FINANCE AGENDA

Erie County Council

www.eriecountypa.gov

Dr. Kyle Foust, Chairman
Carol Loll, Vice Chairwoman
Jay Breneman
Edward T. DiMattio, Jr.
Kathy Fatica
André Horton
Fiore Leone

September 15, 2016

4:00 p.m.
Room 114A

1. Ordinance Number 59, 2016, "Amending Article III, Section 1(D)(14), of the Administrative Code of Erie County, Previously Amended By Ordinance Number 63, 2015" (FR 7-26-16) (Tabled 8-23-16)
   Page 2

2. **Discussion** of a possible ordinance: "2016 Capital Project Fund Revised Expenditures Of $211,723 For Veteran's Affairs And HRC Relocation Projects"
   Page 5

3. Resolution Number , 2016, "Approving an Amendment to the Official Erie County Municipal Solid Waste Management Plan"
   Page 12

4. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation Of $3,394,944 For Reduction In Transfer To Pleasant Ridge Manor"
   Page 56

5. Ordinance Number , 2016, "2016 Public Health Fund Budget Supplemental Appropriation Of $16,895 From Funding Reduction In The Immunization Grant Bureau"
   Page 61

6. Ordinance Number , 2016, "2016 Public Health Fund Budget Supplemental Appropriation Of $35,000, Creation Of Bureau And Line Items For *Baby And Me Tobacco Free* Program"
   Page 83

7. Ordinance Number , 2016, "2016 Children & Youth Services Fund Budget Revised Expenditures Of $4,000 And Creation Of Court Ordered Placement Line Item"
   Page 88

8. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation Of $4,500 Grant For Creation Of Nursing Mother Space In The Courthouse"
   Page 91

9. Sale of Parcel from Repository for Unsold Property at Index Number:
   44-015-037.1-002.58
   Page 100

10. Analysis of General Fund Unassigned Fund Balance.
    Page 104

ORDINANCE NUMBER 59, 2016

Amending Article III, Section 1(D)(14), of the Administrative Code Of Erie County, Previously Amended By Ordinance Number 63, 2015

WHEREAS, the Administrative Code of Erie County was previously amended by Ordinance Number 63, 2015.

THEREFORE, BE IT ENACTED by the County Council of the County of Erie, pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article XI, Section 12 of the Erie County Home Rule Charter that the amendment regarding the following addition to Article III, Section 1(D)(14) in the Administrative Code of Erie County is hereby approved as outlined:

"c. Any proposed contracts using state and federal funds, regardless of the amount, involving the following functions of the Department of Human Services: coordination of programs and services for the aging, prevention and treatment of drug and alcohol abuse, Mental Health/Intellectual Disabilities/HealthChoices Programs and services, Children & Youth Services, and Adult and Residential Services.".

BE IT FURTHER ENACTED that the Council Clerk circulates the amended language to all departments for insertion into their copy of the Administrative Code, including references to this ordinance and the date of its passage, and arranges for posting of the updated Code on the Erie County website.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

_____
Douglas R. Smith
County Clerk

Date:_____

_____
André R. Horton, Chairman

_____
Jay Breneman, Vice Chairman

_____
Edward T. DiMattio

_____
Kathy Fatica

Approved by:

_____
Kathy Dahlkemper,
County Executive

Date:_____

_____
Dr. Kyle Foust

_____
Fiore Leone

_____
Carol J. Loll

Erie County Department of Human Services
154 West Ninth Street
Erie, Pennsylvania 16501-1303
Telephone: 814-451-6860 • TTY: 814-451-6858 • Fax: 814-451-6868

Kathy Dahlkemper
County Executive

John A. DiMattio
DHS Director
MH/ID Administrator

July 13, 2016

To: Kathy Dahlkemper and County Council Members

From: John DiMattio, Lana Rees and Dave Sanner

Re: Proposed Amendment to the Administrative Code – Department of Human Services Contracts

Attached you will find the proposed amendment that adds language specific to the exemption of the Department of Human Services contracts from the formalized bid process.

Currently, the Department of Human Services (DHS) contracts with 180+ providers annually. These providers are involved in 285+ contracts per year with almost all being above the $25,000 threshold.

A review of the current language indicates we are operating within the parameters of our state and federal funding regulations, but outside of the current language of the Administrative Code. We believe that the addition would provide an accurate depiction of our current Erie County practice to the Administrative code.

Our request for this language modification is consistent with that of other Pennsylvania County Human Services Departments.

Proposed Amendment to Erie County Administrative Code

Article III - PURCHASING AND SALE PROCEDURES

Section 1 - Purchasing Code

D. Formal Competitive Bid Procedure, Number 14

Current Administrative Code:

14. Contracts for the purchase or rental of materials, supplies, furnishings, equipment, or other personal property, insurance coverage, and services by independent contractors involving an expenditure in excess of Twenty-Five Thousand Dollars ($25,000) for which the foregoing formal competitive bid procedure is not required are as follows:

(a) Professional services are defined to pertain only to the medical or legal profession and certified public accountants. All others must comply with the bidding procedures as set forth in the Administrative Code of the County of Erie.

(b) Those involving emergency purchases which are subject to the emergency competitive bid procedure set forth in Section 5 below, upon a showing that such purchases are required for the health, safety, and welfare of the people or for the protection of property, and that there is a present, immediate, and existing emergency which reasonably could not be foreseen.

Proposed Additional Language to include:

(c) Any proposed contracts using state and federal funds, regardless of the amount, involving the following functions of the Department of Human Services: coordination of programs and services for the aging, prevention and treatment of drug and alcohol abuse, Mental Health/Intellectual Disabilities/Health Choices programs and services, Children and Youth Services and Adult and Residential Services.

ORDINANCE NUMBER , 2016

2016 Capital Project Fund Revised Expenditures Of $211,723 For Veteran's Affairs And HRC Relocation Projects

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), and 3B(2)(f) of the Erie County Home Rule Charter, that Revised Expenditures of $211,723 in the 2016 Capital Project Fund, for relocation of the Veteran's Affairs Office and the Human Relations Commission Office, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

_____
Douglas R. Smith
County Clerk

Date:_____

_____
André R. Horton, Chairman

_____
Jay Breneman, Vice Chairman

_____
Edward T. DiMattio, Jr.

_____
Kathy Fatica

Approved by:

_____
Kathy Dahlkemper,
County Executive

Date:_____

_____
Dr. Kyle Foust

_____
Fiore Leone

_____
Carol J. Loll

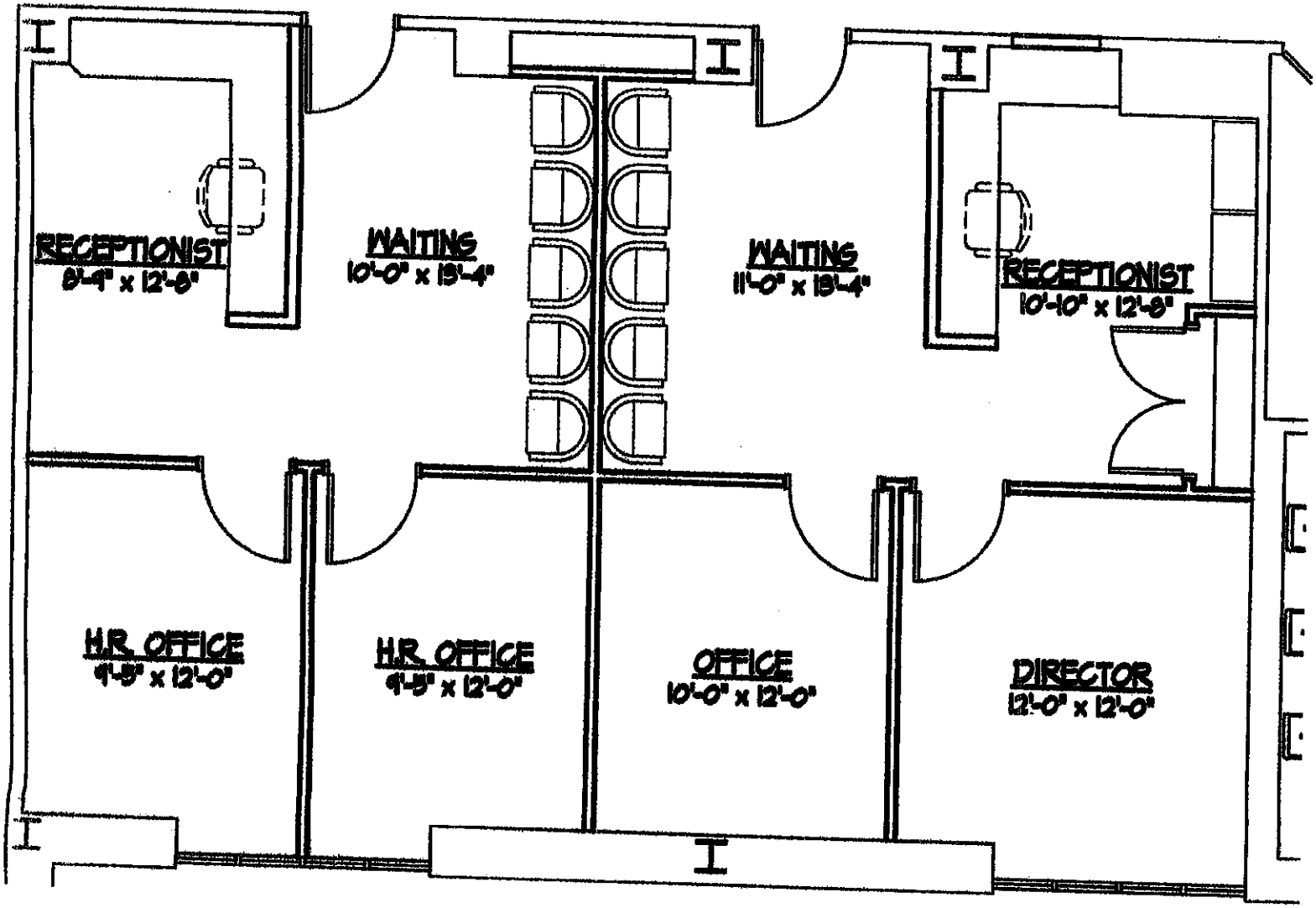
Exhibit A
2016 Capital Projects Fund Budget
Revised Expenditures of $211,723
For Veteran's Affairs and HRC
Relocation Projects

Account Title	Account Number	Amount
Total Expenditures		
Courthouse Renovations	080-080570-004060	211,723
PRM East	080-080835-004060	(250)
Health Dept Renovations	080-080830-004060	(15,629)
Planning Renovations	080-080870-004060	(24,908)
Public Safety Radio Project	080-081121-004060	(170,936)
Total Expenditures		0

County of Erie
Veteran's Affairs and HRC Relocation and
Renovation Budget As of 9/12/16

Courthouse Renovations	
Estimated Construction Budget	215,000.00
Estimated Cost to Renovate Vacated Veterans Affairs	10,000.00
Estimated Furniture Budget	20,000.00
Total Estimated Budget for Courthouse Renovations	245,000.00

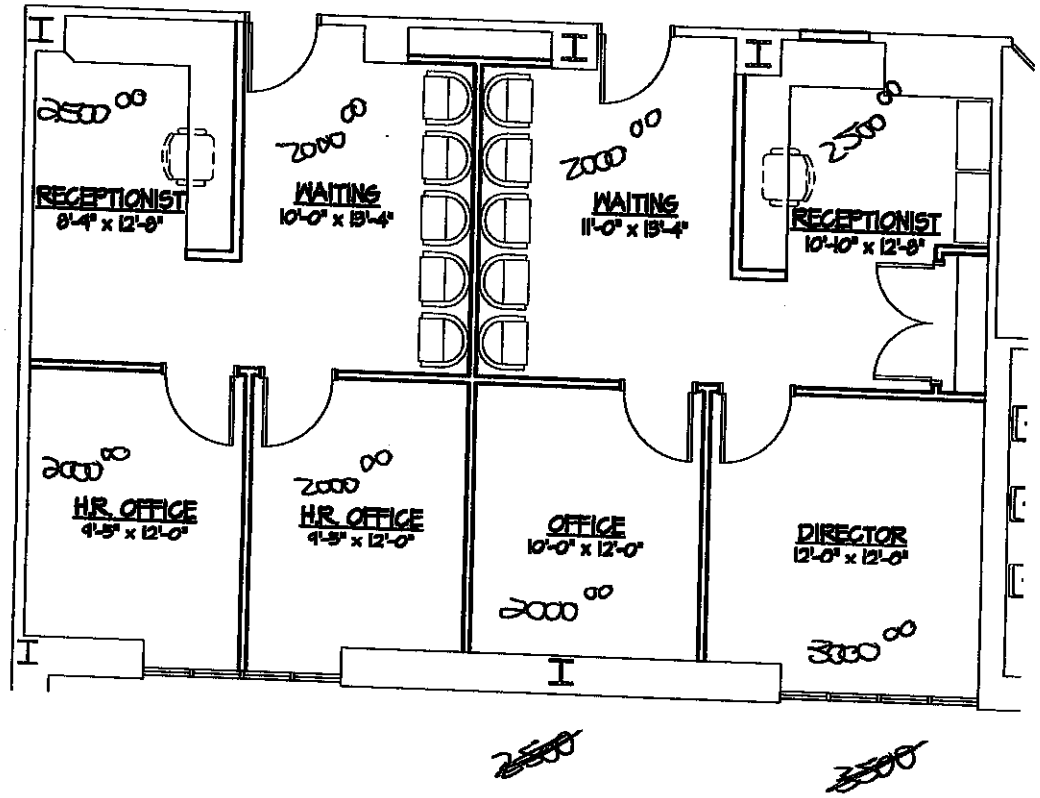
Savings from Completed Projects:	
PRM East	(250.00)
Public Safety Radio Project	(170,936.00)
Health Dept Renovations - Cooperative Extension	(15,629.00)
Courthouse Renovations - Tax Claim/Assessment	(33,277.00)
Planning Relocation	(24,908.00)
Total Savings from Completed and Bid Projects	(245,000.00)


RECEPTIONIST
8'-4" x 12'-8"
WAITING
10'-0" x 13'-4"
WAITING
11'-0" x 13'-4"
RECEPTIONIST
10'-10" x 12'-8"
H.R. OFFICE
9'-5" x 12'-0"
H.R. OFFICE
9'-5" x 12'-0"
OFFICE
10'-0" x 12'-0"
DIRECTOR
12'-0" x 12'-0"

Lease/Rental Information - As of 3/7/16

MDJ Name	Lease Term	Sq. Ft. Approx.	Annual Rent	Cost Per Sq. Ft.	MDJ Contact Information	Landlord Contact Information
Human Relations Commission (HRC)	12/31/2016	748	$8,220.06	$10.99	1001 State Street Suite 812 Erie PA 16501	Altair Real Estate Services 1001 State Street Suite 307 Erie PA 16501

Receptionist Area $2500.00 x 2 = 5000.00
Waiting Area 2000.00 x 2 = 4000.00
Staff Offices 2000.00 x 3 = 6000.00
Directors Office 3000 x 1 = 3000.00
$18,000.00



~~2500~~ ~~3500~~

ROTH MARZ PARTNERSHIP P.C.

ARCHITECTS
INTERIORS
PLANNERS
PROJECT MANAGERS

3505 Chapin Street
Erie, PA 16508
Ph: (814) 860-8366
Fax: (814) 860-8606

July 6, 2016

ERIE COUNTY
PRELIMINARY COST ESTIMATE

PROJECT:
Veterans Affairs & HR at Tax Claim

General Conditions		$18,000.00
Misc. Demolition	LS	$12,000.00
Cut/patch Concrete	LS	$1,500.00
New Walls (Studs/Drywall)		$10,000.00
New Ceiling (1,200 sf)		$7,500.00
New Flooring & Base (1,200 sf + 400 lf)		$8,750.00
New Paint (3,700 sf + 8 frames)		$6,000.00
New Counters (2)		$5,000.00
New Doors/Frames/Hardware (8 x $1,500)		$12,000.00
Misc. Accessories	LS	$5,000.00
Modify Sprinkler (1,200 sf x $5/sf)		$6,000.00
New HVAC/Modify (1,200 sf x $20/sf)		$24,000.00
New Lighting/Power/Data (1,200 sf x $30/sf)		$36,000.00
SUBTOTAL		$151,750.00
15% OVERHEAD/PROFIT		$22,762.50
SUBTOTAL WITH OVERHEAD & PROFIT		$174,512.50
15% CONTINGENCY		$26,176.88
TOTAL ESTIMATED CONSTRUCTION BUDGET		$200,689.38
A/E FEE		$13,950.00
TOTAL ESTIMATED PROJECT BUDGET		***$214,639.38***

RESOLUTION NUMBER ___, 2016

Approving an Amendment to the Official Erie County Municipal Solid Waste Management Plan

WHEREAS, in accordance with the requirements of the Solid Waste Management Act of 1980 (Act 97) and the Municipal Waste Planning, Recycling and Waste Reduction Act of 1988 (Act 101), Erie County is periodically required to submit to the Pennsylvania Department of Environmental protection an officially adopted municipal waste management plan for municipal waste generated with its boundaries; and

WHEREAS, the revised 2015 Erie County Act 101 Municipal Solid Waste Management Plan was approved through Resolution Number 2, 2016, on the 26th of January, 2016; and

WHEREAS, the Erie County Department of Planning subsequently received a petition from the Chautauqua County Landfill to be added to the plan, after which a 30 day public comment period was convened and closed without objection.

NOW THEREFORE, BE IT RESOLVED by the County Council of the County of Erie, that the addition of the Chautauqua County Landfill and changes in Chapter 6, "Future Disposal Capacity Commitments" are hereby approved as outlined in the attached Exhibit A; the Official Erie County Municipal Solid Waste Management Plan.

On the motion of _____, seconded by _____, this resolution was

passed on this _____ day of _____, 2016 by a vote of ____ to ____.

APPROVED BY:

_____
André R. Horton, Chairman
Erie County Council

_____
Kathy Dahlkemper,
County Executive

Date:_____

ATTEST:

_____
Douglas R. Smith
County Clerk

Date:_____

COUNTY OF ERIE
Department of Planning

Kathy Dahlkemper
County Executive

150 E Front Street, Suite 300
Erie, Pennsylvania 16507
Phone: (814) 451-6336
www.eriecountyplanning.org

Katherine S Wyrosdick, AICP
Director

Memorandum

To: County Council

From: Brittany Prischak, Erie County Sustainability Coordinator

Date: August 26, 2016

Re: Erie County Municipal Solid Waste Plan – minor update to plan

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The Erie County Municipal Solid Waste (MSW) Plan was adopted by County Council in January 2016. In February 2016, the Erie County Department of Planning received a petition from Chautauqua County Landfill to be added to the MSW Plan as an approved landfill to receive waste from Erie County. After a review process by Nestor Resources, Inc., the consultant on our MSW Plan, Chautauqua County Landfill was approved. We opened a 30-day public comment period with our municipalities and received no concerns.

