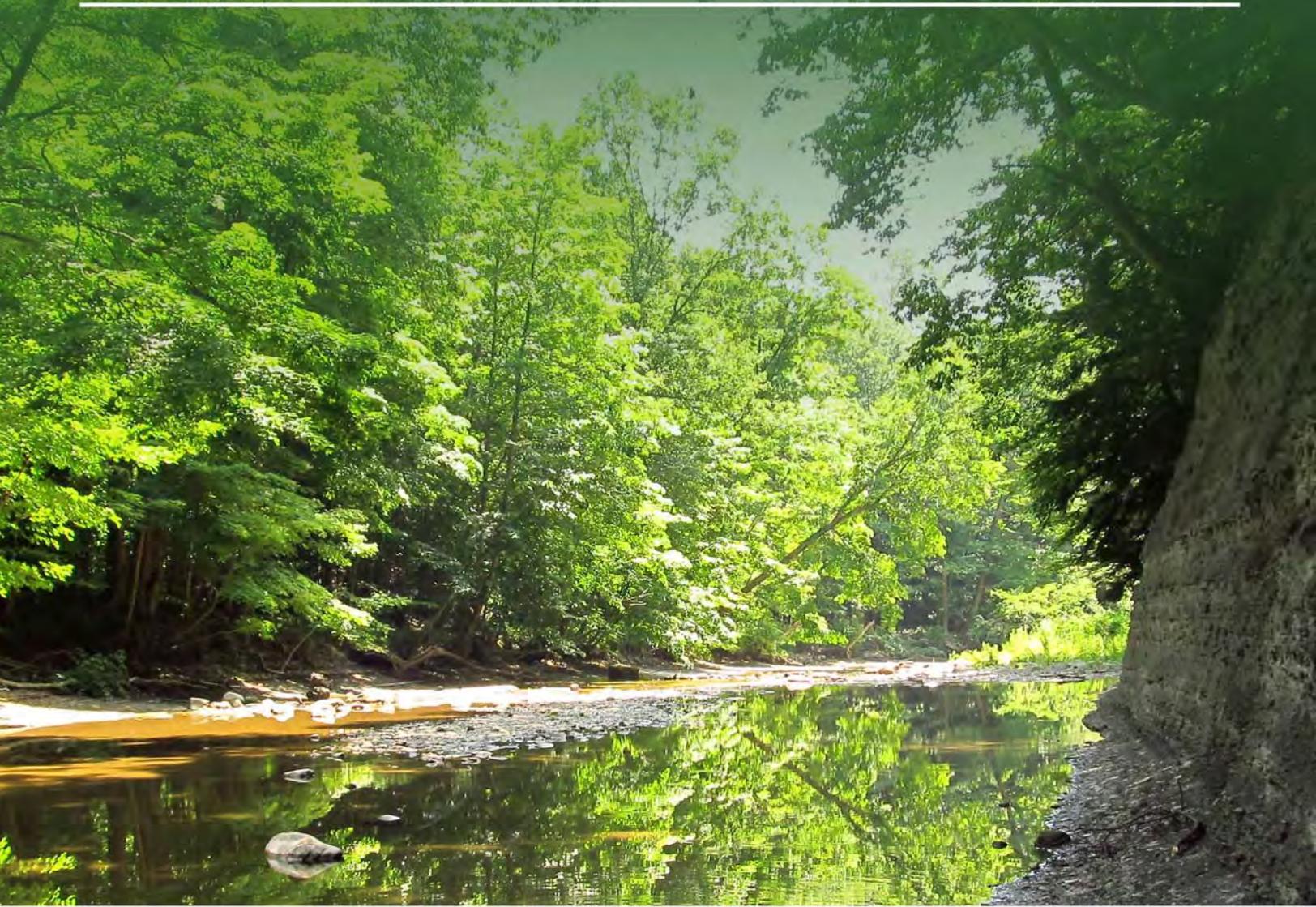


# *Erie County* Greenways Program

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## I. ABOUT THE PROGRAM

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### Overview and Program Goal

Act 13 of 2012, the Unconventional Gas Well Impact Fee, authorized the Commonwealth to impose drilling impact fees on unconventional gas well producers in Pennsylvania. The fee revenues are collected and distributed annually to state agencies, counties and municipalities based on formula allocations. There are two established funds from the impact fee distributions, with portions directly allocated to counties and/or municipalities: the Unconventional Gas Well Fund – distributed only to counties and municipalities with wells; and the Marcellus Legacy Fund – distributed to all counties with or without wells. Erie County only qualifies for Marcellus Legacy Funds at this time.

