

FINANCE AGENDA

Erie County Council

www.eriecountygov.org



Dr. Kyle Foust, Chairman
Carol Loll, Vice Chairwoman
Jay Breneman
Edward T. DiMattio, Jr.
Kathy Fatica
André Horton
Fiore Leone

April 7, 2016

4:00 p.m.
Room 114A

1. Ordinance Number 22, 2016, "Ninth 2016 General Fund Budget Supplemental Appropriation of \$1,125 and Creation of Fees Line Item for County Wellness Activities" (FR 3-22-16)
Page 3
2. Ordinance Number , 2016, "2016 Capital Projects Fund Budget Supplemental Appropriation Of \$4,032,681, Creation Of Line Items For Renovations To Blasco Library, Prison And Public Defender Office"
Page 7
3. Ordinance Number , 2016, "2016 General Fund Budget Supplemental Appropriation Of \$16,200 And Creation Of Line Item For P-Corp Safety Improvement Grant"
Page 17
4. Resolution Number , 2016, "In Support Of The Intergovernmental Transfer Agreement Between The PA Department Of Human Services, The Office Of Long Term Living And The County Of Erie"
Page 22
5. Resolution Number , 2016, "Approval of the Department of Conservation and Natural Resources Application for the Erie County Greenways Plan"
Page 30
6. Resolution Number , 2016, "In Opposition To Waukesha Diversion Application"
Page 33
7. Resolution Number , 2016, "In Support Of Establishing 2-1-1 Referral System In County Of Erie"
Page 40
8. Resolution Number , 2016, "Approving The Appointment Of Deputy Tax Collector In The City Of Corry"
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9. Resolution Number, 2016, "Exonerating Delinquent Taxes On One Abandoned Trailer/Property #04-008-056.0-015.50 In Conneaut Township And The Northwestern School District"
Page 43
10. Resolution Number , 2016, "Exonerating Delinquent Taxes On One Abandoned Trailer/Property #39-024-050.1-011.49 In Springfield Township And The Northwestern School District"
Page 47

11. Resolution Number , 2016, "Exonerating Delinquent Taxes On Three Abandoned Trailers/Properties #31-001-020.2-013.55, #31-001-020.2-013.82 And #31-013-047.2-003.98 In McKean Township And General McLane School District"
Page 51
12. Appointment of Luisa Marengo-Heifner to an unexpired four-year term on the Erie County Human Relations Commission.
Page 57
13. Sale of Parcel from Repository for Unsold Property at Index Number:
15-021-006.0-128.00
Page 61
14. Analysis of General Fund Unassigned Fund Balance.
Page 65

ORDINANCE NUMBER 22, 2016

Ninth 2016 General Fund Budget Supplemental Appropriation of \$1,125 and Creation of Fees Line Item for County Wellness Activities

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that this supplemental appropriation of \$1,125 and creation of Fees line item for County Wellness activities is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Date: _____

André R. Horton, Chairman

Jay Breneman, Vice Chairman

Edward T. DiMattio, Jr.

Approved by:

Kathy Dahlkemper,
County Executive

Date: _____

Kathy Fatica

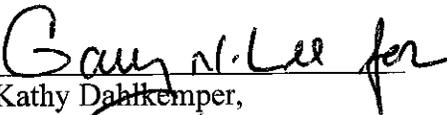
Dr. Kyle Foust

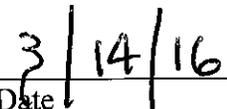
Fiore Leone

Carol J. Loll

Certificate of the County Executive

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$1,125 which are available for county wellness activities.


Kathy Dahlkemper,
County Executive


Date

**Exhibit A
 2016 General Fund Budget
 Supplemental Appropriation of \$1,125
 and Creation of Fees Line Item for
 County Wellness Activities**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fees	001-002200-042100 *	(1,125)
Total Revenue		<u><u>(1,125)</u></u>
<u>Total Expenditures</u>		
Wellness Activities	001-002200-002055	1,125
Total Expenditures		<u><u>1,125</u></u>

* Denotes creation of a new line item



COUNTY OF ERIE
OFFICE OF HUMAN RESOURCES
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 501
ERIE, PENNSYLVANIA 16501
PHONE (814) 451-6299
FAX (814) 451-6484

KATHY DAHLKEMPER
COUNTY EXECUTIVE

SABRINA K. FISCHER
DIRECTOR OF HUMAN RESOURCES

To: Kathy Dahlkemper, County Executive
County Council Members

From: Sabrina Fischer

Date: March 10, 2016

RE: Supplemental Appropriation of \$1,125.00 & Creation of Fee Line item for County Wellness Activities

In September of 2016, the County Wellness Committee is hosting a Wellness Fair. We are asking for profit vendors to pay \$75 for a booth to help offset the cost of renting space at the Bayfront Convention Center. We anticipate 15 vendors at our event and the committee is currently seeking these vendors. The proposed creation of Fee Line item for County Wellness would house the fees collected.

Sabrina Fischer
Director of Human Resources

ORDINANCE NUMBER , 2016

**2016 Capital Projects Fund Budget Supplemental Appropriation Of \$4,032,681,
Creation Of Line Items For Renovations To Blasco Library, Prison And
Public Defender Office**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B (1), 3B (2) (f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that a supplemental appropriation of \$4,032,681 and the creation of new line items in the 2016 Capital Projects Fund Budget, for renovations at the Blasco Library, the Erie County Prison and the County Public Defender's Office, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

André R. Horton, Chairman

Date: _____

Jay Breneman, Vice Chairman

Edward T. DiMattio, Jr.

Approved by:

Kathy Fatica

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

Fiore Leone

Carol J. Loll

Certificate of the County Executive

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$4,032,681 which are available for renovations to the Blasco Library, the Prison and the Public Defender Office.

