PLEASANT RIDGE MANOR

BOARD OF TRUSTEES MEETING AGENDA

June 23, 2016 3:00 p.m.

1. Call to Order
2. Roll Call
3. Hearing of the Public **(3 minutes per person)**
4. Approval of Minutes – March 22, 2016
5. New Business
    a. Executive Director's Report to the Board.
6. Other
7. Adjournment

WEST
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Girard, Pennsylvania 16417
(814) 474-5521

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PLEASANT RIDGE MANOR
BOARD OF TRUSTEES MEETING
JUNE 23RD, 2016 @ 3 P.M.

MINUTES OF MARCH 22ND, 2016

Members Present:	Andre` Horton-Chair Jay Breneman-Vice Chair Edward DiMattio, Jr. Dr. Kyle Foust Andre` Horton Carol Loll
Also in attendance:	Kathy Dahlkemper, President James Sparber, Treasurer Doug Smith, Secretary Sue Ellen Pasquale, County Accountant
Absent:	Fiore Leone
Pleasant Ridge Manor:	Robert V. Smith, NHA, Executive Director George Joseph, Esquire Mike Anderson, Chief Financial Officer
Absent:	Mary Venezia, RN, Director of Nursing Jack Walburn, Director of Human Resources

Meeting called to order at 5:32 p.m. by Andre` Horton

ROLL CALL

Absent –Fiore Leone

PUBLIC SPREAKERS - NONE

MOTION TO APPROVE MINUTES FROM DECEMBER 10TH, 2015

1ST - JAY BRENEMAN
2ND - DR. KYLE FOUST

ROLL CALL ON MINUTES – FIORE LEONE – ABSENT

MOTION APPROVED UNANIMOUSLY BY MEMBERS PRESENT.

EXECUTIVE DIRECTORS UPDATE:

HOUSE BILL 1062 (ELIMINATION OF COUNTY SHARE REQUIREMENT)

Passed the State House by a unanimous vote and referred to the Senate Committee (Health and Welfare). The Board will be asked to contact the committee and our local State Senators. It is unclear what will happen to the $20 million if the County Share goes away. We should receive more information at the PACAH Conference in April

LIMITED IGT

All the counties with County homes have done what was required/requested to move the process forward. The proposed regulation appeared in the PA Bulletin in February for comments. The required State Plan Amendment with CMS was also submitted in February. Specific amounts for additional funding for participating counties are not available, however, Erie County's projected amount is between $1.25 and $1.36 million. Some of this money was budgeted. The Pay For Performance program through which PRM receives approximately $200,000 annually has not been put in the State Budget. We are not sure what the State plans on doing but could be more of a wash then a gain.

2016 BUDGET PROJECTION/REVISED

We closed 2015 last week and hopefully in the next two (2) weeks will be getting the first two (2) months of 2016 together so we will have an eight (8) months trend to review. The last six (6) months of 2015 and the first two (2) months of 2016. We will be reviewing these eight (8) months to see if our budget projections are holding true moving forward.

The census in the last two (2) months of 2015 took a drop. The census has increased during the first few months of 2016. The census is averaging 280-285 residents a day. We budgeted for 285 residents.

We have reinstituted our External Marketing Committee. We modified our marketing plan to reflect the closing of the East Facility, refocusing our marketing on a more defined area that is a little more West than before.

VA CONTRACT

We are working on securing a contract with the Veteran's Administration. We were able to get a contact name and exploring getting Senator Casey's office involved.

PENSION

Hopefully, we will be in a position to change the Pension Plan designation from a private to a governmental plan sometime this year. Attorney Joseph added that Senator Casey's staff felt PRM had a very good case based on the material that was sent into the Internal Revenue Service.

We recently received the updated minimum required contribution from Northwest Retirement Services. The amount is $1,161,730 of which $15,000 has been deposited. We received good news that the additional $15,000 will not be required this year.

Mr. Donald Boetger of the Northwest Retirement Services explained the Actuarial Valuation and how it affects PRM's funding and premiums.

Discussion was held on the cost for each participant and liability.

Attorney Joseph has sent a letter requesting a refund on our premium.

Kathy Dahlkemper asked how far back can PRM request a refund on premiums.

Attorney Joseph stated six (6) years.

ANNUAL SURVEY

Our annual Department of Health Licensure Survey was completed on March 11th, 2016. We should receive the deficiencies on or after March 18th. We will submit Plan of Correction (POC) by March 23rd, 2016.

Mr. Breneman asked if PRM had the same surveyors as last year.

Mr. Smith stated the same surveyors visit every year. Five (5) surveyors for five (5) days. A lot of the issues dealt with documentation.

Mr. Breneman asked if the East Facility played a part in this survey.

Mr. Smith stated no that the East Facility's final survey was completed when the last resident left last June.

