

ERIE COUNTY BOARD OF HEALTH (BOH)
Monday, April 27, 2015
5:00 P.M.
ERIE COUNTY DEPARTMENT OF HEALTH

PRESENT:

Richard A. Ortoski, D.O., Chair
Carolynn Masters, Ph.D., Vice-Chair

IN ATTENDANCE:

Melissa Lyon
Charlotte Berringer
Karen Tobin
Ron Salisbury

Pamela Brunner
Chelsey Ricketts
R. Anthony, Snow, M.D.
Phil Fatica, County Council
David Bruce, Erie Times News

EXCUSED:

Carla Picardo, M.D.
Reverend Nettie Smith

ABSENT:

Richard Dreyfus, M.D.

- I. **Call To Order:** Chairperson, Richard A. Ortoski, D.O., called the meeting to order at 5:07 p.m.
 - Approval of Minutes: Meeting minutes for February 23, 2015 could not be approved due to a lack of quorum.

- II. **Public Comments:** None to report.

- III. **Director's Report:**
 - Division Reports (Reviewed prior to meeting)
 - Division Reports will be emailed to BOH members one (1) week prior to the date of the quarterly BOH meeting to all BOH members, County Council liaison, Medical Director, and County Administration.
 - Division Reports will consist of a recap of three (3) months of divisional activity to provide the Board of Health (BOH) members with updated information in a summary sheet format.
 - After review of the Division Reports, BOH members will have the opportunity to ask questions prior to the official BOH meeting, and request a Division Director to be present at the quarterly BOH meeting for further discussion.
 - Upon review of the Division Reports for April 2015, the following items were discussed at the meeting:
 - Flu vaccines available at the Health Dept. were requested to be sent to NW Alliance for clinic patients.
 - Syphilis treatment of a patient and the outcome.
 - Environmental Division received grant renewals.
 - Environmental Division recognition with the Governor's Award for Environmental Excellence.
 - Thank you to County Council liaison Phil Fatica for forwarding the information regarding the Governor's Award application criteria.
 - Million Hearts Expo will be promoted during the Roar on the Shore community event, as long as the SAF budget can pay the fee.
 - LECOM students could help at the Expo, per Dr. Ortoski's suggestion.
 - ECDH Budget and Grant Fiscal Officer - Chelsey Ricketts
 - Report Out on Program Plan
 - ECDH 2015 Program Plan fiscal pages reviewed.
 - Fiscal formats in the Plan are PADOH mandated templates.
 - 2015 fiscal projections include proposed new program funding at ECDH.
 - County contributions dependent upon funding allocations and expenditures.
 - Open House at the Health Department
 - April is titled as County Government Month.
 - ECDH hosted the County Government Open House on Saturday, April 25, 2015.
 - County Executive and county departments were represented at the Open House with display tables and County Department Directors in attendance.

- ECDH staff prepared a multitude of interesting interactive activities.
 - County Executive and County Directors provided many positive comments on the displays and activities.
- There was limited attendance by the general public at the Open House.
- ECDH Strategic Plan
 - Subcontractor, Kate Ebersole, is conducting interviews with community partners.
 - Community feedback will enable ECDH to know the community's perspective of current services and gaps in services.
 - Strategic Plan overview will be presented to the ECDH staff on May 21, 2015.
 - Information will be shared with the BOH on July 27, 2015.

IV. Old Business: None to report.

V. Board Updates – ECDH Division Directors:

- Environmental Programs – Karen Tobin, Director, Environmental Division
 - Introduction of Ron Salisbury, Environmental Supervisor
 - Ron discussed his education background and employment history at ECDH.
 - New clothing line at ECDH: fleece and windbreaker jackets, and polo shirts.
 - All ECDH staff provided with one clothing item of their choice
 - NACCHO public health logo on each clothing piece
 - Logo promotes staff interaction with public
 - Earth Day 2015
 - On Tuesday, April 21, 2015, ECDH celebrated Earth Day 2015 by conducting a neighborhood clean-up of the area streets, parks and Bayfront promenade.
 - 126 pounds of garbage was collected during the 1-hour clean-up.
 - 19 pounds of recyclables were collected.
 - 30 ECDH staff participated in the event.
- Community Health Programs – Charlotte Berringer, Director, Community Health Services
 - See "Division Report"
- Health Promotion and QI – Nicole Bolash, Manager, Health Promotion/Quality Improvement
 - Grant application to Penn DOT being written for the Highway Safety Grant, which is due by the end of May 2015.
 - BOH members stressed the importance of maintaining the ECDH Accreditation status.
 - Including tracking and recording for the sustainability of accreditation.
- Epidemiology – Melissa Lyon, presented information to the BOH regarding Epidemiology/Public Health Preparedness
 - Community Health Needs Assessment (CHNA) is under development with the help of community partners.
 - Subject matter derived from the CHNA:
 - Ranking of risk factors
 - Specifying the 4 largest priority areas
 - BRFSS information will be extrapolated from the PA DOH information
 - Funding has been dedicated to conducting an Erie County BRFSS in late 2015 / early 2016.
 - Erie County BRFSS used for various programs by local organizations including Gannon University
 - Dr. Ortoski will be a speaker at McLean High School and requested information regarding the CHNA before his presentation.
 - Valerie Bukowski, Supervisor, EPI/PHP, will contact Dr. Ortoski to discuss the CHNA.

VI. New Business:

- BOH Members impression of Division Reports
 - Keep and Accept as official Meeting Minutes?
 - A BOH member quorum must decide on receiving and keeping the Division Reports as part of the official BOH meeting minutes.
 - BOH members present at the meeting were very receptive to receiving the Division Reports and including the Reports as part of the official BOH meeting minutes.
 - Staff presentations on Health Department programs can be offered to the BOH members at future meetings.
 - Presentation on Refugee health is the topic for the BOH meeting on July 27, 2015.
 - Division Directors will attend the BOH meeting on July 27, 2015.

VII. Adjournment:

- The meeting was adjourned at 5:35 p.m., on a motion by Carolynn Masters, Ph.D., and seconded by Richard A. Ortoski, D.O.

Respectfully submitted,
Pamela K. Brunner, Recording Secretary

The next Health Board meeting is scheduled for MONDAY, JULY 27, 2015 at 5:00 p.m.