carol J. Loll

**Exhibit A  
 2016 General Fund Budget  
 Supplemental Appropriation of \$12,291  
 For AOPC Grant for MDJ  
 Safety Equipment**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Grant	001-003110-051300*	(12,291)
Total Revenue		<u>(12,291)</u>
<u>Total Expenditures</u>		
Other Office Supplies	001-003110-003060	12,291
Total Expenditures		<u>12,291</u>

\* Denotes creation of a new line item

**Ertl, Jennifer**

---

**From:** Humphrey, Rebecca  
**Sent:** Monday, May 16, 2016 10:31 AM  
**To:** Ertl, Jennifer  
**Cc:** Freed, Peter  
**Subject:** Duress Alarm Equipment

Jennifer:

The Administrative Office of the Pennsylvania Courts (AOPC) has appropriated funds to reimburse counties for the purchase and installation of duress alarm equipment for MDJ district courts that do not have this equipment, have an insufficient number of alarms, or whose alarms are antiquated. I have received quotes for twelve (12) MDJ offices in order to accomplish this project. The total amount is \$12,291.00. The AOPC will reimburse Erie County for the actual purchase price and installation of this equipment. Proof of payment is required to be eligible for funds. This project is substantially similar to the CCTV project the AOPC paid for in April 2015 upon proof of payment by the County.

I have provided you with a copy of each estimate for each MDJ office. I would like to begin this project in June for the safety of the employees and the public, since many systems are not operable. Accordingly, I would like to request the ordinance be moved to a second reading if possible. Please let me know if you need anything further.

Thanks!

RLH

Rebecca L. Humphrey, Esquire  
Deputy Court Administrator  
Erie County Courthouse  
140 West Sixth Street  
Erie, PA 16501  
(814) 451-6308  
[rhumphrey@eriecountypa.gov](mailto:rhumphrey@eriecountypa.gov)

**ORDINANCE NUMBER , 2016**

**\_\_\_\_\_ 2016 General Fund Budget Supplemental Appropriation Of \$11,000 In Grant Funds And New Line items For Purchase Of Exercise Equipment For Public Safety Department**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that the 2016 General Fund Budget supplemental appropriation of \$11,000 in grant funds and new line items, for the purchase of exercise equipment for the Public Safety Department, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
André R. Horton, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Jay Breneman, Vice Chairman

\_\_\_\_\_  
Edward T. DiMattio, Jr.

Approved by:

\_\_\_\_\_  
Kathy Fatica

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Dr. Kyle Foust

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone

\_\_\_\_\_  
Carol J. Loll

**Exhibit A  
 2016 General Fund Budget  
 Supplemental Appropriation of  
 of \$ 11,000.00  
 For Purchase of Exercise Equipment  
 for Public Safety**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Grant	001-002200-051300*	(11,000)
Total Revenue		<u>(11,000)</u>
<u>Total Expenditures</u>		
Wellness Activities Grant Funded	001-002200-002056*	11,000
Total Expenditures		<u>11,000</u>

\* Denotes creation of a new line item

**Ertl, Jennifer**

---

**From:** Fischer, Sabrina  
**Sent:** Monday, May 16, 2016 9:59 AM  
**To:** Ertl, Jennifer  
**Cc:** Pasquale, Sue Ellen  
**Subject:** Ordinance  
**Attachments:** PCOMPGrant2016.pdf

Jen,

Last week I sent you the email to declare we received the grant. List below is the ordinance to receive the grant. I have also attached the application and documentation. Please let me know if you need anything else.

Ordinance: Request to accept the PCOMP grant awarded for \$11,000 to the Wellness Grant Line item within the Human Resources budget. The quote is for \$24,612, however, the grant is only up to \$11,000. This grant will be used to purchase exercise equipment for Public Safety to encourage health and wellness and to relieve stress. Please see attached documentation for more details. No county match is involved with this grant.

Regards,

**Sabrina K. Fischer, MA**  
**Director of Human Resources**  
County of Erie  
140 West 6<sup>th</sup> Street, Suite 501  
Erie, PA 16501  
P: (814) 451-6233  
F: (814) 451-6484  
[sfischer@eriecountypa.gov](mailto:sfischer@eriecountypa.gov)





## 2016 PComp Safety Improvement Program Grant Application

Please complete and return the application to Keith Wentz, Underwriting and Risk Control Manager, CCAP, PO Box 60769, Harrisburg, PA 17106-0769, or email the completed application to [kwentz@pacounties.org](mailto:kwentz@pacounties.org).

PComp Member: Erie County

Contact Person: Sabrina Fischer Title: Director of Human Resources

Email Address: sfischer@eriecountypa.gov

Telephone Number: 814-451-6233

Total Project(s) Cost: \$ 24,612 Grant Amount Requested: \$ 11,000

### **Please complete the following information.**

- 1. Describe what the PComp Safety Improvement Program grant will be used for (You may attach additional information):**

The grant, if awarded, will be used to purchase fitness equipment for use by staff at the Erie County Public Safety Department. The employees will be able to access equipment before, during lunch and after work, as well as on break time.

- 2. Briefly describe how you determined the need for this project:**

Erie County employees were asked to complete a health and wellness survey, and results showed a strong interest in improving their health. In addition, Public Safety employees indicated they were extremely interested in an exercise facility at their workplace (see attached survey results). The survey indicated that if employees had an onsite facility, they would utilize it. The department employs 96 employees who would have the opportunity to benefit.

Although the Wellness Committee had the opportunity to place an onsite facility at various County locations, Public Safety was selected specifically because their 911 positions are extremely stressful. Exercise is a proven way to reduce stress, so making equipment available at their location first was a clear choice. Public Safety is also located outside of Erie City limits, and has limited access to exercise facilities and/or outdoor recreation. Providing an onsite facility would be beneficial because they would have access to an exercise facility that will help reduce their stress and improve overall health and well-being.

**3. Briefly describe how the PComp Safety Improvement Program grant will result in reducing workplace accident frequency and severity.**

Employees who engage in regular physical activity are less likely to have accidents. Core stability and strength helps build stronger, more balanced frames, and results in decreased risk of injury and back pain.

