



**COUNTY OF ERIE**  
**Erie County Planning Commission**  
 Erie County Courthouse  
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Gerry Dahl  
*Chairman*

Jan Cornwell  
*Vice-Chairman*

**ERIE COUNTY PLANNING COMMISSION  
 MEETING MINUTES**

**February 11, 2010**

A meeting of the Erie County Planning Commission was held at 6:30 PM on Thursday, February 11, 2010 at the Fairview Township Municipal Building, Fairview PA.

**Those in attendance were:**

<b>ECPC members:</b>	<b>Representing:</b>
Gerry Dahl	Corry City (Vice-Chair, Exec. Board)
Carol Loll	County Council (Exec. Board)
Jan Cornwell	County of Erie (Exec. Board)
Charles Casey	Erie City (Exec. Board)
Joseph Legnasky	Lake City Borough (Exec. Board)
Laura Breon	Waterford Borough (Exec. Board)
Jim Cardman	Fairview Township
Paul Pangratz	Girard Township
Tim May	Harborcreek Township
Ken Neuburger	McKean Township
Patricia Pfadt	Venango Township
<b>Planning Department Staff:</b>	
Jake Welsh	
Eric Randall	
Mike Baker	
<b>Guests:</b>	
Fairview Township Officials	

Executive Board members present – 6 of 9; quorum attained

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Vice-Chairman Gerry Dahl called the meeting to order and the pledge of allegiance was given.

## **HEARING OF THE PUBLIC**

Ken Neuburger informed the commission members that property owners in McKean Township have been approached regarding the possible sale/use of their properties for development of the "inland port" project. He questioned whether the ECPC was involved or has any authority or role in the decision-making process.

He was informed that the ECPC does not have any approval authority over the process of determining where the project is developed; that the project would be subject to the local municipal zoning ordinance where it is proposed. It was noted that the project should also be consistent with the local and County comprehensive plans prior to being approved.

## **APPROVAL OF JANUARY 14, 2010 MINUTES**

A motion was made by Charles Casey and seconded by Joe Legnasky to approve the January 14, 2010 minutes. The motion was approved unanimously.

## **EXECUTIVE BOARD NOMINATING COMMITTEE REPORT / ELECTION OF 2010 OFFICERS**

The nominating committee report provided to the ECPC members with the February meeting notice was reviewed. The recommendations for appointments to and officers of the 2010 executive board were discussed.

A motion was made by Charles Casey and seconded by Jim Cardman to approve the nominating committee recommendations. The motion was approved unanimously.

Paul Pangratz was welcomed as a new executive board member, and Gerry Dahl and Jan Cornwell were welcomed as the new Chair and Vice-Chair.

## **OLD BUSINESS**

### 2010 ECPC Members – New Term Appointments

Jake Welsh updated the members on the 2010 appointments, noting that ten out of the twelve appointments have been made for the ECPC members whose terms expired at the end of 2009. Notification of new appointments were still pending for two members. Jake noted that there were also still two vacant seats that remain to be filled.

## ECPC Meeting Schedule / Locations

The March ECPC meeting location was discussed. The suggestion of having the March meeting in Waterford in conjunction with where the ECATO School is being held that month was explored. Laura Breon volunteered to make the request to the school district for the ECPC meeting to be held in the cafeteria of the high school prior to the ECATO School sessions that night.

A motion was made by Joe Legnasky and seconded by Jan Cornwell to approve moving the meeting location to Waterford pending the school district's approval. The motion was approved unanimously.

## Erie County SALDO Update

The status of the proposed new ordinance was discussed. Jake Welsh noted that the legal review was still ongoing, and the official 45-day public comment period had not been advertised yet.

Patricia Pfadt asked if the adoption of the new County ordinance would require any action by Venango Township since they had previously adopted the existing Erie County SALDO by reference. Jake stated that no municipalities will be required to take any action to amend their SALDO's based on the County's adoption. He noted that the Township may want to consider using the new SALDO document as a template to update theirs, and that ECDP was preparing a municipal boilerplate version for municipalities to utilize.

## **NEW BUSINESS**

### ECDP Monthly Activity Report

Jake Welsh briefly reviewed information provided in the monthly activity report handout previously mailed to the ECPC members with the meeting notice.

### Municipal GIS Project

Jake Welsh gave overview of the Planning Department's Municipal GIS Project and introduced Eric Randall and Mike Baker from the office to discuss the project in more detail and demonstrate the uses of the data. The department is preparing/providing a set of GIS features (parcel boundaries, centerlines, land use info, etc.) for each municipality that ECDP will install at the municipal buildings and provide training on how to use. Mike projected a GIS map showing various features and highlighted the new FEMA flood zone mapping and 2009 Pictometry imaging as examples of how the GIS features being provided to the municipalities can be used.

Fairview Township officials then demonstrated examples of how they are using the new GIS data in their day to day activities; reviewing zoning requests, property questions, development proposals, etc.

## **OTHER BUSINESS**

Officials and staff of Fairview Township were thanked for being outstanding hosts to the meeting and providing (delicious) refreshments for all.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned.