

FINANCE AGENDA

Erie County Council

www.eriecountygov.org



Dr. Kyle Foust, Chairman
Carol Loll, Vice Chairwoman
Jay Breneman
Edward T. DiMattio, Jr.
Kathy Fatica
André Horton
Fiore Leone

February 4, 2016

4:00 p.m.
Room 114A

Presentation re: IDEA LAB at the Library (15 min.)

1. Ordinance Number 6, 2016, "2016 Revised Fee Schedule In Tax Claim" (FR 1-26-16)
Page 2
2. Ordinance Number , 2016, "2016 Public Health Fund Budget Supplemental Appropriation Of \$70,000 For Behavioral Risk Factor Survey For Erie County"
Page 5
3. Ordinance Number , 2016, "2016 Planning Fund Budget Supplemental Appropriation Of \$18,703 And Creation of Line Items For 2015 Funds Frozen During State Budget Impasse"
Page 12
4. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation Of \$9,681 For Transfer To Planning Fund Budget"
Page 16
5. Resolution Number , 2016, "Outlining the County of Erie's Proposal to Amend the Charter of the Erie Metropolitan Transit Authority"
Page 18
6. Analysis of General Fund Unassigned Fund Balance.
Page 21

ORDINANCE NUMBER 6, 2016

2016 Revised Fee Schedule In Tax Claim

BE IT ENACTED by the County Council of the County of Erie, pursuant to Article II, Section 3B(2)(e) of the Erie County Home Rule Charter, and Act 20 of 2003, amendments to the Municipal Claim and Tax Lien Law of 1923 and Title 75 of Pennsylvania Statutes, Section 5860.207, a section titled "Reimbursement of county charges," that the County of Erie, Office of Tax Claim, hereby adds and/or amends its fees as of January 1, 2016, detailed on the attached Exhibit A.

This ordinance shall be effective January 1, 2016.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

André R. Horton, Chairman

Date: _____

Jay Breneman, Vice Chairman

Edward T. DiMattio, Jr.

Approved by:

Kathy Fatica

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

Fiore Leone

Carol J. Loll

County of Erie
Department of Finance
Bureau of Revenue & Tax Claim
Fee List - Effective January 1, 2016*

	CODE	Fee	Date / Range	Comments
Entry of Claim Fees:				
	EOC	\$15.00 / Claim	Jan - Feb	Per Parcel / Bill - Set by RETSL** - Includes Entry & Satisfaction of Claim charged for each Delinquent County, Municipal, and School Claim.
		\$ 5.00		Per Parcel - Set by RETSL
		\$ 5.00		Per Parcel - Set by RETSL
C	TBM	\$ 15.00	March	Per Parcel - Includes Cert Mail Fee
	SOL	\$ 15.00	Jan - Feb	Per Parcel - Set by RETSL
	REM	\$ 8.00		Reminder & Default Letter(s) - As Needed
N	TEN	\$ 10.00	Jul - Sept	Required Mailing for Tax Sale - Per Property
Tax Sale Contingent Fees:				
C	TBP	\$ 50.00	Jan - Jun	Physical Posting of Property
	POS	\$ 15.00	Jun - July	Per parcel-Set by RETSL
C	SNM	\$ 18.00	Jun - July	Per Owner - Includes Postage
C	ADV	\$ 50.00	August	Time-News & Erie County Legal Journal
C	SNP1	\$ 60.00	Jul - Sept	Physical Posting/Personal Service & Photo
N	SNP2	\$ 60.00	Jul - Sept	Second Attempt at Service-Owner Occupied Only
	ROR	\$ 10.00	Jun - Sept	Search Records - Assessment/Deeds/Wills
	SOS	\$ 30.00	Jun - Sept	Payment Arrangement - Includes Discharge & Removal From Sale
N	MLF	\$ 10.00	Jun - Sept	Mailing of Payment Arrangement - Includes Letter(s), and Postage.
C	DSA	\$ 20.00	Aug - May	Defaulted on Payment Plan - Per Parcel.
Tax Sale Properties Sold:				
		\$ 0.25	Per Page	Copy of Tax Sale Folder-Per Right to Know Laws
		\$ 25.00		Per parcel-Set by RETSL
Counter & Miscellaneous Fees:				
		\$ 100.00		Per Parcel***
		\$ 0.25	Per Page	Copy Fee, Per Page-As Set by PA Right to Know Laws
		Set by Vendor		% Amount Charged - Assigned & Collected by Vendor
		\$ 500.00	Full List	Requests by Mortgage/Real Estate Brokers
		\$ 300.00		Requests by Mortgage/Real Estate Brokers
		9%	0.0075/mo.	Currently Charge to Face and Penalty, set by RETSL.
		\$ 0.25	Per Page	Available at TC's Counter & Free Via Co Web-Site
		\$ 0.25	Per Page	Available at TC's Counter & Free Via Co Web-Site
		\$ 0.25	Per Page	Available at TC's Counter & Free Via Co Web-Site
		\$ 0.25	Per Page	Available at TC's Counter & Free Via Co Web-Site
		\$ 5.00	Per Parcel	Set by RETSL - Certifies all three Taxes
		\$ 15.00	Per Parcel	Fee for Faxing of Lien Cert - Includes Cert.
		\$ 50.00		In line with Bank Fees-County Wide Fee.
		\$ 6.00		Sportsman's Pistol Permit (Hunting)
		\$ 0.25	Per Page	Requests by Various Organizations
		\$ 0.25	Per Page	Requests by Various Organizations
Notes: Items in BOLD represent a change from previous year - Based on increased mailing, advertising, posting, and other Bureau Expenses.				
				* Revisions Pending Approval by County Council Ordinance (No. - 2015)
				** RETSL - Pennsylvania Real Estate Tax Sale Law
				*** Fee Charged Separately to Enter and Remove
				**** Subject to Change with Out Notice
C				Proposed Change to Fee Amount(s)
N				Proposed New Fee

