

**\*\*\* INSTRUCTIONS \*\*\***  
**PLEASE read the following instructions.**  
**By not providing the required information,**  
**your hearing may be denied or the hearing date postponed.**

**Petition to REVOKE Appointment of Guardian of Minor(s)**  
**Presented by pro se Petitioner(s)**

**Completing the Petition:**

- ❑ Fill out the Petition **completely and neatly**. If you are unable to fill out the Petition or have any legal questions, you will need to consult an attorney.
- ❑ Sign and date the Petition in **ALL** applicable places. If you are the biological/ adoptive parent(s) you will need to provide complete addresses for the current guardian(s).

**Motion Court & Obtaining a Hearing Date:**

- ❑ You must present the Petition in Motion Court in front of the Orphans' Court Motion Judge in order to obtain a signed Rule to Show Cause Order.
- ❑ Motion Court is held Monday through Thursday *promptly* at 9:00 a.m. Our office can advise which Judge has Motion Court that day. The Motion Court Judge will sign the Rule to Show Cause, which permits the scheduling of a hearing.
- ❑ Subsequently, take the original of the Petition along with two (2) copies to the Office of Court Administration (Room #205) in order to get a hearing date. You will need copies of the Petition to serve on all interested parties (including the minor(s) biological and/or adoptive parent(s) and/or current guardian(s)).
- ❑ Bring the fully completed Petition, including signed and completed Rule to Show Cause **and three (3) copies** to the Register of Wills office. You *may* need to pay the filing fee as follows: \$50.00 for the Petition (\$10.00 per additional child), \$35.50 JCP fee and \$5.00 Automation fee. The Clerk will advise if you owe a filing fee.

**\*\* PLEASE NOTE: YOUR CASE WILL NOT MOVE FORWARD WITHOUT BEING FILED AT THE REGISTER OF WILLS \*\***

**Service of the Petition & Rule to Show Cause:**

- You **must** serve the Petition to Revoke Guardianship and Rule to Show Cause scheduling the hearing date on all interested parties (including the minor(s) current guardian(s)).
  
- Proof of Service and/or Acceptance of Service of the Petition to Revoke and Rule to Show Cause **must** be filed **prior** to the hearing and a copy presented to the Judge at the time of the hearing. (See attached)

**Guardianship Hearing:**

- Please arrive on time for your scheduled hearing.
  
- **The minor(s) must be present at the hearing.**
  
- If the guardianship is revoked, you may need a certified copy of that order (\$1.25 each) that confirms the guardianship has been revoked.

**Important:**

**Failure to comply with these instructions may result in the guardianship being denied and/or the hearing rescheduled.**

IN RE: \_\_\_\_\_ : IN THE COURT OF COMMON PLEAS  
: OF ERIE COUNTY, PENNSYLVANIA  
: \_\_\_\_\_ : ORPHANS' COURT DIVISION  
: \_\_\_\_\_, Minor(s) : No. \_\_\_\_\_

**CERTIFICATE OF SERVICE**

The undersigned hereby certifies that a copy of the Petition to Revoke Guardianship and Rule to Show Cause scheduling the revocation hearing were served on the following individuals *(name and address where served)* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

and in the following manner *(describe manner of service and attach any proof of service)*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Respectfully submitted,

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Petitioner)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Petitioner)