The County of Erie has developed the Erie County Greenways Program (ECGP), with the Marcellus Legacy Fund allocations, in order to fund eligible projects throughout Erie County. **The goal of this program is to improve the quality of life in Erie County through the preservation and enhancement of the region’s natural, scenic, and recreational resources for public use and enjoyment.**

Various types of greenway, recreation, and conservation projects will be eligible for consideration, such as: planning, acquisition, design, conservation, construction, development, repair, and rehabilitation of greenways, recreational trails, open space, natural areas, community conservation, community beautification, and community and heritage parks.

The County of Erie is offering two grant programs through the Erie County Greenways Program, a traditional grant program and a mini-grant program. Proposals requesting funding between \$5,000.00 and \$50,000.00 will be considered a traditional grant program request, and proposals requesting funding up to \$2,000.00 will be considered a mini-grant program request. The terms of this guidance are applicable to both programs. More details about these funding limits may be found on page six (6).

## II. ELIGIBILITY

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### Eligible Organizations

- Local governments – counties and municipalities
- Regional agencies – county or regional planning agencies
- Educational institutions – school districts, colleges, universities and other institutions of higher learning
- Conservation districts
- Municipal or public authorities
- Incorporated nonprofit organizations

### Project Location Requirements

Projects must be located within Erie County.

### Project Type Requirements

Project proposals must fall into one of the following categories:

- Planning, acquisition, design, conservation, construction, development, repair, rehabilitation, or beautification of:
  - Greenways
  - Recreational Trails
  - Open Spaces
  - Natural Areas
  - Community Conservation and Beautification
  - Community and Heritage Parks

### Ineligible Project Types and Activities

The following types of projects/activities are not considered eligible:

- Fundraising activities
- Communications
- Lobbying
- Interest on borrowed funds
- Public Relations
- Outreach not directly related to project implementation
- Litigation
- Fees for securing other financing

***\*Note:** There may be other expenses that may not be reimbursable. Please contact the program administrator to confirm whether planned expenses are reimbursable. Expenses that are not eligible but that are necessary to complete the project may be used as match.*

### III. PROJECT REQUIREMENTS

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#### All projects and project sites must:

- Be owned and operated by a public entity or non-profit and available to the general public
- Be environmentally sound and consistent with current state, regional, county and local ordinances and plans
- Obtain *applicable* federal, state and local permits for all construction projects before any construction may commence
- Obtain concurrence of any municipal government where the project will be implemented via letter of support or resolution unless the applicant is a municipality
- Benefit the public at large and may not be for the purpose of private gain, benefit or profit
- Address at least one of the Strategic Issues or Priorities in the Erie County Community Health Needs Assessment:
  - (1) Lifestyle Behavior Change
  - (2) Chronic Disease Prevention and Control (Including Obesity),
  - (3) Cancer Prevention and Early Detection
  - (4) Mental Health.

A summary of the priorities can be found on page twenty-four (24) of the Community Health Needs Assessment. The 2015 Erie County Community Health Needs Assessment may be accessed by clicking the following link: [2015 Community Health Needs Assessment](#).

- Be accessible to disabled persons in accordance with the Americans with Disabilities Act (ADA) of 1990, if applicable
- Provide a detailed cost estimate prepared by a qualified professional (a professional that would perform the work elements of the grant project, i.e. a P.E., or licensed contractor) and accompanied (where appropriate) by copies of signed bids/quotes, contractor estimates, or other documentation that verifies project costs
- Provide a map detailing the location of the proposed project. The map must delineate property boundaries and show the location of the project
- Provide proof of ownership/control of the project site for planning, design/engineering and construction projects, at the time of application submission. Ownership is defined as 'fee-simple' and control is defined as a 'long-term lease or easement' (20-year minimum term). ***Note:*** *If the site is leased, provide a copy of the executed lease.*
- Submit municipal or community land development plans to the Erie County Department of Planning for review in accordance with PA Act 247 before plans are approved by the grantee

### Planning Requirements

Municipal or community land development plans must be reviewed by the Erie County Department of Planning in accordance with PA Act 247 before plans are approved by the grantee. ***\*Note:*** *This applies to all project types.*

### Design/Engineering

All designs and site plans must be submitted to the Erie County Department of Planning before they are issued for construction by the grantee.