Mr. Breneman asked if the Board could get copies of the Annual Survey.

Mr. Smith stated yes.

Mr. Breneman questioned the Worker's Compensation claim relating to Dietary's slip and falls.

Mr. Smith stated that things are in place to prevent the slip and falls. Mats are in place. We continue working on other problems with the water spraying on the floors.

Mr. Breneman questioned the prescription cost. Is this for resident only? Have we considered switching vendors to save dollars on prescriptions?

Mr. Smith stated that those numbers are for residents only. Vendors were switched last fall. Our cost savings will be approximately $30, 000/over a five (5) year period. The other area of concern is the Health Insurance and Prescription plan for employees. The number of employees has decreased since the East closing but the costs remain the same or increased in some areas.

CONSOLIDATION

Twelve (12) employees remain on the displaced workers status. These employees fill in for employees on FMLA, overtime, and vacation.

As the number of displaced workers go down we are finding holes in our schedules. We are working on finding temporary employees but unfortunately not enough people are qualified for the Nursing Department.

Next year, with the impact displaced workers filling in for workers, we will be doing an analysis and may want to increase the number of permanent employees especially Nurse Aides positions. It's still cheaper to pay someone their hourly rate with the benefit packet then someone else receiving overtime at twice their hourly wage.

One (1) employee remains on Unemployment Compensation as of March 10th, 2016. This claim should be closed shortly.

SPECIAL EVENTS

April 21st – Volunteer Dinner
April 26th – 29th PACAH Conference
August 1st – Golf Outing

Mr. Smith requested approval of the Friends Forever Bylaws. Refer to Bylaw handout.

CHANGES IN THE ADVISORY MEMBERS/BOARD MEMBERS.

MOTION TO APPROVED THE FRIENDS FOREVER BYLAWS

1ST – DR. KYLE FOUST
2ND – EDWARD DIMATTIO, JR.

ROLL CALL

APPROVED UNANIMOUSLY BY ALL MEMBERS PRESENT

FIORE LEONE ABSENT

Dr. Foust asked have you received feedback on the County Share from the House side.

Mr. Smith stated HB1062 moved to the Senate but will take time. He was not sure who the Chairman is at this time. PACAH works with the Committee and Chairman of the Health and Welfare Committee. Hopefully will get an update during the PACAH Conference.

Dr. Foust asked if the IGT goes away will this change the bottom line.

Mr. Smith stated PRM would not receive $1.25 - $1.36 million.

Dr. Foust asked what the County Share responsibility is.

Mike Anderson stated approximately $1 million. Currently they are negotiating with DHS on a split of funds.

Mr. Smith stated he was unsure where the $20 million will go and what it covers with the Legacy Program. Moving forward with the IGT that will happen and it's the first time that it was put in the State Budget.

Kathy Dahlkemper asked when employees retire do they still receive health insurance paid by PRM?

Mr. Smith stated yes if the employees retire before age of 65.

Mrs. Dahlkemper stated that as of 1992 the County removed that benefit from their employees.

Mr. Smith stated the employee only receives individual coverage.

Mrs. Dahlkemper stated that any PRM employee that retire before 65 gets individual health care benefits until they turn 65. However the county employees that retire before 65 do not receive this benefit. Was this every brought forward when the county made the change? Not sure of the cost involved.

Mr. Smith stated that this is a contract issue with the Union, and would need to be negotiated.

Mike Anderson stated less than twelve (12) employees are covered. Cost per year around $1,000 per employee.

Mrs. Dahlkemper asked if the non-bargaining still employees get this benefits.

Mr. Smith stated yes.

Mrs. Dahlkemper stated this concerns her that the county tried to keep the benefits the same as PRM.

The meeting adjourned at 6:03 p.m.

Respectively submitted,

Linda Spinek

Linda Spinek
Administrative Assistant

PLEASANT RIDGE MANOR
EXECUTIVE DIRECTOR'S
MONTHLY REPORT

MARCH – MAY 2016

Prepared and Presented By:
Robert V. Smith, NHA
Executive Director

GENERAL INFORMATION
MARCH – MAY 2016

EXHIBITS

A. Resident Census

D. Admission/Discharge Comparison

E. Admission Statistics Report

F. Worker's Compensation Report

H. Statement of Revenue and Expense

I. Other

RESIDENT CARE

II. ISSUES

A. LIMITED IGT

The transfer of $4,390,879 from Erie County took place on June 1st, 2016. PRM is scheduled to receive $6,684,242 from DHS on June 22nd, 2016. PRM will return the Erie County Contribution and retain $2,293,363 as payment for the Limited IGT and MD01 from DHS. This payment is approximately $50,000 more than what was projected when the 2016 budget was approved and is part of 2015-16 State budget.

We are hopeful that a second Limited IGT can be completed prior to December 31st, 2016 as part of the 2016-2017 State budget.

B. HOUSE BILL 1062-ELIMINATION OF THE COUNTY SHARE REQUIREMENT

We have received no knew news on progress in moving the bill out of the Senate Health and Welfare Committee. Representatives from Chairperson Vance's district plan to meet with her to encourage her to move the bill forward. Her district includes counties with two (2) County Homes.

We will be contacting our State Senators for support in passing the bill in the Senate and moving it to the Governor's office for signature. It should be noted that DHS does not support the bill as it will result in the reduction of $18 million from their revenues.

C. APRIL 2016 OPERATIONS REPORT

Revenue for the month was $138,190 below budget projections due to the census and Medicaid Mix (89%). Expenses were generally in line or lower than budget with the exception of Employee Health Insurance ($84,377 over for the month, $289,240 YTD), Worker Compensation ($22,984 over for the month, $105,679 YTD), and Employee Prescription Costs ($34,765 for the month, $78,467 YTD).

The net result of the above is a loss for April of $149,081, YTD ($599,810).

We continue to market the facility and services with direct contact and media (print and social). PRM is also participating in the County Wellness Plan and programs.

E. PENSION DESIGNATION

The regulations for the process of changing our pension designation from private to governmental are scheduled for release in June or July 2016. We are prepared to submit our request as soon as they are released.

The change in designation will result in a reduction of the required contribution of

$500,000 to $600,000 annually and the elimination of the PBGC contribution, projected at $365,000 next year.

We have requested the refund of prior PBGC premiums ($800,000 for the past six (6) years).

F. **2016 BUDGET**

We are scheduling a meeting to review the last six (6) months of 2015 and first four (4) to five (5) months of 2016 operations to revise the 2016 budget projections as needed. Census/revenue and Employee Health and Prescription costs will be factors in the discussion.

G. **ANNUAL LICENSURE SURVEYS**

The PA Department of Health conducted the Life Safety and Nursing Facility reviews and visits finding PRM in substantial compliance. We have submitted the application for licensure renew and it is being processed.

H. **CONSOLIDATION**

Less than ten employees remain in displaced status. Due to the need for replacement employees to cover leaves of absence and vacations (the role the displaced employees filled) we are again recruiting Nursing staff.

I. **UPCOMING EVENTS**

PRM/Friends Forever Golf Outing August 1st, 2016 at Lawrence Park Golf Club.

Respectfully submitted,

Robert V. Smith, NHA

Robert V. Smith, NHA
Executive Director

RVS/les
Attachments
pc: Board of Trustees

Exhibit A

PLEASANT RIDGE MANOR

EXECUTIVE SUMMARY - Resident Days

YTD Info as of: May, 2016

MONTH-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	603	744	(141)
Medical Assistance	7,476	7,719	(243)
Medicare	204	341	(137)
Total Month-to-date	**8,283**	**8,804**	**(521)**
% of Occupancy	**89.1%**	**94.7%**	**-5.6%**
Average Residents per Day	**267**	**284**	**(17)**

YEAR-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	3,417	3,648	(231)
Medical Assistance	37,216	37,848	(632)
Medicare	1,162	1,672	(510)
Total Year-to-date	**41,795**	**43,168**	**(1,373)**
% of Occupancy	**91.7%**	**94.7%**	**-3.0%**
Average Residents per Day	**275**	**284**	**(9)**

Residents per day WITH Hospital Days >> Year-To-Date

Average Hospital Days	**2**	**2**	**-**
Average With Hospital	**277**	**286**	**(9)**

Exhibit A

PLEASANT RIDGE MANOR

EXECUTIVE SUMMARY - Resident Days

YTD Info as of: April, 2016

MONTH-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	207	720	(513)
Medical Assistance	7,789	7,470	319
Medicare	199	330	(131)
Total Month-to-date	**8,195**	**8,520**	**(325)**
% of Occupancy	**91.1%**	**94.7%**	**-3.6%**
Average Residents per Day	**273**	**284**	**(11)**

YEAR-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	2,814	2,904	(90)
Medical Assistance	29,740	30,129	(389)
Medicare	958	1,331	(373)
Total Year-to-date	**33,512**	**34,364**	**(852)**
% of Occupancy	**92.3%**	**94.7%**	**-2.4%**
Average Residents per Day	**277**	**284**	**(7)**

Residents per day WITH Hospital Days >> Year-To-Date

Average Hospital Days	**2**	**2**	**-**
Average With Hospital	**279**	**286**	**(7)**

Exhibit A

PLEASANT RIDGE MANOR

EXECUTIVE SUMMARY - Resident Days

YTD Info as of: March, 2016

MONTH-TO-DATE DAY STATISTICS

	> > > ACTUAL Days < < <	> > > BUDGET Days < < <	> > > DIFFERENCE < < <
Private & Other	530	744	(214)
Medical Assistance	7,892	7,719	173
Medicare	324	341	(17)
Total Month-to-date	**8,746**	**8,804**	**(58)**
% of Occupancy	**94.0%**	**94.7%**	**-0.7%**
Average Residents per Day	**282**	**284**	**(2)**