Gary N. Lee for
Kathy Dahlkemper
County Executive

4/6/16
Date

**Exhibit A
2016 Capital Projects Fund
Supplemental Appropriation of \$4,032,681
and Creation of New Line Items for
Renovations to the Blasco Library,
Prison and Public Defender Office**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fund Balance Appropriated	080-080010-099500	(4,032,681)
Total Revenue		<u>(4,032,681)</u>
<u>Total Expenditures</u>		
Library Idea Lab	080-080420-004060*	2,787,468
Prison HVAC	080-080826-004060*	1,120,775
Public Defender Renovations	080-080631-004060*	124,438
Total Expenditures		<u>4,032,681</u>

*Denotes creation of new line items



COUNTY OF ERIE
DEPARTMENT OF FINANCE
GENERAL ACCOUNTING
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 505
ERIE, PENNSYLVANIA 16501
(814) 451-6376
FAX (814) 451-6454

JAMES R SPARBER
FINANCE DIRECTOR

SUE ELLEN PASQUALE
MANAGER OF ACCOUNTING

To: Kathy Dahlkemper, County Executive
County Council Members

From: Sue Ellen Pasquale

Date: April 1, 2016

RE: Rationale for Capital Projects Request

The Administration is requesting approval of three capital projects: general renovations to the Blasco Library to meet the needs of the library for the 21st century and create the Idea Lab to support the Economic Development ecosystem, the replacement of the HVAC rooftop units at the Prison, and security at the Public Defender building.

Over the past few months, County Council has been presented the Blasco Library Master Plan developed by Bostwick Design Partnership and Library Staff. This plan includes the creation of an Idea Lab, a Teen area, a Mainstreet Collection, and changes to the entry, circulation, computer lab area, meeting rooms and collections and the Children's area. The cost estimate for this project is \$2,787,468 and will take approximately 18 months to complete.

The second project is the replacement of twelve HVAC units on the roof of the Prison. These units are failing and need immediate replacement. Beside the units, the project includes new wiring and a control package. The estimated cost of the project is \$1,120,775.

The final project requested is renovations to the Public Defender Building to expand the lobby area and security for employees. The estimated cost of the project is \$124,438.

Thank you for your consideration.

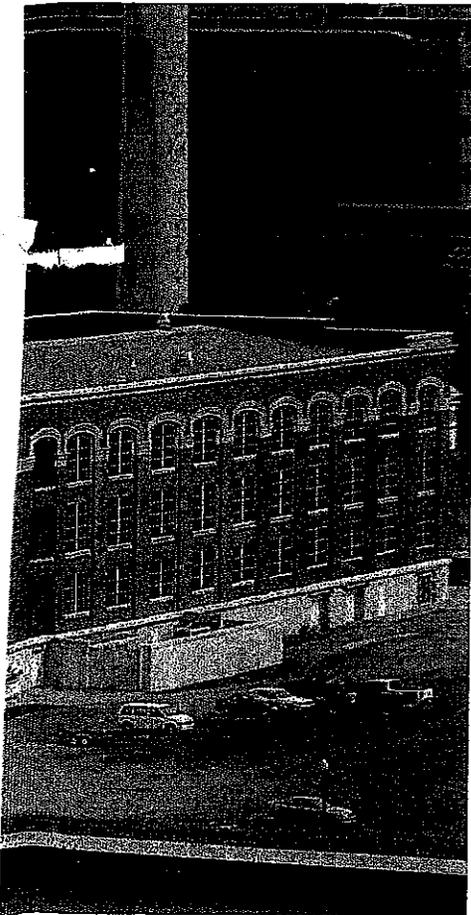


ERIE COUNTY
**PUBLIC
LIBRARY**

ignite · excite · inspire

Blasco Library Master Plan

Erie County Public Library
160 East Front Street
Erie, PA 16508



Architect:

Bostwick Design Partnership
2631 West 8th Street
Erie, PA 16505

January 2016

Cost Estimate | SUMMARY

The opinion of probable cost that follows was prepared based on a conceptual understanding of the proposed modifications. As a result, the estimate should be understood as a budgeting roadmap and not a detailed expectation of actual anticipated costs for each phase or for the project as a whole. While contingencies are included to help cover costs for inevitable unknowns, the estimate will necessarily be revisited at the time each phase of the proposed Master Plan is approved for design and construction. This will be necessary to confirm what escalation costs may be applicable, what new expectations may inform the scope of work, and what final budget should be established to align specifically to the needs of the Erie County Public Library at that time.

SUMMARY		
1A. IDEA LAB		\$555,108
1B. ENTRY & CIRCULATION		\$449,574
2. TEEN AREA		\$232,597
3A. MAIN STREET COLLECTION		\$334,831
3B. COMPUTER LAB AREA		\$290,572
3C. MEETING ROOMS & COLLECTIONS		\$462,175
4. CHILDREN'S AREA		\$462,815
TOTAL		\$2,787,468

ROTH MARZ PARTNERSHIP P.C.



ARCHITECTS
INTERIORS
PLANNERS
PROJECT MANAGERS

Robert L. Marz, A.I.A., President

3505 Chapin Street
Erie, PA 16508
Ph: (814) 860-8366
Fax: (814) 860-8606
info@rothmarz.com

**ERIE COUNTY PRISON
HVAC Replacement/Roof Top Equipment
Preliminary Cost Estimate**

General Conditions		\$35,000.00
Demolition/Removal	(included below)	
Roofing/Flashing Work		\$25,500.00
HVAC		
Replace 8 RTU		
Replace 4 AHU		
Upgrade controls (DDC)		
Provide 8 curb adaptors		\$875,000.00 *
Crane Service		

*See attached estimate from Rabe

Electrical Work		\$16,750.00
Bonds/Insurance/Overhead/Profit	(included above)	
SUBTOTAL CONSTRUCTION		\$952,250.00
10% Contingency		\$95,225.00
		\$1,047,475.00
A/E Fee		\$73,300.00
		\$1,120,775.00



**PROPOSAL FOR
MECHANICAL
CONSTRUCTION
WORK**

2300 West 23rd Street – Erie, PA 16506 Phone (814) 456-5374 Fax (814) 456-5654

Date: March 31, 2016

To: Erie County Courthouse
140 West 6th St.
Erie, PA 16501

Attn: Luigi Pasquale

Project: County Prison - HVAC

Scope of Work:

1. Remove and replace eight (8) existing McQuay roof top units with new units.
2. Remove and replace four (4) AHU's, remote, condensing units and refrigeration piping.
3. Upgrade Siemens control system, including new DDC controls for the eight (8) RTU's and four (4) AHU's.
4. Curb adapters are included for the eight (8) RTU's.
5. Crane service is included.