### Acquisition Requirements

- An Option-to-Purchase or Sales agreement must be provided
- A completed appraisal conducted by a state-certified general real estate appraiser, within one (1) year from the date of the application submission
- A Management and Operating Plan must be submitted with the application that describes the plan for sustainability and maintenance of the facilities or property to be acquired

### Construction Requirements

- All construction work associated with the proposed project *may* be subject to the Pennsylvania Prevailing Wage Act, as determined by the Pennsylvania Department of Labor and Industry
- Final design and engineering drawings for construction projects must be completed and permits must be secured before construction may begin

## IV. PROJECT FUNDING AND MATCH

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Funding recommendations and final grant approval rests with the office of the Erie County Executive. **\*Note:** *Due to funding levels, the County retains the authority to reduce the amount of any grant awarded at its discretion.*

### Funding Request Limits

#### **Traditional Grant Program**

A minimum of **\$5,000** and a maximum of **\$50,000** may be requested for any single project. Applicants with proposals requesting more or less than these funding limits will not be disqualified but are encouraged to contact Erie County Department of Planning (ECDP) staff before submitting an application.

#### **Mini-Grant Program**

A minimum of **\$1.00** and a maximum of **\$2,000** may be requested for any single project.

**\*Note:** *Applicants wishing to submit proposals requesting more than \$2,000 and less than \$5,000 are encouraged to contact the Erie County Department of Planning (ECDP) staff.*

### Reimbursable Expenses

Reimbursable expenses are items directly related to the project. Allowable expenditures include:

- Direct labor costs
- Materials and Supplies
- Purchase or use of equipment
- Consultant or Contractor fees
- Other project related expenses

### Non-Reimbursable Expenses

Generally, non-reimbursable expenses fall into the following categories:

- Project-related costs incurred prior to full execution or expiration of the grant agreement
- Costs not directly related to performing the approved project scope of work
- Administrative grant costs
- General operating costs (e.g. – rent, utilities)
- Permitting fees
- Costs associated with hospitality such as food and beverages

**\*Note:** *There may be other expenses that may not be reimbursable. Please contact the program administrator to confirm whether planned expenses are reimbursable. Expenses that are not eligible but that are necessary to complete the project may be used as match.*

### Matching Requirements

#### **Traditional Grant Program**

ECGP money may not be the sole source of funding for the project. Matching funds are required on a 2:1 matching basis; meaning, each dollar (\$1.00) of ECGP funds must be matched by at least fifty cents (\$0.50) from cash or acceptable non cash match sources. For example, trailhead signs costing three hundred dollars (\$300.00) will be eligible for a two hundred dollar (\$200.00) reimbursement from ECGP funds and will require one hundred dollars (\$100.00) in matching funds. Match in excess of the 2:1 ratio is encouraged.

In rare situations, the County may permit required match to be applied to project costs incurred before the date of the grant award. This is referred to as a 'Waiver of Retroactivity,' which must be completed and submitted with the grant application. A waiver does not guarantee or in any way affect the chances of a project being selected for funding. It merely gives the applicant a project start date to which matching funds would be applied retroactively if the project is ultimately selected for funding. An applicant wishing to request a waiver must contact the Planning Department for the required materials.

#### **Mini-Grant Program**

There are no matching requirements for the mini-grant program; though, applicants may demonstrate matching funds in the grant application and budget information sheet.

### Acceptable Forms of Project Related Match

Eligible match includes both cash match and non-cash match, which includes services directly related to project development and implementation that can be properly documented and expended during the project's grant term. If selected for funding, the County reserves the right to negotiate the values submitted for the non-cash match.

Cash Match/Direct Costs: Actual cash contributed to the project by your organization or another form of grant funding; e.g. – equipment purchased by your organization for project activities.