Ertl, Jennifer

From: Letzelter, Steve
Sent: Wednesday, January 06, 2016 1:23 PM
To: Ertl, Jennifer
Cc: Letzelter, Steve; Sparber, James R.
Subject: Proposed 2016 RTC Fee Schedule
Attachments: TC_Fee_Lst_Jan16_Proposed.xls

January 6, 2016

Ms. Ertl,

Attached to this email please find an Excel spread sheet of a proposed 2016 Fee Schedule, for the Erie County Bureau of Revenue & Tax Claims, which I submitting for County Council's approval. These proposed changes were used to project our Revenue in our 2016 Fiscal Budget, which was recently passed by County Council. Please note that the majority of these fees are charged to the properties first, and them become revenue when they are paid.

Below I have listed some of the reasons supporting these proposed fee changes:

1. Majority of increase(s) are directly related to increase in advertising, printing, mail processing and postage, and other processing fees.
2. New fee, 10 Day Sale Letter Mailing Fee (TEN), to offset costs to prepare, sort, and mail, which includes Proof Of Mailing Report, in accordance to State Law.
3. New Agreement to Stay Sale Mailing Fee (MLF), to offset preparation, postage, and documentation necessary for payment plan as allowed by State Law.
4. The Sale Notice Post & Personal Svc-1st Attempt (SNP1) – Due to upcoming change to tax notice posting, utilizing a Contracted Vendor using Proprietary Software, Equipment, and Staff, to Post, Photograph and Attempted Personal Service as Required by Law.
5. New fee, the Sale Notice Post & Personal Svc-2nd Attempt (SNP2) – Additional Fee for Contracted Vendor using Proprietary Software, Equipment, and Staff, to Post, Photograph and provide second Attempt for Personal Service as Required by Law.

Thank you for your assistance in the above matter. Should you have any questions, or require any additional information, please feel free to contact me.

Steve.

Steven A. Letzelter, Director
sletzelter@eriecountypa.gov
Erie County Bureau of Revenue & Tax Claims
Erie County Court House
140 W. 6th Street, Room 110
Erie, PA 16501
814-451-6203 (phone)
814-451-7484 (fax)

ORDINANCE NUMBER , 2016

**_____ 2016 Public Health Fund Budget Supplemental Appropriation Of \$70,000
For Behavioral Risk Factor Survey For Erie County**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that this supplemental appropriation of \$70,000 in donations to the 2016 Public Health Fund Budget for a Behavior Risk Factor Surveillance System Survey, is hereby approved as outlined on the attached Exhibit A.

BE IT FURTHER ENACTED that the use of the University of Pittsburgh as a sole vender for this project owing to their connection to the CDC and its methodologies, and their credentials and technical expertise, is also hereby approved.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

André R. Horton, Chairman

Date: _____

Jay Breneman, Vice Chairman

Edward T. DiMattio, Jr.

