

FINANCE COMMITTEE SUMMARY – MARCH 6, 2014

1. Second reading of Ordinance 31, General Fund Budget supplemental appropriation of \$707,222 to Fund Balance from the County Debt Service Fund. The Finance Department just discovered that the County Debt Service Fund was over-budgeted by \$844,503. Some of the excess funding is being used to offset the difference between what was budgeted and what is being requested in salary and fringes for positions now on the Personnel Agenda. **Page 2**
2. First reading of an ordinance, Library Fund Budget supplemental appropriation of \$500 donation from the Wattsburg Eagles Club for Bookmobile Operations. **Page 6**
3. First reading of an ordinance, Public Safety Fund Budget supplemental appropriation of a donation of four MSA Scuba Cylinders with a value of \$7,000 from the NWPA Emergency Response Group. **Page 11**
4. First reading of an ordinance, approving amendments to Harborcreek Township and Harbor Creek School District Comprehensive Real Estate Tax Abatement Ordinance. Changes are outlined on pages 16 and 17 in the Finance packet. They include a modification to the definitions of “deteriorated property non-residential”, “improvement”, “exemption”, and to “sunset provisions”. The other bodies have already approved the changes. **Page 15**
5. Sale of 1 parcel from the Erie County Repository. **Page 30**
Parcel 15-020-027.0-204.00, 1012 Ash St., for \$250 to Clarence Noble.
6. Analysis of General Fund Unassigned Fund Balance. **Page 35**

PERSONNEL SUMMARY – MARCH 6, 2014

1. Second reading of Ordinance 33, General Fund Budget revised expenditures of \$86,990 for County IT Director position. The salary being requested is \$94,994, or \$45.67 per hour with a Master’s Degree. Owing to the excess funding in the Debt Service Fund (Finance Item #8), the position is being financed through revised expenditures. At the requested rate, \$78,161 would be paid during the rest of 2014. **Page 3**
2. Second reading of Ordinance 34, General Fund Budget revised expenditures of \$9,850 for Director of Administration position. The salary being requested is \$85,976, with a Master’s Degree. Again, revised expenditures are occurring owing to the use of excess dollars from the County Debt Service Fund. **Page 6**
3. Second reading of Ordinance 35, Public Health Fund Budget supplemental appropriation of \$7,603 in savings from hire of new Public Health Director. The salary being requested is \$75,972, with a Master’s Degree. The amount budgeted for Mr. Glass was \$82,817. Since the cost will be lower than budgeted, the savings are being used to reduce the transfer to the Public Health Fund. **Page 9**

4. Second reading of Ordinance 36, General Fund Budget revised expenditures of \$40,441 for creation of Administrator Officer II position in Director of Administration department. This administrative position will serve the County Solicitor, the County IT Director, and the Director of Administration. This position was eliminated by Council when the budget was passed. It was assumed CE Dahlkemper would make it part of any jobs request in 2014. **Page 13**
5. First reading of an ordinance, General Fund Budget revised revenue and expenditures of \$298,711 for the transfer of four Human Services accounting positions from General Accounting back to the Human Services Fund. County Council moved the four positions out of Human Services in the 2014 budget as part of a consolidation of Erie County accounting services. Upon review by the State, it was discovered that Pennsylvania statutes would prohibit reimbursement by the State for the positions should they move from the Human Services area. Items 5, 6, 7, and 8 are all companion ordinances connected to the transfer of these positions back to Human Services. **Page 16**
6. First reading of an ordinance, General Fund Budget revised revenue and expenditures of \$75,337. Companion to Item 5. **Page 23**
7. First reading of an ordinance, MH/MR Fund Budget revised expenditures of \$82,978. Companion to Item 5. **Page 27**
8. First reading of an ordinance, Health Choices Fund Budget revised expenditures of \$68,856. Companion to Item 5. **Page 31**
9. First reading of an ordinance, Children & Youth Services Fund Budget revised expenditures of \$71,540 for the transfer of an accounting position from General Accounting back to the Children and Youth Services Fund Budget. Several years ago, Council moved this position to General Accounting as part of a consolidation effort. As we discovered with the Human Services accounting positions, the state will not reimburse for Human Services activities if the employee is located outside the family of HS Budgets. The State has not indicated it will require the return of any funds. Items 10 and 11 are companions to this ordinance. **Page 35**
10. First reading of an ordinance, General Fund Budget revised revenue and expenditures in Personnel for the transfer of a position back to OCY. **Page 39**
11. First reading of an ordinance, Children & Youth Services revised expenditures for the transfer of a position back to OCY. **Page 42**
12. First reading of an ordinance, Children & Youth Services Fund Budget revised expenditures of \$9,562. There are savings in the OCY budget because the outgoing director has a higher salary than the incoming director will have. Since the State pays an approximate 80% share in these funds, it makes more sense to plow them into programming rather than return them to the State. **Page 45**

NOTE: PLEASANT RIDGE MANOR MEETING TO FOLLOW