Additional Clarifications and/or Exclusions:

1. Power wiring is not included.
2. Roofing work is not included.

The price for the work as described above will be **\$875,000.00**
This amount will be payable on the following terms: **Net 30 Days**

This proposal is void if not accepted in writing within 30 days from the date of this proposal

The terms and conditions of sale shown on the reverse are a part hereof.

Purchaser: _____
 By: _____
 Title: _____
 Date: _____

Seller: Rabe Environmental Systems, Inc.
 By: Richard E. Brown
 Title: Staff Engineer
 Date: March 31, 2016

TERMS AND CONDITIONS

By accepting this proposal, Purchaser agrees to be bound by the following terms and conditions.

1. **SCOPE OF WORK.** This proposal is based upon the use of straight time labor only. Plastering, patching, and painting are excluded. Purchaser agrees to provide Rabe with required field utilities (electricity, toilets, drinking water, project hoist, elevator service, etc.) without charge. Rabe agrees to keep the job site clean of debris arising out of its own operations. Purchaser shall not back charge Rabe for any costs or expenses without Rabe's written consent.

Unless specifically noted in the statement of the scope of work or services undertaken by Rabe under this agreement, Rabe's obligations under this agreement expressly exclude any work or service of any nature associated or connected with the identification, abatement, clean up, control, removal, or disposal of environmental hazards or dangerous substances, to include but not be limited to asbestos or PCBs discovered in or on the premises. Any language or provision of the agreement elsewhere contained which may authorize or empower the Purchaser to change, modify, or alter the scope of work or services to be performed by Rabe shall not operate to compel Rabe to perform any work relating to hazards without Rabe's express written consent.

2. **PROGRESS PAYMENTS.** Rabe reserves the right to invoice Customer monthly as the work progresses, for all materials delivered to the job site or to an off-site facility and for all work performed on-site and off-site. Engineering, drafting and other mobilization costs incurred prior to installation shall be included in Seller's initial invoice and be equal to fifteen percent (15%) of the contract price. Invoices are due upon receipt by Customer. If the customer becomes overdue in any progress payment, Seller shall be entitled to suspend work, shall be entitled to interest at the annual rate of 18% or the maximum permitted by the State of Pennsylvania, and also to avail itself of any other legal remedies. Seller shall also be entitled to interest on all amounts retained by Customer from progress payments or otherwise. Customer agrees that he will pay and/or reimburse Seller for any reasonable attorney fees that are incurred by Seller in the collection of amount due and payable hereunder.
3. This proposal is based on the assumption that cash/check is the payment method.
4. **CANCELLATION AND SUSPENSION.** Any contract resulting from his proposal is subject to cancellation or instructions to suspend work by the customer only upon agreement to pay Seller adjustment charge.
5. **WARRANTY.** Rabe will perform all necessary labor and supply all parts to correct any defects in material or workmanship arising from normal usage for a period of one year from startup. This warranty does not extend to systems that have been altered, abused or repaired by others and does not cover damage caused by accidents, fires, floods, acts of God or items subject to normal wear such as filters, belts and coil cleaning. **THE REPAIR OR REPLACEMENT WARRANTY HEREIN SET FORTH IS THE EXCLUSIVE WARRANTY GIVEN BY RABE FOR ITS GOODS AND SYSTEMS. THIS WARRANTY IS GIVEN IN LIEU OF ANY OTHER WARRANTIES, WHETHER WRITTEN OR ORAL, EXPRESSED OR IMPLIED. ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE ARE HEREBY EXPRESSLY EXCLUDED BY RABE. RABE NEITHER ASSUMES, NOR DOES IT AUTHORIZE ANY OTHER PERSON TO ASSUME ON ITS BEHALF, ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OF ITS GOODS AND/OR SYSTEMS.**
6. **LIABILITY.** Rabe shall not be liable for any special, direct or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement.
7. **TAXES.** The price of this proposal does not include duties, sales, use, excise or other similar taxes, unless required by federal, state, or local law. Purchaser shall pay, in addition to the stated price, all taxes not legally required to be paid by Rabe, or shall provide Rabe with acceptable tax exemption certificates. Rabe shall provide Purchaser with any tax payment certificate upon request and after completion and acceptance of the work.
8. **DELAYS.** Rabe shall not be liable for any delay in the performance of the work resulting from or attributed to acts or circumstance beyond Rabe's control, including, but not limited to, acts of God, fire, riots, labor disputes, conditions of the premises, acts of omissions of the Purchaser, Owner, or other Contractors or delays caused by suppliers or subcontractors of Rabe.
9. **COMPLIANCE WITH LAWS.** Rabe shall comply with all applicable federal, state and local laws and regulations and shall obtain all temporary licenses and permits required for the prosecution of the work. Licenses and permits of a permanent nature shall be procured and paid for by the Purchaser.
10. **ATTORNEY'S FEES.** Purchaser agrees that he will pay and reimburse Rabe for any reasonable attorneys' fees that are incurred by Rabe in the collection of amounts due and payable hereunder.
11. **INSURANCE.** Documentation of insurance coverage of Rabe's standard limits will be furnished when requested. No credit will be given or premium paid by Rabe for insurance afforded by others.
12. **INDEMNITY.** Buyer agrees to defend, indemnify and hold Rabe harmless from any and all claims, liability, damages or expenses due to personal injuries or death to the employees of Rabe or buyer or to third parties, and from property damage, to the extent of the breach of contract, breach warranty or negligence of buyer or the strict liability of buyer caused by the acts or omissions of buyer.
13. **OCCUPATIONAL SAFETY AND HEALTH.** The Parties hereto agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of the Occupational Safety and Health Act relating in any way to the project or project site.
14. **ENTIRE AGREEMENT.** This proposal, upon acceptance, shall constitute the entire agreement between the parties and supersedes any prior representations or understandings.
15. **CHANGES.** No change or modification of any of the terms and conditions stated herein shall be binding upon Rabe unless accepted by Rabe in writing.

