

GENERAL TIMELINE ERIE COUNTY CDBG PROGRAM

The timing of events for the County's CDBG program has been somewhat unpredictable the last several years but generally the process/timetable is as follows:

April	ECDP sends out Solicitation Letter/Application Packet to "non-entitlement" municipalities informing them of the availability of CDBG funds; program requirements; and how to go about submitting an application for funding assistance
May	ECDP conducts the first of two public hearings. At this initial or "First Public Hearing" a brief overview of the program is provided and input is solicited from municipal officials in attendance of their community needs and how these needs could potentially be addressed with CDBG funds. <i>Note: Separate "First" public hearings are held for each of the "entitlement" municipalities between the months of April and June and as with the County's First Public Hearing, community needs are discussed along with possible projects.</i>
May- July	ECDP works with municipalities in identifying needs, potential "eligible" projects, and conducting income surveys to determine project "fundability". <i>Note: ECDP undertakes similar efforts on behalf of the "entitlement" municipalities.</i>
July	Deadline for "non-municipalities" to submit their funding requests (application) to the ECDP.
August	Applications/projects which meet the "eligibility" and "fundability" criteria are sent to members of the Erie County Planning Commission (ECPC) for review prior to the "Project Prioritization Meeting".
September	Project Prioritization meeting is held before the ECPC at which time the applicants present their projects and address any questions. Afterwards, the ECPC prioritizes the projects and makes its funding recommendations which are later forwarded to the County Executive for review/concurrence.
September to December	ECDP prepares the County's application for CDBG funding for submission to DCED. The application includes the County CDBG funded projects to benefit "non-entitlement" municipalities as well as the funding requests of the four (4) "entitlement" or "OBO" municipalities whose CDBG programs are administered by the ECDP. <i>Note: The ECDP conducts the final public hearings for the "entitlement" municipalities.</i>
November	ECDP holds the Second/"Final Public Hearing" before County Council to allow for comment on the proposed use of CDBG funds. County Council passes Resolution approving the application and authorizes its submission to DCED.
December	ECDP submits the application for funding assistance to DCED which includes the grant request of the County to benefit non-entitlement municipalities and the grant requests of the four (4) entitlement municipalities.
Nov./Dec. of following year	County receives approval of its CDBG application followed by a Contract between the County and DCED.