

## FINANCE COMMITTEE SUMMARY – MAY 15, 2014

1. Second reading of Ordinance 60, revised expenditures of \$30,016 in Planning for the local asset inventory project. Originally, Planning wanted to use their staff to complete the inventory of bridges. With all of the other projects the department is working on, they do not believe they will have time to complete the project. Therefore, the funds are being transferred to a professional fees line item so that a consulting firm can complete the task. This has gone out for bid with Trans Associates Engineering Consultants Inc., from Pittsburgh as the successful bidder. **Page 3**
2. First reading of an ordinance, General Fund Budget supplemental appropriation of \$38,410 and creation of line item for AOPC Grant Funding MDJ Safety Improvements. Improvements include the installation of safety glass for public transaction points in the office, combination locks on the door from the courtroom to the judge's chambers, and updates to the phone system in six MDJ offices (MacKendrick, Carney, Stuck-Lewis, Hammer, McGowan, and Mack). **Page 6**
3. First reading of an ordinance, General Fund Budget supplemental appropriation of \$12,500 and creation of line item for P-Corp Grant Funding Erie County Prison Safety Improvements. Utilizing the grant and \$12,500 in prison maintenance funds, 52 new exterior lights will be installed around the facility. The brighter LED lights will provide better visibility in the parking and walkway areas around the exterior of the prison. **Page 16**
4. First reading of an ordinance, Public Health Fund Budget revised expenditures of \$16,743 for Injury Prevention Grant Bureau. Because these revised expenditures amount to more than 10% of the IPG Bureau budget, Council must approve the changes. **Page 23**
5. First reading of an ordinance, Planning Fund Budget supplemental appropriation of \$10,372 for transfer to Planning for reallocation of wages & fringes to other projects. This ordinance is a companion to Item 1. When Planning outsourced the Asset Inventory Project it could no longer charge personnel costs to that grant. This ordinance moves those personnel costs to other bureaus or projects. **Page 25**
6. First reading of an ordinance, Planning Fund Budget supplemental appropriation of \$67,500 and creation of PennDOT Special Studies line item for City of Erie Comprehensive Plan. Director Welsh is on hand to explain this item. **Page 28**
7. First reading of an ordinance, Library Fund Budget revised expenditures of \$60,789 and creation of Audio Visual Materials line item for new District Services Plan. The Commonwealth has changed its philosophy in certain areas of District Services planning. In response to these changes, the County of Erie had to revise certain areas of its District Services plan in order to protect funding. **Page 32**
8. Resolution adopting a Community Development Block Grant Program Citizen Participation Plan for the County of Erie and the County of Erie "On Behalf Of" Edinboro Borough, Girard Township, McKean Township and North East Borough. CDBG required Erie County to update its Citizen Participation Plan for the first time since the 1980's. The Planning Dept. will use public meetings to increase citizen participation in the process. County Council is required to support the revised plan by a resolution. **Page 35**

9. Resolution approving an Erie County Hospital Authority Tax-Exempt Note, not to exceed \$13,500,000, for the Dr. Gertrude A. Barber Center, Inc. Project. The project in question is strictly a refunding of bonds from the year 2000 to take advantage of lower rates and save money. **Page 50**
10. Resolution exonerating taxes on one abandoned trailer/property (#37-025-088.4-015.81) in North East Township and the North East School District. All municipal parties have agreed to this exoneration. **Page 52**
11. Reappointment of Joseph Mineo to a second three year term on the Erie County Library Board to represent Mr. Fatica's District. CE appointment confirmed by County Council. **Page 56**
12. Presentation by Administration for proposed summer jobs program.
13. Analysis of General Fund Unassigned Fund Balance. **Page 58**

### **PERSONNEL SUMMARY – MAY 15, 2014**

1. Second reading of Ordinance 61, supplemental appropriation of \$8,682 in Public Health to continue positions that were only budgeted until June 30, 2014. County Council had hoped the study of a consolidation plan for Health and Human Services would be complete. The newly appointed Director, Melissa Lyon has asked for more time to consider such a plan. Position 018010-006 Switchboard Receptionist, 018020-004 Supervisor of Nursing, and 018020-014 Public Health Nurse are the positions in question. Due to the retirement of some employees, additional vacancies, and the availability of Act 315 Funds, this can be accomplished through revised expenditures instead of a supplemental appropriation. This ordinance, therefore, will need to be amended so that it extends the positions through the end of the year via revised expenditures.  
**Page 2**
2. First reading of an ordinance, Public Health Fund Budget revised revenue and expenditures of \$19,440 for funding of positions through December 31, 2014. This is a brand new ordinance which covers the financial side of Ordinance 61. The previous supplemental ordinance, #62 has been pulled. **Page 6**
3. First reading of an ordinance, Planning Fund Budget supplemental appropriation of \$30,016 and creation of Unemployment Compensation line item for the reallocation of wages and fringes to other projects. This is the Personnel side of Ordinance 60. Because Planning personnel are no longer performing the asset inventory task, supplemental funding was needed to replace grant dollars. **Page 8**
4. First reading of an ordinance, Children & Youth Services Fund Budget supplemental appropriation of \$12,383 and creation of Caseworker Visit Formula Grant line item. The County received grant funding specifically targeted to help caseworkers. The funding is being used to provide extra training in the form of the "Caseworker Visit Formula". **Page 12**