Routine exercise provides many physical benefits; however, it also increases our mental well-being. Aerobic activity releases endorphins, which are feel-good chemicals released by the body. This regular activity can reduce stress, decrease feelings of anxiety and depression, improve sleep and boost self-esteem, all of which are incredibly important in a high-stress job such as Public Safety.

**4. Attach a cost estimate with supporting documentation.**

In the attached estimate you will notice 2 pieces of equipment are listed. The space available for the fitness rooms are attached to a men's locker room and a ladies locker room.

---

Signature of Safety Committee Chairperson or Representative required.

Signed: \_\_\_\_\_  
*Safety Committee Chairperson/Representative* *Date*

Signature required. (For counties: chair of commissioners, chairman of council or county executive. For county related entities: agency executive director or equivalent.)

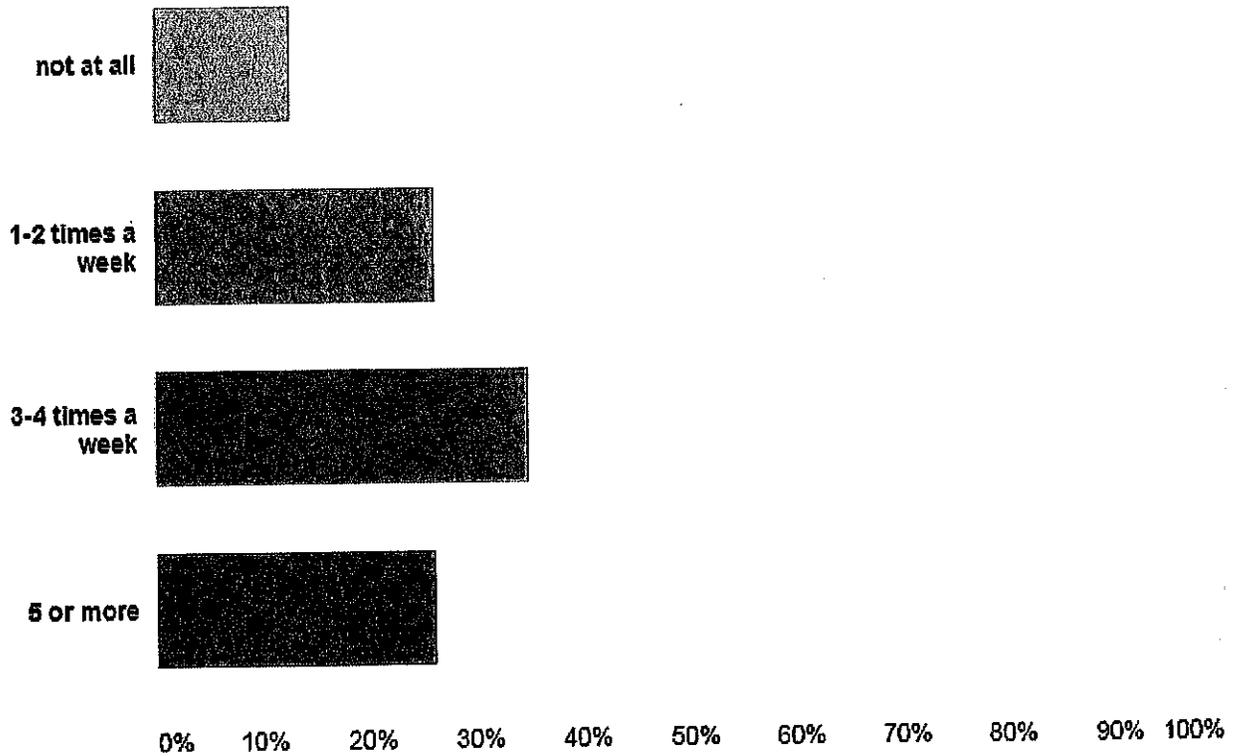
Signed: \_\_\_\_\_  
*Date*

Option A

<u>Cardio Equipment</u>			
<u>Treadmills</u>		<u>Cost Per Unit</u>	<u>Qty.</u>
			<u>Total Cost</u>
Spirit Fitness CT850	2	3,799	7,598
<b>Ellipticals</b>			
Spirit Fitness CE850	2	2,999	5,998
<b>Bikes</b>			
Spirit Fitness CR800	2	1,799	3,598
<u>Strength Equipment</u>			
<b>SelectORIZED Gym</b>			
Inspire Fitness M2	2	2,299	4,598
<b>Free Weights</b>			
Dumbell Set (5-50Lb)	2	825	1,650
GDR363 DB Rack	2	175	350
FID70 Bench	2	410	820
<b>Total</b>			<b>24,612</b>