Approved by:

Kathy Fatica

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

Fiore Leone

Carol J. Loll

Exhibit A
2016 Public Health Fund Budget
Supplemental Appropriation of \$70,000
For Behavioral Risk Factor Surveillance
System Survey for Erie County

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Donations	056-018010-098580	(70,000)
Total Revenue		<u><u>(70,000)</u></u>
<u>Total Expenditures</u>		
Professional Fees	056-018010-002520	70,000
Total Expenditures		<u><u>70,000</u></u>

ERIE COUNTY DEPARTMENT OF HEALTH

ecdh.org

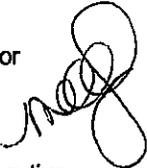


Melissa C. Lyon, MPH
Director

Kathy Dahlkemper
County Executive

DATE: January 27, 2016

TO: James Sparber, Finance Director

FROM: Melissa Lyon, ECDH Director 

CC: Kathy Dahlkemper, County Executive
Gary Lee, Director of Administration
Sue Ellen Pasquale
Tracey Fugagli
Jennifer Ertl
Valerie Bukowski
Chelsey Ricketts

RE: Request for Ordinance in 2016 to Increase Revenue and Expenditures in Administration Bureau (056-018010) and to Waive the Purchasing Code

Request:

1. The Erie County Department of Health (ECDH) is collaborating with seven local agencies to complete a Behavioral Risk Factor Surveillance System (BRFSS) survey for Erie County. These agencies are: Community Health Net, Corry Memorial Hospital, Erie Community Foundation, Millcreek Community Hospital, Northwest PA Area Health Education Center, St. Vincent Hospital, United Way of Erie County, and UPMC Hamot.
2. ECDH is the lead agency and coordinator of this survey process which will begin and end in 2016. The estimated cost for the survey is \$60,000-\$65,000.
3. We expect to have periodic deposits of monies by local agencies in the form of donations and grants for the 2016 budget year. These agencies are: Community Health Net, Corry Memorial Hospital, Erie Community Foundation, Millcreek Community Hospital, Northwest PA Area Health Education Center, St. Vincent Hospital, United Way of Erie County, and UPMC Hamot.
4. We are requesting an increase of the Donation line (056-01801-098580) by \$70,000 and that 100% of these donations go into the Donation line to then be used 100% for expenditures related to the survey through the Professional Fees line (056-018010-002520). Expenditures would include the costs associated with conducting the telephone survey and related administrative costs.
5. We are requesting a waiver of the Erie County Purchasing Code to allow Sole Source Provider status to the University of Pittsburgh, Graduate School of Public Health to conduct the BRFSS telephone survey for Erie County, analyze the data, and provide a detailed statistical report.
6. The BRFSS is a telephone survey formulated by the CDC that asks adults about health behaviors such as tobacco use and exercise habits. It provides the data needed by the hospitals to fulfill their Affordable Care Act requirements, by the Erie Community Foundation for their Vital Signs webpage, by

the United Way of Erie County for their Health Impact initiatives, by the Erie County Department of Health for the Community Health Needs Assessment and accreditation, and by community partners as part of the Community Health Improvement Plan.

7. Data analysis for the BRFSS has changed to include computer generated mathematical models.
8. In the past, the BRFSS in Erie County has been conducted by Moore Research Services, Inc. or as an oversampling through the Pennsylvania Department of Health (PA DOH). PA DOH is not offering their oversampling option and Moore Research Services, Inc. does not have the capability to do this type of data analysis.
9. The University of Pittsburgh, Graduate School of Public Health has the credentials and technical expertise to conduct this survey. They work directly with the CDC and are trained in the weighting methodology. They currently complete the surveys for both PA DOH and the Allegheny County Department of Health (as a sole source provider). They conduct the survey on site using graduate students as well as trained personnel.
10. ECDH has a memorandum of understanding with them which allows a professional reduction of cost.

We are requesting a first and second reading of this ordinance to allow for timely deposit of funds.

Please contact me at 451-6701 or Valerie Bukowski at 451-7849 if additional information is needed.

Thank you,

ML/vb



University of Pittsburgh

*Graduate School of Public Health
Department of Behavioral and Community Health Sciences
Institute for Evaluation Science in Community Health*

Pittsburgh, PA 15261

Edmund M. Ricci, PhD
Professor and Director

Ms. Valerie Bukowski, MS
Epidemiologist
Erie County Department of Health
606 West Second Street
Erie, PA 16507

Dear Ms. Bukowski,

This will confirm our agreement to conduct and analyze a BRFSS type survey for the Erie County Department of Health. This will begin when funding has been secured and a contract has been finalized and executed. We discussed a project that would cost in the range of \$60,000 to \$65,000 dependent on the work scope and final agreement, i.e., sample size and structure of the final report.