YEAR-TO-DATE DAY STATISTICS

	> > > ACTUAL Days < < <	> > > BUDGET Days < < <	> > > DIFFERENCE < < <
Private & Other	2,607	2,184	423
Medical Assistance	21,951	22,659	(708)
Medicare	759	1,001	(242)
Total Year-to-date	**25,317**	**25,844**	**(527)**
% of Occupancy	**92.7%**	**94.7%**	**-2.0%**
Average Residents per Day	**278**	**284**	**(6)**

Residents per day WITH Hospital Days > > Year-To-Date

Average Hospital Days	**2**	**2**	**-**
Average With Hospital	**280**	**286**	**(6)**

EXHIBIT D

ADMISSIONS COMPARISON
YEAR-TO-DATE

Periods beginning January 1st and ending May 31st

	2016	2015	2014
INITIAL CONTACTS	168	207	226
ADMISSIONS	101	115	135
DEATHS	39	60	44
DISCHARGES	66	67	93

DISCHARGE LOCATIONS
YEAR-TO-DATE

Periods beginning January 1st and ending May 31st

	2016	2015	2014
HOME	48	41	53
OTHER NURSING HOMES	5	12	6
HOSPITALS	11	15	28
GROUP HOMES/WAIVER SHARE HOME	1	0	3
PERSONAL CARE	1	0	3

*2014-2015 Include East Facility statistics prior to closure in June 2015.

2016 MONTHLY PERCENTAGE
COMPLETION FROM INITIAL REFERRAL TO ADMISSION

2016	Percentage
Percentage of completion from initial referral to admission	
January	67%
February	68%
March	61%
April	48%
May	54%
June	
July	
August	
September	
October	
November	
December	

les: 01/12

EXHIBIT E

ADMISSIONS/SOCIAL SERVICES
STATISTICS REPORT 2016

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Initial Contacts	33	37	36	30	37							
Admission	20	25	22	14	20							
Discharges	9	12	16	17	12							
Deaths	9	6	6	12	6							
End of the Month Census	275	282	282	267	269							
Average Daily Census	275	281	284	276	270							
Average Month's Occupancy	91.7	93.66	94.5	92	90.6							
Budgeted Daily Census	286	286	39+	286	286							
Budgeted Month's Occupancy	95.33	95.33	95.33	95.33	95.33							

PLEASANT RIDGE MANOR
WORKERS' COMPENSATION STATISTICS TO DATE:
AS OF 5/31/2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
INCIDENT LOCATION 2016														**TOTAL**
Administrative Support	3		1											**4**
Activities		1		1										**2**
Dietary		3	2	3	2									**10**
Hskpg/Laundry	1													**1**
Maintenance				1										**1**
Nursing	5	4	5	7	6									**27**
TYPES OF INJURY														**TOTAL**
Needlestick	1													**1**
Strain/Sprain	3	2	2	8	4									**19**
Burns														**0**
Contusion/Bruises	2	4	4	2	2									**14**
Cuts/Lacerations	1	1												**2**
Skin/Chemical Rash	1													**1**
Minor Scratch/Other		1	2	2	1									**6**
Pain (Cause Unknown)														**0**
No Injury					1									**1**
Fracture														**0**
Eye Injury	1													**1**
TOTAL PRM INCIDENTS														**TOTAL**
	9	**8**	**8**	**12**	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		**45**
LOST TIME INCIDENTS														**TOTAL**
	2	1	2	3	0									**8**
LOST TIME DAYS (By Month)														**TOTAL**
	8	7	23	24	0									**62**
LOST TIME DAYS PREVIOUS CLAIMS														**TOTAL**
	105	116	110	93	102									**526**
TOTAL PRM LOST DAYS														**TOTAL**
	113	123	133	117	102									**588**
OSHA RECORDABLE INCIDENTS														**TOTAL**
	5	1	2	4	0									**12**