Nestor Resources, Inc., updated the Erie County MSW Plan to reflect the addition of the Chautauqua County Landfill. These minor changes are found in Chapter 6 "Future Disposal Capacity Commitments" of the Plan, primarily in Table 6-1 through 6-5, which show all of the proposed landfill facilities and their responses to requirements or regulations in order to accept municipal waste from Erie County. Chautauqua County Landfill's information has simply been added to these tables.

Please see the attached Exhibits, pages 110-116 of the MSW Plan, which have the noted changes. We are asking County Council to approve these changes to the Erie County MSW Plan so we may submit the final version of the plan to the PA DEP for review.

For any questions regarding these changes, please contact Brittany Prischak, Erie County Sustainability Coordinator, 814-451-7326 or bprischak@eriecountypa.gov.

RESOLUTION NUMBER 2, 2016

Adoption of 2015 Revised Erie County Act 101 Municipal Solid Waste Management Plan

WHEREAS, in accordance with the requirements of the Solid Waste Management Act of 1980 (Act 97) and the Municipal Waste Planning, Recycling and Waste Reduction Act of 1988 (Act 101), Erie County is periodically required to submit to the Pennsylvania Department of Environmental protection an officially adopted municipal waste management plan for municipal waste generated with its boundaries; and

WHEREAS, this revised Municipal Solid Waste Management Plan for the County of Erie has be financed by a grant from the Pennsylvania Department of Environmental Protection and local funds and services provided by the Erie County Recycling Program; and

WHEREAS, upon the recommendations of the Erie County Solid Waste Advisory Committee, the County of Erie County Council have reviewed and approved the recommendations of this proposed plan to insure the availability of adequate permitted processing and disposal capacity for the municipal waste generated within the County of Erie .

NOW THEREFORE, BE IT RESOLVED by the County Council of the County of Erie, that Erie County hereby adopts the revised 2015 Erie County Municipal Solid Waste Management Plan attached hereto as Exhibit A as the official Erie County Municipal Solid Waste Management Plan.

On the motion of Mr. Breneman, seconded by Dr. Foust, this resolution was passed on this 26th day of January, 2016 by a vote of 7 to 0.

APPROVED BY:

André R. Horton
André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper
Kathy Dahlkemper,
County Executive

Date: January 27, 2016

ATTEST:

Douglas R. Smith
Douglas R. Smith
County Clerk

Date: January 26, 2016

2015

Erie County Municipal Solid Waste Management Plan

Prepared by the Erie County Department of Planning

Nestor Resources, Inc.

Erie County Municipal Solid Waste Management Plan

Erie County Executive
Kathy Dahlkemper

Erie County Council
Fiore Leone, Chairman

Project Consultant
Nestor Resources, Inc.
Valencia, PA

Acknowledgements

This project was made possible, in part, by funding made available through Act 101, Section 901 Planning Grants administered by the Pennsylvania Department of Environmental Protection.

Erie County Department of Planning

Kathy Wyrosdick, Director

Brittany Prischak, Recycling Coordinator 2015

Don Blakesley, Recycling Coordinator 2014

Erie County Solid Waste Advisory Committee 2015

Committee Member	Representing
Pete Ogden, Lawrence Park Township	1st Class Townships
Brian C. Cooper, McKean Township	2nd Class Townships
Kenneth C. Neuburger, McKean Township	2nd Class Townships
Jessica James, Millcreek Township	2nd Class Townships
Tim May, Harborcreek Township	2nd Class Townships
Krista Kelley, Harborcreek Township	2nd Class Townships
Lindy Platz, Girard Township	2nd Class Townships
Nancy Agostine, Summit Township	2nd Class Townships
North East Township	2nd Class Townships
Edinboro Borough	Boroughs
Lyne Daniels, Platea Borough	Boroughs
Lynn Becker, Lake City Borough	Boroughs
Sarah Galloway, City Of Erie	Cities
Gerry Dahl, City Of Corry	Cities
Karen Tobin, Erie County Department Of Health	County
Nicole Daley, Fairview High School	Institutions
Ann Bolla Quinn, Penn State University-Behrend	Institutions
Matt Pluta, Environment Erie	Organizations Citizen
John Vanco, Erie Art Museum	Organizations Non-Profit
Honey Stempka, Green Building Alliance	Organizations Trade
Melanie Johnson, RCGP	Private Business
Kurt Duska, Engineered Plastics	Private Recycling Industry
Jeremy Lincoln, Lincoln Recycling	Private Recycling Industry
Pat Spang, ECS&R	Private Recycling Industry
Rich Carniewski, Waste Management	Private Waste Industry

INTRODUCTION

Erie County adopted its first Municipal Solid Waste Management Plan under the provisions of the Municipal Waste Planning, Recycling and Waste Reduction Act of 1988 (Act 101) in 1990. It was subsequently updated in 1995 and 2005. This project represents the third update and revision to the original Plan.

This update evaluates the effectiveness of the existing Plan and reviews Erie County's ability to implement the tenets upon which it was originally developed. Based on those findings, certain components have been revised and programs have been altered to complement the current demographics, economy, and resources of Erie County. The Plan outlines the step-wise process from fact finding through analyses to final recommendations. To facilitate implementation of the Plan a table of recommendations and a timeline for expected implementation of each facet is outlined. Some actions are suggested for immediate needs, while others, which require additional efforts and resources will be introduced in transitional phases, and as funds permit.

COUNTY AND MUNICIPAL RESPONSIBILITIES

Prior to Act 101, planning for municipal solid waste management in Pennsylvania had occurred in some fashion for over 40 years. The planning was primarily a function of municipal level government. Some plans were initiated at the county level but only to coordinate the waste management responsibilities of the municipalities. With no statutory powers of enforcement, counties had minimal authority to affect change. Act 101 was the first piece of legislation to transfer the powers and responsibilities for waste management planning to the counties. It also offered counties the ability to delegate those powers and responsibilities to a specific agent, department, or agency. In Erie County, delegation of those duties was assigned to the Department of Planning.

The focus of county level planning was to assure that enough disposal capacity existed to handle the municipal waste generated locally, and allowed counties to control the flow of waste for disposal to designated facilities. It should be noted that certain responsibilities for storage, collection, transportation, and recycling were still largely reserved for the municipalities, if not by Act 101, particularly under PA Municipal Code. Therefore, developing countywide programs and policies to ensure universal access to waste collection remains challenging. Success depends largely on the willingness and cooperation of local municipal officials, and acceptance of the citizens of Erie County.

BENEFITS OF MUNICIPAL WASTE PLANNING

For nearly 25 years, the County has implemented the Plan and its updates with continued success. A number of tangible and substantial accomplishments can be attributed to those efforts. By securing disposal capacity in professionally operated state of the art landfills, the County ensured its citizens fair and equitable disposal costs and

increased protection from future potential environmental liabilities. The combination of mandated and voluntary recycling initiatives conserved valuable natural resources. Active campaigns to collect hard to manage materials has reduced the occurrence of illegal dumping in the County, thus enhancing public health and safety.

ESSENTIAL COMPONENTS OF THE PLAN

The Erie County Municipal Solid Waste Management Plan is the culmination of a series of activities. The planning process is designed to examine existing facts, statistics, and circumstances to project future needs and to determine how to accommodate for them. In solid waste planning these activities traditionally include these exercises:

Waste Characterization

One of the first steps in planning for municipal solid waste management is to identify and understand the sources, types, and quantities of waste that are generated. Since waste generation is typically measured in terms which relate to population and other socio-economic factors, examining trends in local demographics is important. National and regional studies and trends are used to analyze the local reported data and to establish benchmarks.

Available Services and Utilization

Examining municipal solid waste collection programs for residential, commercial, institutional, and government entities can reveal where there is adequate access to services as well as where there are gaps and inadequacies of services. Identifying service providers for collection, processing, and disposal along with the utilization of those services by local citizens is a good step in revealing where poor waste management habits may exist. It is also valuable to explore services that could be made available based on new technologies or new operations.

Potential for Recovery and Diversion

An intense review of reported recycling and waste diversion activities serves as a foundation to determine future projected recovery of materials. It also establishes the potential for future business development opportunities. By creating a baseline, performance objectives and metrics can be developed.

Implementation Strategy

The final component brings together the findings and recommendations of the planning process into an action plan. This is where the resources, tools, and timeframe to achieve the goals of a municipal waste management plan are clearly defined.

All of these elements are organized and arranged in a structure called the implementation plan. It serves as the final documentation of the process and as a guide for future requirements. The outline of the Plan revision is shown in the following figure.

Plan Contents and Organization

Chapter 1 Description of the Waste

- general demographic data
- current waste stream characteristics
- reported and estimated waste quantities
- material types and sources

Chapter 2 Description of Facilities

- collection and disposal practices
- disposal facilities utilized
- local municipal collection programs

Chapter 3 Future Capacity

- disposal capacity projections
- external influence on available capacity
- determination to solicit for capacity
- provides data on local municipal collection programs

Chapter 4 Description of Recycling

- benchmarks for population, waste generation and reduction
- comparison of local efforts to national trends
- outline of strengths and weaknesses and recommendations for future recovery
- economic and environmental benefits of waste reduction and recycling

Chapter 5 Selection and Justification

- justifications for the strategies to be used to implement a comprehensive waste management system
- modifications to existing programs as well as those newly proposed
- potential business and economic development opportunities
- implementation schedule

Chapter 6 Location of Facilities

- names, locations and types of facilities designated to receive Erie County's waste over the next 10 years

Chapter 7 Implementing Entity

- organizational structure
- basic resources needed by the Department

Chapter 8 Public Function

- county and municipal owned and operated facilities, equipment
- future public facilities

Chapter 9 Implementing Documents

- ordinances
- contracts and agreements
- rules and regulations

Chapter 10 Orderly Extension

- extension and expiration of existing agreements

Chapter 11 Non Interference

- cooperation with existing disposal sites

Chapter 12 Public Participation

- advisory committee meetings
- public comments

CHAPTER ONE

Local Municipal Waste Quantities and Composition

In general, the development of a municipal solid waste management plan comes with the expectation that certain industry standards and assumptions will be utilized to determine the programs and services appropriate to handle the waste generated, recycled, and disposed locally. While those basic tools and data sources are important, conducting research on economic conditions, history, heritage, the people, and their environment is vital in understanding local practices. Local data can point to unique circumstances or materials, which may not fit into the typical trends and solutions and therefore, may require special attention. Knowledge of lifestyles, education, housing, employment, and population also offers insight into the ease or difficulty in implementing potential changes.

This first chapter provides a brief characteristic outline of Erie County and its municipalities. It discusses general demographic features that can influence municipal waste management. The types of municipal waste are described along with the sources and activities where those wastes are generated in Erie County.

AN OVERVIEW OF ERIE COUNTY

Physically, with a land area of 1,558 square miles, Erie County is the largest county in Pennsylvania. It is situated along the most northwestern corner of the state along the shores of Lake Erie, one of the Great Lakes. Erie County shares the border along the lake with Canada, the only Pennsylvania County to border another country. Chautauqua County in New York lies to the northeast of Erie County, and Ashtabula County in Ohio is to the west. Within Pennsylvania, Crawford County and Warren County border Erie on the south and east, respectively.

Figure 1-1 Location of Erie County

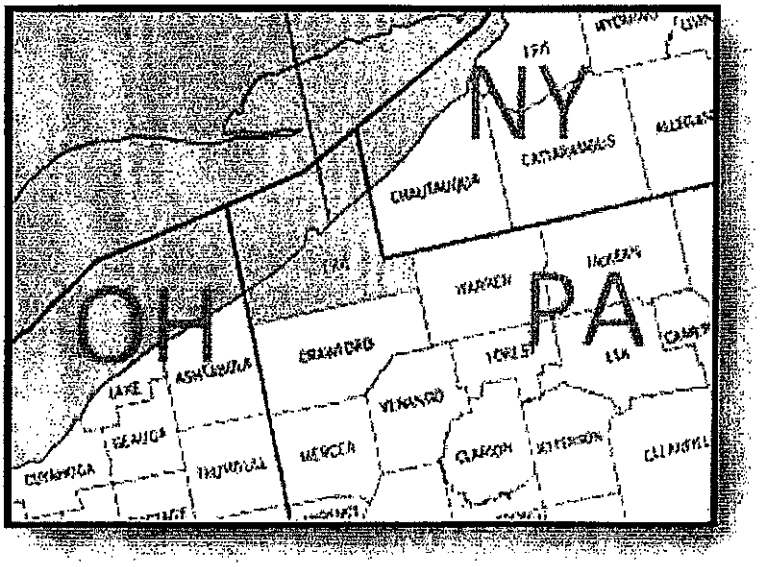


Figure 1-1 shows the County in relationship to the surrounding states and counties.

CHAPTER TWO

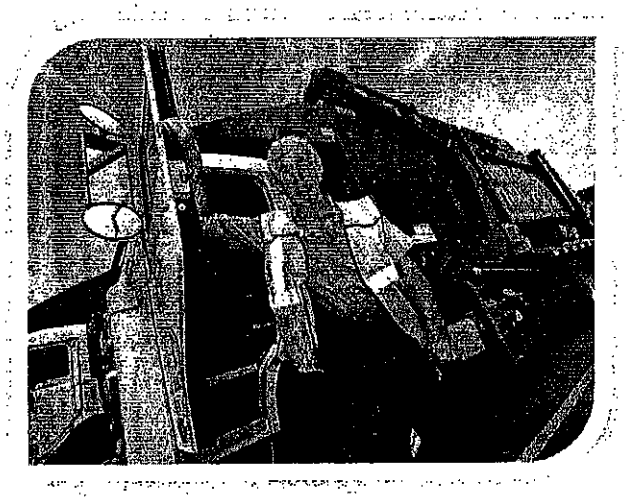
Municipal Waste Management Infrastructure

To manage the municipal waste that is generated in Erie County requires an intricate network of transporters, processors, and disposal facilities. Evaluating whether or not the available services are adequate to meet the needs of the County is an important step in the planning process. Although the Municipal Waste Planning, Recycling and Waste Reduction Act establishes the assurance of disposal capacity as the priority for counties, understanding these other factors is equally beneficial, if the goal is to establish a comprehensive waste management plan. Knowing to what extent these services are used by Erie County residents and businesses is another critical factor.

Chapter 2 provides an inventory of the facilities, which received waste generated in Erie County. It also examines the disposal trends since the last planning initiative. Additionally, it considers how these trends could impact the availability of disposal capacity in the future. This section explores how waste is managed in local municipalities and discusses the strengths and weaknesses of the current system. It also examines some of the undesirable disposal practices that still occur throughout Erie County, their cause, and methods to discourage this behavior.

COLLECTION AND TRANSPORTATION SERVICES

A number of municipal waste collection and transportation service providers operate in Erie County. Services are offered by the private and public sectors. Some of them are located within the County's boundaries, while others service the County from remote locations. Service offerings may include collection from residential curbside, commercial containers, large detachable open top containers for construction, demolition, and industrial waste, and enclosed containers for food and other types of organic wastes. Special remediation projects and large demolition jobs generate enough waste to warrant the services of dump trucks or trailers.



The availability of each type of service is dependent on the transporter. Certain transporters specialize and therefore their selection of vehicles and containers are tailored to manage specific types of wastes. Larger companies have the resources to address most, if not all, collection and transportation needs.

TRANSPORTER AUTHORIZATION

In Pennsylvania, certain transporters of municipal and residual waste must obtain Waste Transporter Authorization. Since 2002, all waste transportation vehicles (trucks and truck tractors with a registered gross vehicle weight greater than 17,000 lbs., and trailers with a registered gross vehicle weight greater than 10,000 lbs.) transporting municipal or residual waste to processing or disposal facilities in Pennsylvania have been regulated by the Waste Transportation Safety Act (Act 90). Haulers that transport waste to out of state facilities are not required to obtain authorization. Self-haulers and haulers of small quantities of waste are exempt from the license also.

Table 2-1 lists the transporters of municipal waste known to be operating within Erie County. It is important to note that not only those who collect municipal waste from residences and businesses are required to be licensed, but also those who haul construction demolition debris and significant quantities of materials from their own operations. Therefore, commercial businesses, builders, developers, roofers and remodeling contractors fall into this category. Because they control a significant and important portion of the municipal waste stream, their practices must be considered in policies that result from the planning process.