We are looking forward to working with you on this important project.

Sincerely,

A handwritten signature in cursive script that reads "Edmund M Ricci".

Edmund M. Ricci, PhD

Institute Staff

Edmund M. Ricci,
PhD, MLitt
Director

Steven Albert,
PhD, MPP
Co-Director

Mary Hawk, DrPH, LSM
Senior Associate Director
Director, Program Evaluation
Research & Services

Todd Bear, PhD, MPH
Director, Health Survey Research &
Needs Assessment

Thistle Elias, DrPH, MPA
Director, Community & Educational Services

Patricia Dourmè, MD, DrPH
Associate Director,
Health Survey Research & Needs Assessment

Affiliated Faculty

Christopher R Keane, SCD
Assistant Professor, Behavioral and
Community Health Sciences
Assistant Professor, Health Policy and
Management

Zuzanne Kinsley, PhD, MPH
Adjunct Assistant Professor, Behavior-
al and Community Health Sciences

John Zanzaretli, MPH
Adjunct Associate Professor, Behavior-
al and Community Health Sciences
and Community Consultant

Judith R. Lave, PhD
Professor Emerita, Health Economics,
Health Policy and Management

Ron Stall, PhD, MPH, MA
Professor, Behavioral and Community
Health Sciences and Infectious Dis-
eases and Microbiology

Charles F. Reynolds III, MD
UPMC Endowed Professor in Geriatric
Psychiatry
Professor, Behavioral and Community
Health Sciences

**Director, Aging Institute of the UPMC
and University of Pittsburgh**
Director, John A. Hartford Center of
Excellence in Geriatric Psychiatry

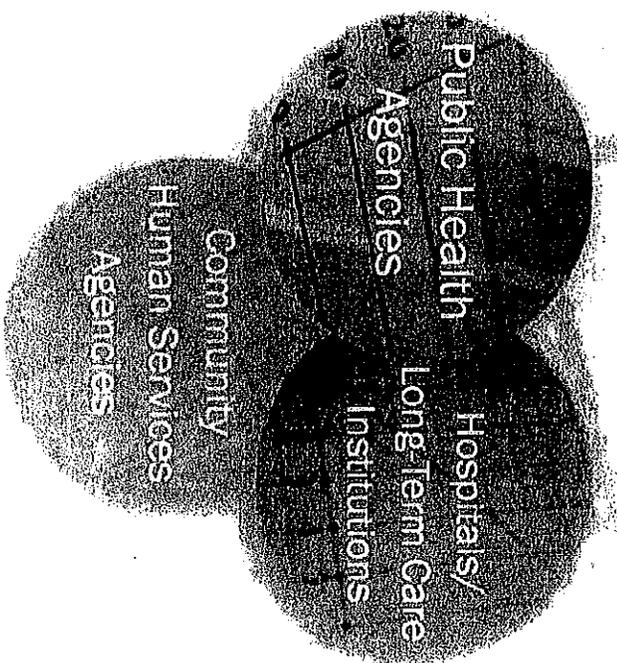
Richard Zimmerman, MD, MPH, MA
Professor, Department of Family
Medicine, Joint appointment in the
Department of Behavioral and Com-
munity Health Sciences



University of Pittsburgh

The Evaluation Institute for Public Health
Graduate School of Public Health
207D Parran Hall
130 DeSoto Street
Pittsburgh, PA 15261
412-624-3109
publichealth@pitt.edu

Pitt Public Health
Evaluation Institute for Public Health



Improving Health Programs Through Scientific Assessment

The Evaluation
Institute

Mission

The Evaluation Institute for Public Health has as its primary goal to advance evaluation science, scholarship, and practice. It does so through research, training, and consultation in order to make evaluation science a core component of public health infrastructure in order to improve the performance of public health and related human service organizations.

The Evaluation Institute

Evaluation science has developed rapidly since the mid-1960s with the publication of the book *Evaluation Research* by Edward Suchman (1967), a faculty member in Pitt Public Health.

Scientific evaluation research as applied in human service policy and program implementation is based upon two very simple ideas. First, organizations can evolve and adapt in a way that is planned and responsive to the needs of society if they become continually "self-assessing." Second, scientific methods can be used to assess the quality of the policy, organizational design, operation, outcomes, and cost/financing of any human service organization, program, or interventions.