**ERIE COUNTY
PRELIMINARY COST ESTIMATE
March 15, 2016**

PROJECT TWO

Modifications to Public Defender

General Conditions	\$7,000.00
General Construction	\$65,000.00 *
New Flooring at Disturbed Area	\$1,800.00
HVAC Modifications	\$2,500.00
Electrical Modifications	\$2,500.00
Permit/Approvals	\$2,500.00
Additional Labor for 2nd Shift	\$7,500.00
SUBTOTAL	\$88,800.00
15% OVERHEAD/PROFIT	\$13,320.00
SUBTOTAL WITH OVERHEAD & PROFIT	\$102,120.00
15% CONTINGENCY	\$15,318.00
TOTAL ESTIMATED CONSTRUCTION BUDGET	\$117,438.00
A/E FEE	\$7,000.00
TOTAL ESTIMATED PROJECT BUDGET	\$124,438.00

* Please see attached cost estimate/proposal from EE Austin

ORDINANCE NUMBER , 2016

**2016 General Fund Budget Supplemental Appropriation Of \$16,200 And
Creation Of Line Item For P-Corp Safety Improvement Grant**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B (1), 3B (2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter; certified by the County Executive that Supplemental Appropriation of \$16,200 and a new line item in the 2016 General Fund Budget for Safety Improvements at the County Library, and the Erie County Prison, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

André R. Horton, Chairman

Date: _____

Jay Breneman, Vice Chairman

Edward T. DiMattio, Jr.

Approved by:

Kathy Fatica

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

Fiore Leone

Carol J. Loll

Certificate of the County Executive

I, Kathy Dahlkemper, County Executive for the County of Erie, do hereby certify pursuant to the provisions of Article VIII, Section 8, of the Home Rule Charter for the County of Erie, that there are funds in the amount of \$16,200 which are available for safety improvements at the Erie County Prison and Library.

Gary N. Lee for
Kathy Dahlkemper
County Executive

4/6/16
Date

**Exhibit A
 2016 General Fund Budget
 Supplemental Appropriation of \$16,200
 For P-Corp Grant for Safety Improvements
 at the Erie County Prison and Library**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Grant	001-002465-051300*	(15,000)
Fund Balance Appropriated	001-000990-099500	(1,200)
Total Revenue		<u>(16,200)</u>
<u>Total Expenditures</u>		
Maintenance & Repair	001-002465-002330	16,200
Total Expenditures		<u>16,200</u>

*Denotes creation of a new line item

Pasquale, Luigi

From: Greg Harayda <Greg.Harayda@usi.biz>
Sent: Monday, March 14, 2016 10:40 AM
To: Pasquale, Luigi
Subject: 2015 PCoRP LP Grant Approved - Erie County
Attachments: SupportingDocumentationErie20160301.pdf; 2015 PCORP Safety Grant Application.pdf

Luigi,
See attached 2015 Safety Grant approval from PCORP. Thanks.

Greg

Gregory A. Harayda
Sales Executive

USI Insurance Services, LLC
Yorktown Center
2501 West 12th Street, The Commons-Suite 9
Erie, PA 16505-4527
814-616-2609 Direct
814-882-0530 Cell

From: Keith Wentz [<mailto:kwentz@pacounties.org>]
Sent: Wednesday, March 02, 2016 2:59 PM
To: Ginger Galliher <ggalliher@pacounties.org>
Cc: lpasquale@eriecountygov.org; Greg Harayda <Greg.Harayda@usi.biz>; Dennis Cutler <dcutler@pacounties.org>
Subject: PCoRP LP Grant Approved - Erie County

Ginger,

The PCoRP Underwriting and Claims Committee approved a PCoRP Loss Prevention Grant Application for Erie County totaling \$15,000.

PROJECT DESCRIPTION: At Prison, improve lighting of interior courtyard and gymnasium. At Library, improve lighting at steps of main entrance.

Total Project Cost: \$16,200
Grant Amount Approved: \$15,000

Attached for your review is the grant application and supporting documentation.

The check should be mailed to the following address:

Erie County Courthouse
c/o Luigi Pasquale, Manager of Facilities and Operations
140 West Sixth Street, Room 116
Erie, PA 16501

Please contact me with any questions.

Thanks You.

Keith Wentz

PCoRP
Protecting
Communities
Erie County
Municipal-Corporate Risk Pool
Program of the County Commissioners Association of Pennsylvania
PCoRP - Operating
PO Box 60769 - Harrisburg, PA 17106-0769

MID PENN BANK
Millersburg, PA 17061
60-880/313

CHECK NO. **002201**

DATE
3/15/2016

PAY **FIFTEEN THOUSAND US DOLLARS AND 00/100**

AMOUNT
*****15000.00 USD
VOID AFTER 90 DAYS

TO THE ORDER OF Erie County
140 W. 6th Street, Rm 114
Erie, PA 16501

Pamela A. Szapka
[Signature]

SECURITY LOCKS WILL DISAPPEAR WHEN COPIED OR WITH NORMAL BODY HEAT

⑈002201⑈ ⑆031308807⑆ 190104200⑈

S000025	PCoRP - Operating	002201
Erie County	Check No: 002201	Check Date: 03/15/2016
Document PIN035674	Supplier Inv # 03152016	Date 03/15/2016
	Amount Paid 15,000.00	Description PCoRP Loss Prevention Grant
	Check Total :	15,000.00