## If exercise equipment is put in the locker rooms would you use it?

Answered: 46 Skipped: 0



### Answer Choices

- not at all
- 1-2 times a week
- 3-4 times a week
- 5 or more

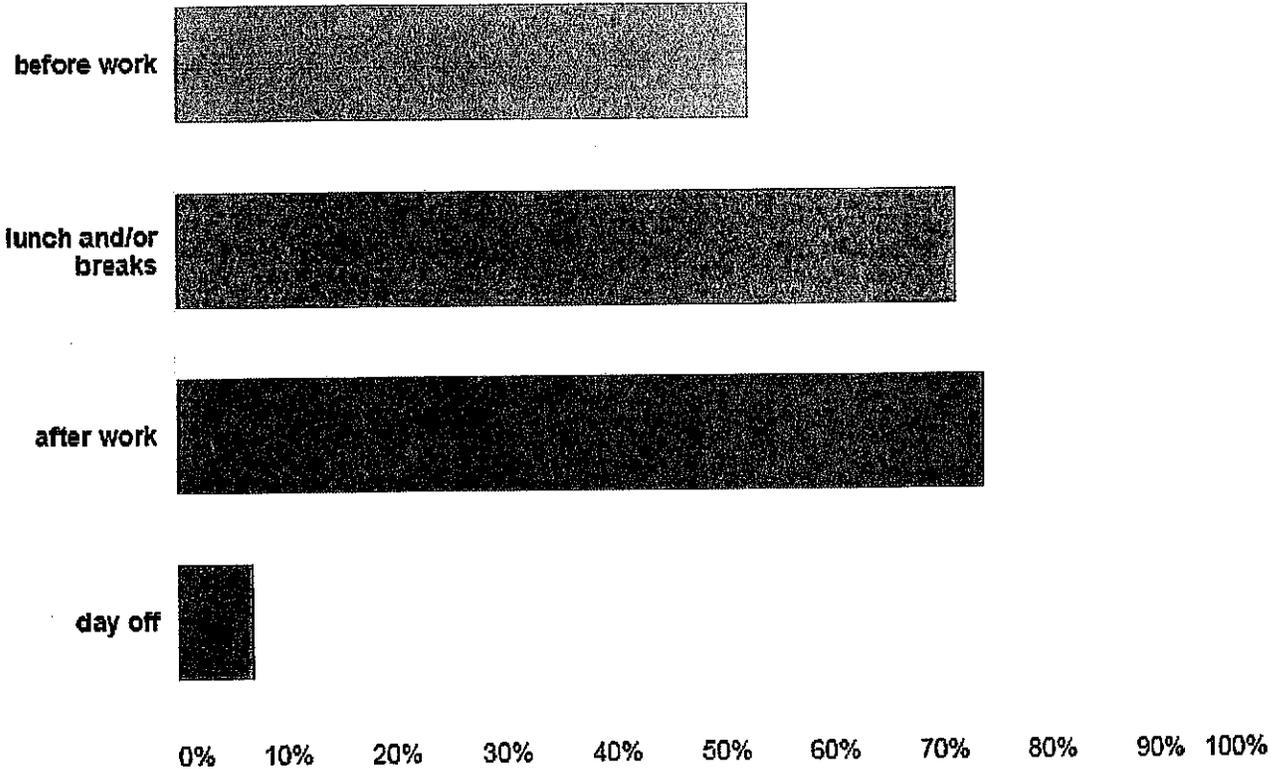
### Responses

13.04%	6
26.09%	12
34.78%	16
26.09%	12
	46

Total

**If you were to use the equipment when would you do so? You may select multiple answers.**

Answered: 42 Skipped: 4



**Answer Choices**

- before work**
- lunch and/or breaks**
- after work**
- day off**

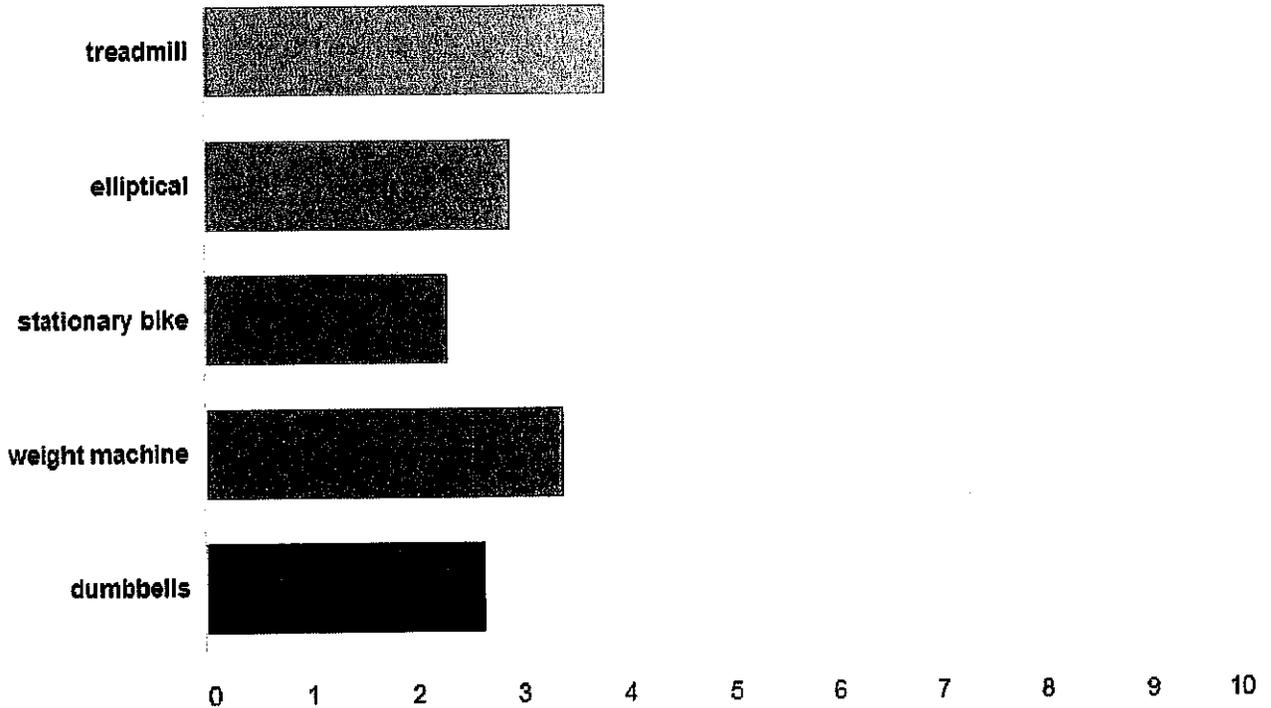
**Responses**

<b>52.38%</b>	<b>22</b>
<b>71.43%</b>	<b>30</b>
<b>73.81%</b>	<b>31</b>
<b>7.14%</b>	<b>3</b>

Total Respondents: 42

## Rank in order which type of equipment you prefer.

Answered: 42 Skipped: 4



	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	Total	Score
<b>treadmill</b>	43.90% 18	19.51% 8	17.07% 7	12.20% 5	7.32% 3	41	3.80
<b>elliptical</b>	19.51% 8	17.07% 7	19.51% 8	21.95% 9	21.95% 9	41	2.90
<b>stationary bike</b>	7.50% 3	12.50% 5	22.50% 9	17.50% 7	40.00% 16	40	2.30
<b>weight machine</b>	20.00% 8	32.50% 13	22.50% 9	17.50% 7	7.50% 3	40	3.40
<b>dumbbells</b>	9.76% 4	19.51% 8	19.51% 8	29.27% 12	21.95% 9	41	2.66

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND MICROPRINTING IN THE BORDER.