Primary Activities of the Evaluation Institute for Public Health

Advance Evaluation Science

The Institute contributes to the further development of the theoretical framework and methods used in scientific evaluation studies. The Institute is particularly interested in the improvement of "mixed method" strategies for evaluation, the development of statistical designs and analytic tools, and the application of behavioral intervention theories for rigorous testing.

Apply Evaluation and Community Health Needs Assessment Methods

Institute staff use the most advanced scientific methods for the conduct of community health status assessments.

Develop and Test Methods for "Hard-to-Evaluate" Programs

Certain situations, such as large-scale disasters and creative community interventions, provide extremely difficult evaluation challenges. These "hard-to-evaluate" programs are important because they are so challenging that they lead to conceptual and methodological innovation. Such evaluations could lead to dramatic improvements in morbidity and mortality.

Develop Evaluation Capacity and Infrastructure

The Institute is committed to assist agencies to develop the infrastructure and capacity to design and conduct their own evaluation studies, including designing information systems, training staff in evaluation methods, identifying financial resources, and creating an organizational culture that values evaluation.

Develop and Apply Advanced Technologies

The conduct of scientific evaluation studies, and the process by which such studies are planned, is being strongly modified by advances in telecommunications and information system technologies.

Conduct Educational Programs

Institute staff offer educational programs via formal University courses; short-term institutes regionally, nationally, and internationally; and independent study either in Pittsburgh or on site. A 15-credit certificate in Evaluation is available to graduate students.

Methodological Expertise

Survey Research

The Institute is able to carry out all phases of a survey research project, including sample design, questionnaire design, data collection, data processing, statistical analysis, and reporting.

Community Needs Assessment

Institute staff apply a variety of methods to assess the health status, utilization patterns, barriers to obtaining health care, and unmet need for services of populations of interest.

Evaluation Research Design

Institute staff use the full range of evaluation design options including experimental, case study, and community-based participatory research.

Qualitative/Ethnographic Data Collection Analysis and Community-Based Participatory Research

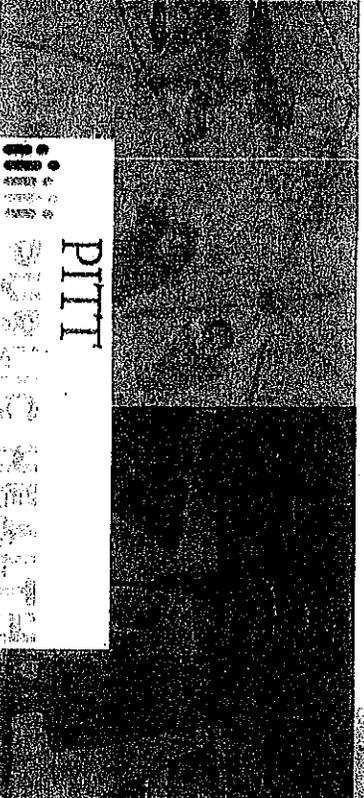
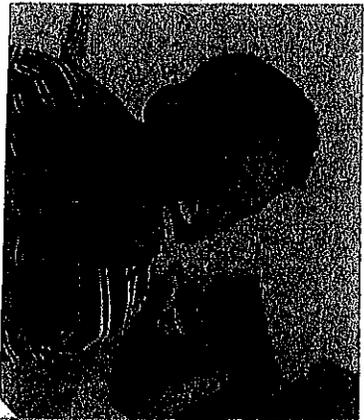
These methods are employed in formative evaluation studies and as a basis for planning and implementing behavioral interventions.

Evaluation Fellows Program

Annually, the Institute Director invites a director of a human services organization to study evaluation science. Fellows are expected to design and conduct an evaluation study within their organization. They often team with a public health doctoral student. The Fellows Program is designed to increase the use of scientific evaluation.

Quality and Ethical Standards

Institute staff adhere to the American Evaluation Association's Standards for the Conduct of Evaluation Studies. The standards describe guidelines for utility, feasibility, accuracy, and propriety in evaluation research.



ORDINANCE NUMBER , 2016

**_____ 2016 Planning Fund Budget Supplemental Appropriation Of \$18,703 And
Creation of Line Items For 2015 Funds Frozen During State Budget Impasse**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that this supplemental appropriation in the amount of \$18,703 and the creation of line items in the 2016 Planning Fund Budget, for the release of 2015 funds which were restricted owing to the Commonwealth "budget impasse" , is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

André R. Horton, Chairman

Date: _____

Jay Breneman, Vice Chairman

Edward T. DiMattio, Jr.