EXHIBIT F

PLEASANT RIDGE MANOR
WORKERS' COMPENSATION STATISTICS TO DATE:
AS OF 4/30/2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
INCIDENT LOCATION 2016														**TOTAL**
Administrative Support	3		1											**4**
Activities		1		1										**2**
Dietary		3	2	3										**8**
Hskpg/Laundry	1													**1**
Maintenance				1										**1**
Nursing	5	4	5	7										**21**
TYPES OF INJURY														**TOTAL**
Needlestick	1													**1**
Strain/Sprain	3	2	2	8										**15**
Burns														**0**
Contusion/Bruises	2	4	4	2										**12**
Cuts/Lacerations	1	1												**2**
Skin/Chemical Rash	1													**1**
Minor Scratch/Other		1	2	2										**5**
Pain (Cause Unknown)														**0**
No Injury														**0**
Fracture														**0**
Eye Injury	1													**1**
TOTAL PRM INCIDENTS														**TOTAL**
	9	**8**	**8**	**12**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		**37**
LOST TIME INCIDENTS														**TOTAL**
	2	1	2	3										**8**
LOST TIME DAYS (By Month)														**TOTAL**
	8	7	23	24										**62**
LOST TIME DAYS PREVIOUS CLAIMS														**TOTAL**
	105	116	110	93										**424**
TOTAL PRM LOST DAYS														**TOTAL**
	113	123	133	117										**486**
OSHA RECORDABLE INCIDENTS														**TOTAL**
	5	1	2	4										**12**

EXHIBIT F

PLEASANT RIDGE MANOR
WORKERS' COMPENSATION STATISTICS TO DATE:
AS OF 3/31/2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
INCIDENT LOCATION 2016														**TOTAL**
Administrative Support	3		1											**4**
Activities		1												**1**
Dietary		3	2											**5**
Hskpg/Laundry	1													**1**
Maintenance														**0**
Nursing	5	4	5											**14**
TYPES OF INJURY														**TOTAL**
Needlestick	1													**1**
Strain/Sprain	3	2	2											**7**
Burns														**0**
Contusion/Bruises	2	4	4											**10**
Cuts/Lacerations	1	1												**2**
Skin/Chemical Rash	1													**1**
Minor Scratch/Other		1	2											**3**
Pain (Cause Unknown)														**0**
No Injury														**0**
Fracture														**0**
Eye Injury	1													**1**
TOTAL PRM INCIDENTS														**TOTAL**
	9	**8**	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		**25**
LOST TIME INCIDENTS														**TOTAL**
	2	1	2											**5**
LOST TIME DAYS (By Month)														**TOTAL**
	8	7	23											**38**
LOST TIME DAYS PREVIOUS CLAIMS														**TOTAL**
	105	116	110											**331**
TOTAL PRM LOST DAYS														**TOTAL**
	113	123	133											**369**
OSHA RECORDABLE INCIDENTS														**TOTAL**
	5	1	2											**8**

EXHIBIT F

EXHIBIT H

PLEASANT RIDGE MANOR
STATEMENT OF REVENUES & EXPENSES

UNAUDITED @ APRIL 30, 2016

Description	>>>>>>> Current Period <<<<<<< Actual	Budget	Difference	>>>>>>> Year-To-Date <<<<<<< Actual	Budget	Difference
Resident Service Revenue:						
Net Room & Board Revenue	2,110,073	2,248,263	(138,190)	8,704,391	9,060,701	(356,310)
Net Ancillary Revenues	207,436	200,243	7,193	824,082	806,994	17,088
Resident Service Revenues	**2,317,509**	**2,448,506**	**(130,997)**	**9,528,473**	**9,867,695**	**(339,222)**
Other Revenues:						
Misc. Operating Revenue	13,144	5,067	8,077	31,263	20,264	10,999
Interest on Funds	92	217	(125)	1,886	864	1,022
Donations, Grants & Millcreek Manor	0	0	0	0	0	0
Net Capital Transfers	0	0	0	0	0	0
Total Other Revenues	**13,236**	**5,284**	**7,952**	**33,149**	**21,128**	**12,021**
TOTAL REVENUES	**2,330,745**	**2,453,790**	**(123,045)**	**9,561,622**	**9,888,823**	**(327,201)**
Expenses:						
Salaries & Wages	1,169,424	1,190,156	(20,732)	4,860,872	4,761,311	99,561
Fringe Benefits	836,116	744,763	91,353	3,398,370	2,979,087	419,283
Other Operating Expenses	483,863	521,258	(37,395)	1,877,282	2,082,366	(205,084)
Depreciation, Insurance & Interest Expense	71,439	78,629	(7,190)	273,360	314,511	(41,151)
TOTAL EXPENSES	**2,560,842**	**2,534,806**	**26,036**	**10,409,884**	**10,137,275**	**272,609**
Gain <Loss> from Operations	**(230,097)**	**(81,016)**	**(149,081)**	**(848,262)**	**(248,452)**	**(599,810)**
County of Erie General Fund Transfer	**94,066**	**94,066**	**0**	**188,133**	**188,133**	**0**
Net Gain <Loss>	**(136,031)**	**13,050**	**(149,081)**	**(660,129)**	**(60,319)**	**(599,810)**