PComp - Operating  
PO Box 60769 Harrisburg, PA 17108-0769

**MID PENN BANK**  
Millersburg, PA 17061  
60-880/313

CHECK NO. **002024**

DATE  
5/2/2016

PAY **ELEVEN THOUSAND US DOLLARS AND 00/100**

AMOUNT  
\*\*\*\*\*11000.00 USD

VOID AFTER 90 DAYS

TO THE ORDER OF  
Erie County  
140 W. 6th Street, Rm 114  
Erie, PA 16501  
Attn: Sabrina Fischer

*Handwritten signature: Pamela A. Shynuk*  
*Handwritten signature: [unclear]*

SECURITY LOCKS WILL DISAPPEAR WHEN COPIED OR WITH NORMAL BODY HEAT.

⑈002024⑈ ⑆031308807⑆ 1900827⑈5⑈

S0000025

PComp - Operating

002024

Erie County

Check No: 002024

Check Date: 05/02/2016

Document  
PIN037466

Supplier Inv #  
05022016

Date  
05/02/2016

Amount Paid  
11,000.00

Description  
PComp SIP Grant

Check Total : 11,000.00

**ORDINANCE NUMBER , 2016**

**2016 General Fund Budget Supplemental Appropriation of \$7,171 And New Line Items For Vehicle Lease Donated By Bradford Chrysler Dodge Jeep Ram**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that the 2016 General Fund Budget supplemental appropriation of a donated two year vehicle lease with a value of \$7,171 from Bradford Chrysler Dodge Jeep Ram Inc., and new line items, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
André R. Horton, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Jay Breneman, Vice Chairman

\_\_\_\_\_  
Edward T. DiMattio, Jr.

Approved by:

\_\_\_\_\_  
Kathy Fatica

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Dr. Kyle Foust

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone

\_\_\_\_\_  
Carol J. Loll

**Exhibit A  
 2016 General Fund Budget  
 Supplemental Appropriation of \$7,171  
 For Donation of a Two Year Prepaid  
 Vehicle Lease**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Donations	001-003400-098580*	(7,171)
Total Revenue		<u>(7,171)</u>
<u>Total Expenditures</u>		
Vehicle Lease	001-003400-002391*	7,171
Total Expenditures		<u>7,171</u>

\* Denotes the creation of a new line item

# BRADFORD FAIRWAY SALES & LEASING INC. DBA BRADFORD CHRYSLER DODGE JEEP RAM

---

215-219 EUCLED AVENUE  
BRADFORD, PA 16701

814 362 5541  
814 362 4998

District Attorney Jack H. Daneri  
Erie County District Attorney Drug Task Force  
140 West 6<sup>th</sup> Street, Suite 506  
Erie, PA 16501

Donation to Erie County

Mr. Daneri,

Bradford Fairway Sales and Leasing Inc., and Bradford Chrysler Dodge Jeep Ram Inc are two new car franchise automobile dealerships located in Mckean County Pennsylvania. We currently offer Ford, Lincoln, Chrysler, Dodge, Jeep, and Ram vehicle lines as well as full service and parts departments. Every year we provide donations to numerous causes and organizations, however, donations to local law enforcement and their various agencies remains a high priority on our list every year. Our most recent donations in Mckean County for the Bradford City Police Department included financial assistance for a much needed Forensics Kit to assist in robbery investigations, as well as the donation of a vehicle for the Bradford City Police Department Drug Task Force to aid in a comprehensive "sting" operation aimed at ridding the city of narcotics dealers.

With both owners residing in Erie County, Waterford and the Millcreek Township specifically, and both having families and children who live here and attend Erie schools, we have decided to give back to our local community where we reside and offer a donation to the Erie County District Attorney's Drug Task Force Department. Bradford Chrysler Dodge Jeep Ram Inc. would like to offer a pre-paid 24 month lease to the County on a new 2016 Dodge Ram Quad Cab Truck. The lease would be executed and insured by the County and subject to credit approval and acceptance of the loan by Chrysler Capital, the lending institution endorsed by Chrysler. Bradford Chrysler Dodge Jeep Ram Inc. would then send the lending institution full remittance of all 24 months of payments due totaling \$7,171.20. The County would then have the unit for 24 months with a maximum mileage allowance of 24,000 miles throughout the duration of the lease. Any mileage overage charges or damage charges at the end of the lease would be the County's responsibility. The fee per mile over the 24,000 miles allowed is .25 cents per mile. Any major damage to the unit should be repaired before turning the unit back in to Chrysler. At the lease termination, the County would be assessed a \$395.00 disposition fee upon turning the vehicle in to any Chrysler Dodge Jeep Ram Franchised Dealership. Additionally, the County would also have the opportunity to purchase the unit at its residual value at the lease termination for the amount of \$27,493.05 plus a \$350.00 acquisition fee through Chrysler Capital. If the decision to purchase the vehicle is made, the disposition fee is waived by Chrysler Capital. Bradford Chrysler Dodge Jeep Ram Inc. could help facilitate this purchase if the County so desired at lease termination (i.e. handling documents, acquiring financing if needed, etc).

We are pleased to offer this donation to the County where we live and raise our families, as these type of donations truly do assist the men and woman serving our communities. It would be our fervent hope and desire that this truck would assist and aid in ridding our communities of the drug epidemic which threatens all or our families and children in particular. Included is a copy of the lease contract with all of the figures pertinent to the lease, a copy of the window sticker for the proposed unit, and a copy of our Pennsylvania Corporation Bureau Active Status Report. Please do not hesitate to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Benjamin T Shearman', written over a large, light-colored oval shape.

