



COUNTY OF ERIE

Erie County Planning Commission

Erie County Courthouse

140 West Sixth Street - Room 111

Erie, Pennsylvania 16501

Phone: (814) 451-6336

www.eriecountyplanning.org

Gerry Dahl
Chair

Jan Cornwell
Vice-Chair

MEETING NOTICE

A regular meeting of the Erie County Planning Commission will be held at **6:00 PM** on Thursday, February 6, 2014 in the Admiral Room at the Raymond M. Blasco, M.D. Memorial Library, 160 East Front St., Erie PA.

- AGENDA -

- I. Call to Order / Pledge of Allegiance
- II. Hearing of the Public
- III. Approval of the December 12, 2013 Minutes (attached)
- IV. ECDP Monthly Activity Report (attached)
- V. Old Business
 - A. 2013 ECPC Member Terms
 - B. 2014 Meeting Dates (draft schedule attached)
- VI. New Business
 - A. Executive Board Nominating Committee Report / Election of 2014 Officers
 - B. Review and Prioritization of proposed FY 2014 County CDBG Projects (attached)**
- VII. Other Business
 - A. Municipal Reports
- VIII. Adjournment

EXECUTIVE BOARD MEMBERS: PLEASE CONTACT OUR OFFICE TO CONFIRM YOUR ATTENDANCE



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ERIE COUNTY PLANNING COMMISSION MEETING MINUTES

February 6, 2014

A regular meeting of the Erie County Planning Commission was held at 6:00 PM on Thursday, February 6, 2014 in the Admiral Room at the Raymond M. Blasco, M.D. Memorial Library, 160 East Front St., Erie PA.

Those in attendance were:

ECPC members:	Representing:
Carol Loll	County Council (Exec. Board)
Charles Casey	Erie City (Exec. Board)
Paul Pangratz	Girard Twp (Exec. Board)
Patricia Pfadt	Venango Twp (Exec. Board)
Ed Kissell	County
Terry Bowersox	Cranesville Boro
William Taylor	Elk Creek Twp
Jim Cardman	Fairview Twp
Karen Watson	Lake City Boro
Mark Kukla	Lawrence Park Twp
William Kuhn	Platea Boro
Luke Weldon	Springfield Twp
Daniel Brumagin	Union City Boro
Patricia Pfadt	Venango Twp
Karen Molitor	Waterford Boro
Mark Sander	Wayne Twp
Peter Nye	Wesleyville Boro
Planning Department Staff:	
Jake Welsh	
Joe Berdis	
Guests:	
Cheryl Capela	Union City Boro
Paul Maynard	Union City Boro
Daryl Nunemaker	Union City Municipal Authority

Matt Jonas	Urban Engineers
Patrick Molitor	Waterford Boro

Executive Board members present – 4 of 9; no quorum

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Jake Welsh called the meeting to order and the pledge of allegiance was given.

HEARING OF THE PUBLIC

None.

APPROVAL OF DECEMBER 12, 2013 MINUTES

A motion was made by Charles Casey and seconded by Paul Pangratz to approve the minutes. The motion was approved unanimously.

ECDP MONTHLY ACTIVITY REPORT

The ECDP Monthly Activity Report was provided with the meeting notice. There was no additional discussion.

OLD BUSINESS

2013 ECPC Member Terms – Jake noted that ECDP has received verification from all organizations but one that members whose terms expired at the end of 2013 have been reappointed.

2014 Meeting Dates – The draft 2014 meeting schedule handout provided with the meeting notice was reviewed. Jake reminded members that the regular meeting start time has changed to 6:00 PM, and that the March meeting is being held at Fort LeBoeuf High School (cafeteria), 931 North High Street, Waterford, PA.

NEW BUSINESS

Executive Board Nominating Committee Report / Election of 2014 Officers – The nominations report and elections were postponed to the March meeting.

Review and Prioritization of proposed FY 2014 County CDBG Projects – Joe Berdis from the Erie County Department of Planning provided an overview of the CDBG Program. A handout was distributed to use in ranking the projects, and Joe explained that there were four (4) project applications which qualified for funding that would be presented for ranking. Joe noted that the total funding request for all projects came to \$256,000, and indicated that approximately \$227,580 would be available to undertake projects.

Each applicant was then asked to provide a five-minute overview of the project, and answer any questions regarding the project/application, such as how benefit areas and cost estimates were determined for the projects. Following the presentations, ECPC members were asked to rank the projects, and the individual ranking sheets were then added together to determine a cumulative rank and preliminary funding distribution for the projects (see attached).

Following a review and discussion of the ranking and funding distribution, a motion was made by Charles Casey and seconded by Dan Brumagin to approve the project ranking and funding recommendation. The motion was approved unanimously.

Jake indicated that the approved project ranking and funding recommendation would be submitted to the County Executive for endorsement and submittal to Council for their approval.

OTHER BUSINESS

Historic Resource Inventory – Jake stated that the Preservation Erie organization contacted ECDP requesting the planning commission's support for an application being submitted by them to update/conduct a countywide historic resource inventory. A motion was made by Karen Molitor and seconded by Jim Cardman to provide a support letter on behalf of the ECPC. The motion was approved unanimously

Recycling drop-off site in Waterford – Waterford Boro gave an update to the status of the drop-off site, that there are still issues with bin overflows and people dropping off non-recyclable materials. Options for moving the site are still being explored.

Bayfront Hotel Development – Members discussed the potential hotel developments from Scott Enterprises and the Convention Center Authority, with Carol Loll noting that County Council had received several letters from municipal representatives in response to the request from Scott Enterprises for municipalities to weigh in with their comments.

ADJOURNMENT

Being no other business, the meeting was adjourned.