PLEASANT RIDGE MANOR
STATEMENT OF REVENUES & EXPENSES

UNAUDITED @ MARCH 31, 2016

Description	>>>>>>> Current Period <<<<<<< Actual	Budget	Difference	>>>>>>> Year-To-Date <<<<<<< Actual	Budget	Difference
Resident Service Revenue:						
Net Room & Board Revenue	2,288,707	2,316,512	(27,805)	6,594,318	6,812,438	(218,120)
Net Ancillary Revenues	228,756	207,062	21,694	616,646	606,751	9,895
Resident Service Revenues	**2,517,463**	**2,523,574**	**(6,111)**	**7,210,964**	**7,419,189**	**(208,225)**
Other Revenues:						
Misc. Operating Revenue	5,440	5,067	373	18,119	15,197	2,922
Interest on Funds	419	217	202	1,794	647	1,147
Donations, Grants & Millcreek Manor		0	0		0	0
Net Capital Transfers		0	0		0	0
Total Other Revenues	**5,859**	**5,284**	**575**	**19,913**	**15,844**	**4,069**
TOTAL REVENUES	**2,523,322**	**2,528,858**	**(5,536)**	**7,230,877**	**7,435,033**	**(204,156)**
Expenses:						
Salaries & Wages	1,233,992	1,229,833	4,159	3,691,447	3,571,155	120,292
Fringe Benefits	755,264	747,798	7,466	2,562,254	2,234,324	327,930
Other Operating Expenses	507,274	525,329	(18,055)	1,393,419	1,561,108	(167,689)
Depreciation, Insurance & Interest Expense	59,114	78,629	(19,515)	201,921	235,882	(33,961)
TOTAL EXPENSES	**2,555,644**	**2,581,589**	**(25,945)**	**7,849,041**	**7,602,469**	**246,572**
Gain <Loss> from Operations	**(32,322)**	**(52,731)**	**20,409**	**(618,164)**	**(167,436)**	**(450,728)**
County of Erie General Fund Transfer	**0**	**0**	**0**	**94,067**	**94,067**	**0**
Net Gain <Loss>	**(32,322)**	**(52,731)**	**20,409**	**(524,097)**	**(73,369)**	**(450,728)**

EXHIBIT H

PLEASANT RIDGE MANOR
STATEMENT OF REVENUES & EXPENSES

UNAUDITED @ February 28, 2016

Description	>>>>>>> Current Period <<<<<<< Actual	Budget	Difference	>>>>>>> Year-To-Date <<<<<<< Actual	Budget	Difference
Resident Service Revenue:						
Net Room & Board Revenue	2,125,259	2,179,414	(54,155)	4,305,611	4,495,926	(190,315)
Net Ancillary Revenues	183,541	192,627	(9,086)	387,890	399,689	(11,799)
Resident Service Revenues	**2,308,800**	**2,372,041**	**(63,241)**	**4,693,501**	**4,895,615**	**(202,114)**
Other Revenues:						
Misc. Operating Revenue	4,792	5,063	(271)	12,679	10,130	2,549
Interest on Funds	751	213	538	1,375	430	945
Donations, Grants & Millcreek Manor		0	0		0	0
Net Capital Transfers		0	0		0	0
Total Other Revenues	**5,543**	**5,276**	**267**	**14,054**	**10,560**	**3,494**
TOTAL REVENUES	**2,314,343**	**2,377,317**	**(62,974)**	**4,707,555**	**4,906,175**	**(198,620)**
Expenses:						
Salaries & Wages	1,164,476	1,111,489	52,987	2,457,455	2,341,322	116,133
Fringe Benefits	796,931	738,728	58,203	1,806,990	1,486,526	320,464
Other Operating Expenses	446,619	510,260	(63,641)	886,145	1,035,779	(149,634)
Depreciation, Insurance & Interest Expense	71,403	78,624	(7,221)	142,807	157,253	(14,446)
TOTAL EXPENSES	**2,479,429**	**2,439,101**	**40,328**	**5,293,397**	**5,020,880**	**272,517**
Gain <Loss> from Operations	**(165,086)**	**(61,784)**	**(103,302)**	**(585,842)**	**(114,705)**	**(471,137)**
County of Erie General Fund Transfer	**0**	**0**	**0**	**94,067**	**94,067**	**0**
Net Gain <Loss>	**(165,086)**	**(61,784)**	**(103,302)**	**(491,775)**	**(20,638)**	**(471,137)**