Approved by:

Kathy Fatica

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

Fiore Leone

Carol J. Loll

**Exhibit A
2016 Planning Fund Budget
Supplemental Appropriation of \$18,703
for Equipment and Supplies due to
Budget Impasse**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Transfer in from General Fund	053-066010-099010	(9,681)
Grant	053-066100-051300	(1,524)
Grant	053-066110-051300	(4,447)
Fund Balance Appropriated	053-066130-099500 *	(1,271)
Fund Balance Appropriated	053-066420-099500 *	(255)
Grant	053-069280-051300	(763)
Grant	053-069350-051300	(381)
Grant	053-069400-051300	(381)
Total Revenue		<u><u>(18,703)</u></u>
<u>Total Expenditures</u>		
Maintenance & Repair	053-066010-002330	1,853
Maintenance & Repair	053-066100-002330	1,059
Maintenance & Repair	053-066110-002330	3,090
Maintenance & Repair	053-066130-002330	883
Maintenance & Repair	053-066420-002330	177
Maintenance & Repair	053-067370-002330	441
Maintenance & Repair	053-068100-002330	265
Maintenance & Repair	053-069280-002330	530
Maintenance & Repair	053-069350-002330	265
Maintenance & Repair	053-069400-002330	265
Other Office Supplies	053-066010-003060	229
Other Office Supplies	053-066100-003060	131
Other Office Supplies	053-066110-003060	383
Other Office Supplies	053-066130-003060	110
Other Office Supplies	053-066420-003060	22
Other Office Supplies	053-067370-003060	55
Other Office Supplies	053-068100-003060	33
Other Office Supplies	053-069280-003060	66
Other Office Supplies	053-069350-003060	33
Other Office Supplies	053-069400-003060	33
Computer Supply	053-066010-003090	583
Computer Supply	053-066100-003090	334
Computer Supply	053-066110-003090	974
Computer Supply	053-066130-003090	278

Computer Supply	053-066420-003090	56
Computer Supply	053-067370-003090	139
Computer Supply	053-068100-003090	83
Computer Supply	053-068280-003090	167
Computer Supply	053-069350-003090	83
Computer Supply	053-069400-003090	83
Computer Supply	053-067620-003090	6,000
Total Expenditures		<u>18,703</u>

* Denotes creation of a new line item



COUNTY OF ERIE
Department of Planning
Erie County Courthouse
150 East Front Street – Suite 300
Erie, Pennsylvania 16507
Phone: (814) 451-6336
Fax: (814) 451-7333
www.eriecountyplanning.org

Kathy Dahlkemper
County Executive

Katherine S. Wyrosdick
Director

1/26/2016

Katherine S Wyrosdick, AICP
Director of Planning

Due to the 2015 PA state budget impasse, the Planning Department is requesting that 2015 funds that were restricted due to the impasse be moved to the 2016 budget.

The equipment and supplies that were allocated to these 2015 funds are necessary to continue the operation of our department and finalize our move to the new office location. The 2016 Planning budget was based on the assumption that these items would be purchased in 2015 and most were needed after our official move to the new office.

The requested amounts include the purchase of computers and monitors as replacements for existing personnel, replacement of our multi-function printer/copier and supplies to complete the build out of the new office location.

The department is requesting the budget lines and amounts enumerated in Exhibit A to be reallocated from the 2015 budget into the 2016 budget.

Thank you for your favorable consideration of this request.

Katherine S Wyrosdick, AICP
Director of Planning

Cc: Kathy Dahlkemper
Cc: Gary Lee
Cc: Jim Sparber, Sue Ellen Pasquale, Jen Ertl, Tracy Fugalia

ORDINANCE NUMBER , 2016

**_____ 2016 General Fund Budget Supplemental Appropriation Of \$9,681
For Transfer To Planning Fund Budget**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 7 of the Erie County Home Rule Charter, and certified by the County Executive that this 2016 General Fund Budget supplemental appropriation of \$9,681 for transfer to the 2016 Planning Fund Budget as part of a release of 2015 funds restricted during the Commonwealth "budget impasse", is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

André R. Horton, Chairman

Date: _____

Jay Breneman, Vice Chairman

Edward T. DiMattio, Jr.

