

**ERIE COUNTY BOARD OF HEALTH (BOH)**  
**SPECIAL MEETING HELD BY CONFERENCE CALL**

**Tuesday, February 18, 2014**

**7:30 A.M.**

**ERIE COUNTY DEPARTMENT OF HEALTH**

**PRESENT by Telephone:**

Richard A. Ortoski, D.O.,  
Carolynn Masters, Ph.D.  
Richard Dreyfus, M.D.  
Reverend Nettie Smith

**IN ATTENDANCE by Telephone:**

Karen Tobin, Acting Director

**EXCUSED:** Carla Picardo, M.D.

- I. Call To Order:** On February 18, 2014, by conference call with all named above present, Karen Tobin, Acting Director of the Erie County Department of Health, called to order the Special Meeting of the Erie County Board of Health at 7:30 a.m.

Karen thanked everyone for participating in the conference call, and explained that without a possible quorum at the regular Board of Health meeting scheduled for February 24, 2014, a Special Meeting had to be assembled to address issues needing Board of Health approval.

All business was discussed, without going into an Executive Session of the Board of Health, since the media and general public were not present during the 7:30 a.m. Special Meeting conference call.

- Election of Board of Health Officers: Richard A. Ortoski, D.O., agreed to remain as the Chairperson with a nomination from the Board. Carolynn Masters, Ph.D. nominated Dr. Ortoski. All in favor.  
Carolynn Masters, Ph.D., agreed to remain as the Vice-Chairperson with a nomination from the Board. Reverend Nettie Smith nominated Dr. Masters. All in favor.
- Approval of Candidate for Director of Erie County Department of Health: County Executive Kathy Dahlkemper was seeking approval from the Board of Health for her candidate for the position of Director of Public Health.  
Dr. Ortoski asked if anyone knew the candidate; all said "no".  
Karen Tobin stated that she had not met the candidate, but that her resume certainly listed experience in many Health Department programs.  
Dr. Ortoski made a motion to approve Melissa Lyon for the position of Director of Public Health. The motion was seconded by Reverend Nettie Smith. All in favor.

- II. Other Business:** Carolyn Masters, Ph.D., suggested the Board of Health send a letter of recognition to Janet Vogt for her years of service. Karen Tobin will add that topic to the agenda for the Feb. 24<sup>th</sup> Board meeting.

- III. Adjournment:** Karen Tobin thanked everyone for their participation and ended the call.

Respectfully submitted,  
Karen Tobin, Acting Director,  
Erie County Department of Health