PLEASANT RIDGE MANOR
STATEMENT OF REVENUES & EXPENSES

UNAUDITED @ January 31, 2016

Description	>>>>>>> Current Period <<<<<<< Actual	Budget	Difference	>>>>>>> Year-To-Date <<<<<<< Actual	Budget	Difference
Resident Service Revenue:						
Net Room & Board Revenue	2,180,352	2,316,512	(136,160)	2,180,352	2,316,512	(136,160)
Net Ancillary Revenues	204,349	207,062	(2,713)	204,349	207,062	(2,713)
Resident Service Revenues	**2,384,701**	**2,523,574**	**(138,873)**	**2,384,701**	**2,523,574**	**(138,873)**
Other Revenues:						
Misc. Operating Revenue	7,887	5,067	2,820	7,887	5,067	2,820
Interest on Funds	624	217	407	624	217	407
Donations, Grants & Millcreek Manor	0	0	0	0	0	0
Net Capital Transfers		0	0	0	0	0
Total Other Revenues	**8,511**	**5,284**	**3,227**	**8,511**	**5,284**	**3,227**
TOTAL REVENUES	**2,393,212**	**2,528,858**	**(135,646)**	**2,393,212**	**2,528,858**	**(135,646)**
Expenses:						
Salaries & Wages	1,292,979	1,229,833	63,146	1,292,979	1,229,833	63,146
Fringe Benefits	1,010,059	747,798	262,261	1,010,059	747,798	262,261
Other Operating Expenses	439,526	525,519	(85,993)	439,526	525,519	(85,993)
Depreciation, Insurance & Interest Expense	71,404	78,629	(7,225)	71,404	78,629	(7,225)
TOTAL EXPENSES	**2,813,968**	**2,581,779**	**232,189**	**2,813,968**	**2,581,779**	**232,189**
Gain <Loss> from Operations	**(420,756)**	**(52,921)**	**(367,835)**	**(420,756)**	**(52,921)**	**(367,835)**
County of Erie General Fund Transfer	**94,067**	**94,067**	**0**	**94,067**	**94,067**	**0**
Net Gain <Loss>	**(326,689)**	**41,146**	**(367,835)**	**(326,689)**	**41,146**	**(367,835)**

EXHIBIT H

4/14/14

MARY,

I JUST WANT TO THANK-YOU FOR ALL YOUR CARE AND CONCERN WHILE I WAS A PATIENT AT PLEASANT RIDGE.

ALSO FOR YOUR IMMEDIATE ATTENTION TO ADDRESS OUR CONCERNS.

...more than I can say.

I RECEIVED EXCELLENT CARE AND ATTENTION WHILE I WAS ON THE "G" UNIT.

THOMAS WALSH

EXHIBIT I

EXHIBIT I

March 31, 2016

Pleasant Ridge Manor
Attn: Richard Smith, Administrator
8300 West Ridge Road
Girard, PA 16417

Dear Mr. Smith,

As the brother and sister of Donald V. Haibach, who was a resident of Pleasant Ridge Manor, Unit J, we wanted to express our family's gratitude and heartfelt thanks for the loving care that Don received over all the years from your staff (they were indeed his "angels").

We can never fully express in words our appreciation for the love and compassion that your staff showed for my brother, Don. It was very comforting to us to know that our brother was surrounded by such loving people who truly cared for Don. Your staff members truly are doing God's work here on earth.

We were also very touched by the beautiful expression of sympathy that you and your staff sent to us with the hand written signatures and uplifting thoughts and reflections of Don. We will keep you in our prayers asking that God provides blessings to you and your staff.

With appreciation,
Robert W. Haibach
Mary Alice Haibach

Robert and Mary Alice Haibach
3508 Washington Ave.
Erie, PA 16508

cc: Staff of Unit J

5/1/16

Friends of Pleasant Ridge,

Please accept this small donation in memory of your departed resident, Lottie Shultz, who was the Mother of my very good friend Grace Trykoff.

Thanks to all of the staff that cared for this beautiful lady in her final years on this Earth.

Sincerely,
Jacquelyn Robinson

EXHIBIT I

5/5/16

Perhaps you sent a lovely card,
Or sat quietly in a chair.
Perhaps you sent a funeral spray.
If so we saw it there.
Perhaps you spoke the kindest words,
As any friend could say;
Perhaps you were not there at all,
Just thought of us that day.
Whatever you did to console our hearts,
We thank you so much whatever the part.

By the family of
The Family of
Irene Mowry

EXHIBIT I

EXHIBIT I 5/6/16

1 of 2

Your kindness and sympathy

are more deeply appreciated

than any words of thanks

can ever express

EXHIBIT I
5/6/16
2062

Family & Friend
of
Anna Tenney

IN LOVING MEMORY OF

ANNA M. TENNEY

SEPTEMBER 4, 1917
APRIL 20, 2016

Afterglow

I'd like the memory of me
to be a happy one,
I'd like to leave an afterglow
of smiles when life is done.
I'd like to leave an echo
whispering softly down the ways,
of happy times and laughing
times and bright and sunny days.

I'd like the tears of those who
grieve, to dry before the sun
of happy memories that I leave
when life is done

Dusckas Funeral Home, Inc.