Table 2-1 Pennsylvania State Authorized Waste Transporters Located in Erie County

AUTHORIZATION ID	TRANSPORTER	CITY	ST	ZIP CODE
WH3305	A.W. Farrell & Son, Inc.	Erie	Pa	16502-1957
WH16542	Alejandro E. Ortiz	Erie	Pa	16502-2125
WH3722	Alex Roofing Co., Inc.	Erie	Pa	16511-1722
WH12677	Amthor Steel, Inc.	Erie	Pa	16503-2429
WH10487	Bauer General Contractors, Inc	Erie	Pa	16511-1901
WH15495	Beacon Construction & Development	Erie	Pa	16510-2524
WH2482	Beute & Bliley, Inc.	Erie	Pa	16511-2829
WH1889	Building Systems, Inc.	Erie	Pa	16509-5169
WH10670	C.D.I.	Erie	Pa	16510-2524
WH13813	Carl Geidel	Erie	Pa	16509-6650
WH6898	Chivers Construction Co., Inc.	Fairview	Pa	16415-1917
WH16413	Christopher A. Harpst	West Springfield	Pa	16443-1009
WH15775	Christopher J. Leslie	Erie	Pa	16501-1528
WH2167	Cindy Glover Trucking, Inc.	Waterford	Pa	16441-8219
WH0570	City Of Erie	Erie	Pa	16503-1873
WH11537	Crenshaw Bros Const Inc	Erie	Pa	16510-2524
WH2982	E. E. Austin & Son, Inc.	Erie	Pa	16503

AUTHORIZATION ID	TRANSPORTER	CITY	ST	ZIP CODE
WH7340	Ed Musgrave Excavating	Union City	Pa	16438-8508
WH15345	Environmental Remediation & Re	Edinboro	Pa	16412-1735
WH4761	Erie Construction, Inc.	Erie	Pa	16510-2552
WH2486	Frank J. Tucci	Edinboro	Pa	16412-1933
WH6733	Harborcreek Township	Harborcreek	Pa	16421-1625
WH11635	Jason P. Gargasz	Erie	Pa	16506
WH15597	John F. Sebald	Erie	Pa	16509-3838
WH11237	Kenneth R. Hayes	Edinboro	Pa	16412-3924
WH0468	Keystone Waste Service, Inc.	Erie	Pa	16514-0023
WH0188	Lake City Manufactured Housing	Lake City	Pa	16423-1060
WH16424	Lake Shore Disposal System, In	Erie	Pa	16503-2001
WH13500	Leon Construction	Erie	Pa	16504-2731
WH16386	Lewis B. Start	Edinboro	Pa	16412-9743
WH2793	Lincoln Metal Processing Co.,	Erie	Pa	16505-0127
WH3277	McCormick Structural Systems,	Erie	Pa	16501-1520
WH0029	McCreary Roofing Co., Inc.	Erie	Pa	16503-1561
WH16593	Michael P. Young	Union City	Pa	16438-7958
WH6740	Munsee Brothers Contracting	Corry	Pa	16407-8527
WH11105	Muzyka Builders, Inc.	Fairview	Pa	16415-2314
WH6611	Perry Construction Group, Inc.	Erie	Pa	16502-2203
WH6979	Pro Waste Service, Inc.	Erie	Pa	16503-2147
WH4504	Ray Showman Jr. Excavating, In	Waterford	Pa	16441-0646
WH3605	Rodger E. Niemeyer, Sr.	Wattsburg	Pa	16442-1711
WH0784	Rohrer Trucking, Inc.	Waterford	Pa	16441-3708
WH4792	Ron Vanicek Fabrication & Mach	Girard	Pa	16417-7707
WH14018	Royal Homes Construction And D	Erie	Pa	16510-2524
WH15313	Steven Porter Services, Inc.	Girard	Pa	16417-8758
WH12865	Summit Township	Erie	Pa	16509-5080
WH16382	Suvad J. Aljukic	Erie	Pa	16509-1747
WH2131	U.S. Bulk Transport, Inc.	Erie	Pa	16509-6650
WH1436	Waste Management Of Pa	Ewing	NJ	08628-3200
WH7581	Weaver Trucking	Girard	Pa	16417-9131
WH3095	Wesleyville Borough	Erie	Pa	16510-1813
WH1523	World Resource Recovery System	Erie	Pa	16503-2365

TRANSPORTING SPECIAL HANDLING MUNICIPAL SOLID WASTE

A certain portion of municipal solid waste, which is generated within Erie County, requires specialized methods of transporting, processing, and disposal. These wastes are not typically hauled directly to landfills. In Pennsylvania, transporters of special handling wastes are licensed and regulated separately from the Act 90 Waste Transporter Authorization Program. Often customized equipment is used to deliver these wastes to treatment or pretreatment facilities specifically designed for their management. In some instances, wastes are actually conveyed directly to the facility via pipelines and pumping stations. Special handling wastes include: biosolids, septage, sludges resulting from treated wastewater and regulated medical wastes.

MANAGEMENT OF BIOSOLIDS AND RESIDENTIAL SEPTAGE

An extensive network of wastewater treatment plants has been developed throughout Erie County. Wastewater from residences and businesses flows through pipelines to the treatment facilities. As would be expected, this network services the more densely populated areas of Erie County. The development of such an infrastructure is often cost prohibitive in rural areas where the housing density is low. Rather than flow wastewater to a remote treatment facility, it is held in a septic tank and periodically emptied by a septage transporter. Residential septage can be managed in one of two approved methods. The first option is to transport the septage to a municipal or private wastewater treatment facility or a septage treatment facility where it can be properly treated prior to final disposal. Because facilities within a reasonable driving distance may not be permitted to accept septage, this is not always a viable option. An alternative then is to obtain approval for beneficial use of the septage by land application at an agricultural or reclamation site.

SEPTAGE TRANSPORTERS

In Pennsylvania, transporters of residential septage must register with the PADEP. Information for each load of septage that is collected and transported is recorded by the transporter. Required information includes, at a minimum: the county and state where the waste was collected; the name and address of the hauler transporting the septage; the name and location of the transfer, processing, or disposal facility where the septage has been or will be delivered; the weight or volume of the septage; and a description of any handling problems or emergency disposal activities. Although a report is not filed, the information must be made available upon request to PADEP inspectors.

Septage cleanouts are done on a periodic as needed basis. Therefore, homeowners contact the transporter of choice. It is common for transporters to cross county lines to provide such services. The PADEP can only identify haulers based on their origin, not on their service area. Therefore, many counties also require septage transporters to

register their intent to operate within the county. Erie County does not currently register septage haulers.

Table 2-2 lists those septage haulers known to offer services within Erie County.

Table 2-2 Erie County Transporters of Residential Septage

Septage Transporters in Erie County	
Company	Address
Anthony's Septic Service	9163 Station Rd, Erie, Pa 16510
Don Green Sanitation Service	9191 Tannery Rd, Girard, Pa 16417
Graden Septic Service	2164 Happy Valley Rd, East Springfield, Pa 16411
John Darby's Septic Service	7752 Rohl Rd, North East, Pa 16428
Larry Myers Septic Service	7887 Station Road Erie, Pa 16501
Moore Sanitation Septic Cleaning & Toilet Rental	4064 Nash Rd, East Springfield, Pa 16411
Omni Plumbing & Septic Service	8320 Peach St, Erie, Pa 16509

REGULATED MEDICAL WASTE MANAGEMENT

Transporters of regulated medical waste (formerly known as infectious chemotherapeutic waste) also fall within the ranks of those requiring a license in Pennsylvania. A stipulation of the license is that each transporter must report the origin and ultimate destination of the waste to PADEP. Table 2-3 shows the infectious regulated medical waste transporters that are located in Erie County as well as those that are located elsewhere, but provide services in Erie. Most companies operate within a wide service area, if not the entire state, therefore it is possible that additional companies also service the County.

Table 2-3 Transporters of Regulated Medical Waste Servicing Erie County

Regulated Medical Waste Transporters Operating in Erie County	
Advantra Inc.	4553 Johnston Pkwy Cleveland, OH 44128
Bio-Haz Solutions	531 Seneca Road, Suite 2 Lehighton, Pennsylvania 18235
Bio-Safe North America	11420 Big Creek Ct Painesville, OH 44077
CLYM	310 East Lancaster Road Harmony, PA
Genesis Environmental	380 Locust St McKeesport, PA 15132
Medical Waste Recovery, Inc.	1092 Claridge Elliott Rd. Jeannette PA
MedPro Waste Disposal	1548 Bond St #106 Naperville, IL 60563
Stericycle	342 Robin Hill Dr. Buffalo, NY 14221
Veolia ES Technical Solutions, L.L.C.	1 Eden Lane Flanders, NJ 07836
Waste Management Medical Solutions	851 Robison Road East Erie, PA 16509
Weavertown Transport Leasing Inc	2 Dorrington Rd. Carnegie, PA 15106

RESIDENTIAL COLLECTION PATTERNS AND TRENDS

Waste collection services are available throughout Erie County, although service offerings may vary slightly from town to town. To determine which methods and rate structures were most commonly found in Erie County municipalities, the Erie County Department of Planning conducted a countywide survey. The municipalities were asked to respond via an online survey. As a follow-up some municipalities were contacted directly by phone. Consequently, the response rate was relatively high. The Department was unable to verify current collection practices in less than five percent of the municipalities.

ACCESS TO AND AVAILABILITY OF SERVICE

When compared to the residential trends in many Western Pennsylvania counties, Erie County's survey results were encouraging. A plurality of communities confirmed that there is some type of formal collection program offered within their jurisdiction. Several municipalities secure collection services for their residents through a competitive bidding process. In those communities, a contractual agreement provides one hauler with the exclusive rights to collect residential waste for a fixed period of time. A few

others participate in the marketplace by providing collection services utilizing public employees and equipment. In contrast to these contracted municipalities and those publicly serviced, subscribing to waste collection is voluntary in the remainder of Erie County. In subscription service areas, residents, commercial and institutional establishments are free to contract directly with the hauler of their choice.

An issue often ignored, where participation is voluntary, is that residents and businesses are also free to have no service at all. A negligible amount of residents self-haul their own waste to local facilities. In a few instances where individuals do not subscribe to collection service, the decision may be justifiable by their practice of environmentally friendly waste management methods such as diligent waste minimization, recycling and composting. However, historically, evidence shows that an unwillingness to pay plays a greater role in the avoidance of waste collection than other self-imposed practices.

Based on the survey results, approximately 95% of the municipalities claim that local residents have access to curbside waste collection. Roughly 84% of those communities either arrange for collection service through a competitive bidding process or via public workers and equipment. The other 11%, of the municipalities that responded, indicated that services were available locally on a voluntary subscription basis. It was assumed that the 5% non-responders had no service, however, it is possible that residents there subscribe on a voluntary basis.

RATE STRUCTURES

Because there is one predominant hauler that operates in the County, it is not surprising that the rate structures and services offered are strikingly similar. For the most part, Erie County municipalities continue to offer the collection of unlimited volumes of waste for one flat fee. In a few instances, residents also have the option to opt for the limited volume that can be contained in a 96 gallon wheeled cart. Another choice that may be offered as a stand-alone, or in conjunction with the other options, is a pay by the bag program. Only one municipality has a volume based system that restricts residents to a certain number of containers or bags for one flat fee. Other services such as recycling, leaf waste, and bulky waste collection may be incorporated into the service agreement. Recycling and leaf waste collection is discussed in detail in Chapter 4.

The service price per home is higher in communities where subscribing to waste collection is voluntary, than in municipalities that contract with an exclusive service provider.

While the survey did ask for pricing information, it was excluded from the Plan, because comparing collection pricing from one municipality to another can be misleading and inaccurate conclusions can be drawn. There are too many variables that impact the cost from one municipality to another, even when the contract specifications are the same. One finding consistent with other counties was that subscription pricing trends higher than the contract rates in the municipalities with single hauler service agreements. In many cases, more services are included at a lesser price. This is normally because in a voluntary participation system the fixed costs for a collection route must be shared among a fewer number of homes than in a mandatory collection contract. Therefore the per unit rate is more than where services are obtained through an all-inclusive contract.

Table 2-4 Residential Municipal Waste Collection Programs by Municipality

Municipality	Population	% of Population	Population Density	Municipal Contract or Public Employees	Type of waste service offered	PAYT type	Private subscription	Bulky Waste Collected	Other Collections
Erie County	280566		**349.5**						
Albion Borough	1516	0.54%	1,425.60	Yes	Unlimited waste flat fee	weekly	NA	Curbside - weekly	NA
Amity Township	1073	0.38%	40.3	No	NA	NA	NA	NA	NA
Concord Township	1344	0.48%	40.5	No	NA	NA	NA	NA	NA
Conneaut Township	4290	1.53%	95	No	NA	NA	NA	NA	NA
Corry City	6605	2.35%	1,037.90	Yes	Unlimited waste flat fee	NA	NA	Curbside - monthly	Tires
Cranesville Borough	638	0.23%	629.3	Yes	Unlimited waste flat fee	NA	NA	Drop-off seasonal - pay per item by weight	NA
Edinboro Borough	6438	2.29%	2,831.90	Yes	Unlimited waste flat fee	NA	NA	Curbside - monthly	curbside-weekly
Elgin Borough	218	0.08%	144.9	Yes	Unlimited waste flat fee	NA	NA	Contractor - as needed by resident	NA
Elk Creek Twp	1798	0.64%	51.5	No	NA	NA	weekly	Drop-off seasonal - free w/waste collection	Freon units @ $10ea
Erie City	101786	36.28%	4,716.30	public Works	Unlimited waste flat fee	NA	NA	Drop-off seasonal	NA

Municipality	Population	% of Population	Population Density	Municipal Contract or Public Employees	Type of waste service offered	PAYT Type	Private subscription	Bulky Waste Collected	Other Collections
Fairview Twp	10102	3.60%	357.4	Yes	Unlimited waste flat fee	low volume pay/bag	NA	Curbside-weekly	NA
Franklin Twp	1633	0.58%	58.2	No	NA	$5/bag	WMI	Drop-off seasonal - pay per item by weight	NA
Girard Borough	3104	1.11%	1,250.60	Yes	Unlimited waste flat fee, or w/ 96 gal cart or pay/bag,	weekly	NA	NA	NA
Girard Twp	5102	1.82%	164.9	Yes	Unlimited waste flat fee	NA	NA	Drop-off seasonal - pay per item by weight	white goods, electronics, Freon, tires, metal, HHW - fall
Greene Twp	4706	1.68%	125.3	Public Works for Clean-ups	NA	NA	NA	municipal drop-off white goods	Drop-off/event seasonal
Greenfield Twp	1933	0.69%	58.5	No	NA	NA	NA	Drop-off seasonal	Annual clean-up day
Harborcreek Twp	17234	6.14%	496.1	Yes	96 gal cart or per bag	Extra waste	NA	Drop-off seasonal	WM - At Your Door
Lake City Borough	3031	1.08%	1,607.80	Yes	Unlimited waste flat fee, or w/ 96 gal cart or pay/bag,	NA	NA	NA	NA
Lawrence Park Township	3982	1.42%	1,991.40	Yes	Unlimited waste flat fee	NA	NA	Drop-off seasonal	NA
LeBoeuf Twp	1698	0.61%	49.2	No	NA	NA	NA	NA	NA
McKean Borough	388	0.14%	667.2	No	NA	NA	weekly	NA	NA
Mill Village Borough	4409	1.57%	123.6	No	NA	NA	NA	NA	NA
	412	0.15%	1,773.00	No	NA	NA	NA	NA	NA

Municipality	Population	% of Population	Population Density	Municipal Contract or Public Employees	Type of waste service offered	PAYT Type	Private subscription	Bulky Waste Collected	Other Collections
Millcreek Twp	53515	19.07%	427.5	Yes	Unlimited waste flat fee	$5 per bag/ minimum purchase required	NA	Curbside - weekly	White goods every other week WM. At Your Door
North East Borough	4294	1.53%	3,204.60	Public Works	Unlimited waste flat fee	NA	NA	weekly	electronics
North East Twp	6315	2.25%	155.8	No	Municipal every other week	NA	NA	Drop-off seasonal	NA
Platea Borough	430	0.15%	134.3	Yes	Unlimited waste flat fee	NA	NA	Curbside-weekly	Seasonal
Springfield	3425	1.22%	85.5	No					
Summit Twp	6603	2.35%	264.8	Yes	NA	Bags	weekly	Drop-off seasonal	White goods/electronics Annual Spring
Union Township	1655	0.59%	44.2	No	NA	bags	?	NA	NA
Union City Borough	3320	1.18%	1,762.00	Yes	Unlimited waste/flat fee - monthly fee & pay/bag	NA	NA	municipal drop-off white goods	NA
Venango Twp	2297	0.82%	52.7	No	NA	NA	Yes	NA	NA
Washington Twp	4432	1.58%	100.6	No	NA	NA	NA	Drop-off seasonal - pay per item by weight	NA
Waterford Borough	1517	0.54%	1,167.20	No	NA	NA	NA	Contract	NA
Waterford Twp	3920	1.40%	79.3	No	NA	NA	?		electronics
Wattsburg Borough	403	0.14%	1,048.50	No	Unlimited waste flat fee	NA	WMI	Curbside-monthly	NA
Wayne Twp	1659	0.59%	46	No	NA	NA	?	Tires	
Wesleyville Borough	3341	1.19%	6,266.00	public Works	Limited # bags/cans/ flat rate	NA	NA	muni employees sticker weekly tag	municipal drop-off

PROCESSING AND DISPOSAL SERVICES

To meet its obligation to provide sufficient disposal capacity for the municipal waste generated over the 10-year period of the Plan, in 2005, the County entered into contractual agreements with several landfills. The contracts served as the landfill's guarantee to reserve a specific amount of its daily and annual capacity for the disposal of Erie County municipal waste.

Following is a list of the landfills which either executed the capacity agreements with Erie County, or were approved to enter into an agreement upon the issuance of an operating permit.

ERIE COUNTY DESIGNATED MUNICIPAL WASTE DISPOSAL SITES 2005 THROUGH 2015

Carbon Limestone Landfill
(Mahoning County, OH)
8100 S. Stateline Road
Lowellville, OH 44436

Chautauqua County Landfill
(Chautauqua County, NY)
3889 Toweville Road
Jamestown, NY 14701

County Landfill
(Clarion County, PA)
344 Walley Run Drive
Leeper, PA 16233
Closed in 2008

Greentree Landfill
(Elk County, PA)
635 Toby Road
Kersey, PA 15846

Lakeview Landfill
(Erie County, PA)
851 Robison Road East
Erie, PA 16509

Seneca Landfill
(Butler County, PA)
P.O. Box 1080
Mars, PA 16046

Tri-County Landfill
(Mercer County, PA)
159 TCI Park Drive
Grove City, PA 16127
Permit not issued

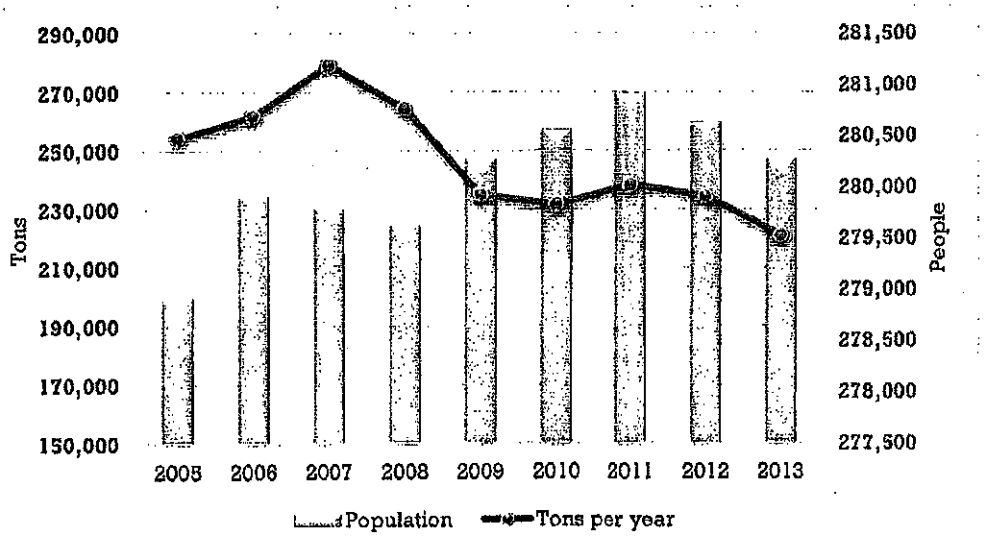
Table 2-5 shows landfills that reported Erie County as the source of the disposed tons of waste listed per year. There is one landfill listed that is not a designated disposal facility. There are also designated disposal facilities that reported no waste from the County and are not shown in the table.