Benjamin T Shearman  
Dealer Principal/Vice President  
Bradford Chrysler Dodge Jeep Ram Inc.

**ORDINANCE NUMBER . 2016**

**\_\_\_\_\_ 2016 Public Health Fund Budget Supplemental Appropriation Of \$750 And  
Creation of *Service Fees* Line Item For Health Promotion &  
Quality Improvement Bureau**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that the supplemental appropriation of \$750.00 and creation of a *Service Fees* line item in the Health Promotion & Quality Improvement Bureau of the 2016 Public Health Fund Budget, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
André R. Horton, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Jay Breneman, Vice Chairman

\_\_\_\_\_  
Edward T. DiMattio, Jr.

Approved by:

\_\_\_\_\_  
Kathy Fatica

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Dr. Kyle Foust

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone

\_\_\_\_\_  
Carol J. Loll

**Exhibit A  
 2016 Public Health Fund Budget  
 Supplemental Appropriation  
 of \$ 750 and Creation of a New Line  
 Item for Health Promotion & Quality  
 Improvement**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Service Fees	056-018060-042750*	(750)
Total Revenue		<u>(750)</u>
<u>Total Expenditures</u>		
All Other Supplies	056-018060-003300	750
Total Expenditures		<u>750</u>

\* Denotes creation of a new line item

# ERIE COUNTY DEPARTMENT OF HEALTH

ecdh.org



Melissa C. Lyon, MPH  
Director

Kathy Dahlkemper  
County Executive

Date: May 17, 2016

TO: James Sparber, Director  
Erie County Finance Department

CC: Kathy Dahlkemper, County Executive  
Gary Lee, Director of Administration  
Sue Ellen Pasquale, Manager of Finance  
Jennifer Ertl, Accounting Specialist  
Nicole Bolash, Health Promotion & QI Manager  
Chelsey Ricketts, ECDH Fiscal Officer

FROM: Melissa C. Lyon, MPH, Director  
Erie County Department of Health 

RE: Request for Ordinance to add a revenue line to the Health Promotion & Quality Improvement Budget

We are requesting the addition of a new revenue line item, Service Fees (056-018060-042750), in the Health Promotion & Quality Improvement bureau.

This line item is due to a contract between the Erie County Department of Health (ECDH) and Lifeworks Erie (Lifeworks). Whereas Lifeworks has agreed to pay ECDH, specifically Health Educators in the Health Promotion Division, to assist with teaching community classes on Chronic Disease Self-Management and Diabetes Self-Management.

Thank you for your support and assistance. If you have any questions, please contact me at ext. 6701.

**PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT is made and entered into this 12th day of April, 2016 at Erie, Pennsylvania, by and between:

**LIFEWORKS ERIE**  
**(Hereinafter "LifeWorks Erie")**  
406 Peach Street  
Erie, PA 16507

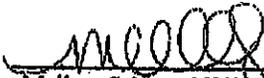
**AND**

**Erie County Department of Health**  
**(Hereinafter "PROVIDER")**  
606 West 2<sup>nd</sup> Street  
Erie, PA 16507

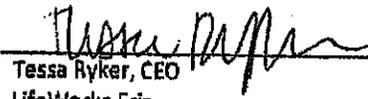
The parties hereby covenant and agree as follows:

- 1) **Provider Services.** Provider is engaged to provide staff as CDSM and DSMP Lay Leaders.
- 2) **Schedule.** ECDH staff will be able to devote up to 2.5 hours to CDSM/DSMP programs each week, outside of their ECDH work hours. ECDH staff will work a schedule agreed upon with the Program Director of Health Services of LifeWorks Erie, and approved by the Program Director of LifeWorks Erie and their ECDH supervisor.
- 3) **Payment for Services.** LifeWorks Erie shall compensate ECDH for services rendered by staff at a rate of \$12 per hour to be invoiced by provider. Payment for services rendered will be made by LifeWorks Erie to provider on a monthly basis.
- 4) **Per Diem Relationship.** It is expressly understood and agreed by the parties that, in the performance of duties and obligations under this Agreement, PROVIDER is at all times acting as an independent contractor. Provider's staff are not and are not acting as employees of LifeWorks Erie.
- 5) **Term and Termination.** This Agreement shall be in effect for one year and terminate on April 11, 2017. This agreement may be extended for additional periods of one year with or without modifications of its terms, as the parties may then in writing agree.
- 6) **Communications.** Provider shall direct communications and questions regarding this Agreement to the CEO of LifeWorks Erie, at the address set forth in the preamble to this Agreement.
- 7) **Governing Law.** This Agreement shall be subject to and interpreted under the laws of the Commonwealth of Pennsylvania.

**IN WITNESS WHEREOF**, the parties have set their hand and seal or caused this Agreement to be executed on their behalf the day and year first above written.

  
\_\_\_\_\_  
Melissa C. Lyon, MPH, Director  
Erie County Department of Health  
Provider

4.14.2016.  
Date

  
\_\_\_\_\_  
Tessa Ryker, CEO  
LifeWorks Erie

4.14.2016  
Date

ORDINANCE NUMBER , 2016

**2016 Planning Fund Budget Revised Revenue & Expenditures Of \$4,436 And Creation Of Line Item For Act 137 Grant To HRC**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), and 3B(2)(f) of the Erie County Home Rule Charter that revised revenue and expenditures of \$4,436 and creation of a *Transfer To General Fund* line item in the 2016 Planning Fund Budget, for an Act 137 Grant to the Erie County Human Relations Commission, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
André R. Horton, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Jay Breneman, Vice Chairman

\_\_\_\_\_  
Edward T. DiMattio, Jr.