In-Kind Services: Services and labor provided by paid staff to perform all or part of the approved project scope of work. The allowable value of in-kind services provided as match for a grant may include personal fringe benefits such as employee insurance, vacation and holiday and sick leave time as expressed in an hourly rate. If employee wages will be provided as in-kind match, the applicant must provide a list of the number of employees working on the project, their position, wage rates, fringe benefit rates, and hours expected to be claimed as an attachment to their application.

Donated Services and Materials: Services or materials that will be provided at no-cost to the applicant to perform or complete part of the approved project scope of work and requires specialized or expert skills and knowledge. The allowable value of the service or material must be the donor's customary billing rate multiplied by the number of hours of service or material quantities provided. Examples include a registered landscape architect donating time to develop a site plan, an attorney donating time to conduct a real estate title search or a local quarry donating stone for a construction project.

Volunteer Services: Unpaid services or labor that will be provided by individuals not employed by the applicant to perform part of the approved project scope of work. Volunteer services (non-skilled labor) and work performed by individuals under the age of 18 will be valued the Pennsylvania Value of Volunteer Time according to the Independent Sector as of the date of the grant contract execution. This can be accessed at the following link: [https://www.independentsector.org/volunteer\\_time](https://www.independentsector.org/volunteer_time)

*\*Note: An applicant's match is important and the source of matching funds must be identified in the grant application. Care should be exercised when estimating non-cash match because Erie County requires complete documentation when submitting subsequent requests for reimbursement.*

## V. APPLICATION INFORMATION

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### Application Period

The grant application period will open February 1, 2016 and close April 18, 2016.

*\*Note: These dates are subject to change and are provided only as a rough guidance for applicants.*

### Application Submission

All ECGP grant applications must be submitted to the Erie County Department of Planning by 4:00 PM, April 18, 2016. Applications submitted after the closing date and time will not be considered. Applications may be submitted via hard copy or by email; those submitted via fax will not be accepted.

### Hard Copy Applications

If you choose to submit a hard copy of the application, please include one (1) digital copy and send to:

Erie County Department of Planning  
Attn: Amy Murdock  
150 East Front Street, Ste. 300  
Erie, PA 16507