Approved by:

Kathy Fatica

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

Fiore Leone

Carol J. Loll

Exhibit A
2016 General Fund Budget
Supplemental Appropriation of \$ 9,681
Transfer to Planning Fund

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fund Balance Appropriated	001-000990-099500	(9,681)
Total Revenue		<u><u>(9,681)</u></u>
<u>Total Expenditures</u>		
Transfer to Planning Fund	001-020000-008530	9,681
Total Expenditures		<u><u>9,681</u></u>

RESOLUTION NUMBER . 2016

**Outlining the County of Erie's Proposal to Amend the Charter of the
Erie Metropolitan Transit Authority**

WHEREAS, Erie County seeks to transform the region's attitude and beliefs about regionalization through an amended and renovated Charter for the Erie Metropolitan Transit Authority (EMTA); and

WHEREAS, the County of Erie is willing to assume the entire local match of EMTA starting on January 1, 2017; allowing the City of Erie to redirect its financial resources to other pressing needs; and

WHEREAS, County funding of the entire local match will eliminate the double taxation of City residents who currently fund EMTA through City and County taxes; and

WHEREAS, the County of Erie will be responsible for appointing the new EMTA Board starting on January 1, 2017, in exchange for assuming the financial responsibility of EMTA; and

WHEREAS, the new EMTA Board composition will consist of nine (9) members; seven (7) nominated by members of County Council and two (2) nominated by the County Executive all subject to the advice and consent of County Council; and

WHEREAS, this new appointment pattern will make EMTA more accountable to the entire region; creating a board whose opinions and attitudes reflect the County as a whole; and

WHEREAS, current EMTA Board members:

1. May be appointed to the new board.
2. May serve out the remainder of their current term.
3. May resign if they so choose.
4. Current members whose term has expired would no longer be on the board; and

HOWEVER, should the City of Erie continue or increase their current annual appropriation of \$260,000 above the required local match provided by the County, those funds and any additional leveraged funds would be dedicated to projects within the city boundaries as determined by the Mayor and City Council subject to the approval of the EMTA Board; and

RESOLUTION NUMBER , 2016

**Outlining the County of Erie's Proposal to Amend the Charter of the
Erie Metropolitan Transit Authority**

WHEREAS, such projects could include:

- The creation of a Transit Police force.
- The improvement of city street scape.
- The redevelopment of property adjacent to EMTA facilities such as the abandoned factory located south of the 14th Street tracks.
- The improvement and/or creation of bus stops and shelters; and

WHEREAS, the County of Erie would agree to revise the EMTA board pattern to provide the Mayor of the City of Erie to nominate one member of the board subject to the approval of City Council should the City continue its current annual appropriation to EMTA; reducing the County Executive to one appointment; keeping the total board membership at nine (9); and

WHEREAS, the Mayor's appointment would be removed from the board if the City of Erie eliminates their local match and their replacement would be nominated by the County Executive subject to the approval of County Council; and

WHEREAS, the amended EMTA Charter will create a Rider's Advisory Council consisting of one member representing Voices for Independence, All Aboard Erie, a student rider from Mercyhurst University-North East, Edinboro University, Penn State-Behrend, and the School District of the City of Erie; one at large member nominated by the County Executive and one at large member nominated by the Mayor of the City of Erie, to provide additional feedback to EMTA; appointments will be subject to advice and consent of County Council; and

WHEREAS, the County of Erie shall dedicate its resources to providing quality transit and busing within the City of Erie boundaries and leaves the decision to extend and/or alter current routes to the EMTA Board where and whenever it can be shown to be financially feasible; and

WHEREAS, the County of Erie shall dedicate its resources to a seamless transition of assets, employees, construction contracts, general obligations, union agreements, etc. so that public confidence in EMTA is not threatened; and

WHEREAS, the EMTA Charter will be approved for 20 years.

RESOLUTION NUMBER , 2016

**Outlining the County of Erie's Proposal to Amend the Charter of the
Erie Metropolitan Transit Authority**

NOW THEREFORE BE IT RESOLVED by the County Council of the County of Erie that if agreement between the City of Erie and the County of Erie cannot be reached by September 1, 2016, no local match for EMTA will be budgeted by the County of Erie for 2017.

On the motion of _____, seconded by _____, this resolution was passed on this ____ day of _____, 2016 by a vote of __ to __.