Approved by:

\_\_\_\_\_  
Kathy Fatica

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Dr. Kyle Foust

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone

\_\_\_\_\_  
Carol J. Loll

**Exhibit A  
 2016 Planning Fund Budget  
 Revised Revenue and Expenditures  
 of \$ 4,436 and Creation of New Line  
 Item For ACT 137 Grant to the  
 Human Relations Commission**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Expenditures</u>		
Transfer to General Fund	053-068100-008010*	4,436
Pass Thru	053-068100-006050	(4,436)
Total Expenditures		<u><u>0</u></u>

\* Denotes creation of a new line item

**ORDINANCE NUMBER , 2016**

**\_\_\_\_\_ 2016 General Fund Budget Supplemental Appropriation And Transfer Of  
\$4,426 To Erie County Human Relations Commission For Act 137 Testing**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II Sections 3B (1), 3B(2)(f) and Article VIII, Section 7 of the Erie County Home Rule Charter; certified by the County Executive that this 2016 General Fund Budget supplemental appropriation and transfer of \$4,426 to the Erie County Human Relations Commission for Act 137 Testing, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
André R. Horton, Chairman

\_\_\_\_\_  
Jay Breneman, Vice Chairman

\_\_\_\_\_  
Edward T. DiMattio, Jr.

Approved by:

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

Date: \_\_\_\_\_

\_\_\_\_\_  
Kathy Fatica

\_\_\_\_\_  
Dr. Kyle Foust

\_\_\_\_\_  
Fiore Leone

\_\_\_\_\_  
Carol J. Loll

**Exhibit A  
 2016 General Fund Budget  
 Supplemental Appropriation of \$4,426  
 For Human Relations Commission  
 ACT 137 Grant for Fair Housing Testing**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Transfer from Planning	001-002210-099530	(4,426)
Total Revenue		<u><u>(4,426)</u></u>
<u>Total Expenditures</u>		
Testing	001-002210-002532	4,426
Total Expenditures		<u><u>4,426</u></u>

# Memo

**TO:** Members of County Council  
**FROM:** Dr. Kyle Foust, Finance Chairman  
**DATE:** May 25, 2016  
**RE:** "Proposal for Changes to EMTA Charter" Ordinance

---

The ordinance titled "Proposal For Changes To EMTA Charter" was not complete at the time of publication of this agenda. Copies will be made available as soon as possible to all members and on the County website.

The ordinance will be attached to the Regular Agenda when it is published Friday, May 27, 2016.

**RESOLUTION NUMBER . 2016**

**Exonerating Delinquent Taxes On One Abandoned Trailer/Property  
#41-004-006.1-008.67 In The Borough Of Union City And The  
Union City Area School District**

**WHEREAS**, the Borough of Union City approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on April 12, 2016; and

**WHEREAS**, the Union City Area School District approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on May 12, 2016.

**NOW THEREFORE, BE IT RESOLVED** by the County Council for the County of Erie that the delinquent taxes, penalties, interest and costs on the abandoned trailer/property: parcel #41-004-006.1-008.6750 as outlined on the attached Exhibit A are hereby exonerated.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, this resolution was passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by a vote of \_\_\_\_ - \_\_\_\_.

APPROVED BY:

-----  
André R. Horton, Chairman  
Erie County Council

-----  
Kathy Dahlkemper  
County Executive

ATTEST:

Date:\_\_\_\_\_

-----  
Douglas R. Smith  
County Clerk

Date:\_\_\_\_\_

**BOROUGH OF UNION CITY**

13 South Main Street • Union City, Pennsylvania 16438  
Phone (814) 438 - 2331 • Fax (814) 438 - 7115

---

**RESOLUTION NUMBER: 2016-01**

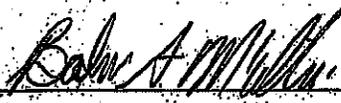
**WHEREAS**, the Erie County Tax Claim Bureau has determined that The Borough of Union City has a trailer which over the years have been removed or has been damaged to the extent that it is of little value or for other reasons which makes it worthless.

**NOW THEREFORE**, the Tax Claim Bureau has determined the trailer to be Ward 41 Map 4 Block 6.1 Parcel 8.67 known as 37 Pine Drive for the years 2012, 2013, 2014 and 2015.

**BE IT RESOLVED**, by the governing body of the Borough of Union City that it hereby exonerates the Erie County Tax Claim Bureau from Collecting delinquent taxes on abandoned or destroyed mobile home.

**RESOLVED AND ENACTED** by a majority of the members of Borough Council of the Borough of Union City this 12th day of April, 2016.

ATTEST:   
Borough Manager

  
President of Borough Council

DATE: April 12th, 2016

# Union City Area School District

107 Concord Street  
Union City, Pennsylvania 16438

[www.ucasd.org](http://www.ucasd.org)

(814) 438-3804  
Fax: (814) 438-2030

Joan M. Quickle  
Director of Curriculum/Special Programs  
[jquickle@ucasd.org](mailto:jquickle@ucasd.org)

Dr. Sandra K. Myers  
Superintendent  
[smyers@ucasd.org](mailto:smyers@ucasd.org)

Tara L. Lineman  
Business Manager  
[tlineman@ucasd.org](mailto:tlineman@ucasd.org)

May 13, 2016

County of Erie  
Department of Finance  
Bureau of Revenue and Tax Claim  
Erie County Court House  
140 West Sixth Street, Room 110  
Erie, PA 16501

To Whom It May Concern:

## Re: Exoneration of Delinquent Property Taxes

At the May 12, 2016, Union City Area School District School Board meeting, the Board of School Directors unanimously approved removing the remaining and future year taxes on parcel #41-004-006.1-008.67, Union City Borough, Ward 1.