OR

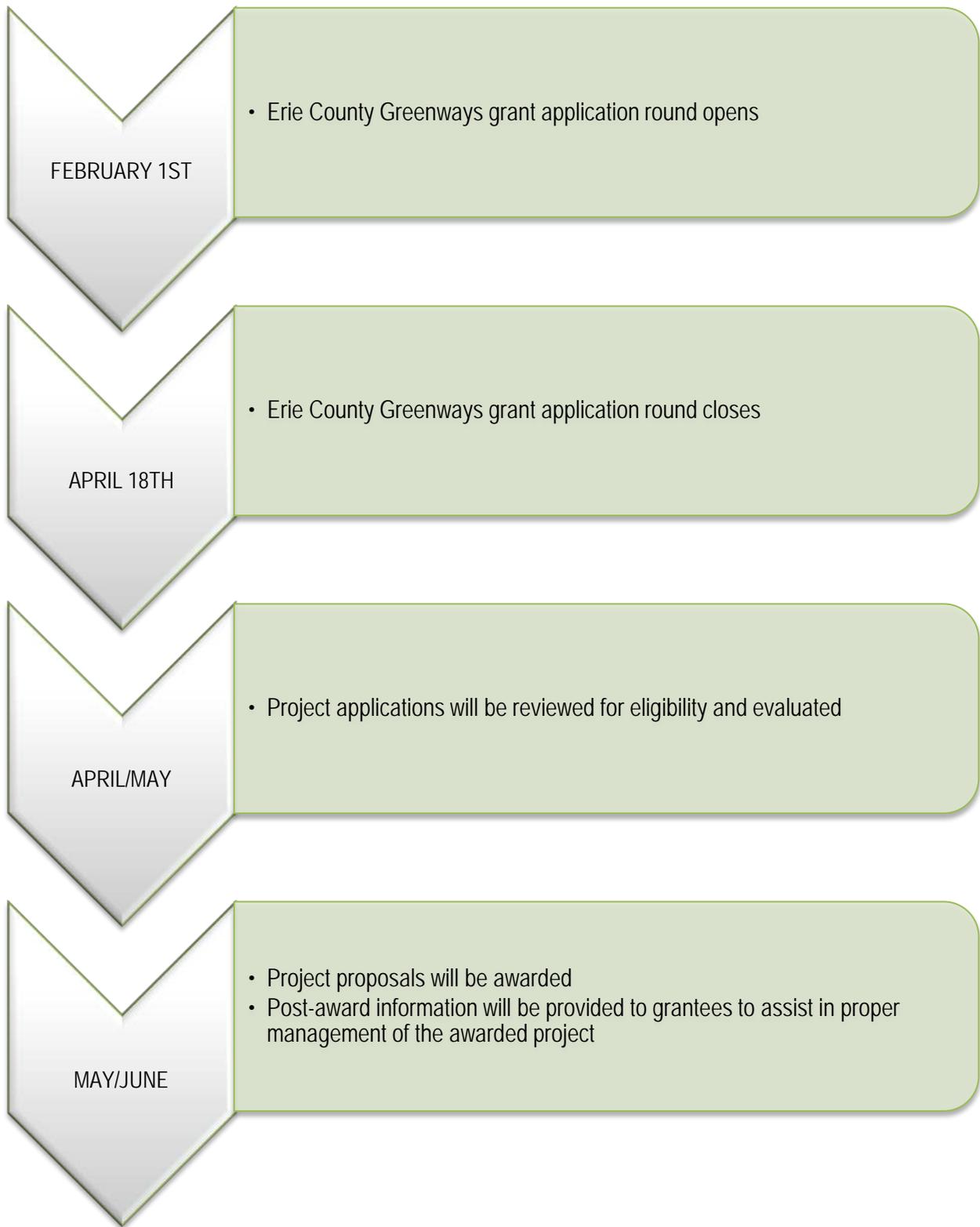
### Emailed Applications

Applications may be submitted via email to: [amurdock@eriecountypa.gov](mailto:amurdock@eriecountypa.gov).

Please contact Amy Murdock, at the Erie County Department of Planning, for any questions concerning this program by phone at 814-451-7328 or by email at [amurdock@eriecountypa.gov](mailto:amurdock@eriecountypa.gov).

## Application Process Timeline

*\*Note: These dates are subject to change and are provided only as a rough guidance for applicants.*



## **Grant Application Checklist**

In addition to completing the Erie County Greenways Program grant application and Budget Information Sheet, please use this checklist to make sure that you have provided all of the necessary information, including any required supplemental materials.

### 1. Grant Application

The Grant Application may be accessed at the following link on the Erie County Department of Planning website: [2016 Erie County Greenways Grant Application](#)

Complete the entire grant application including: applicant information, project type, project location, a brief description, signature of certification, and all questions under project information. Please contact the program administrator if you have questions regarding how to complete the application.

The application is a Word document, so you may use additional space if it is required. However, please note there is a word limit for the Brief Project Description. Competitive applications will be worded clearly and concisely.

### 3. Budget Information Sheet

The Budget Information Sheet may be accessed at the following link on the Erie County Department of Planning website: [2016 Erie County Greenways Grant Application](#)

#### **Traditional Grant Program**

Please complete the Budget Information Excel Spreadsheet. Applications will be ineligible for funding if this sheet is not submitted. In Table 1, please list all work elements and the amount of ECGP and matching funds that will be used to fund each work element. Please also indicate the source of matching funds that will be used for each work element. In Table 2, please list each source of matching funds and indicate the total amount of funds from each source, whether it is cash match, and whether it is secured or pending.

#### **Mini-Grant Program**

Please complete the Budget Information Excel Spreadsheet. Applications will be ineligible for funding if this sheet is not submitted. In Table 1, please list all work elements and the amount of ECGP that will be used to fund each work element.

There are no match requirements for the mini-grant program. Should you choose to provide matching funds, please note the amount and source of the matching funds that will be used to complete each work element in Table 1. In Table 2, please list each source of matching funds and indicate the total amount of funds from each source, whether it is cash match, and whether it is secured or pending.

### 2. Supplemental Information

All grant applications ***must*** submit the following attachments to the grant application to be considered eligible. Additional supplemental information may be required and vary depending on the nature of the grant application.