Resolution Number ____, 2016

In Support Of The Intergovernmental Transfer Agreement Between The Pa Department Of Human Services, The Office Of Long Term Living And The County Of Erie

WHEREAS, the County of Erie has reviewed the "Terms and Conditions" for participation in the Intergovernmental Transfer Agreement (IGT) between itself and the Pennsylvania Department of Human Services, Office of Long Term Living; and

WHEREAS, the County of Erie is willing to transfer \$4,289,910 in county revenues to the Commonwealth for the eventual return of \$6,530,537, which includes the old MDOI, (Medical Assistance Day One Incentive) the new MDOI and the IGT payment; and

WHEREAS, the 2016 IGT Transfer will net \$1,383,621 in funds to cover the cost of care for the residents of Pleasant Ridge Manor; and

RESOLVED, THE COUNTY COUNCIL OF ERIE COUNTY consents to participate in the Intergovernmental Transfer Agreement the Pennsylvania Department of Human Services, Office of Long Term Living, attached hereto as Exhibit A.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2016 by a vote of _____ to _____.

APPROVED BY:

Andre' R. Horton, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

Agreement of
Pennsylvania Department of Human Services,
Office of Long-Term Living
and
Erie County

This Intergovernmental Transfer Agreement (Agreement), by and between the Pennsylvania Department of Human Services, Office of Long-Term Living (DHS, OLTL) and Erie County (the County) provides for intergovernmental transfers of funds to DHS in order to provide the non-federal share of Medical Assistance (MA) payments to County Nursing Facilities

The County and DHS, OLTL (collectively referred to as "the parties") agree as follows:

1. **Program Description.** The County will transfer funds to DHS. The transfer of funds from the County to DHS is known as an intergovernmental transfer (IGT). DHS will use the IGTs as the state share of MA payments outlined in this Agreement, which, in turn, will be matched by additional Federal Financial Participation. The use of IGTs to fund Medicaid expenditures is authorized under the Social Security Act and the regulations of the Centers for Medicare and Medicaid Services (CMS) (See 42 CFR 433.51 - Public Funds as the State share of financial participation).
2. **CMS Approval Required.** The County shall transfer funds only after DHS receives approval from CMS for the enhanced payments.
3. **Voluntariness.** The County attests that it entered voluntarily into this Agreement to make the IGTs described hereunder.
4. **Permissible Sources.** The County shall ensure that the IGT funds provided to DHS meet the requirements of 42 CFR 433, Subpart B, and are not derived from an impermissible source, including recycled Medicaid payments, Federal money precluded from use as the State Share, impermissible taxes, and non-bona fide provider-related donations. Each time the County makes an IGT to DHS, the County shall specify the source of the IGT funds (e.g., governmental taxes - state taxes, county taxes; governmental operations).
5. **Transfer and Use of Funds.** The parties will transfer and use the IGT funds as specified below.
 - a. The County shall transfer funds to DHS via the Automated Clearing House or via wire transfer to an account designated by DHS prior to the payments by DHS, OLTL for Medical Assistance Day One Incentive (MDOI) Payments to County Nursing Facilities permitted under 62 P.S. § 443.1(7) and set forth in State Plan Attachment 4.19 D, Part Ia.

- b. The County shall make an IGT in the total annual amount of \$4,289,910.00 on a date agreed to by DHS and the Pennsylvania Coalition of Affiliated Healthcare and Living Communities.
 - c. DHS, OLTL will use \$3,134,005.00 of the total annual IGT funds for the non-federal share for MDOI Payments made pursuant to State Plan Amendment 15-0040, the State Plan Attachment 4.19 D, Part Ia and 55 Pa. Code Chapter 1189 relating to County Nursing Facility Services.
 - d. DHS, OLTL will use \$1,155,905.00 of the total annual IGT fund to offset the amount appropriated for the non-federal share for payments made pursuant to the Case-Mix Payment System for Nursing Facility Services section of Attachment 4-19D of the Pennsylvania Medicaid State Plan 4.19-D, Part IA and 55 Pa. Code Chapter 1189 relating to County Nursing Facility Services for Medical Assistance days of care paid through the Medicaid per diem rate.
 - e. DHS shall use its best efforts to pay the MDOI Payments through its then-existing payment process within twenty-one (21) calendar days from the date DHS received the IGT from the County.
6. County Nursing Facility Indemnification Prohibited. A county nursing facility receiving payments funded with IGTs made pursuant to this Agreement shall not be required to return the payments, in whole or in part, to the County or to reimburse the County for IGTs made to DHS.
7. Indemnification by County to the State. If, after the County renders the IGT and DHS has made the MDOI Payments, CMS disallows all or some of the Federal Financial Participation related to the IGTs or payments for which IGT funds were used, then Erie County shall pay DHS only the disallowed Federal Financial Participation, including any interest and penalty, or otherwise indemnify and hold DHS harmless at the discretion of DHS.
8. Indemnification by the State to the County. If, after the County has made the IGT but before DHS makes the MDOI payment, CMS, for any reason, does not permit or revokes approval of the IGT program described herein, then DHS is required to return the same amount of funds transferred by the IGT to the County within twenty-one (21) calendar days of DHS receiving such notification.
9. Record Maintenance. The parties shall maintain necessary records and supporting documentation applicable to the IGTs and the payments to County Nursing Facilities and other Medicaid payments to assure that claims for total funds and federal funds are in accordance with applicable federal requirements.
10. Records Access and Cooperation. The County shall provide DHS or its designee access to the County's records and the supporting documentation relating to the IGTs and shall cooperate and assist DHS, as requested, in any federal or state review or audit of the IGTs or payments funded with those IGTs.