Sincerely yours,



Ann Sill  
School Board Secretary

### Attachments

- c: Minutes Book
- Tara Lineman, Business Manager

RUN DATE  
 RUN TIME  
 RUN USE

*Validated*  
 2-17-16

ERIE COUNTY TAX CLAIM BUREAU  
 140 W. 6TH STREET, RM 110  
 ERIE, PA 16501-1011

PAGE NUM: 1  
 RPT ID: TCB\_STMT

J15

(814) 451-6206

A.V.  
 0

OWNER: LEWIS RONALD  
 37 PINE DR  
 UNION CITY PA 16438

PARCEL: 41-004-006.1-008.67  
 LOCATION: 37 PINE DR TRL  
 DESCRIPTION:

DISTRICT: UNION CITY BORO WARD 1

STATEMENT OF ACCOUNT

TAX YEAR 2012	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	121.61	12.16	37.12	197.00	367.89	0.00	367.89
TWP/BORO/CIT	140.70	14.07	42.95	0.00	197.72	0.00	197.72
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	31.58	3.16	9.64	0.00	44.38	0.00	44.38
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2012							609.99

TAX YEAR 2013	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	74.94	7.49	15.46	92.00	189.89	0.00	189.89
TWP/BORO/CIT	92.11	9.21	19.00	0.00	120.32	0.00	120.32
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2013							310.21

TAX YEAR 2014	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	74.94	7.49	8.04	57.00	147.47	0.00	147.47
TWP/BORO/CIT	92.11	9.21	9.88	0.00	111.20	0.00	111.20
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2014							258.67

TAX YEAR 2015	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	74.94	7.49	0.62	45.00	128.05	0.00	128.05
TWP/BORO/CIT	107.31	10.73	0.89	0.00	118.93	0.00	118.93
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2015							246.98

IF PAID BY 02-29-2016 (INTEREST CHANGES MONTHLY)

TOTAL BALANCE DUE 1425.85

EXHIBIT A



# COUNTY OF ERIE

## OFFICE OF COUNTY EXECUTIVE

---

**Kathy Dahlkemper**  
COUNTY EXECUTIVE

### MEMORANDUM

**TO:** Members of County Council

**FROM:** Kathy Dahlkemper,   
County Executive

**DATE:** May 25, 2016

**RE:** Erie County Redevelopment Authority

As County Executive, I hereby convey notice of my appointment of Ms. Kathy Wyrosdick, Director of the Erie County Department of Planning, to the Erie County Redevelopment Authority.

This appointment will fill the unexpired term of Ms. Candace Littel Maxwell who will resign effective May 31, 2016. This term will expire on December 31, 2020.

Thank you.

ar

cc: Douglas Smith, Clerk  
Rick Novotny, Executive Director – Erie County Redevelopment Authority  
File



**COUNTY OF ERIE**  
**DEPARTMENT OF FINANCE**  
**BUREAU OF REVENUE AND TAX CLAIM**  
ERIE COUNTY COURT HOUSE  
140 WEST SIXTH STREET RM. 110  
ERIE, PENNSYLVANIA 16501  
(814) 451-6206  
(814) 451-7484

KATHY DAHLKEMPER  
COUNTY EXECUTIVE

STEVEN A. LETZELTER  
DIRECTOR

RE: Sale of Parcel from Repository for Unsold Properties

Mr. Sparber:

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County Repository for unsold properties, and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as Index 15-021-028.0-229.00 – 2019 E 19 ST LOTS 9&10 80X120. This offer was made by Hue Marshall, who is willing to purchase that parcel for the sum of \$250.00. **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205 of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on County Council's agenda for the next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the above address.

If there are questions or concerns regarding the procedure, the property, or the offer, please contact the Erie County Tax Claim Bureau at 451-6202.

Thank you,

Steven A Letzelter, Director  
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau  
Erie County Courthouse  
140 West Sixth Street, Room 110  
Erie, PA 16501

RE: Property: 2019 E 19 ST LOTS 9&10 80X120  
Index No: 15-021-028.0-229.00  
Offer of: \$250.00 by Hue Marshall

At our regular/special meeting on, \_\_\_\_\_  
We took action regarding the sale of the property referenced above from The Erie County Repository,  
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED\*

\*Please state reason for denial. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_

For: \_\_\_\_\_

Date: \_\_\_\_\_

TO: Erie County Tax Claim Bureau  
Erie County Courthouse  
140 West Sixth Street, Room 110  
Erie, PA 16501

RE: Property: 2019 E 19 ST LOTS 9&10 80X120  
Index No. 15-021-028.0-229.00  
Offer of \$250.00 by: Hue Marshall

At our regular/special meeting on, Wednesday, April 20, 2016  
We took action regarding the sale of the property referenced above from The Erie County Repository,  
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED\*

\*Please state reason for denial. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: *Robin J. Smith*

For: The School District of the City of Erie, PA

Date: April 21, 2016

TO: Erie County Tax Claim Bureau  
Erie County Courthouse  
140 West Sixth Street, Room 110  
Erie, PA 16501

RE: Property: 2019 E 19 ST LOTS 9&10 80X120  
Index No. 15-021-028.0-229.00  
Offer of \$250.00 by: Hue Marshall

At our regular/special meeting on, May 4, 2016  
We took action regarding the sale of the property referenced above from The Erie County Repository,  
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED\*

\*Please state reason for denial. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed:   
For: \_\_\_\_\_  
Date: 5-5-16

RUN DATE: 04-07-16  
 RUN TIME: 08:41:05  
 RUN USER: kstrohme

ERIE COUNTY TAX CLAIM BUREAU  
 140 W. 6TH STREET, RM 110  
 ERIE, PA 16501-1011

PAGE NUM: 1  
 RPT ID: TCB\_STMT

(814) 451-6206

OWNER: MALEK MAYSOON  
 6954 COLEMAN ST  
 DEARBORN MI 48126

PARCEL: 15-021-028.0-229.00 A.V. 6900  
 LOCATION: 2019 E 19 ST LOTS 9 & 10 80 X 1  
 DESCRIPTION: 20

DISTRICT: CITY OF ERIE WARD 2

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2012	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	41.75	4.18	13.43	203.00	262.36	0.00	262.36
TWP/BORO/CIT	90.39	9.04	29.08	0.00	128.51	0.00	128.51
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	129.46	12.95	41.65	0.00	184.06	0.00	184.06
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2012		574.93

TAX YEAR 2013	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	34.02	3.40	7.58	72.00	117.00	0.00	117.00
TWP/BORO/CIT	74.87	7.49	16.68	0.00	99.04	0.00	99.04
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	129.46	12.95	28.84	0.00	171.25	0.00	171.25
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2013		387.29