EXHIBIT I 5/6/14
1062

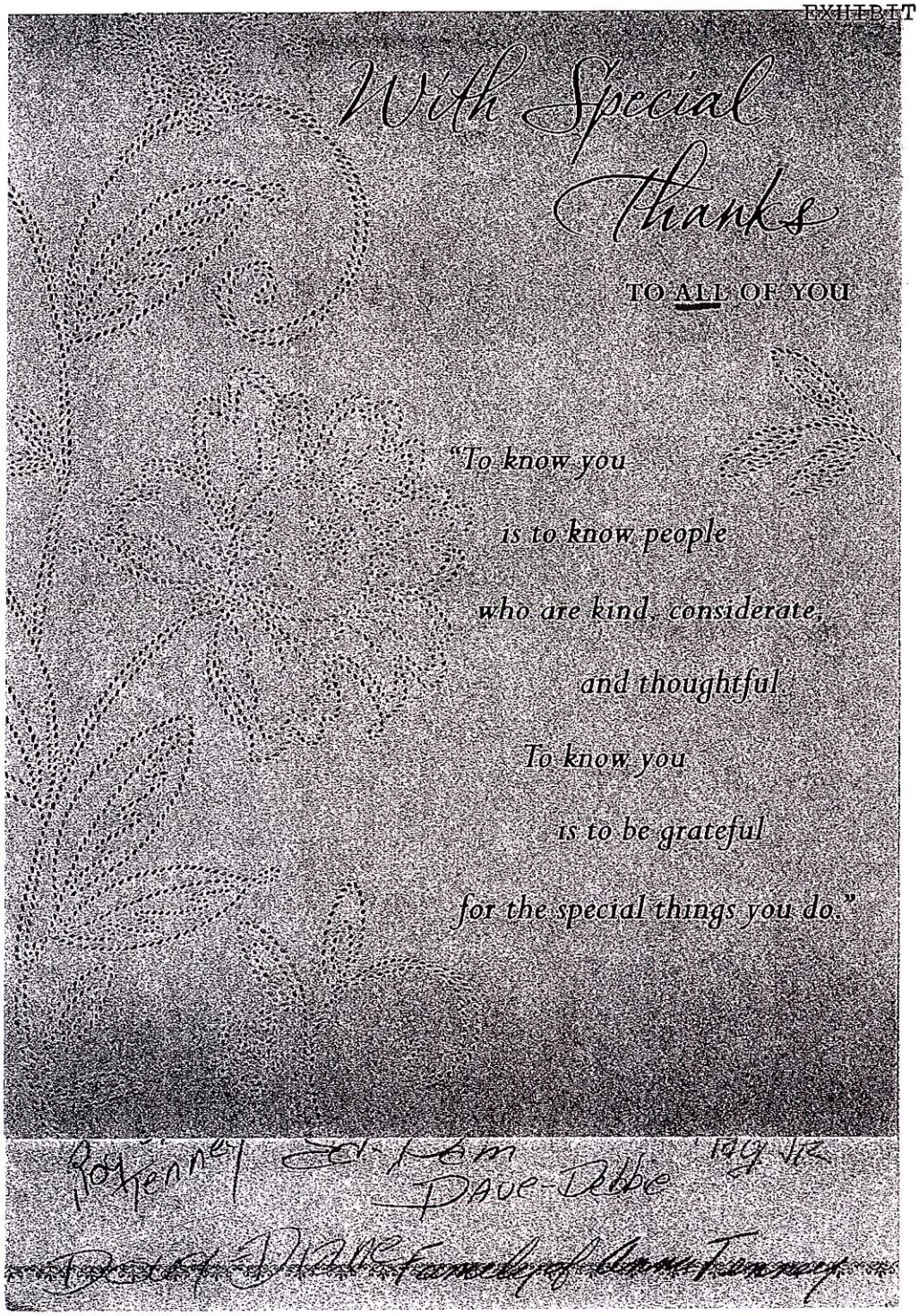

EXHIBIT I
5/6/16
2 of 2

Thank you for the love and care you gave to mom. You are very special people. Ed & Bev Embler

For everything you've done...

for being the special people

that you are...

thank you so very much.

Thank you all very much for taking care of my Great-Grandma. God bless.
-Kristen E.

Thank you for taking care of my wonderful Great-Grandma.
- David Embler Jr.

Thank you so much for all that you did for our Granum
Jeff + Elicia Tenney

Thank you for all you did. Shauna Tenney

Shirley Roy Tenney Sheila Dan Casey Ed Pam Dave-Debbie Roy Jr

~~Dave Diane~~ Family of Anna Tenney

5/25/16

Dear Mr. Smith,

The enclosed check was given as a memorial for our brother Donald Halbach. from Carol and Dave Marsden & family.

Please use this as a token of gratitude to the staff and nurses of Unit J- as a thank you for the wonderful care and concern they provided for Donald.

Sincerely,
Bob and Mary Alice Halbach

Carol and David Marsden
3941 Lake Pleasant Road
Erie, Pa. 16504