Figure 2-1 illustrates the steady decline in the tons of Erie County all categories of municipal waste disposed since 2005, a difference in nearly 34,000 tons.

Table 2-5 Reported Tons of Erie County Municipal Waste and Disposal Destinations

Year	Total Tons Per Year	SANITARY	LAKE VIEW	SENECA	CARBON LIMESTONE	CHAUTAUQUA	COUNTY ENVIRONMENTAL
2005	254,237.82	8.2	221,925.1	1,206.7	23,443.22	7,654.6	0
2006	261,829.42	1.1	223,261	172.2	15,368.36	22,734.86	291.9
2007	279,330.38	0.7	229,195.7	268.6	15,845.94	34,006.34	13.1
2008	264,465.02	0	211,872	351.4	12,560.88	39,680.74	0
2009	234,987.40	0	203,267.9	42.4	8.3	31,668.8	0
2010	231,619.46	0	195,674.9	205.2	35.39	35,703.97	0
2011	238,303.67	0	205,057.9	232.3	745.36	32,268.11	0
2012	234,527.79	0	191,216.7	226.2	170.4	42,914.49	0
2013	220,949.12	0	176,798.1	174.6	36.47	43,939.95	0

Figure 2-1 Reported Tons of Erie County compared to Population 2005-2013



The USEPA generally defines municipal waste as the day-to-day waste, which we generate in our homes and in commercial and institutional establishments. Pennsylvania differs somewhat from the USEPA definition by including construction and demolition waste, medical waste, ash and sewage sludge under that umbrella. Since Pennsylvania landfills and resource recovery facilities report these municipal waste categories separately, it is easy to see changes and fluctuations in any one

The bulk of the reduction in Erie County appears in the basic form of municipal waste as defined by the USEPA. Construction and demolition waste, medical waste, ash and sewage sludge do show a loss, if one only compares 2005 to 2013. However, these waste streams traditionally do vary from year to year, based on seasonal and operational influences, so in that respect, the average annual deviations are not significant.

Pennsylvania landfills reported 41,220 tons less in 2015 than in 2005. Assuming that the out-of-state landfills reported only USEPA municipal waste, then of the 41,220 loss, approximately 12,878 tons can be attributed to out of state competition for disposal. That leaves a net loss of 28,351 tons per year.

The change in tons disposed is not parallel to the County's population fluctuations. Neither does it mirror the pattern of materials recovered for recycling, nor composting, which is discussed in detail in Chapter 4. The drop however, does mirror the trend seen nationally, and elsewhere in Pennsylvania, for as much as a 27% decrease in tons disposed between 2005 and 2013 and a decrease in the amount of waste disposed per person per day.

Table 2-6 Part of the decrease is due to economic factors, but a significant portion can be attributed to lighter weight materials utilized in containers and other goods and a decrease in packaging for consumer products.

Table 2-6 Trends in Erie County USEPA Municipal Waste Disposal Rates

Year	Reported Tons of USEPA Defined Municipal Waste Disposed Per Year			Population	Pounds Disposed Per Person Per Day
	Pennsylvania	Out-of-State	Total		
2005	181,923	31,098	213,021	278,933	4.18
2006	178,141	38,103	216,244	279,929	4.23
2007	170,243	49,852	220,095	279,804	4.31
2008	161,051	52,242	213,292	279,647	4.18
2009	159,850	31,677	191,527	280,291	3.74
2010	153,801	35,739	189,540	280,566	3.70
2011	151,927	33,013	184,941	280,921	3.61
2012	153,801	43,085	196,885	280,646	3.84
2013	140,693	43,976	184,669	280,294	3.61
Variance	(41,229.90)	12,878.60	(28,351.30)	1,361	(0.57)

CARBON LIMESTONE LANDFILL

Republic Services/Allied Waste's Carbon Limestone Landfill was one of the two out of state disposal facilities designated to accept municipal waste from Erie County. Although the landfill regularly reported between 15,000 and 23,000 tons per year of municipal waste from Erie County from 2005 to 2008, since 2009, Carbon Limestone has reported, for all of those years combined, only 900 total tons. The facility, is located in Mahoning County near Poland, Ohio. Carbon Limestone is a significant operation that accepts waste from surrounding counties in Ohio, West Virginia, and Pennsylvania. It also receives waste from a variety of other states. Although it is not reflected in the reports, it is suspected that more Erie County waste is disposed in Carbon Limestone than is currently reported. This is due to a difference in reporting requirements in Ohio. While the disposal facilities may record the state of origin, there is no requirement for them to track the county or the municipality.

CHAUTAUQUA LANDFILL

Just across the New York state line, near Jamestown is the Chautauqua County Landfill. It is the second out of state facility to enter into an agreement to reserve disposal capacity for Erie County. The documented reports of the amount of Erie County waste, which was disposed at Chautauqua since the agreement was signed in 2004, averages approximately 33,000 tons per year. However, beginning in 2012, those reported tonnages decreased to an average of 5,000 per year.

COUNTY ENVIRONMENTAL LANDFILL

The County Environmental Landfill located in Leeper, Clarion County, at one time had a steady flow of vehicles entering its gates, which delivered waste from sources outside of Pennsylvania. Sometime in 2008, the landfill reached its full capacity. Therefore it stopped receiving waste and began the closure process. Prior to its closure, in 2006 and 2007 the landfill reported small quantities of Erie County municipal waste disposed. However, traditionally, County Landfill was not a regularly selected disposal destination by Erie County transporters.

GREENTREE LANDFILL

Advanced Disposal Services currently owns and operates Greentree Landfill. During the timeframe of the 2004 Plan, the facility was owned by Veolia Environmental Services. The site is located in Fox Township, Elk County. Greentree is one of the largest disposal facilities in the region, and at one time accepted nearly 5,000 tons of waste per day. Although traditionally, the landfill received most of its waste from out-of state sources, currently waste from the Marcellus Shale Gas drilling activities represent a good

portion of its in-bound loads. Advanced Disposal (Veolia Environmental) has never had a division in close proximity to Erie County. Nor does it have a transfer station within the County. Therefore, this facility has never been an attractive option for haulers that must transport waste in small collection vehicles. Consequently, the landfill was a designated facility for disposal capacity in the 2004 Plan, but never received municipal waste for disposal from Erie County.

LAKEVIEW LANDFILL

By far, the dominant disposal destination for all types of Erie County waste was Lakeview Landfill located in Summit Township, Erie County. This facility is owned and operated by Waste Management. Of the tons reported by all sources that originated in Erie County, in any given year, all but approximately 200 to 400 tons were disposed at Lakeview. The location of the facility, coupled with the fact that Waste Management is also the owner and operator of a hauling division and a transfer station within the County, contributes to the amount of waste from Erie County that flows into the facility. Its proximity to the dense clusters of population make Lakeview a convenient disposal destination for other transporters that operate in Erie County, as well.

SENECA LANDFILL

Located in Butler County in the Townships of Jackson and Lancaster, Seneca Landfill is owned and operated by Vogel Holding. Since 2005, Seneca has reported approximately 100 to 200 tons of Erie County waste disposed annually, depending on the year. Seneca receives waste from Erie County through Tri-County Industries, a hauling and transfer station operation located in Mercer County. It is possible that Seneca actually receives more waste from Erie County than is reported. At the receiving landfill, the source of waste that is managed through transfer stations can easily be misidentified as originating in the county in which the transfer station is located, rather than from where it was collected. In addition to Erie, Seneca serves fifteen counties. Allegheny, Butler, and Mercer counties have the greatest quantities of waste reported as disposed at the site.

LOGISTICAL CONCERNS

The impact that collection and transportation have on the cost of managing municipal waste is often overshadowed by disposal in discussions. However, labor, fuel, and equipment represent a significant portion of the cost of waste management. When time and distance can be reduced, transportation costs can be controlled.

To achieve this, municipal waste, which is collected in smaller vehicles designed to maneuver residential streets and commercial roadways, is sometimes delivered to an interim processing facility. There, it is consolidated, compacted, and loaded into large trailers, and in some instances rail cars, to be transferred to the ultimate disposal

destination. Both have the ability to hold larger volumes and weights of materials per trip than the collection vehicles. This reduces the number of trips and, thus, costs.

Although transfer stations are associated with hauls of at least 50 to 100 miles or more, sometimes they can serve a local purpose. Urban areas often use transfer stations to reduce the number of collection vehicles needed to service a town. Because the collection vehicles can unload quicker at a local transfer station than if they delivered the waste the whole way to a landfill when fully loaded, the time saved enables each truck to service more homes per day. Transfer stations that operate in Erie County, or operate in conjunction with transporters that service Erie County, serve both purposes.

Following is a list of those transfer stations.

TRANSFER STATIONS THAT CONSOLIDATE AND TRANSPORT ERIE COUNTY WASTE

Waste Management Transfer Station
1154 West 16th Street
Erie, PA 16502

Tri-County Landfill
159 TCI Park Drive
Grove City, PA 16127

World Resources Recovery Systems
1631 East Avenue
Erie, PA 16503

Avenue A Transfer Station
Avenue A
Corry, PA 16407

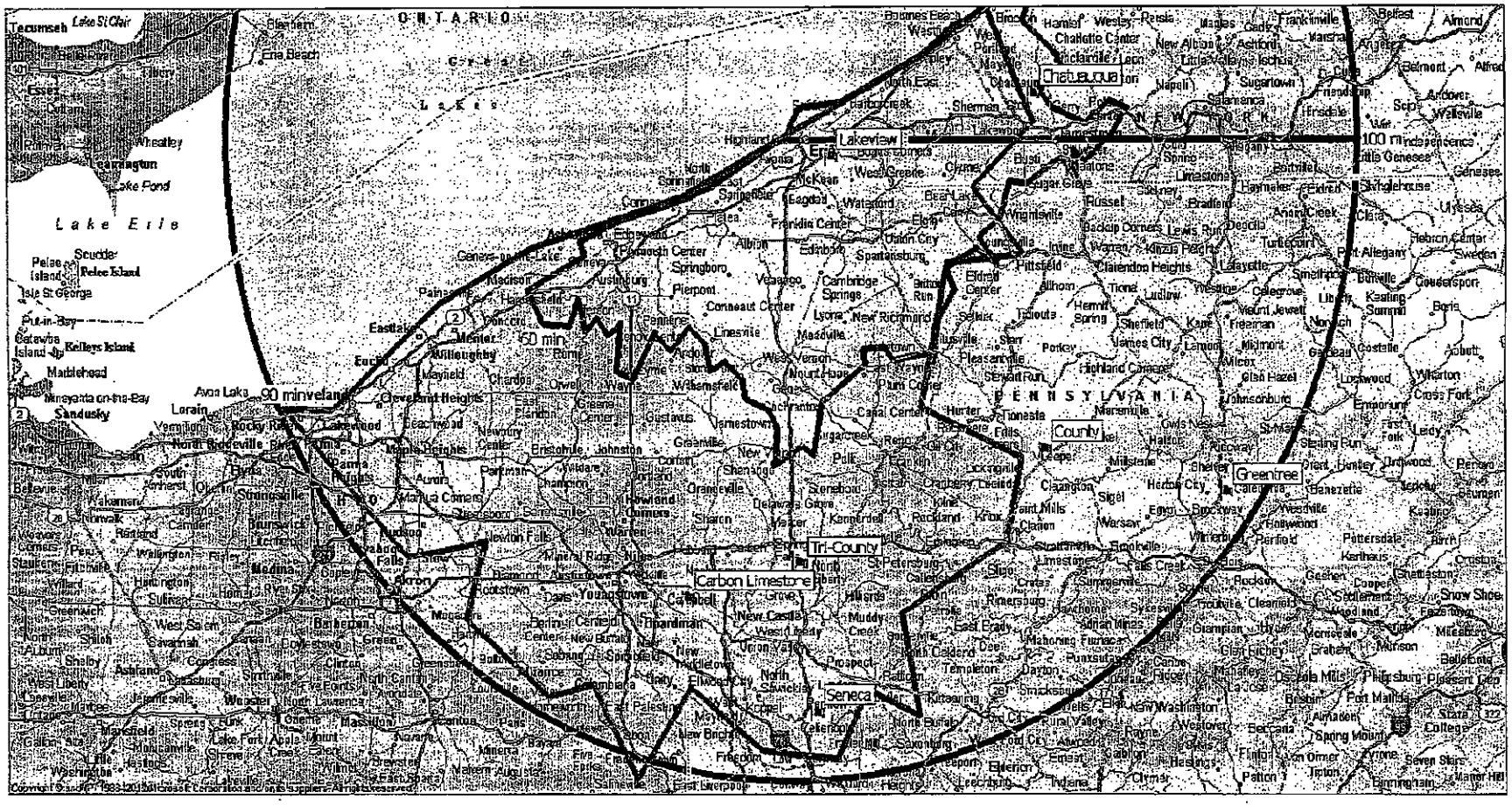
Envirofill Transfer Station
1626 Raspberry Street
Erie, PA 16502

Unloading Waste from Local Collection Routes

Waste Consolidated into Trailers and Transfered to Landfill

Figure 2-2 illustrates the locations of the disposal facilities in relationship to Erie County. The City of Erie was used as a reference point, due to the concentration of population in the area. The map shows a circle which indicates the area included within a 100 mile radius. In addition, both a 60 minute one-way drive time and a 90 minute one-way drive time are shown. Based on the distance to all but LakeView, it is easy to understand why transfer stations play a role in managing parts of Erie County's waste. It also clearly shows why LakeView Landfill is the disposal destination for the majority of the County's waste.

Figure 2-2 Map of Erie County Designated Disposal Sites within 100 Mile Radius



Ordinance Number , 2015

Amending the Erie County Municipal Waste Flow Control and Transporter Licensing Ordinance

WHEREAS, the County of Erie (the "County"), in accordance with the County's 1995 Municipal Solid Waste Management Plan, enacted Ordinance No 96, 1995 on January 1, 1997, which amended Ordinance No. 57, 1992 enacted on May 6, 1992 known as the "Erie County Municipal Waste Flow Control and Transporter Licensing Ordinance"; and

WHEREAS, the County has now adopted a revised 2015 Erie County Municipal Solid Waste Management Plan ("2015 Plan") in accordance with the requirements of Pennsylvania Municipal Waste Planning, Recycling and Waste Reduction Act of 1998 ("Act 101"); and

WHEREAS, certain revisions to the above-referenced Ordinance No. 96, 1995 are necessary and appropriate to conform to the County's revised 2015 Plan; and

WHEREAS, Act 101 gave the County the primary responsibility for planning for municipal waste management within its boundaries; and

WHEREAS, it is the position of the Pennsylvania Department of Environmental Protection ("PADEP") that counties may implement a waste flow control mechanism ensuring that the municipal waste generated within the county is disposed at the disposal sites designated in the county plan; and

WHEREAS, the County has the power and duty to adopt any such ordinances deemed necessary to implement its Municipal Waste Management Plan and its revisions by the authority vested to the County pursuant Act 101; and

NOW, THEREFORE, BE IT ENACTED, the County Council of the County of Erie hereby enacts this Municipal Waste Flow Control and Reporting Ordinance as follows:

Section 1 - Short title

This Ordinance shall be known and referred to as the *"Erie County Municipal Waste Flow Control and Reporting Ordinance."*

Section 2 - Definitions

The following words and phrases as used in this Ordinance shall have the following meanings:

Act 97 - The Pennsylvania Solid Waste Management Act of 1980 (P.L. 380, No. 97, July 7, 1980) as now or hereafter amended.

Act 101 - The Pennsylvania Municipal Waste Planning, Recycling and Waste Reduction Act (SB528, Act 1988-101, July 1988) as now or hereafter amended.

C&D Waste or **Construction/Demolition Waste** - Solid waste resulting from the construction or demolition of buildings and other structures, including, but not limited to, wood, plaster, metals, asphaltic substances, bricks, block, and unsegregated concrete. The term also includes dredging waste. The term does not include the following if they are separate from other waste and are used as clean fill: (i) uncontaminated soil, rock, stone, gravel, unused brick and block

and concrete; (ii) waste from land clearing, grubbing and excavation, including trees, brush, stumps, and vegetative material.

Captive C&D Waste Facility - Any waste C&D disposal facility or construction/demolition waste landfill (as defined in Act 97, Act 101 and/or the DEP regulations thereunder) utilized solely by the owner/operator/permittee thereof for its own private captive use for its own C&D waste only, and which is not used by, open to and/or available to other waste haulers or entities or the public generally for the disposal of C&D waste.

Commercial Establishment - Any establishment engaged in non-manufacturing or non-processing business, including, but not limited to, stores, markets, office buildings, restaurants, shopping centers and theaters.

County or Erie County - The County of Erie, Pennsylvania or any agency, department or authority designated as the County's representative for the purposes of this Ordinance.

DEP - The Pennsylvania Department of Environmental Protection.

Designated Facility - Any solid waste storage, collection, transfer, processing, or disposal facility or site listed in the Erie County Municipal Solid Waste Management Plan.

Hazardous Waste - Any solid waste or combination of solid wastes, as defined in Act 97, which because of its quantity, concentration or physical, chemical or infectious characteristics may: (1) cause or significantly contribute to an increase in mortality or an increase in morbidity in either an individual or the total population; or (2) pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, disposed of or otherwise managed.

Industrial Establishment - Any establishment engaged in manufacturing or processing, including, but not limited to, factories, foundries, mills, processing plants, refineries, mines and slaughterhouses.

Institutional Establishment - Any establishment engaged in service, including, but not limited to, hospitals, nursing homes, orphanages, schools and universities.

Leaf Waste - Leaves, garden residues, shrubbery and tree trimmings, and similar material, but not including grass clippings.

Municipality - Any borough, township, or city within the County.

Municipal Waste -- Any garbage, refuse, industrial lunchroom or office waste and other material, including solid, liquid, semisolid or contained gaseous material resulting from operation of residential, municipal, commercial or institutional establishments and from community activities, and sludge not meeting the definition of "residual" or "hazardous waste" in Act 97 from a municipal, commercial or institutional water supply treatment plant, wastewater treatment plant or air pollution control facility. The term does not include source separated recyclable materials or material approved by DEP for beneficial use.

Municipal Waste Landfill - Any facility that is designated, operated or maintained for the disposal of municipal waste, whether or not such facility possesses a permit from the DEP under Act 97.

Person - Any individual, partnership, corporation, association, institution, cooperative enterprise, municipal authority, Federal Government or agency, State institution and agency, or any other legal entity which is recognized by law as the subject or rights and duties. In any provisions of this Ordinance which prescribe a fine, imprisonment or penalty, or any combination of the foregoing, the term **person** shall include the officers and directors of any corporation or other legal entity having officers and directors.

Plan or MSW Plan – The Erie County Municipal Solid Waste Management Plan approved pursuant to the Act.