#### All Applications

- Location Map
- Detailed Cost Estimates provided by qualified professionals
- Letter of Support or resolution from the municipality(ies) where the project will be implemented

#### Planning/Design/Engineering/Construction

- Proof of Ownership/Control (Title Certification, Deed, Assessment Record)

#### Acquisition

- Completed Appraisal
- Option-to-Purchase OR Sales Agreement
- Management and Operating Plan

#### Optional

- Letters of Funding Commitment
- Letters of Support *(In addition to a letter or resolution from the municipality(ies) where the project will be implemented)*

## Grant Application FAQs

### Project Information

- What is a Work Element?
  - A work element is a task or major activity necessary to complete the project. If the project proposal is awarded, these work elements will be used to draft the scope of work in the grant contract.
- What is a resource?
  - A resource is any source that is an expense to the project such as staff time, contractual services, equipment, etc. Please keep in mind that ECGP funds may only be used for eligible expenses as discussed on page six (6). Expenses that are necessary to complete the project but are not eligible under this program guidance may be used as match.
- What is a measurable outcome?
  - A measurable outcome is a result of the project that may be quantified. Examples include number of acres acquired, number of students enrolled, population of the community that benefits from the project, etc.
- Where can I find the 2015 Erie County Community Health Needs Assessment
  - The 2015 Erie County Community Health Needs Assessment may be accessed on the Erie County Department of Health website at the link below:  
<https://www.eriecountypa.gov/county-services/health-department/administration/community-health-plan.aspx>
- What are some local, state, or regional plans that might be applicable to my project?
  - Erie County Greenways Plan
    - <http://www.eriecountypa.gov/media/19687/NWPAGreenways020810.pdf>
  - NWPA Greenways Plan
    - <http://www.northwestpa.org/greenways/nwregplan.pdf>
  - PA Greenways Plan
    - [http://www.dcnr.state.pa.us/cs/groups/public/documents/document/d\\_001162.pdf](http://www.dcnr.state.pa.us/cs/groups/public/documents/document/d_001162.pdf)
  - PA Statewide Comprehensive Outdoor Recreation Plan
    - <http://www.paoutdoorrecplan.com/>

*\*Note: There are many other plans that may be applicable to your project proposal. Please contact the program administrator to discuss plans that may support your application.*
- Where can I find the PA Keystone Principles?
  - The PA Keystone Principles may be accessed by clicking the following link:  
<http://www.phmc.state.pa.us/bhp/pkp.pdf>
- What is an example of an agreement or partnership that might be applicable to my project?
  - Some agreements or partnerships that might be necessary include partnerships with local community groups that will be volunteering time toward the project, other donations of time, supplies, facilities, etc., or agreements to lease equipment or facilities.

## Budget Information Sheet FAQs

### Project Budget

- What is the matching requirement?
  - Matching funds are required on a 2:1 matching basis; meaning, each dollar (\$1.00) of ECGP funds must be matched by at least fifty cents (\$0.50) from cash or acceptable non-cash match sources. For example, a package of pencils costing three dollars (\$3.00) will be eligible for a two dollar (\$2.00) reimbursement from ECGP funds and will require one dollar (\$1.00) in matching funds. Match in excess of the 2:1 ratio is encouraged.
  - Mini-Grant applications do not require match; though, applicants may demonstrate match in the application and budget information sheet.
  
- What if matching funds are not secured?
  - Indicate in Table 2 whether the matching fund sources are secured or pending. Complete Table 1 with the best estimation of funding that will be secured. Your application will still be eligible if matching funds are not secured.
  
- What are acceptable sources of matching funds?
  - Acceptable sources of matching funds include: Cash Match/Direct Costs, In-Kind Services, Donated Services and Materials, or Volunteer Services. More information may be found on page eight (8).

***\*Note:** If employee wages will be provided as in-kind match, the applicant must provide a list of the number of employees working on the project, their position, wage rates, fringe benefits rate and hours expected to be claimed as an attachment to their application.*

## **VI. PROJECT SELECTION AND IMPLEMENTATION**

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Once applications are determined to be eligible, all projects will then be evaluated and ranked by a review committee. A reviewer will assign a score to each question answered on the grant application. If a question is not answered, zero (0) points will be given. Therefore, clearly addressing each question in the grant application will make your application more competitive.

After all applications have been evaluated, the review committee will develop a recommendation list to be sent to the Erie County Executive for approval. All applicants will be notified of the project rankings.

### **Grant Term and Project Work Period**

After the project selection process, the County of Erie will make an official announcement outlining which project applications have been awarded grant funding. ECDP will then execute grant agreements with each awarded agency.