11. Notices. Any written notice required by the Agreement shall be sent to:

For the Department

For Erie County

Name: Peggy L. Morningstar

Name:

E-mail address: pmorningst@pa.gov

E-mail address:

Mailing address:

Mailing address:

Department of Human Services
Office of Long-Term Living
555 Walnut St, 6th Floor
Harrisburg, PA 17105-8025

12. Term; Termination. This Agreement shall become effective on the earliest date it is fully executed by both parties and shall terminate on June 30, 2016 or on the date that the County receives the MDOI payment authorized under paragraph 5.c., above, whichever date is later. Notwithstanding the foregoing, either party may terminate this Agreement by providing 30 days advance written notice to the other party.

13. Survival. Sections 4 and 6 through 10 of this Agreement shall survive termination of the Agreement.

14. Authority. Nothing in this Agreement shall be construed to limit, restrict or modify DHS's powers, authority or duties under federal or state law and policies derived therefrom.

The parties, by their authorized representatives, have duly executed this agreement and each party acknowledges the receipt of a duly executed copy of this agreement with original signatures.

PENNSYLVANIA DEPARTMENT OF
HUMAN SERVICES

ERIE COUNTY

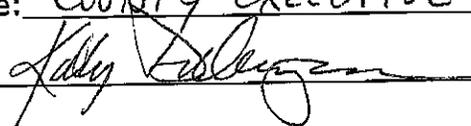
Printed Name: Peggy L. Morningstar

Printed Name: KATHY DATLKEMPER

Title: CFO/Director of Finance

Title: COUNTY EXECUTIVE

By: _____

By: 

Date: _____

Date: _____

What is an “IGT”

- Authorized under the Social Security Act and the regulations of the Centers of Medicare and Medicaid Services (CMS)
- See 42 CFR 433.51
- Based on “Upper Payment Limit” (UPL), in the case of NFs, UPL equals the amount Medicare would pay for the same services.
- PA has used this in the past, phased out in 2006
- Other states have continued to utilize IGTs to support their Medicaid Programs

Payments to counties:

- IGT'd funds will be returned
- Prior CPE MDOT will continue to be paid, now from these funds (\$8.23 per diem)
- Counties would receive "new" MDOT payments (\$13.29 per diem)
- In sum, counties will receive: Money IGT'd + Old MDOT (\$8.23 per diem) + New MDOT (\$13.29 per diem)
- State will also receive a portion of funds

Next steps:

- PACAH began negotiations with the state in May 2015 regarding the IGT with the assistance of legal counsel as well as a financial consultant, having regular monthly meetings
- PACAH has hosted 5 webinars prior to this one on the IGT
- Each county has executed a letter of intent to DHS regarding an intent to participate in the IGT
- Each county has received their IGT Agreement, to be returned to the state by April 22, 2016. State will need 30-45 days to review with legal
- IGTs will be made by counties to state through ACH
- A remittance advance will be made to counties within 10 days and payments will be made within 21 days of IGTing funds

Timeline *(provided there isn't a Request for Additional Information from CMS):

Executed IGTs due to DHS	Week of 4/18/16
Anticipated CMS approval of SPA	5/4/16
County transfers IGT funds to DHS by	6/3/16
Gross adjustments entered, approved and ready for inclusion in PROMISecycle by	6/10/16
RA sent	6/13/16
DHS makes payment	6/22/16

RESOLUTION NUMBER , 2016

**Approval of the Department of Conservation and Natural Resources Application
for the Erie County Greenways Plan**

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "Grant Agreement Signature Page"; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant", including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant.

NOW THEREFORE, BE IT RESOLVED by the County Council of the County of Erie, that:

1. The "Grant Agreement Signature Page" may be signed on behalf of the applicant by the Official who, at the time of the signing, has title of Erie County Executive.
2. If this Official signed the "Grant Agreement Signature Page" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the "Grant Agreement Signature Page", signed by the above Official, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the title specified in Paragraph 1 and the grantee will be bound by the amendment.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2016 by a vote of ____ to ____.

APPROVED BY:

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

Ertl, Jennifer

From: Murdock, Amy
Sent: Thursday, March 31, 2016 3:50 PM
To: Ertl, Jennifer
Subject: DCNR Grant App Resolution
Attachments: DCNR Grants Submission Resolution - Erie County Greenways Plan (1101420).pdf

Good morning,

The attached resolution is to demonstrate County Council's approval of the County's grant application to DCNR to update the Erie County Greenways Plan.

The Erie County Greenways Plan serves as a guide for investment of Act 13 dollars and other resources as they may become available into recreation, conservation, and community assets. The current plan is becoming outdated. There is renewed interest in our community in developing greenways, trails, and community assets. An updated Erie County Greenways Plan will serve as a strategic plan for investment in these resources.

Please let me know if you need any further information, or if this information should be compiled into a formal memo or letter.

Thank you.

Amy R. Murdock
Planning Program Administrator
Coastal Resources Management | Erie County Greenways Program
Erie County Department of Planning
150 East Front Street | Suite 300 | Erie, PA 16507
Phone: 814.451.7328 | Fax: 814.451.7333

www.eriecountygov.org/planning

Please Note: My email address has been changed to:

amurdock@eriecountypa.gov

My phone extension has changed to: **814.451.7328**

Please update your contacts.



RESOLUTION PAGE

COMMONWEALTH OF PENNSYLVANIA www.dcnr.state.pa.us/grants

Table with 2 columns: DCNR-2015-C2P2-16 and Application Information. Includes Applicant/Grantee Legal Name and Project Title: Erie County Greenways Plan.