TAX YEAR 2014	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	34.02	3.40	4.21	72.00	113.63	0.00	113.63
TWP/BORO/CIT	74.87	7.49	9.27	0.00	91.63	0.00	91.63
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	114.70	11.47	14.19	0.00	140.36	0.00	140.36
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2014		345.62

TAX YEAR 2015	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	34.02	3.40	0.84	75.00	113.26	0.00	113.26
TWP/BORO/CIT	80.39	8.04	1.99	0.00	90.42	0.00	90.42
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	114.70	11.47	2.84	0.00	129.01	0.00	129.01
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2015		332.69

IF PAID BY 04-30-2016 (INTEREST CHANGES MONTHLY)

=====

TOTAL BALANCE DUE 1640.53

EXHIBIT A

<b>County of Erie</b> <b>Analysis of General Fund Unassigned Fund Balance</b> <b>FYE 12/31/16</b> <b>As of May 20, 2016</b>
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Projected Ending 2016 Unassigned Fund Balance 27,777,143

**Less: Appropriations from Unassigned Fund Balance**

Ordinance #5 For Information Technology Due to Budget Impasse	(99,888)
Ordinance # 3 2015 Budgeted Funds no Transferred TO Debt Service Due to State Budget Impasse	(315,738)
Ordinance # 10 For Planning Fund Change in Funding	(9,681)
Ordinance #13 For Veterans Affairs Due To Budget Impasse	(2,300)
Ordinance #14 For Domestic Relations Change in Funding	(738)
Ordinance #18 For Creation of PT Communications and Public Relations Administrator	(16,453)
Ordinance #22 For Creation of Fees Line Item for County Wellness Activities	(1,125)
Ordinance #24 For P-Corp Grant for Safety Improvements at the Erie County Prison and Library	(1,200)
Ordinance #28 Automation Fees from Prothonatary Office	(46,296)
Ordinance # Adult Probation PCCD Grant Trauma Related Services Diverting Veterans	(35,533)
Ordinance # Intergovernmental Transfer to Benefit Pleasant Ridge Manor	(4,390,879)

Total Appropriations from Unassigned Fund Balance (4,919,831)

**Plus: Appropriations to Unassigned Fund Balance**

Ordinance # 7 Change in Grade for MDJ Secretaries	13,322
Ordinance #26 Hiring of Court Reporter at Higher Rate	33,988

Total Appropriations to Unassigned Fund Balance 47,310

Estimated General Fund Unassigned Fund Balance to date 22,904,622

**Summary**

Total Budgeted General Fund Expenditures and Transfers	96,540,807
Less: Pass Thru Grants Originally Budgeted in the General Fund	(106,000)
Net Budgeted General Fund Expenditures and Transfers	<u>96,434,807</u>

One Month's Expenditures and Transfers	8,036,234
Two Month's Expenditures and Transfers	16,072,468

Difference between Estimated GF Unassigned Fund Balance and One Month of Expend & Transfers 14,868,388

Difference between Estimated GF Unassigned Fund Balance and Two Months of Expend & Transfers 6,832,154

County of Erie General Fund  
Monthly Reconciliation of  
Changes to Fund Balance Appropriated  
001-000990-099500  
As of May 20, 2016

Appropriations from Fund Balance per Excel	(4,919,831)
Appropriations to Fund Balance per Excel	47,310
Net Appropriations per Excel	<u>(4,872,521)</u>
<u>Less: Pending Ordinances for Council Approval</u>	
Total Net Pending Ordinances	<u>0</u>
Net change to Fund Balance Appropriated	<u>(4,872,521)</u>
FMS Budget T Balance	<u>(4,872,521)</u>
	0

County of Erie General Fund  
 Current Budget  
 As of May 20, 2016

DEPT NO	DEPT NAME	ORIGINAL 2016 BUDGET	2016 BUDGET CHANGES	CURRENT 2016 BUDGET
001000	CONCIL & ELECTIONS	1,372,149		1,372,149
001100	COUNTY CONTROLLER	333,602		333,602
001990	COUNTY EXECUTIVE	251,397	16,453	267,850
002010	COMM REL ECON DEV	494,138	140,751	634,889
002100	COUNTY SOLICITOR	167,725		167,725
002190	HUMAN RESOURCES	315,142	1,125	316,267
002300	FINANCE	4,140,283		4,140,283
002400	ADMIN/ OPERATIONS	5,276,628	1,200	5,277,828
002601	HUMAN SRVC SHARED	77,694		77,694
002700	OTH GEN GOVT	9,205,520		9,205,520
002810	IT	2,156,345	99,888	2,256,233
003000	COURTS	5,217,342	(33,988)	5,183,354
003100	MDJ'S	2,736,637	(13,322)	2,723,315
003200	CLK RECORD	2,723,864	46,296	2,770,160
003290	SHERIFF	3,159,019		3,159,019
003390	DISTRICT ATTY	3,003,037		3,003,037
003500	CORONER	684,021		684,021
003600	PUBLIC DEFENDER	1,454,958		1,454,958
004000	ADULT PROBATION	5,403,206	35,533	5,438,739
004100	CORRECTIONS	17,442,465		17,442,465
004190	JUVENILE PROBATION	3,246,963		3,246,963
005200	VETERANS AFFAIR	298,114	2,300	300,414
009000	GRANTS TO ORGANZ	106,000		106,000
020000	TRANSFERS	27,274,557	4,576,285	31,850,842
	Total	96,540,806	4,872,521	101,413,327

<b>County of Erie</b> <b>Comparison of Change in Monthly General Fund</b> <b>Fund Balance Appropriated for the Years</b> <b>2016 and 2015</b>
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**Change in appropriated General Fund fund balance as follows:**

Month	2016	2015
January	(402,304)	(4,797)
February	(9,681)	18,406
March	(17,191)	16,376
April	(15,808)	(38,277)
May	(4,406,412)	(16,188)
June		(69,290)
July		(11,654)
August		0
September		0
October		(245,137)
November		(150,627)
December		(461,631)
Total Change in Appropriated Fund Balance Year to Date	(4,851,396)	(962,819)