Processing – Any method or technology used for the purpose of reducing the volume or bulk of municipal or residual waste or any technology used to convert part or all of such waste materials for off-site reuse. Processing facilities include, but are not limited to: transfer facilities, composting facilities, and resource recovery facilities. This term does not include a collection or processing center that is solely utilized for source separated recyclable materials.

Recycling - The collection, separation, recovery, and sale or reuse of metals, glass, paper, leaf waste, plastics, and/or other materials which would otherwise be disposed or processed as municipal waste or the mechanized separation and treatment of municipal waste (other than through combustion) and creation and recovery or reusable materials other than a fuel for the creation of energy.

Recycling Program – The Erie County Recycling Program run by the Erie County Sustainability Coordinator.

Regulated Waste – Municipal Waste generated within the County and regulated by the County pursuant to this Ordinance and the County Rules and Regulations.

Residual Waste - Any garbage, refuse, other discarded materials or other waste, including solid, liquid, semi-solid or contained gaseous material resulting from industrial, mining and agricultural operations; and sludge from an industrial, mining or agricultural water supply treatment facility, wastewater treatment facility or air pollution control facility, if it is not hazardous.

Scavenge/Scavenging - The unauthorized and uncontrolled removal of material or recyclables placed for collection or from a solid waste processing or disposal facility.

Solid Waste - Any waste, including, but not limited to, municipal, residual or hazardous wastes, including solid, liquid, semisolid or contained gaseous material.

Source Separated Recyclable Materials - Materials generated or collected within the County that (i) are separated from municipal waste at the point of origin by the generator in accordance with the Plan and (ii) are recycled. The term does not include material separated from source separated recyclable materials.

Transportation - The off-site removal of any municipal waste and/or source-separated recyclable material at any time after generation.

Transporter - Any person engage in the transportation of municipal waste and/or source-separated recyclable materials generated within the boundaries of Erie County. A transporter shall not include:

a) an individual who transports only municipal waste and/or source-separated recyclable materials generated by his or her own personal single family household activities, provided that such individual is not engaged in the transportation business; or

b) any farmer carrying out the normal activities of his or her farming operation, including composting and spreading of manure or other farm related agriculture waste; or

c) any transporter involved exclusively in the transportation of septage, sewage sludges, infectious/chemotherapeutic waste, or other special handling municipal wastes as so determined by DEP; or

d) any transporter transporting exclusively residual and/or hazardous waste; or

e) any non-profit organization or municipality transporting exclusively source-separated recyclable materials.

Transfer Station - Any supplemental transportation facility used as an adjunct to waste collection route vehicles.

Section 3 - Flow Control: Recycling

A. Flow Control: Any persons hauling, collecting and/or transporting municipal waste collected or generated within the County shall deliver and/or dispose of such municipal waste either:

(1) At such a processing and/or disposal facilities as are listed as County Designated Facilities for such municipal waste in the County's Plan; or

(2) At any fully permitted transfer stations and/or processing facilities for such municipal waste, provided, however, that the ultimate disposal by such transfer stations and/or processing facilities (subsequent to any processing) of such waste must occur at the designated facilities for such waste as set forth in the Plan.

No Person shall transport or deliver, or cause to be transported or delivered, municipal waste to a facility other than a County Designated Facility unless such transport or delivery is expressly provided for in the Plan. The County of Erie hereby designates the following permitted municipal waste landfill facilities to receive all municipal waste generated in the County:

- Chestnut Valley Landfill, German Township, Fayette County, PA
- Greentree Landfill, Fox Township, Elk County, PA
- Hyland Landfill, Angelica, Allegany County, NY
- Lakeview Landfill, Summit Township, Erie County, PA
- McKean Landfill, Sergeant Township, McKean County, PA

- Northwest Sanitary Landfill, Clay Township, Butler County, PA
- Seneca Landfill, Jackson Township/Lancaster Township, Butler County, PA

B. Pre - Existing Contracts : Nothing in this Ordinance shall be construed to interfere with, or in any way modify, the provisions of any contract for municipal waste disposal, processing or collection in force in the County as of the effective date of this Ordinance. However, no renewal of such existing contract upon the expiration or termination of the original term thereof and no new contract for municipal waste disposal, processing or collection shall be entered into after the effective date of this Ordinance if such renewal or such new contract fails to conform to the requirements of this Ordinance.

C. Recycling Facilities: Nothing in this Ordinance shall be deemed to limit or prohibit recycling or the operation of any recycling facility. Transporters of recyclables shall be exempted from use of the designated disposal facilities but must provide proof that the recyclables are taken to a material recovery processing facility or marketed for end use as part of quarterly reporting requirements.

Section 4 - Prohibited Activities

A. It shall be unlawful for any person to haul, collect, transport, process, and /or dispose of any municipal waste generated within Erie County in a manner that is not in accordance with the provision so this ordinance, the Plan, Act 97, Act 101, DEP regulations, and all other applicable laws and regulations.

B. It shall be unlawful for any person to transport to or dispose of any municipal waste generated within Erie County to any processing or disposal facility, except the designated facilities set forth in the County Plan or any fully-permitted transfer stations and/or processing facilities for such waste which are permitted by the terms of the Plan, this Ordinance, or any amendments thereto.

C. It shall be unlawful for any person to dispose or permit the disposal, in or on any property within Erie County or elsewhere, of municipal waste generated within Erie County or elsewhere, unless such property is a designated facility under the County Plan or such disposal is otherwise specifically permitted under the Plan or other applicable laws and regulations.

D. It shall be unlawful for any person to scavenge any material from any municipal waste or source separated recyclable materials that are stored or placed for subsequent collection within the County without prior approval from the County, the local municipality and the generated of such waste or materials.

E. Nothing in this ordinance shall be deemed to restrict or prohibit the use of a fully-permitted captive C&D waste disposal facility be the owner/operator/permittee thereof for its own private captive use for its own C&D waste only; provided, however, that such owner/operator/permittee must comply with the transporter licensing and reporting requirements of this Ordinance.

F. It shall be unlawful for any person to salvage or reclaim any solid wastes within the County except at an approved and permitted resource recovery facility under Act 97 and Act 101.

Section 5 - Standards for Collection and Transportation

A. All municipal waste collected within the County shall be conveyed by the collector or Transporter to a transfer station, processing facility, and/or disposal site designated by the County pursuant to the approved MSW Plan.

B. All trucks or other vehicles and equipment used for collection and transportation within the County of municipal waste generated within the County must comply with the requirements of Act 97 and Act 101

C. All Transporters shall be responsible for maintaining a current list of customers serviced and records of the amounts and types of waste collected within the County. Such records and customer lists shall be available for inspection and be provided to the County or its designated representatives upon request.

Section 6 - Reporting Requirements

A. All transporters shall maintain current, up-to-date landfill receipts and/or weigh tickets for three (3) years regarding all waste transported, collected and /or hauled within Erie County. Such records shall be subject to inspection at any time and shall be made available to the Recycling Program or its authorized agents upon request.

B. Quarterly, or when notified to do so by the Recycling Program, a transporter shall submit a report (on forms prepared by the Recycling Program) to the Recycling Program regarding all waste collected and/or transported by it within Erie County. At a minimum, the following information may be included in each such report as request by the Recycling Program.

1) The name of each municipality in the County in which the collector provided service, and a reasonable estimate of the total weight of each type of municipal waste collected from each municipality listed separately by commercial and residential sources

2) Transporters of recyclables shall provide, by municipality, the volume and weight of each type of recyclable material and also the name, location and permit number of the material recovery processing facility or end market, which accepted the material listed separately by commercial and residential sources.

3) The name of each processing or disposal facility used during the reporting period and total weight of each type of municipal waste and recyclables that was delivered to each facility during the reporting period;

4) Copies of landfill receipts or weight tickets; and

5) Such other information as the County may request

Section 7 - Penalties and Enforcement

A. In the event that any person or transporter is found to be in violation of this Ordinance, the County may issue a written notice of violation to the alleged violator. This notice shall be in writing and sent by certified mail with return receipt requested. The notice shall state the nature of the violations(s) and the necessary corrective actions required in detail. The person notified shall be provided ten (10) days to correct the violation(s) or appeal.

B. If the person or transporter found in violation of this Ordinance fails to take corrective action or appeal during the allotted ten (10) days, a citation will be filed at the appropriate district justice office.

C. Any Person violating any provision of this Ordinance shall, upon conviction thereof in a summary proceeding, be sentenced for each violation to pay:

- First Offense: A fine of $100 plus costs of prosecution.
- Second Offense: A fine of $300 plus costs of prosecution.
- Third Offense:
- In default of the payment of such fine and costs, to undergo imprisonment for not more than ten (10) days

Each violation of any provision of this Ordinance and each day that such a violation shall exist, shall constitute a separate violation and offense.

C. In addition to any and all other legal and equitable enforcement powers and remedies otherwise available to it, the County may institute a suit in the Court of Common Pleas of Erie County, Pennsylvania for an injunction, either mandatory or prohibitive , to enforce any of the provisions of this Ordinance. In any proceedings brought by the County (whether legal or equitable in nature) to enforce this Ordinance, the Court may reward the costs of litigation, including without limitation reasonable attorney's fees and expert witness fees, in favor of the County whenever the Court determines such an award is appropriate.

D. The sanctions, penalties, and remedies set forth in this Ordinance are cumulative and concurrent, and the existence of or exercise of any remedy hereunder shall not be deemed to be exclusive or prevent the County from exercising any other right or remedy available to it at law, in equity, and/or hereunder.

Section 8 – Implementation

The Recycling Program shall have the power to implement and enforce the provisions of this Ordinance. Is responsibilities shall include, but not be limited to:

1) Development of reporting forms;
2) Compilation of waste stream data;
3) Monitoring of flow control compliance; and
4) Enforcement of all ordinance provisions.

Section 9 – Municipal Responsibility

After the effective date of this Ordinance, when any Erie county municipality contracts with a transporter for collection of municipal waste, the municipality shall specify that:

a. All municipal waste shall be disposal of at the designated facilities under the County MSW Plan; and

b. All transporters utilized under such municipal contracts shall follow the provisions of this Ordinance concerning collection, transportation, and disposal of solid waste and recycling.

Section 10 - Severability

In the event that any section, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof, shall be declared illegal, invalid, or unconstitutional for any reason, the remaining provisions of this Ordinance hall not be affected, impaired or invalidated by such action.

Section 11 - Conflict

A. Any ordinances or any part of any ordinances of Erie County which conflict with this Ordinance are hereby repealed insofar as the same is specifically inconsistent with this Ordinance.

B. Any ordinances or any part of any ordinances of any municipality within Erie County which conflict with this Ordinance are hereby superseded pursuant to 304(d) of Act 101, insofar as the same are inconsistent with this Ordinance, but the remaining provisions of such ordinances shall not be superseded, affected, impaired, or invalidated by this Ordinance.

Section 12 - Effective Date

This Ordinance shall be effective on August 1, 2015, and shall supersede and replace in its entirety Erie County Ordinance No. 96, 1995 as of August 1, 2015; furthermore, Erie County Ordinance No. 96, 1995 shall remain in full force and effect until and through July 31, 2015.

COUNTY OF ERIE
Department of Planning

Kathy Dahlkemper
County Executive

150 E Front Street, Suite 300
Erie, Pennsylvania 16507
Phone: (814) 451-6336
www.eriecountyplanning.org

Katherine S Wyrosdick, AICP
Director

Memorandum

To: County Council

From: Brittany Prischak, Erie County Sustainability Coordinator

Date: January 11, 2016

Re: Erie County Municipal Solid Waste Plan

The Erie County Municipal Solid Waste Plan (MSW Plan) is required by the PA DEP to be updated every ten years. Therefore we are asking County Council to adopt the updated plan. The update began in 2013 with the awarding of a PA DEP Solid Waste Planning grant and the subsequent hiring of Nestor Resources, Inc. The conclusion of this update was twofold: 1) Update Erie County's landfill capacity agreements, and 2) Offer recommendations to the county and its municipalities in order to increase recycling efforts and decrease landfill waste.

In addition to the resolution for the adoption of the Erie County MSW Plan update, there is an Ordinance relating to the control of Solid Waste Flow in the county. This is a state regulation that requires the county to dictate which landfills are allowed to accept waste and trash materials generated within its borders. This ordinance is in conjunction with the seven (7) current landfill capacity agreements that Erie County holds. These seven (7) landfills are the only ones allowed to accept waste generated from Erie County for the next ten years (2015-2024) and can be found in Chapter Six of the MWS Plan. This Ordinance is an amendment to Ordinance No 96, 1995, which included a requirement for all waste transporters to be licensed. The licensing of waste transporters by counties was deemed illegal and has thus been removed with the updated Ordinance. This ordinance will still require transporters to submit annual recycling and waste tonnage reports to the county, as per state regulation.

As there is no financial requirement associated with the ordinance, we are asking to skip the first reading. Please note that Section 12 of the Ordinance will require an effective date for this ordinance.

For any questions regarding the Erie County Municipal Solid Waste Plan or the Ordinance, please contact Brittany Prischak, Erie County Sustainability Coordinator, 814-451-7326 or bprischak@eriecountypa.gov.

Although proposals were invited for new or alternative disposal technologies, none was received in this solicitation process. In addition, no proposal included supposition of County partnerships or investments in the construction and operation of facilities. Based on these factors, no further cost/benefit comparison, life cycle analysis, or evaluation was deemed necessary.

PROPOSAL REVIEW AND EVALUATION

Respondents to the Request for Proposals included: Advanced Disposal Services, Casella Waste Management, Waste Management, and Vogel Holding. Chautauqua County Landfill also submitted a petition to be included in the Plan. Combined, proposals for a total of eight landfills offered daily, annual, or contingency capacity assurances to the County. These were examined and reviewed to determine compliance with the submission criteria. The facilities that meet the criteria will be officially designated after the final approval of the Plan.

During the review and evaluation process, minor mistakes were noted. Several requests were made to eliminate deficiencies that occurred in regards to incomplete submissions for the back-up facilities. Answers and clarifications were provided for some items. That missing information is being incorporated as it is received prior to submission of the final Plan. The results of the proposal evaluation are presented in five sections following these narratives. Each section represents a segment of the legal Proposal, technical, operational, and financial selection criteria.

Tables 6-1 through 6-5 show the proposed facilities with their responses and demonstrated information condensed for presentation purposes.

Table 6-1 Contractors, Proposed Facilities, Legal Formalities

Facility			Contacts		Capacity Agreement		
Site Name	Owner	Site Location	Technical	Operational	All Required Forms and Signatures	Agreed to Contract Terms and Conditions Exceptions or Comments	Requires Put or Pay or Minimum Tonnage
Chestnut Valley Landfill	Advanced Disposal Services	1184 McClellandtown Road, McClellandtown, PA 15458	Bill Binnie	Don Henrichs	YES	YES	NO
Hyland Landfill	Casella Waste Management	6653 Herdman Road Angelica, NY	Terry Lunn	Joseph Boyles	Pending	Pending	NO
Greentree Landfill	Advanced Disposal Services	635 Toby Road Kersey, PA 15846	Bill Binnie	Don Henrichs	YES	YES	NO
LakeView Landfill	Waste Management	851 Robison Road Erie, PA 16509	Thomas Lewis	Tom Malesiewski	YES	YES	NO
McKean Landfill	Casella Waste Management	19 Ness Lane Kane, PA 16735	Mark Milliman	Randy Jensen	YES	YES	NO
Northwest Sanitary Landfill	Waste Management	1436 West Sunbury Road West Sunbury, PA 16061	Thomas Lewis	James Short	YES	YES	NO
Seneca Landfill	Vogel Holding Inc.	421 Hartman Road Evans City, PA 16033	Edward R. Vogel	Edward R. Vogel	YES	YES	NO
Chautauqua County Landfill	Chautauqua County	3889 Towerville Road Jamestown, NY 14701	Tracy Pierce	Kelly Rhinehart	YES	YES	NO

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Table 6-2 Permit Status and Conditions of Operations

Facility	Local	Permitted		Accessibility and Terms of Use		
Site Name	Host Agreements	Permit # Issuing State Expiration Date	Remaining Permitted Capacity 2012	Current Constraints or Limitations	Operating Days Per Year	Operating Hours
Chestnut Valley Landfill	German Township Fayette County	PA 100419 9/16/2021	3,132,829 cyds	NONE Proposed as back-up facility only	Monday-Saturday (359)	4:00 AM- 8:00 PM (Sat-7:00AM -11:00 AM)
Greentree Landfill	Fox Township Elk County	PA 101397 12/08/2018	34,154,039 cyds	NONE	Monday-Saturday (359)	7:00 AM- 4:00 PM (Sat-7:00AM -11:00 AM)
Hyland Landfill	Angelica Allegany County, NY	NY 9-0232-00003/00002 5/1/2015	9,7410,600 cyds	NONE Proposed as back-up facility only	Monday-Friday (260)	7:00AM-4:30PM Monday-Friday (Sat-on demand)
LakeView Landfill	Summit Township Erie County	PA 100329 8/13/2020	17,824,786 cyds	NONE	Monday-Friday (260)	7:30AM-3:30PM Monday-Friday
McKean Landfill	Sergeant Township McKean County	PA 100361 2/23/2021	33,436,150 cyds includes western expansion	NONE	Monday-Saturday (257)	8:00AM-3:45PM Monday-Friday (Sat-on demand)
Northwest Sanitary Landfill	Clay Township Butler County	PA 100585 3/23/2016	1,893,552 cyds	NONE	Monday-Friday (260)	7:00AM-4:00PM Monday-Friday
Seneca Landfill	Jackson Township Lancaster Township Butler County	PA 100403 10/5/2017	7,443,178 cyds	NONE	Monday - Saturday (313)	800AM-3:00PM Monday-Friday (Sat-8:00 AM-11:00 AM)
Chautauqua County Landfill	Chautauqua County	NYSDEC 9-0636-00006/00013 10/6/2025	7,441,860 cyds	None	(250) Monday-Friday	7:30AM-3:30PM

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Table 6-3 Facility Design, Regulatory Compliance, and Financial Assurances