Grant terms will begin July 1, 2016 and will continue through June 30, 2018. All project work elements must be completed, and costs must be incurred by the expiration date of the grant agreement.

### **Reimbursement Process**

The County of Erie will pay project expenditures on a reimbursement basis. Thus, the grantee is required to pay the initial project costs and then submit a reimbursement request to the ECDP. Payments will be linked to project performance and contract terms, and payment will be withheld if project work is not performed pursuant to the work elements and schedule in the grant application and grant contract agreement. Reimbursement will be made available only for expended costs that are consistent with the work elements identified in the executed grant agreement.

## VII. CONTACTS AND RESOURCES

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Applicants are encouraged to coordinate with Erie County Department of Planning staff in advance of submitting a grant application. However, favorable staff comments on preliminary discussions of prospective projects are not to be interpreted as guarantees of funding.

For all questions, comments, or concerns, please contact Amy Murdock at:

Erie County Department of Planning  
150 East Front Street, Suite 300  
Erie, PA 16507  
Ph: 814.451.7328  
Em: [amurdock@eriecountypa.gov](mailto:amurdock@eriecountypa.gov)

Additional information related to Act 13 and the Erie County Greenways Program can be found at the following websites:

- 2016 Erie County Greenways Grant Application and Budget Information Sheet
  - <http://www.eriecountypa.gov/county-services/county-offices/planning-department/grant-programs/erie-county-greenways-program.aspx>
- Erie County Department of Planning
  - <https://www.eriecountypa.gov/county-services/county-offices/planning-department/planning-department.aspx>
- 2015 Erie County Community Health Needs Assessment
  - <https://www.eriecountypa.gov/county-services/health-department/administration/community-health-plan.aspx>
- Pennsylvania Keystone Principles
  - <http://www.phmc.state.pa.us/bhp/pkp.pdf>
- County of Erie
  - [www.eriecountypa.gov](http://www.eriecountypa.gov)
- Erie County Greenways Plan
  - <http://www.eriecountypa.gov/media/19687/NWPAGreenways020810.pdf>
- NWPA Greenways Plan
  - <http://www.northwestpa.org/greenways/nwregplan.pdf>
- PA Greenways Plan
  - [http://www.dcnr.state.pa.us/cs/groups/public/documents/document/d\\_001162.pdf](http://www.dcnr.state.pa.us/cs/groups/public/documents/document/d_001162.pdf)
- PA Statewide Comprehensive Outdoor Recreation Plan
  - <http://www.paoutdoorrecplan.com/>
- Volunteer Rates
  - [https://www.independentsector.org/volunteer\\_time](https://www.independentsector.org/volunteer_time)
- PA Public Utility Commission (PUC)
  - [www.puc.state.pa.us](http://www.puc.state.pa.us)
- PA Department of Environmental Protection (DEP)
  - [www.depweb.state.pa.us](http://www.depweb.state.pa.us)

A list of Erie County municipalities and contact information may be found at the link below. Please contact the program administrator if you have questions regarding the municipalities that are relevant to your project proposal.

- <http://www.eriecountypa.gov/county-services/county-offices/planning-department/grant-programs/erie-county-greenways-program.aspx>

**Erie County Greenways Grant Application 2016  
Budget Information Sheet**

Organization Name: \_\_\_\_\_ Project Name: \_\_\_\_\_

**TABLE 1 - PROJECT BUDGET**

**\*\*Instructions - please list all work elements and the amount of ECGP and matching funds that will be used to fund each work element. Please also indicate the source of matching funds that will be used for each work element.**

	<u>Project Work Elements</u>	<u>ECGP Funds</u>	<u>Matching Funds</u>	<u>Matching Fund Source</u>	<u>Total</u>
1	Public Outreach		\$ 1,000.00	ECDP Staff	\$ 1,000.00
2	Design	\$ 3,000.00			\$ 3,000.00
3	Permitting		\$ 2,000.00	ECDP Staff/Cash	\$ 2,000.00
4	Site Preparation	\$ 4,000.00	\$ 1,000.00	DCNR C2P2 Grant	\$ 5,000.00
5	Construction	\$ 13,000.00	\$ 5,000.00	DCNR C2P2 Grant	\$ 18,000.00
6	Close Out		\$ 1,000.00	ECDP Staff	\$ 1,000.00
7					\$ -
8					\$ -
9					\$ -
10					\$ -
	<b>Project Totals</b>	<b>\$ 20,000.00</b>	<b>\$ 10,000.00</b>		<b>\$ 30,000.00</b>