APPROVED BY:

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date:_____

ATTEST:

Douglas R. Smith
County Clerk

Date:_____

County of Erie Analysis of General Fund Unassigned Fund Balance FYE 12/31/16 As of January 29, 2016
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Projected Ending 2016 Unassigned Fund Balance	31,878,943
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Less: Appropriations from Unassigned Fund Balance

Ordinance #5 For Information Technology Due to Budget Impasse	(99,888)
Ordinance # 3 2015 Budgeted Funds no Transferred TO Debt Service Due to State Budget Impasse	(315,738)
Ordinance # For Planning Fund Change in Funding	(9,681)

Total Appropriations from Unassigned Fund Balance	<u>(425,307)</u>
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Plus: Appropriations to Unassigned Fund Balance

Ordinance # 7 Change in Grade for MDJ Secretaries	13,322
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Total Appropriations to Unassigned Fund Balance	<u>13,322</u>
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Estimated General Fund Unassigned Fund Balance to date	<u>31,466,958</u>
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Summary

Total Budgeted General Fund Expenditures and Transfers	96,540,807
Less: Pass Thru Grants Originally Budgeted in the General Fund	(106,000)
Net Budgeted General Fund Expenditures and Transfers	<u>96,434,807</u>

One Month's Expenditures and Transfers	8,036,234
Two Month's Expenditures and Transfers	16,072,468

Difference between Estimated GF Unassigned Fund Balance and One Month of Expend & Transfers	<u>23,430,724</u>
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Difference between Estimated GF Unassigned Fund Balance and Two Months of Expend & Transfers	<u>15,394,490</u>
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County of Erie General Fund
Monthly Reconciliation of
Changes to Fund Balance Appropriated
001-000990-099500
As of January 29, 2016

Appropriations from Fund Balance per Excel	(425,307)
Appropriations to Fund Balance per Excel	13,322
Net Appropriations per Excel	<u>(411,985)</u>
<u>Less: Pending Ordinances for Council Approval</u>	
Ordinance # For Planning Fund Change in Funding	9,681.00
Total Net Pending Ordinances	<u>9,681</u>
Net change to Fund Balance Appropriated	<u>(402,304)</u>
FMS Budget T Balance	<u>(402,304)</u>

0

County of Erie General Fund
 Current Budget
 As of January 29, 2016

DEPT NO	DEPT NAME	ORIGINAL 2016 BUDGET	2016 BUDGET CHANGES	CURRENT 2016 BUDGET
001000	CONCIL & ELECTIONS	1,372,149		1,372,149
001100	COUNTY CONTROLLER	333,602		333,602
001990	COUNTY EXECUTIVE	251,397		251,397
002010	COMM REL ECON DEV	494,138	140,751	634,889
002100	COUNTY SOLICITOR	167,725		167,725
002190	HUMAN RESOURCES	315,142		315,142
002300	FINANCE	4,140,283		4,140,283
002400	ADMIN/ OPERATIONS	5,276,628		5,276,628
002601	HUMAN SRVC SHARED	77,694		77,694
002700	OTH GEN GOVT	9,205,520		9,205,520
002810	IT	2,156,345	99,888	2,256,233
003000	COURTS	5,217,342		5,217,342
003100	MDJ'S	2,736,637	(13,322)	2,723,315
003200	CLK RECORD	2,723,864		2,723,864
003290	SHERIFF	3,159,019		3,159,019
003390	DISTRICT ATTY	3,003,037		3,003,037
003500	CORONER	684,021		684,021
003600	PUBLIC DEFENDER	1,454,958		1,454,958
004000	ADULT PROBATION	5,403,206		5,403,206
004100	CORRECTIONS	17,442,465		17,442,465
004190	JUVENILE PROBATION	3,246,963		3,246,963
005200	VETERANS AFFAIR	298,114		298,114
009000	GRANTS TO ORGANZ	106,000		106,000
020000	TRANSFERS	27,274,557	174,987	27,449,544
	Total	96,540,806	402,304	96,943,110

<p>County of Erie Comparison of Change in Monthly General Fund Fund Balance Appropriated for the Years 2016 and 2015</p>

Change in appropriated General Fund fund balance as follows:

Month	2016	2015
January	(402,304)	(4,797)
February		18,406
March		16,376
April		(38,277)
May		(16,188)
June		(69,290)
July		(11,654)
August		0
September		0
October		(245,137)
November		(150,627)
December		(461,631)
Total Change in Appropriated Fund Balance Year to Date	(402,304)	(962,819)