Facility	Design and Contingencies			Regulatory Compliance			Financial Assurance		
Site Name	Design, Leachate Treatment	Waste Plan for Emergency Disasters	Waste Plan for Facility Emergencies	# Violations	# Penalties, Consent Orders, Settlement Agreements	Unresolved Violations	Financial Disclosure	Public Liability Protection	Environment Pollution & Liability Protection
Chestnut Valley Landfill	Double composite liner Treatment Off site	YES	Submitted capacity agreements strictly as a back-up landfill	5	2 Civil Penalties or Consent Agreements confirming	3	Publicly Held Company Shareholders Report	$2 million	Surety Bond $11 million
Greentree Landfill	Double composite liner Treatment Onsite	YES	YES submitted capacity agreements for proposed back-up landfill	6	5	0		$3 million	Surety Bond $32,772,841
Hyland Landfill	Double composite liner Treatment Off site	YES	Submitted capacity agreements strictly as a back-up landfill	6	1	0	Publicly Held Company Shareholders Report	$3 million	Surety Bond $6,346,376
LakeView Landfill	Double composite liner Treatment Onsite	YES	YES submitted capacity agreements for proposed back-up landfill	3	1	0	Publicly Held Company Shareholders Report	$5 million	Surety Bond $16..5 million
McKean Landfill	Double composite liner Treatment Onsite	YES	YES submitted capacity agreements for proposed back-up landfill	0	0	0	Publicly Held Company Shareholders Report	$3 million	Surety Bond $8.4 million
Northwest Landfill	Double composite liner Treatment Onsite	YES	YES submitted capacity agreements for proposed back-up landfills	7	4	0	Publicly Held Company Shareholders Report	$5 million	Surety Bond $9.5 million
Seneca Landfill	60 mil double liner Treatment On site	YES	YES on site transfer station would haul to other County designated facilities	32	7	0	Privately Held Company/ Provided upon request	$2 million	Collateral Bond $9.8 million
Chautauqua County Landfill	Double composite liner Treatment Off site	YES	YES on site transfer	2	1	0	Municipal	$2 million	Financial Test $16.950 million

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Table 6-4 Daily and Annual Capacity Guarantees

Facility		Guarantees for Erie Waste Volumes		Daily Tons Reserved Capacity for Types of Waste				
Site Name	Owner	Maximum Annual Volume in Tons	% Erie Waste will accept	MSW	C&D	Sludge	Other	Donated Tons for Non-Profits
Chestnut Valley Landfill	Advanced Disposal Systems	195,355.4 (backup facility)	100%	10.95	2.24	8.62		0 tons
Greentree Landfill	Advanced Disposal Systems	195,355.4	100%	300	300	300		0 tons
Hyland Landfill	Casella Waste Management	148,740.90 (backup facility)	100%	572.08	48.14	131.15	N/A	0 tons
LakeView Landfill	Waste Management	195,355.4	100%	751.4				25 tons
McKean Landfill	Casella Waste Management	148,740.90	100%	572.08	48.14	131.15	N/A	0
Northwest Landfill	Waste Management	195,355.4	100%	751.4				25 tons
Seneca Landfill	Vogel Holding Inc.	5,860.7	3%	14.0	1.9	1.9	0.9	1 ton
Chautauqua County Landfill	Chautauqua County	250,000	7.5	60	20	20	N/A	0

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Table 6-5 Schedule of Maximum Charges

Facility	Maximum Base Disposal Rate 1st Year					Add-on Costs	Total Maximum Disposal Rate with Fees 1st Year				
Site Name	MSW	C&D	SEWAGE SLUDGE	ICW	OTHER	Fees, Taxes, Surcharges	MSW	C&D	SEWAGE SLUDGE	ICW	OTHER
Chestnut Valley Landfill	$37.73	$37.62	$37.62	N/A	N/A	$7.60	$ 45.22	$ 45.22	$ 45.22	N/A	N/A
Greentree Landfill	$37.73	$37.73	$37.73	$37.73	N/A	$7.49	$ 45.22	$ 45.22	$ 45.22	$ 45.22	N/A
Hyland Landfill	$31.29	$31.29	$35.54	$35.54	N/A	$3.61	$35.00	$35.00	$39.25	$39.35	N/A
LakeView Landfill	$65.10	$65.10	$65.10	N/A	N/A	$9	$76.96	$76.96	$76.96	$76.96	
McKean County Landfill	$22.75	$22.75	$24.75	$32.75	N/A	$7.25	$30.00	$30.00	$32.00	$35.00	N/A
Northwest Landfill	$65.10	$65.10	$65.10	$65.10	N/A	$7.60	$72.70	$72.70	$72.70		N/A
Seneca Landfill	$109.90	$109.90	$109.90	$126.90	$126.90	$8.10	$118.00	$118.00	$118.00	$135.00	$135.00
Chautauqua County Landfill	$100	$120	$100	N/A	N/A	0	$100	$120	$100	N/A	N/A

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The review and evaluation of the proposals determined that all of the facilities meet the established selection criteria. Some of the facilities are operating with permits that will expire before 2021. A few have capacity that could be greatly depleted during the term of the contract, but have room for expansion and design modifications. In these instances, actions to modify or renew existing permits are expected to result in approvals. All qualify to become designated disposal facilities in the Erie County Municipal Solid Waste Management Plan. The facility with a pending permit application otherwise satisfies the requirements and could be considered a designated facility contingent on receipt of a permit approval.

In summary, the Erie County will execute and enter into disposal capacity agreements with the facilities shown here. The table is arranged in alphabetical order by the owner/operator with each corresponding facility listed below.

Table 6-7 Designated Facilities with Disposal Capacity Agreements with Erie County 2015-2024

Advanced Disposal Services

- Greentree Landfill
- Chestnut Valley Back-up Facility:

Casella Waste Management

- McKean County Landfill
- Hyland Landfill Back-up Facility:

Chautauqua County

- Chautauqua County Landfill

Vogel Holding

- Seneca Landfill

Waste Management

- LakeView Landfill
- Northwest Landfill

ORDINANCE NUMBER ____, 2016

_____ 2016 General Fund Budget Supplemental Appropriation Of $3,394,944 For Reduction In Transfer To Pleasant Ridge Manor

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B(1), 3B(2)(f) and Article VIII, Section 7 of the Erie County Home Rule Charter; certified by the County Executive that this 2016 General Fund Budget supplemental appropriation of $3,394,944 for a reduction in the transfer to Pleasant Ridge Manor, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

_____
Douglas R. Smith
County Clerk

Date:_____

_____
André R. Horton, Chairman

_____
Jay Breneman, Vice Chairman

_____
Edward T. DiMattio, Jr.

_____
Kathy Fatica

Approved by:

_____
Kathy Dahlkemper,
County Executive

Date:_____

_____
Dr. Kyle Foust

_____
Fiore Leone

_____
Carol J. Loll

Exhibit A
2016 General Fund Budget
Supplemental Appropriation of $3,394,944
For Reduction in Transfer to Pleasant Ridge Manor

Account Title	Account Number	Amount
Total Revenue		
Appropriation to Fund Balance	001-000990-099500	3,394,944
Total Revenue		3,394,944
Total Expenditures		
Transfer to Pleasant Ridge Manor	001-020000-008650	(3,394,944)
Total Expenditures		(3,394,944)

Certificate of the County Executive

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of $3,394,944 for reduction in transfer to Pleasant Ridge Manor.

Gary N. Lee

for Kathy Dahlkemper
County Executive

9/12/16
Date

COUNTY OF ERIE
DEPARTMENT OF FINANCE
GENERAL ACCOUNTING
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 505
ERIE, PENNSYLVANIA 16501
(814) 451-6376
FAX (814) 451-6454

JAMES R SPARBER
FINANCE DIRECTOR

SUE ELLEN PASQUALE
MANAGER OF ACCOUNTING

To: Kathy Dahlkemper, County Executive
County Council Members

From: Sue Ellen Pasquale

Date: September 7, 2016

RE: Rational for Change in Transfer to Pleasant Ridge Manor

The original 2016 General Fund Budget included a transfer to Pleasant Ridge Manor or $376,265. In May of 2016, Council adopted Ordinance #26 of 2016 which increased the transfer by $4,390,879 for the intergovernmental transfer increasing the transfer to $4,767,144. Pleasant Ridge Manor has submitted their 2017 budget proposal which includes a projected transfer for 2016 of $1,372,200. The ordinance in front of Council requests adjusting the transfer to this number and appropriating the funds back to fund balance.

Please contact me if you have any questions.

61-00 PLEASANT RIDGE MANOR
00 REVENUE

	Description	Actual @ 12/31/2015	Original 2016 Budget	Transfers	Net Appropriation 6/30/2016	Actual @ 6/30/2016	12-months Projected	2017 Submitted	Council Action	2017 Approved
	ROOM & BOARD									
301	Private & Other	2,475,361	2,788,371		2,788,371	1,214,718	2,430,000	2,615,012	0	2,615,012
302	Medicare	1,037,535	1,490,345		1,490,345	582,895	1,166,000	1,131,325	0	1,131,325
303	MA - State	23,911,521	23,280,198		23,280,198	11,358,477	22,720,000	22,562,234	0	22,562,234
303.1	MA - County Share	0	0		0	0	0	0	0	0
	Subtotal - Room & Board	**27,424,417**	**27,558,914**	**0**	**27,558,914**	**13,156,091**	**26,316,000**	**26,308,571**	**0**	**26,308,571**
	OTHER OPERATING									
	Ancillary Services	3,191,725	2,433,233		2,433,233	1,257,246	2,515,000	2,377,900	0	2,377,900
	Misc. Revenue	76,119	60,800		60,800	41,769	84,000	79,800	0	79,800
401	**All Sources**	**3,267,844**	**2,494,033**	**0**	**2,494,033**	**1,299,015**	**2,599,000**	**2,457,700**	**0**	**2,457,700**
	INTEREST & OTHER									
501	Operating Funds	1,712	1,800		1,800	1,528	3,000	2,700	0	2,700
502	Debt Service / Interest	0	0		0	0	0	0	0	0
503	Capital Reserve Funds	1,201	800		800	919	1,800	1,600	0	1,600
504	Donations, Grants / Millcreek Manor	2,216,174	0		0	5,000	5,000	0	0	0
	Net Capital Funding	0	0		0	0	0	0	0	0
	Subtotal	**2,219,087**	**2,600**	**0**	**2,600**	**7,448**	**9,800**	**4,300**	**0**	**4,300**
	TOTAL OPERATING REVENUES	**32,911,348**	**30,055,547**	**0**	**30,055,547**	**14,462,554**	**28,924,800**	**28,770,571**	**0**	**28,770,571**
	TOTAL OPERATING EXPENSES	**31,268,795**	**30,431,812**	**0**	**30,431,812**	**15,296,665**	**30,297,000**	**30,836,019**	**0**	**30,836,019**
	OPERATING INCOME (LOSS)	**1,642,553**	**(376,265)**	**0**	**(376,265)**	**(834,111)**	**(1,372,200)**	**(2,065,448)**	**0**	**(2,065,448)**
801	**GENERAL FUND TRANSFER**	**2,470,893**	**376,265**		**376,265**	**188,133**	**1,372,200**	**2,065,448**	**0**	**2,065,448**
	Increase <Decrease> Fund Balance	**4,113,446**	**0**	**0**	**0**	**(645,978)**	**0**	**0**	**0**	**0**

ORDINANCE NUMBER ____, 2016

_____ 2016 Public Health Fund Budget Supplemental Appropriation Of $16,895 From Funding Reduction In The Immunization Grant Bureau

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that this supplemental appropriation of $16,895 from a funding reduction in the Immunization Grant Bureau of 2016 Public Health Fund Budget, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

_____
Douglas R. Smith
County Clerk

Date:_____

_____
André R. Horton, Chairman

_____
Jay Breneman, Vice Chairman

_____
Edward T. DiMattio, Jr.

_____
Kathy Fatica

Approved by:

_____
Kathy Dahlkemper,
County Executive

Date:_____

_____
Dr. Kyle Foust

_____
Fiore Leone

_____
Carol J. Loll

Exhibit A
2016 Public Health Fund Budget
Supplemental Appropriation of $16,895
For Reduction in Funding of the
Immunization Grant

Account Title	Account Number	Amount
Total Revenue		
Grant	056-018860-051300	16,895
Total Revenue		16,895
Total Expenditures		
Hospitalization	056-018860-001220	(7,000)
Prescription Drugs	056-018860-001221	(2,000)
Travel Work Required	056-018860-002010	1,000
Insurance	056-018860-002030	(100)
Auto Insurance Supplement	056-018860-002060	(450)
Postage	056-018860-002290	(600)
Advertising	056-018860-002300	(150)
Stockroom Supplies	056-018860-003020	(335)
Medical Supplies	056-018860-003150	(1,000)
All Other Supplies	056-018860-003330	(6,260)
Total Expenditures		(16,895)

Certificate of the County Executive

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of $16,895 for reduction in funding of the immunization grant.

for Gary N. Lee
Kathy Dahlkemper
County Executive

9/12/16
Date

ERIE COUNTY DEPARTMENT OF HEALTH

ecdh.org

Melissa C. Lyon, MPH
Director

Kathy Dahlkemper
County Executive

Date: August 23, 2016

To: James Sparber, Finance Director

From: Melissa Lyon, Director, ECDH

Cc: Kathy Dahlkemper, County Executive
Gary Lee, Director of Administration
Sue Ellen Pasquale, Manager of Finance
Jennifer Ertl, Accounting Specialist
Charlotte Berringer, Director, Community Health Services
Chelsey Ricketts, ECDH Fiscal Officer

Re: Request for Ordinance for Immunization Budget for FY 2016

The Health Department Immunization Bureau 056-018860 requests an ordinance to revise the County Budget to match Pennsylvania Department of Health reimbursement.

On January – June 2016 County Immunization Budget has received a 4.41% reduction in funding from the Pennsylvania Department of Health. The reduction will be distributed per the attached Ordinance exhibit.

Revenue:

- Grant 056-018860-051300 - Decrease - $ 16,895.

Expense:

- Hospitalization 056-018860-001220 - Decrease - 7,000.
- Drug 056-018860-001221 - Decrease - 2,000.
- Travel 056-018860-002010 – Increase + 1,000.
- Insurance 056-018860-002030 - Decrease - 100.
- Auto Insurance 056-018860-002060 – Decrease - 450.
- Postage 056-018860-002290 – Decrease - 600.
- Advertising 056-018860-002300 – Decrease - 150.
- Stockroom Sup. 056-018860-003020 – Decrease - 335.
- Medical Supply 056-018860-003150 – Decrease - 1,000.
- All Other Supply 056-018860-003330 – Decrease - 6,260.

Please contact me at 451-6701 or by email, mlyon@eriecountypa.gov for additional information.
Thank You.

Appendix C

OVERALL BUDGET SUMMARY

Erie County Department of Health
SAP #4100070581
January 1, 2016 - December 31, 2016

CATEGORIES	Original Budget	Amendment (If Applicable)	Total Budget
I. PERSONNEL SERVICES	358,059.82	(49,310.54)	308,749.28
II. CONSULTANT SERVICES	220.00	6,050.00	6,270.00
III. SUBCONTRACT SERVICES	11,795.90	2,539.10	14,335.00
IV. PATIENT SERVICES	-	-	-
V. EQUIPMENT	-	-	-
VI. SUPPLIES	2,207.84	9,821.14	12,028.98
VII. TRAVEL	2,923.14	9,576.86	12,500.00
VIII. OTHER COSTS	8,190.30	4,428.44	12,618.74
TOTAL	383,397.00	(16,895.00)	366,502.00

pennsylvania
DEPARTMENT OF HEALTH

MAY - 5 2016

Melissa C. Lyon
Erie County Department of Health
606 West 2nd Street
Erie, Pennsylvania 16507-1111

Re: Funding Reduction Change Order
Agreement # 4100070581 FRCO1

Dear Ms. Lyon:

As a result of reduced funds available to the Department of Health for the services provided for in the above referenced Agreement number, and pursuant to Paragraph II of the original agreement, the Department is providing notification of a reduction in funding.

The attached work statement, Appendix A-1 is incorporated into the agreement and supplements Appendix A.

The attached budget, Appendix C-1 is incorporated into the agreement and replaces Appendix C for the budget period January 1, 2016 through December 31, 2016.

This is the only correspondence that will be issued by the Department regarding this reduction. Please retain for your records.

All other terms and conditions of this agreement remain unchanged.

If you have any questions regarding this reduction, you may contact the Project Officer, Amanda Santana at (717) 787-5681.

Sincerely,

Agency Head
Department of Health

5/3/2016
Comptroller
Confirmation of Availability of Funds

Attachments

LS:LAD:CS:KML

cc: Project Officer
Contract File
Comptroller

SAP #4100070581

Appendix A-1

AMENDED WORK STATEMENT

I. Explanation for Other Changes

A. Due to the reduction of funds, the Grantee will better utilize funds by increasing interpreter services, LifeWorks Erie Aging Immunization Coalition, clinical/office/computer supplies, educational/promotional supplies, mileage, lodging, subsistence, maintenance/licensing/warranties/insurance, electronic medical record maintenance and communications/advertising.