WHEREAS, ERIE COUNTY CHIEF EXECUTIVE OFFICER ERIE COUNTY DEPARTMENT OF PLANNING

("Applicant") desires to undertake the following project

Erie County Greenways Plan; and (Project Title)

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "Grant Agreement Signature Page"; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

- 1. The "Grant Agreement Signature Page" may be signed on behalf of the applicant by the Official who, at the time of signing, has TITLE of Erie County Executive.
2. If this Official signed the "Grant Agreement Signature Page" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the "Grant Agreement Signature Page", signed by the above Official, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the TITLE specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

(Identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of the applicant this day of

Secretary (Signature of the Secretary of the governing body)

DCNR USE ONLY

Project Number:

Resolution Number _____ of 2016

In Opposition To Waukesha Diversion Application

WHEREAS, Lake Erie and the Great Lakes region are a resource to all residents and visitors from around the world; containing natural, historical, and industrial resources too valuable to comprehend; and

WHEREAS, Pennsylvania is Member to the Great Lakes-St. Lawrence Regional Body and Compact Council, a legally binding interstate agreement since 2008 between Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania and Wisconsin, and the Canadian Provinces of Ontario and Quebec, to protect the Great Lakes waters and the St. Lawrence Seaway; and

WHEREAS, the City of Waukesha, Wisconsin, whose own aquifers reached radium levels exceeding federal standards, has been ordered to find other supplies of drinking water by 2018; is seeking to divert water from Lake Michigan but its city limits lay outside the Lake Michigan drainage boundary; and

WHEREAS, the City of Waukesha applied to the Compact for an exception to its ban on Great Lakes water diversion; and

WHEREAS, the Compact is seeking comments while it considers Waukesha's application; and

WHEREAS, Waukesha is seeking an additional 10.1 million gallons per day while its current usage is approximately 6 million gallons per day and has been in decline for decades; failing to demonstrate this need which is required under Section 4.9.4.b of the Compact; and

WHEREAS, Waukesha has a feasible, less expensive alternative to meet its water needs, that being its own deep and shallow water wells or treating the radium problem in its existing wells; both less expensive than a water diversion; and

WHEREAS, Waukesha's application includes a diversion of Great Lakes water for communities that do not need additional water, which violates Section 4.9.3.a of the Compact.

RESOLVED, THE COUNTY COUNCIL OF ERIE COUNTY unequivocally opposes the Diversion Application of Waukesha, Wisconsin, as it fails to meet the necessary criteria for water diversions in the Great Lakes-St. Lawrence Regional Compact.

Resolution Number ____ of 2016

In Opposition To Waukesha Diversion Application

BE IT FURTHER RESOLVED a copy of this resolution is conveyed to the entire Erie County Delegation to the Pennsylvania General Assembly and to Governor Wolf so that the appropriate State officials may convey Erie County's opposition to its fellow members of the Regional Compact Council.

On the motion of _____, seconded by _____, this resolution was passed on this ____ day of _____, 2016 by a vote of ____ to ____.

APPROVED BY:

Andre' R. Horton, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

March 14, 2016

Great Lakes –St. Lawrence Regional Body and Compact Council
Waukesha Diversion Comments
c/o Conference of Great Lakes and St. Lawrence Governors and Premiers
20 N. Wacker Drive, Suite 2700
Chicago, Illinois 60606

Dear Regional Body/Compact Council Members:

On behalf of the undersigned bi-national conservation and environmental organizations and associations representing hundreds of thousands of people from across the Great Lakes, we are writing to submit public comments concerning the City of Waukesha's proposed Great Lakes Water Diversion Application under the Great Lakes – St. Lawrence River Basin Water Resources Compact (Compact).

The Great Lakes are a value to all of us, providing a cultural and economic identity. They are part of our lives, help define who we are as a region, and they must be protected. The Great Lakes Compact was designed and adopted to do just that: protect our Great Lakes.

The Waukesha diversion application is the first since the Compact was adopted in 2008. This application is a critical proving ground for the Compact, establishing its effectiveness and serving as a precedent for subsequent diversion proposals. Given this historic moment, we must get this right.

The Compact bans water diversions outside of the Great Lakes Basin with limited exceptions. A community outside the basin can only receive approval of a diversion under the Compact's exception standard. Any community applying for a diversion must demonstrate that it has exhausted all reasonable options to obtain water. In essence, diversions must be a last resort.

The City of Waukesha can apply for an exception to the ban on Great Lakes diversions on its own behalf, but it cannot apply on behalf of a Water Supply Service Area (WSSA). By doing so, the application is defective because it is based on the purported need of a proposed WSSA. As a result and in addition to the concerns we list below, Waukesha's current application falls short of the Compact's requirements. Therefore, we respectfully request that the Regional Body and Compact Council Members veto this application on the ground that it does not meet the exception standard requirements of the Compact.

In particular, as we explain in more detail below, the City of Waukesha: 1) does not justify why it needs so much more water than it is currently using; 2) does not consider all reasonable alternatives to provide potable water for its residents; and 3) proposes to divert Great Lakes water to communities who do not need it. Consequently, the Compact prohibits the approval of an exception from the ban on diversions.

Waukesha Fails to Demonstrate its Need for Increased Water

Under Section 4.9.4.b of the Compact, “The Exception will be limited to quantities that are considered reasonable for the purposes for which it is proposed.” Waukesha is currently using approximately 6 million gallons per day. Yet, it is requesting a maximum capacity of 16 million gallons per day. The City suggests that it will average about 10.1 million gallons per day as an annual average to meet projected demand at full build-out. This is quite a jump and is not consistent with demand forecasts and historical trends that show water usage in the southeast region of Wisconsin is on the decline.

A National Wildlife Federation report authored in February 2013 by Jim Nicholas, a scientist and retired director of the U.S. Geological Survey’s Michigan Water Science Center, shows that Waukesha’s forecasts of average-day demand and maximum-day demand are based on models that inflate the city’s need for water in the future and are inconsistent with historical trends. Waukesha’s per capita water use or demand is declining and has been declining for about three decades. Waukesha’s demand forecast for 2050, however, assumes a significant increase in per capita water use, despite planned implementation of conservation measures aimed at reducing water use. In addition, the report shows that regional groundwater levels in Southeast Wisconsin are stabilizing or rising. The application fails to demonstrate why the city needs so much more water than it is currently using. Without an explanation justifying the higher demand, the proposed diversion amount cannot be considered reasonable and, therefore, is inconsistent with the Compact.