**\*Note - The Matching requirement is 2:1 (2/3 Greenways funds and 1/3 matching funds) for Traditional Grant Program applicants. There is no match requirement for the Mini-Grant program.**

**TABLE 2 - MATCHING FUND SOURCES**

**\*\*Instructions - please list each matching fund source and indicate the total amount of funds from this source, whether it is cash match and whether it is secured or pending**

	<u>Matching Fund Sources</u>	<u>Amount</u>	<u>Cash? (Y or N)</u>	<u>Secured or Pending? (S or P)</u>
1	ECDP	\$ 3,000.00	Yes	Secured
2	DCNR C2P2 Grant	\$ 6,000.00	Yes	Pending
3				
4				
5				

APPENDIX B: SAMPLE DETAILED COST ESTIMATE

# QUOTE

Date: January 7, 2016  
 QUOTE #1  
 Expiration Date: 7/1/2016

# ABC LANDSCAPING

ABC Landscaping  
 100 ABC Street  
 ERIE, PA 16501  
 111-222-3333  
 Fax 000-000-0000  
 ABC@ABCLS.COM

TO ERIE COUNTY GREENWAYS GRANT APPLICANT

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Alfred B. Cooper	1234		

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1,000 sq. ft.	Excavation	\$9.45	\$9,450.00
9,390 sq. ft.	Asphalt and Installation	\$2.50	\$23,475.00
4	Bench Installation	\$600.00	\$2,400.00
1	Sign Installation	\$300.00	\$300.00
19	Vegetation - Feather Reed Grass	\$15.00	\$285.00
17	Vegetation - Daylilies	\$16.00	\$272.00
2	Vegetation - Snow White Crab Apple Tree	\$177.00	\$354.00
4	Vegetation - Mixed Hydrangeas/Andromedas	\$88.50	\$354.00
<b>SUBTOTAL</b>			\$36,890.00
<b>SALES TAX</b>			\$2,213.40
<b>15% CONTINGENCY</b>			\$5,865.51
<b>TOTAL</b>			\$44,968.91

Quotation prepared by: \_\_\_\_\_

**Thank you for your business!**

## APPENDIX C: GLOSSARY

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Below, please find a list of definitions to clarify terms specified in the Guide.

**Acquisition** – A fee-simple purchase of land with maximum control over the use and management of the property and its resources, for the purpose of open space preservation, protection of natural areas and community conservation

**Beautification** – The process of making visual improvements to a town, city, or urban area by use of plantings and decorative or historic improvements such as street-lights or awnings

**Community Conservation** – Protection of land by encouraging local stewardship and integrating environmental priorities

**Community Park** – A public playground, public recreational area or other public areas created, established, designated, maintained, provided or set aside by a government entity for the purpose of public rest, play, recreation or enjoyment

**Construction** – The process of building something; typically a structure

**Design/Engineering** – Preparation of final construction drawings, technical specifications, price quotation proposal documents, bidding documents, advertising for bids, awarding a contract and executing an agreement

**Direct Labor Costs** – The costs of a service or labor that are associated with the projects deliverables but does not include grant administration

**Greenway** – A linear open-space corridor like those along watercourses and abandoned rail lines that provide connections to multiple prioritized and valued ecological, recreational, economic, or cultural / historic resources

**Heritage Park** – A public area preserved to showcase historical structures or provide information about the history of an area

**Open Space** – An area of protected land or water on which development is indefinitely set aside

**Recreational Trail** – A linear open-space corridor intended for both motorized and non-motorized recreational uses including walking, hiking, bicycling, all types of skating, equestrian use, cross-country skiing, snowmobiling, off-road motorcycling, all-terrain vehicle riding, four-wheel driving, or using other off-road motorized vehicles

**Planning** – Site-specific studies that include site information and analysis, and analysis of activities, facilities, maintenance, and operations, which lead to completion of a site development drawing in conformance with current design standards and cost estimates for the full development or redevelopment of a recreational site