Appendix C-1

BUDGET SUMMARY

Erie County Department of Health
SAP #4100070581
January 1, 2016 - June 30, 2016

CATEGORIES	Original Budget	FRCO1	Total Budget
I. PERSONNEL SERVICES	179,813.98	(24,763.25)	155,050.73
II. CONSULTANT SERVICES	110.00	4,125.00	4,235.00
III. SUBCONTRACT SERVICES	4,908.40	939.10	5,847.50
IV. PATIENT SERVICES	-	-	-
V. EQUIPMENT	-	-	-
VI. SUPPLIES	1,100.00	4,936.47	6,036.47
VII. TRAVEL	1,461.00	3,789.00	5,250.00
VIII. OTHER COSTS	4,099.07	2,526.18	6,625.25
TOTAL	191,492.45	(8,447.50)	183,044.95

Appendix C-1
Erie County Department of Health
SAP #4100070581
January 1, 2016 - June 30, 2016

Categories	Hourly Rate	Number of Hours	Original Budget Y63041 01/01/16 - 06/30/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 01/01/16 - 06/30/16	Total Budget
I. PERSONNEL SERVICES								
A. Staff Personnel								
Public Health Nurse	23.11	975.00	22,532.25					22,532.25
Public Health Nurse	19.60	975.00	19,110.00					19,110.00
Public Health Nurse	29.13	975.00	28,401.75					28,401.75
Public Health Records Clerk	14.16	975.00	13,806.00					13,806.00
Outreach Worker	14.79	487.50	7,210.13					7,210.13
Nursing Supervisor	29.00	243.75	7,068.75					7,068.75
Project Secretary	21.20	975.00	20,670.00					20,670.00
								-
FRCO1								-
Public Records Clerk	14.16	-975.00					(13,806.00)	(13,806.00)
Public Records Clerk	11.20	975.00					10,920.00	10,920.00
Project Secretary	21.20	-975.00					(20,670.00)	(20,670.00)
Project Secretary	14.76	487.50					7,195.50	7,195.50
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
		Sub-Total	118,798.88	-	-	-	(16,360.50)	102,438.38

Appendix C-1
Erie County Department of Health
SAP #4100070581
January 1, 2016 - June 30, 2016

Categories			Original Budget Y63041 01/01/16 - 06/30/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 01/01/16 - 06/30/16	Total Budget
B. Fringe Benefits								
	Salary	Rate						
Public Health Nurse	22,532.25	51.36%	11,572.56					11,572.56
Public Health Nurse	19,110.00	51.36%	9,814.90					9,814.90
Public Health Nurse	28,401.75	51.36%	14,587.14					14,587.14
Public Health Records Clerk	13,806.00	51.36%	7,090.76					7,090.76
Outreach Worker	7,210.13	51.36%	3,703.12					3,703.12
Nursing Supervisor	7,068.75	51.36%	3,630.51					3,630.51
Project Secretary	20,670.00	51.36%	10,616.11					10,616.11
	-							-
FRCO1	-							-
Public Records Clerk	(13,806.00)	51.36%					(7,090.76)	(7,090.76)
Public Records Clerk	10,920.00	51.36%					5,608.51	5,608.51
Project Secretary	(20,670.00)	51.36%					(10,616.11)	(10,616.11)
Project Secretary	7,195.50	51.36%					3,695.61	3,695.61
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
	-							-
Specify the benefits included in this rate: FICA, Life Insurance, Hospitalization, Prescription Drugs, Dental and Vision Insurances, Workmen's Compensation Insurance								
		Sub-Total	61,015.10	-	-	-	(8,402.75)	52,612.35
		Total	179,813.98	-	-	-	(24,763.25)	155,050.73

Appendix C-1
Erie County Department of Health
SAP #4100070581
January 1, 2016 - June 30, 2016

Categories			Original Budget Y63041 01/01/16 - 06/30/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 01/01/16 - 06/30/16	Total Budget
II. CONSULTANT SERVICES								
Consultants	Hourly Rate	Number of Hours						
Interpreter Services	55.00	2.00	110.00					110.00
								-
FRCO1								-
Interpreter Services	55.00	75.00					4,125.00	4,125.00
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
		Total	110.00	-	-	-	4,125.00	4,235.00
III. SUBCONTRACT SERVICES								
Immunization Coalition of Erie County			3,847.50					3,847.50
LifeWorks Erie-Aging Immunization Coalition			1,060.90					1,060.90
								-
FRCO1								-
LifeWorks Erie-Aging Immunization Coalition							939.10	939.10
								-
								-
								-
								-
								-
								-
								-
								-
		Total	4,908.40	-	-	-	939.10	5,847.50

Appendix C-1
Erie County Department of Health
SAP #4100070581
January 1, 2016 - June 30, 2016

Categories	Original Budget Y63041 01/01/16 - 06/30/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 01/01/16 - 06/30/16	Total Budget
IV. PATIENT SERVICES						
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total	-	-	-	-	-	-

V. EQUIPMENT

	Quantity	Unit Cost	Original Budget Y63041 01/01/16 - 06/30/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 01/01/16 - 06/30/16	Total Budget
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total			-	-	-	-	-	-

Appendix C-1
Erie County Department of Health
SAP #4100070581
January 1, 2016 - June 30, 2016

Categories	Original Budget Y63041 01/01/16 - 06/30/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 01/01/16 - 06/30/16	Total Budget
VI. SUPPLIES						
Clinical/Office/Computer Supplies	800.00					800.00
Educational/Promotional Supplies	300.00					300.00
						-
FRCO1						-
Clinical/Office/Computer Supplies					3,200.00	3,200.00
Educational/Promotional Supplies					1,736.47	1,736.47
						-
						-
						-
						-
						-
						-
						-
Total	1,100.00	-	-	-	4,936.47	6,036.47
VII. TRAVEL						
Mileage	800.00					800.00
Lodging	411.00					411.00
Subsistence	200.00					200.00
Parking/Tolls	50.00					50.00
						-
FRCO1						-
Mileage					2,400.00	2,400.00
Lodging					989.00	989.00
Subsistence					400.00	400.00
						-
						-
						-
						-
						-
						-
						-
Total	1,461.00	-	-	-	3,789.00	5,250.00

Appendix C-1
Erie County Department of Health
SAP #4100070581
January 1, 2016 - June 30, 2016

Categories	Original Budget Y63041 01/01/16 - 06/30/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 01/01/16 - 06/30/16	Total Budget
VIII. OTHER COSTS						
Maintenance/Licensing/Warranties/Insurance	1,000.00					1,000.00
EMR (Electronic Medical Record) Maintenance	1,200.00					1,200.00
Communications/Advertising	1,000.00					1,000.00
Indirect Costs - .5% of Personnel and Fringe	899.07					899.07
(Indirect Costs include County supervision of grant, utilities, office space, county financial preparations - payroll and accounting, administrative support from County Offices, legal services, custodial service, building maintenance.)						-
FRCO1						-
Maintenance/Licensing/Warranties/Insurance					1,000.00	1,000.00
EMR (Electronic Medical Record) Maintenance					1,300.00	1,300.00
Communications/Advertising					350.00	350.00
Indirect Costs -0.5% of Personnel and Fringe					(123.82)	(123.82)
(Indirect Costs include County supervision of grant, utilities, office space, county financial preparations - payroll and accounting, administrative support from County Offices, legal services, custodial service, building maintenance.)						-
Total	4,099.07	-	-	-	2,526.18	6,625.25
TOTAL	191,492.45	-	-	-	(8,447.50)	183,044.95

Appendix C-1

BUDGET SUMMARY

Erie County Department of Health
SAP #4100070581
July 1, 2016 - December 31, 2016

CATEGORIES	Original Budget	FRCO1	Total Budget
I. PERSONNEL SERVICES	178,245.84	(24,547.29)	153,698.55
II. CONSULTANT SERVICES	110.00	1,925.00	2,035.00
III. SUBCONTRACT SERVICES	6,887.50	1,600.00	8,487.50
IV. PATIENT SERVICES	-	-	-
V. EQUIPMENT	-	-	-
VI. SUPPLIES	1,107.84	4,884.67	5,992.51
VII. TRAVEL	1,462.14	5,787.86	7,250.00
VIII. OTHER COSTS	4,091.23	1,902.26	5,993.49
TOTAL	191,904.55	(8,447.50)	183,457.05

Appendix C-1
Erie County Department of Health
SAP #4100070581
July 1, 2016 - December 31, 2016

Categories			Original Budget Y63041 07/01/16 - 12/31/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 07/01/16 - 12/31/16	Total Budget
I. PERSONNEL SERVICES								
A. Staff Personnel	Hourly Rate	Number of Hours						
Public Health Nurse	23.11	975.00	22,532.25					22,532.25
Public Health Nurse	19.60	975.00	19,110.00					19,110.00
Public Health Nurse	29.13	975.00	28,401.75					28,401.75
Public Health Records Clerk	14.16	975.00	13,806.00					13,806.00
Outreach Worker	14.79	487.50	7,210.13					7,210.13
Nursing Supervisor	29.00	243.75	7,068.75					7,068.75
Project Secretary	21.20	975.00	20,670.00					20,670.00
								-
FRCO1								-
Public Records Clerk	14.16	-975.00					(13,806.00)	(13,806.00)
Public Records Clerk	11.20	975.00					10,920.00	10,920.00
Project Secretary	21.20	-975.00					(20,670.00)	(20,670.00)
Project Secretary	14.76	487.50					7,195.50	7,195.50
								-
								-
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								-
								-
								-
								-
		Sub-Total	118,798.88	-	-	-	(16,360.50)	102,438.38

Appendix C-1
Erie County Department of Health
SAP #4100070581
July 1, 2016 - December 31, 2016

Categories			Original Budget Y63041 07/01/16 - 12/31/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 07/01/16 - 12/31/16	Total Budget
B. Fringe Benefits								
	Salary	Rate						
Public Health Nurse	22,532.25	50.04%	11,275.14					11,275.14
Public Health Nurse	19,110.00	50.04%	9,562.64					9,562.64
Public Health Nurse	28,401.75	50.04%	14,212.24					14,212.24
Public Health Records Clerk	13,806.00	50.04%	6,908.52					6,908.52
Outreach Worker	7,210.13	50.04%	3,607.95					3,607.95
Nursing Supervisor	7,068.75	50.04%	3,537.20					3,537.20
Project Secretary	20,670.00	50.04%	10,343.27					10,343.27
	-							-
FRCO1	-							-
Public Records Clerk	(13,806.00)	50.04%					(6,908.52)	(6,908.52)
Public Records Clerk	10,920.00	50.04%					5,464.37	5,464.37
Project Secretary	(20,670.00)	50.04%					(10,343.27)	(10,343.27)
Project Secretary	7,195.50	50.04%					3,600.63	3,600.63
	-							-
	-							-
	-							-
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	-							-
	-							-
	-							-
Specify the benefits included in this rate: FICA, Life Insurance, Hospitalization, Prescription Drugs, Dental Dental and Vision Insurances, Workmen's Compensation Insurance								
		Sub-Total	59,446.96	-	-	-	(8,186.79)	51,260.17
		Total	178,245.84	-	-	-	(24,547.29)	153,698.55

Appendix C-1
Erie County Department of Health
SAP #4100070581
July 1, 2016 - December 31, 2016

Categories			Original Budget Y63041 07/01/16 - 12/31/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 07/01/16 - 12/31/16	Total Budget
II. CONSULTANT SERVICES								
Consultants	Hourly Rate	Number of Hours						
Interpreter Services	55.00	2.00	110.00					110.00
								-
FRCO1								-
Interpreter Services	55.00	35.00					1,925.00	1,925.00
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
		Total	110.00	-	-	-	1,925.00	2,035.00
III. SUBCONTRACT SERVICES								
Immunization Coalition of Erie County			3,487.50					3,487.50
LifeWorks Erie-Aging Immunization Coalition			3,400.00					3,400.00
								-
FRCO1								-
LifeWorks Erie-Aging Immunization Coalition							1,600.00	1,600.00
								-
								-
								-
								-
								-
								-
								-
								-
		Total	6,887.50	-	-	-	1,600.00	8,487.50

Appendix C-1
Erie County Department of Health
SAP #4100070581
July 1, 2016 - December 31, 2016

Categories	Original Budget Y63041 07/01/16 - 12/31/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 07/01/16 - 12/31/16	Total Budget
IV. PATIENT SERVICES						
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total	-	-	-	-	-	-

	Quantity	Unit Cost						
V. EQUIPMENT								
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total			-	-	-	-	-	-

Appendix C-1
Erie County Department of Health
SAP #4100070581
July 1, 2016 - December 31, 2016

Categories	Original Budget Y63041 07/01/16 - 12/31/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 07/01/16 - 12/31/16	Total Budget
VI. SUPPLIES						
Clinical/Office/Computer Supplies	807.84					807.84
Educational/Promotional Supplies	300.00					300.00
						-
FRCO1						-
Clinical/Office/Computer Supplies					3,179.67	3,179.67
Educational/Promotional Supplies					1,705.00	1,705.00
						-
						-
						-
						-
						-
						-
						-
Total	1,107.84	-	-	-	4,884.67	5,992.51
VII. TRAVEL						
Mileage	800.00					800.00
Lodging	412.14					412.14
Subsistence	200.00					200.00
Parking/Tolls	50.00					50.00
						-
FRCO1						-
Mileage					4,400.00	4,400.00
Lodging					1,187.86	1,187.86
Subsistence					200.00	200.00
						-
						-
						-
						-
						-
						-
						-
						-
Total	1,462.14	-	-	-	5,787.86	7,250.00

Appendix C-1
Erie County Department of Health
SAP #4100070581
July 1, 2016 - December 31, 2016

Categories	Original Budget Y63041 07/01/16 - 12/31/16	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	Original Budget (Enter Funding Source)	FRCO1 Y63041 07/01/16 - 12/31/16	Total Budget
VIII. OTHER COSTS						
Maintenance/Licensing/Warranties/Insurance	1,000.00					1,000.00
EMR (Electronic Medical Record) Maintenance	1,200.00					1,200.00
Communications/Advertising	1,000.00					1,000.00
Indirect Costs - .5% of Personnel and Fringe	891.23					891.23
(Indirect Costs include County supervision of grant, utilities, office space, county financial preparations - payroll and accounting, administrative support from County Offices, legal services, custodial service, building maintenance.)						-
FRCO1						
Maintenance/Licensing/Warranties/Insurance					375.00	375.00
EMR (Electronic Medical Record) Maintenance					1,300.00	1,300.00
Communications/Advertising					350.00	350.00
Indirect Costs - 0.5% of Personnel and Fringe					(122.74)	(122.74)
(Indirect Costs include County supervision of grant, utilities, office space, county financial preparations - payroll and accounting, administrative support from County Offices, legal services, custodial service, building maintenance.)						-
Total	4,091.23	-	-	-	1,902.26	5,993.49
TOTAL	191,904.55	-	-	-	(8,447.50)	183,457.05

ORDINANCE NUMBER ___, 2016

_____ 2016 Public Health Fund Budget Supplemental Appropriation Of $35,000, Creation Of Bureau And Line Items For *Baby And Me Tobacco Free* Program

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive, that the supplemental appropriation of $35,000, the creation of a ***Baby and Me Tobacco Free*** Bureau and line items in the 2016 Public Health Fund Budget, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

_____
Douglas R. Smith
County Clerk

Date:_____

_____
André R. Horton, Chairman

_____
Jay Breneman, Vice Chairman

_____
Edward T. DiMattio, Jr.

_____
Kathy Fatica

Approved by:

_____
Kathy Dahlkemper,
County Executive

Date:_____

_____
Dr. Kyle Foust

_____
Fiore Leone

_____
Carol J. Loll

Exhibit A
2016 Public Health Fund Budget
Supplemental Appropriation of $35,000
and Creation of a New Bureau for Baby
and Me Tobacco Free Program

Account Title	Account Number	Amount
Total Revenue		
Donations	056-018072-098580 *	(35,000)
Total Revenue		(35,000)
Total Expenditures		
Bargaining Wages	056-018020-001020	(596)
FICA	056-018020-001200	(46)
Life Insurance	056-018020-001210	(3)
Hospitalization	056-018020-001220	(510)
Prescription Drugs	056-018020-001221	(163)
Workmen's Compensation	056-018020-001230	(1)
Retirement	056-018020-001240	(53)
Other Health and Welfare	056-018020-001250	(28)
Unemployment Compensation	056-018020-001260	(18)
Bargaining Wages	056-018072-001020 *	596
FICA	056-018072-001200 *	46
Life Insurance	056-018072-001210 *	3
Hospitalization	056-018072-001220 *	510
Prescription Drugs	056-018072-001221 *	163
Workmen's Compensation	056-018072-001230 *	1
Retirement	056-018072-001240 *	53
Other Health and Welfare	056-018072-001250 *	28
Unemployement Compensation	056-018072-001260 *	18
Professional Fees	056-018072-002520 *	5,000
All Other Supplies	056-018072-003330 *	30,000
Total Expenditures		35,000

Certificate of the County Executive

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of $35,000 and creation of a new bureau for Baby and Me Tobacco Free program.

Gary N. Lee

for Kathy Dahlkemper
County Executive

9/12/16
Date

ERIE COUNTY
DEPARTMENT OF HEALTH

ecdh.org

Melissa C. Lyon, MPH
Director

Kathy Dahlkemper
County Executive

Date: September 6, 2016

TO: James Sparber, Director
Erie County Finance Department

CC: Kathy Dahlkemper, County Executive
Gary Lee, Director of Administration
Sue Ellen Pasquale, Manager of Finance
Jennifer Ertl, Accounting Specialist
Charlotte Berringer, Director, Community Health Services
Chelsey Ricketts, ECDH Fiscal Officer

FROM: Melissa C. Lyon, MPH, Director
Erie County Department of Health

RE: Request for Ordinance creating a new bureau within the Department of Health

We are requesting the creation of a new Bureau for a recently awarded donation from the Erie Women's Fund for the Baby and Me Tobacco Free Program. The Baby and Me Program is an evidence-based smoking cessation program for pregnant women. The program has proven that the quit rate for mothers after 12 months is 70%. This is accomplished by incentivizing them to remain smoke free via a monthly diaper voucher program. The smoking rates of pregnant women in Erie County hovers around 20%-25%. This is significantly higher than the State and National rates. This program is designed to be fully funded in 2017 through 2019 by the donations award by the Women's Fund and the PADOH Maternal Child Health Grant.

We are requesting a first and second reading of this ordinance to allow for timely deposit of funds.

Thank you for your support and assistance. If you have any questions, please contact me at ext. 6701.

Ertl, Jennifer

From: Michelle Robertson <erieschoolbasedhealthcenters@gmail.com>
Sent: Friday, September 02, 2016 10:39 AM
To: Lyon, Melissa
Cc: Berringer, Char; Ricketts, Chelsey; Laurie Adams
Subject: Funds Raised to Benefit the Start Up of BABY & ME - Tobacco Free

Melissa,

I am pleased to inform you that as a result of the Women Driving Philanthropy Golf Tournament, supported by the Erie Women's Fund, The United Way of Erie County and Hamot Health Foundation, a total of $35,000 has been raised to support the start up of BABY & ME - Tobacco Free in Erie County.

Please let me know when you are ready to receive the funds.

Best, Michelle

--
Michelle M. Robertson, FACHE, CMPE
Erie School Based Health Centers
C
hair, Women Driving Philanthropy Golf Tournament

(814)450-7534

ORDINANCE NUMBER , 2016

2016 Children & Youth Services Fund Budget Revised Expenditures Of $4,000 And Creation Of Court Ordered Placement Line Item

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), and 3B(2)(f) of the Erie County Home Rule Charter that revised expenditures of $4,000, and the creation of court ordered placement line for ***Child To Family Connections*** in the 2016 Children & Youth Services Fund Budget, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

_____
Douglas R. Smith
County Clerk

Date:_____

_____
André R. Horton, Chairman

_____
Jay Breneman, Vice Chairman

_____
Edward T. DiMattio, Jr.

_____
Kathy Fatica

Approved by:

_____
Kathy Dahlkemper,
County Executive

Date:_____

_____
Dr. Kyle Foust

_____
Fiore Leone

_____
Carol J. Loll

Exhibit A
2016 Children & Youth Services Fund Budget
Revised Expenditures for the Creation of an Expense Line Item Due to Court Ordered Placements

Total Expenditures

Child to Family Connections	046-099000-706730*	4,000
Family Care	046-099000-700686	(4,000)
Total Expenditures		0

* Denotes creation of a new line item

To:	Kathy Dahlkemper, County Executive County Council Members
From:	Lana Rees/Patrick Ryan
Date:	September 1, 2016
Subject:	Rationale for Creation of Budget Lines

The attached Exhibit A reflects a line item creation to the 2016 Children and Youth Fund budget.

This line item is needed to be created due to court ordered placements of children into a facility that was not used during the creation of the budget. Budget transfers will be used to transfer funds for these newly created line items.

This is a common occurrence with the Children and Youth Fund budget. Court ordered placements of children often occur to facilities that have never been used, thus requiring a new line item. Budget transfers from existing placement expense lines that are either being underutilized or not used this year will fund this new placement expenses.

There is **0.00** increase or decrease in County funds projected at this time.

If you have any questions, please contact me at your convenience.

ORDINANCE NUMBER ____, 2016

_____ 2016 General Fund Budget Supplemental Appropriation Of $4,500 Grant For Creation Of Nursing Mother Space In the Courthouse

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that Supplemental Appropriation of $4,500 in grant funds from the Health Department for the creation of a nursing mother space in the County Courthouse is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

_____
Douglas R. Smith
County Clerk

Date:_____

_____
André R. Horton, Chairman

_____
Jay Breneman, Vice Chairman

_____
Edward T. DiMattio, Jr.

_____
Kathy Fatica

Approved by:

_____
Kathy Dahlkemper,
County Executive

Date:_____

_____
Dr. Kyle Foust

_____
Fiore Leone

_____
Carol J. Loll

Exhibit A
2016 General Fund Budget
Supplemental Appropriation of $4,500
For Grant Funding Received for Nursing
Mother Space in the Courthouse

Account Title	Account Number	Amount
Total Revenue		
Transfer From Health	001-002200-099060	(4,500)
Total Revenue		(4,500)
Total Expenditures		
Wellness	001-002200-002055	4,500
Total Expenditures		4,500

Certificate of the County Executive

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of $4,500 for grant funding received for nursing mother space in the Courthouse.

Gary N. Lee

for Kathy Dahlkemper
County Executive

9/12/16
Date

COUNTY OF ERIE
OFFICE OF HUMAN RESOURCES
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 501
ERIE, PENNSYLVANIA 16501
PHONE (814) 451-6299
FAX (814) 451-6484

KATHY DAHLKEMPER
COUNTY EXECUTIVE

SABRINA K. FISCHER
DIRECTOR OF HUMAN RESOURCES

To: Kathy Dahlkemper, County Executive
County Council Members

From: Sabrina Fischer

Date: August 23, 2016

RE: Grant Funding Received for Nursing Mother Space in the Courthouse

In June of 2016, the Human Resources Department applied for funding for *Pumped for Work*, otherwise known as the mini-grant applications to furnish and equip private lactation spaces for nursing mothers in the workplace. This grant program was coordinated by the Erie County Public Health Department. In August of 2016, the Human Resources Department was awarded $4,500 of funding. These funds will be used to purchase the items listed on our grant application (attached). We are requesting that the funds be distributed to the Wellness line item in our budget.

Sabrina Fischer
Director of Human Resources

ERIE COUNTY DEPARTMENT OF HEALTH

ecdh.org

Melissa C. Lyon, MPH
Director

Kathy Dahlkemper
County Executive

Mini-Grant Application

- Application Deadline: 12:00 pm on Monday, June 13, or until funds are depleted.
- Guidelines: All funds are to be used; receipts must be submitted to ECDH; funds must be used to furnish an existing room/office and cannot be used for construction.
- A maximum amount of ten percent (10%) of the total award amount is permitted to be used towards promotion and/or a kick-off event for the breastfeeding policy.

All proposals should be submitted electronically as a Microsoft Word attachment by email:

Name: **Sabrina Fischer- County of Erie: Erie County Courthouse**

Address/Phone: **140 West 6th St, Rm 501 Erie PA, 16501 / 814-451-7027**

Tax/Federal ID: **25-6001027**

Number of employees: **500**

Please attach your answers:

1. Description of Project *(400 word limit)*
Include a detailed description of project and anticipated needs.

The Erie County administration would like to provide a space for nursing mothers within the Courthouse to express breast milk while at work. The identified room will require some modifications to include purchase of furniture, breast pump machine, mini refrigerator and cleaning supplies. Privacy would be assured- there are no windows, and the door can be locked while the room is in use.

2. Implementation *(200 word limit)*
What/if any stumbling blocks do you anticipate which may hinder the success of the project?

We do not anticipate any stumbling blocks that would hinder the success of the project. A private, comfortable space has been identified and a policy will be finalized and implemented. Education on the policy will be provided to all employees within the courthouse, and appropriate personnel may attend breast-feeding awareness and education sessions.

3. Time frame *(200 word limit)*
Include anticipated time frame for project completion and full policy implementation.

We anticipate project completion and policy implementation to be completed by **August 1, 2016.**

4. Funds Requested—Awards of up to a maximum of $5,000 ***(200 word limit)***
Indicate total amount requested for this project, breakdown/budget of total cost and basis for the cost(s) estimate.

1 comfortable recliner chair	$1,200.00
1 Medela Symphony Double- Breast Pump	$2,230.00
1 Misc. Cleaning supplies (wipes, disinfectant, etc.)	$400.00
1 Mini Refrigerator	$250.00
1 Side Table	$150.00
1 Lamp	$100.00
1 Boppy Pillow	$ 40.00
1 Package of Pillow Covers	$ 20.00
1 Trash Can	$10.00
1 Sign- Instructions/Guidelines, etc.	$100.00
TOTAL REQUESTED	$4,500.00

Funds requested are $ 4,500.00 in order to pay for and restock these items and other expenses that may come up during the implementation of this great addition to the Courthouse.

Your signature on this application indicates your acknowledgement and acceptance of the Breastfeeding/Lactation Room Mini Grant Eligibility Guidelines as outlined.

Agency/Business Representative — Date: 6-10-2016

Erie County Department of Health — Date

COUNTY OF ERIE
PERSONNEL POLICIES & PROCEDURES

SUBJECT: **NURSING MOTHERS SUPPORT PROGRAM**

DISTRIBUTION: ELECTED OFFICIALS, JUDGES, DEPARTMENT HEADS

FROM: SABRINA FISCHER, DIRECTOR OF HUMAN RESOURCES

EFFECTIVE DATE: August 1, 2016

POLICY NUMBER: 51

In recognition of The Patient and Affordable Care act (P.L.111-148, known as the "Affordable Care Act) of the worksite accommodation law in the U.S. Patient Protection and Affordable Care Act enacted in March 2010, which amends the Fair Labor Standards Act FLSA – the County of Erie provides a supportive employee environment to enable nursing mothers to express breastmilk during work hours.

Time Frame:
An employee is allowed to utilize the policy for a nursing child for one year after the child's birth.

Employer Responsibilities:
Provide Space for Nursing Mothers
A private space in each county building has been made available to employees to express breast milk. Each space, according to law, is "a place, other than a bathroom, that is shielded from view and free from intrusion from coworkers and the public."

Building Locations:
- Prison – Administrative Conference Room
- Courthouse – 5th floor (Northwest Corner)
- Human Services – 4th floor (Southwest Corner)
- Health Department – Basement (South Side)
- Public Safety – Conference Room
- Library – 2nd floor, Rm 245 (Northeast Corner)

Provide Reasonable Accommodations to Break-Time Guidelines
Employees may be permitted to use their break and meal periods to express breast milk. Managers and supervisors should be flexible in allowing employees to adjust the break times as needed. In the event that an employee needs time beyond the break and meal period, managers and supervisors should approve additional paid annual or personal leave or regular leave without pay.

Employee Responsibilities:

Communication with Supervisors/Instructors

Employees who wish to utilize the policy shall keep their supervisor informed of their needs so that the appropriate accommodations may be made for both the employee and the department. Employees must inform supervisors before they leave and after they return to their workplace.

Maintenance of Space

The employee is responsible for maintaining the general cleanliness of the space for the next user.

Storage

Employee is responsible for properly labeling any items left in the room. Employee is responsible for collecting their items at the end of the workday.

Scheduling

In the case that more than one employee needs to use the room at a certain time, employees will use the reservation log provided in the room. Break times that need to be altered must be negotiated with the employees' supervisors prior to the change.

This policy shall be communicated to all current employees and included in new employee orientation. No employee shall be discriminated against for breastfeeding or expressing milk during the work period, and reasonable efforts will be made to assist employees in meeting their infant-feeding goals while at work. The nursing mothers support program is intended to promote and support breastfeeding and decrease barriers to continued breastfeeding for mothers who are employed by Erie County.

Any act found to be intentional that invades an employee's privacy shall be treated as a disciplinary offense.

In addition, these rooms are multipurpose and may be used for other employees for resting during break and meal periods, although preference should be given to the nursing mother.

ERIE COUNTY DEPARTMENT OF HEALTH

ecdh.org

Melissa C. Lyon, MPH
Director

Kathy Dahlkemper
County Executive

August 9, 2016

Sabrina Fischer, MA
Director of Human Resources
County of Erie
140 W. 6th Street, Suite 501
Erie, PA 16501

Dear Ms. Fischer:

The Erie County Department of Health is pleased to inform you that County of Erie – Human Resources has been awarded $4,500 in mini-grant funds to furnish and equip a private lactation space for nursing mothers. Congratulations! We are looking forward to the increased access to breastfeeding-friendly environments that this funding will help to establish.

As a reminder, we ask that you please submit copies of ALL receipts within 90 days of this award notification. Receipts can be forwarded to me via email at aharkness@eriecountypa.gov, by postal mail at 606 W. 2nd Street, Erie, PA 16507, or by fax at (814) 451-6716.

Providing breastfeeding and lactation resources and materials, in addition to the physical space, is important to the success of a new mother initiating and continuing to breastfeed her child. As stated in the mini-grant guidelines, breastfeeding/lactation-related information and resources should be made available in the designated lactation spaces. We encourage you to make materials and information available to mothers using your lactation rooms. Additionally, a selection of materials will also be provided to you as part of the mini-grant award. Details regarding these materials will be forthcoming.

We are very interested in following your progress with this mini-grant award and strongly encourage you to share photos and/or a brief "success story" about your established lactation space. Thank you again for your commitment to nursing mothers and congratulations on the award!

Respectfully,

Nicole Bolash

Nicole Bolash, MS
Health Promotion & Quality Improvement Manager
Erie County Department of Health

Enclosure: Breastfeeding Mini-Grant Award Check

COUNTY OF ERIE
DEPARTMENT OF FINANCE
BUREAU OF REVENUE AND TAX CLAIM
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 110
ERIE, PENNSYLVANIA 16501
(814) 451-6206
(814) 451-7484

KATHY DAHLKEMPER
COUNTY EXECUTIVE

STEVEN A. LETZELTER
DIRECTOR

RE: Sale of Parcel from Repository for Unsold Properties

Mr. Sparber:

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County Repository for unsold properties, and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as Index 44-015-037.1-002.58– **9445 SUNSHINE LN LOT 12 TRL**. This offer was made by **Alicia Markham,** who is willing to purchase that parcel for the sum of $250.00. **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205 of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on County Council's agenda for the next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the above address.

If there are questions or concerns regarding the procedure, the property, or the offer, please contact the Erie County Tax Claim Bureau at 451-6202.

Thank you,

Steven A Letzelter, Director
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property: 9445 SUNSHINE LN LOT 12 TRL
Index No: 44-015-037.1-002.58
Offer of: $250.00 by Alicia Markham

At our regular/special meeting on, _____
We took action regarding the sale of the property referenced above from The Erie County Repository, By the purchaser and for the amount specified. The proposed sale was:

( ) APPROVED

( ) DENIED*

*Please state reason for denial. _____

_____

_____

Signed: _____

For: _____

Date: _____

WATTSBURG AREA SCHOOL DISTRICT
STUDENT CENTERED · FUTURE FOCUSED

10782 Wattsburg Road
Erie, PA 16509
P (814) 824-3400
F (814) 824-5200
www.wattsburg.org

Mr. Kenneth A. Berlin
Superintendent

Mrs. Leslee M. Hutchinson
Assistant to the Superintendent

Mrs. Vicki L. Bendig
Business Administrator

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property: **9445 SUNSHINE LN LOT 12 TRL**
Index No. **44-015-037.1-002.58**
Offer of $250.00 by: **Alicia Markham**

At our regular board meeting on, August 15, 2016. We took action regarding the sale of the property referenced above from The Erie County Repository, by the purchaser and for the amount specified. The proposed sale was:

(√) APPROVED

( ) DENIED*

*Please state reason for denial.

Signed: Vicki L Bendig

For: Wattsburg Area School District

Date: August 16, 2016

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property: **9445 SUNSHINE LN LOT 12 TRL**
Index No. **44-015-037.1-002.58**
Offer of $250.00 by: **Alicia Markham**

At our regular/special meeting on, August 1, 2016
We took action regarding the sale of the property referenced above from The Erie County Repository, By the purchaser and for the amount specified. The proposed sale was:

(✓) APPROVED

( ) DENIED*

*Please state reason for denial. _____

Signed: Eugene J. Krahe (CHAIRMAN)

For: Venango Township

Date: 8/3/16

County of Erie
Analysis of General Fund Unassigned Fund Balance
FYE 12/31/16
As of September 9, 2016

Projected Ending 2016 Unassigned Fund Balance	27,777,143
Less: Appropriations from Unassigned Fund Balance	
Ordinance #5 For Information Technology Due to Budget Impasse	(99,888)
Ordinance # 3 2015 Budgeted Funds no Transferred TO Debt Service Due to State Budget Impasse	(315,738)
Ordinance # 10 For Planning Fund Change in Funding	(9,681)
Ordinance #13 For Veterans Affairs Due To Budget Impasse	(2,300)
Ordinance #14 For Domestic Relations Change in Funding	(738)
Ordinance #18 For Creation of PT Communications and Public Relations Administrator	(16,453)
Ordinance #24 For P-Corp Grant for Safety Improvements at the Erie County Prison and Library	(1,200)
Ordinance #28 Automation Fees from Prothontary Office	(46,296)
Ordinance #30 Adult Probation PCCD Grant Trauma Related Services Diverting Veterans	(15,533)
Ordinance #26 Intergovernmental Transfer to Benefit Pleasant Ridge Manor	(4,390,879)
Ordinance #52 For Supervision Fees	(88,693)
Ordinance#49 Adult Probation PCCD Grant Trauma Related Services Diverting Veterans	(11,480)
Ordinance #65 AOPC Grant for Screeners	(5,090)
Ordinance #61 Approriation for 1st Deputy Coroner Position	(3,648)
Ordinance # For Children and Youth Creation of One New Position	(2,479)
Ordinance# For Increase in Temporary Staff for Sheriff's Department	(12,581)
Total Appropriations from Unassigned Fund Balance	(5,022,677)
Plus: Appropriations to Unassigned Fund Balance	
Ordinance # 7 Change in Grade for MDJ Secretaries	13,322
Ordinance #26 Hiring of Court Reporter at Higher Rate	33,988
Ordinance #63 Adjust Nurse Family Partnership Fund Balance Approriated	1,625
Ordinance #70 Reduce Transfer to Public Safety	30,000
Ordinance # For Reduction in Transfer to Pleasant Ridge Manor	3,394,944
Total Appropriations to Unassigned Fund Balance	3,473,879
Estimated General Fund Unassigned Fund Balance to date	26,228,345
Summary	
Total Budgeted General Fund Expenditures and Transfers	96,540,807
Less: Pass Thru Grants Originally Budgeted in the General Fund	(106,000)
Net Budgeted General Fund Expenditures and Transfers	96,434,807
Two Month's Expenditures and Transfers	16,072,468
Difference between Estimated GF Unassigned Fund Balance and Two Months of Expend & Transfers	10,155,877

County of Erie General Fund
Monthly Reconciliation of
Changes to Fund Balance Appropriated
001-000990-099500
As of September 9, 2016

Appropriations from Fund Balance per Excel	(5,022,677)
Appropriations to Fund Balance per Excel	3,473,879
Net Appropriations per Excel	(1,548,798)
Less: Pending Ordinances for Council Approval	
Ordinance # For Children and Youth Creation of One New Position	2,479
Ordinance # Adjust Nurse Family Partnership Fund Balance Approriated	(1,625)
Ordinance # For Reduction in Transfer to Pleasant Ridge Manor	(3,394,944)
Ordinance# For Increase in Temporary Staff for Sheriff's Department	12,581
Total Net Pending Ordinances	(3,381,509)
Net change to Fund Balance Appropriated	(4,930,307)
FMS Budget T Balance	(4,930,307)

County of Erie General Fund
Current Budget
As of September 9, 2016

DEPT NO	DEPT NAME	ORGINAL 2016 BUDGET	2016 BUDGET CHANGES	CURRENT 2016 BUDGET
001000	CONCIL & ELECTIONS	1,372,149	4,426	1,376,575
001100	COUNTY CONTROLLER	333,602		333,602
001990	COUNTY EXECUTIVE	251,397	16,453	267,850
002010	COMM REL ECON DEV	494,138	140,751	634,889
002100	COUNTY SOLICITOR	167,725		167,725
002190	HUMAN RESOURCES	315,142	12,125	327,267
002300	FINANCE	4,140,283		4,140,283
002400	ADMIN/ OPERATIONS	5,276,628	42,790	5,319,418
002601	HUMAN SRVC SHARED	77,694		77,694
002700	OTH GEN GOVT	9,205,520		9,205,520
002810	IT	2,156,345	99,888	2,256,233
003000	COURTS	5,217,342	(33,988)	5,183,354
003100	MDJ'S	2,736,637	(1,031)	2,735,606
003200	CLK RECORD	2,723,864	46,296	2,770,160
003290	SHERIFF	3,159,019		3,159,019
003390	DISTRICT ATTY	3,003,037	179,954	3,182,991
003500	CORONER	684,021	3,648	687,669
003600	PUBLIC DEFENDER	1,454,958		1,454,958
004000	ADULT PROBATION	5,403,206	150,356	5,553,562
004100	CORRECTIONS	17,442,465		17,442,465
004190	JUVENILE PROBATION	3,246,963		3,246,963
005200	VETERANS AFFAIR	298,114	2,300	300,414
009000	GRANTS TO ORGANZ	106,000		106,000
020000	TRANSFERS	27,274,557	4,546,285	31,820,842
	Total	96,540,806	5,210,253	101,751,059

County of Erie
Comparison of Change in Monthly General Fund
Fund Balance Appropriated for the Years
2016 and 2015

Change in appropriated General Fund fund balance as follows:

Month	2016	2015
January	(402,304)	(4,797)
February	(9,681)	18,406
March	(17,191)	16,376
April	(15,808)	(38,277)
May	(4,406,412)	(16,188)
June	(11,480)	(69,290)
July	(88,693)	(11,654)
August	21,262	0
September		0
October		(245,137)
November		(150,627)
December		(461,631)
Total Change in Appropriated Fund Balance Year to Date	(4,930,307)	(962,819)