Waukesha has a Feasible, Much Less Expensive, Alternative to Meet its Water Needs

Under Section 4.9.3.d of the Compact, an applicant for a diversion must demonstrate that “There is no reasonable water supply alternative within the basin in which the community is located, including conservation of existing water supplies.” A July 2015 report by two independent engineering firms found that Waukesha has a feasible water supply alternative. The report concluded that Waukesha can use its existing deep and shallow water wells to provide ample clean and safe water to its residents now and in the future if it invests in additional water treatment infrastructure to ensure the water supply meets state and federal standards. This treatment alternative costs much less than a diversion, secures water independence for Waukesha residents, protects public health, and minimizes adverse resource impacts. Treating the city’s existing wells for radium in order to provide potable water is an obvious and reasonable option that the City of Waukesha does not even consider in the application. Over three dozen other communities in Wisconsin alone, not to mention scores of other communities around the country, have chosen this route and already provide potable drinking water to their residents. Failure to evaluate this alternative in the application is not consistent with the Compact.

Diverting Great Lakes Water for Towns that Don’t Need It

Under Section 4.9.3.a of the Compact, “The Water shall be used solely for the Public Water Supply Purposes of the Community within a Straddling County that is without adequate supplies of potable water.” The city’s application proposes that Great Lakes water be diverted for other towns in Waukesha County, including Pewaukee and the towns of Delafield and

Waukesha, among others, that may not need water. To date, none of the communities in Waukesha's "extended service area" has demonstrated that it is without adequate supplies of safe drinking water. In fact, some officials in these areas have stated that they do not need water now or in the foreseeable future. While Wisconsin statutes may dictate that Waukesha include these areas as part of its application, the Compact is clear that a need for water must exist in the community to be eligible for a diversion. If these areas are included as part of Waukesha's diversion application, they must demonstrate that they meet all requirements of the Compact, including that they are without adequate supplies of potable water and that there is no reasonable water supply alternative, including conservation, before the application is approved.

In closing, we appreciate the commitment of the Regional Body and Compact Council Members in negotiating, developing and implementing the Great Lakes Compact. Many long hours were invested in developing the exception standards to Great Lakes diversion leading up to adoption of the Compact. Now is the time to ensure those standards are met and applied to this diversion proposal. As such, we respectfully request that each member of the Compact Council veto this application on the ground that it is not consistent with the Compact standards. We appreciate your consideration of our comments. If you have specific questions about our comments, please contact Marc Smith with National Wildlife Federation at msmith@nwf.org. We look forward to working with you throughout this process.

Sincerely,

Marc Smith
Policy Director
National Wildlife Federation

Molly Flanagan
Vice President of Policy
Alliance for the Great Lakes

Daniel Eichinger
Executive Director
Michigan United Conservation Clubs

Lucy Saunders
Organizer
Conserv-greatlakes.com

Kristy Meyer
Managing Director, Agricultural,
Health & Clean Water Programs
Ohio Environmental Council

Carol Hays
Executive Director
Prairie Rivers Network (Illinois)

Brian Smith
Associate Executive Director
Citizens Campaign for the Environment

George Meyer
Executive Director
Wisconsin Wildlife Federation

Liz Kirkwood
Executive Director
For Love of Water (FLOW)

Matt Meersman
President
Friends of the St. Joe River Association

Sandy Bihn
Executive Director
Lake Erie Waterkeeper, Inc.

Theresa McClenaghan
Executive Director & Counsel
Canadian Environmental Law Association

Jennifer McKay
Policy Specialist
Tip of the Mitt Watershed Council

Jill Ryan
Executive Director
Freshwater Future

Lee Willbanks
Executive Director & Riverkeeper
Save the River, Upper St. Lawrence Riverkeeper

Indra Frank
Environmental Health Director
Hoosier Environmental Council (Indiana)

Tony Naylor
President
Mullett Lake Area Preservation Society (MI)

Jennifer Bolger Breceda
Executive Director
Milwaukee Riverkeeper

Ann Brummitt
Executive Director
Milwaukee Water Commons

James Clift
Policy Director
Michigan Environmental Council

LeRoger Lind
President
Save Lake Superior Association (MN)

Larry Mitchell
President
League of Ohio Sportsmen

Gary Botzek
Executive Director
Minnesota Conservation Federation

Charlotte Jameson
Government Affairs Director
Michigan League of Conservation Voters

Elizabeth Moran
Water & Natural Resources Associate
Environmental Advocate of New York

Captain Dave Spangler
Vice President
Lake Erie Charter Boat Association

Nicholas Schroeck
Executive Director
Great Lakes Environmental Law Center

Kerry Schumann
Executive Director
WI League of Conservation Voters

Denny Caneff
Executive Director
River Alliance of Wisconsin

Nicole Barker
Executive Director
Save the Dunes (Indiana)

Jim Burke
Vice President
Burt Lake Preservation Association (MI)

Lori Andersen
President
Save Our Sky Blue Water (MN)

Matt Misicka
President
Ohio Conservation Federation

Henrietta Saunders
President
League of Woman Voters
Lake Michigan Region

Mark Redsten
President & CEO
Clean Wisconsin

Marc Hudon
Chair, Water Commission
Nature Quebec

Jan O'Connell
Development Director
Sierra Club, Michigan Chapter

Jill Crafton
Chair, Great Lakes Committee
Izaak Walton League of America

Erin Baird
Executive Director
Indiana Wildlife Federation

Steve Morse
Executive Director
Minnesota Environmental Partnership

Jimmy Parra
Staff Attorney
Midwest Environmental Advocates

Wayne Howard
Co-Chair
Sierra Club Binational GL Committee

RESOLUTION NUMBER , 2016

In Support Of Establishing 2-1-1 Referral System In County Of Erie

WHEREAS, counties across the nation have been introducing 2-1-1 Social Service Referral System's since 1999; making them available to 93% of all Americans and 85% of all Pennsylvanians; and

WHEREAS, this free, confidential and convenient information and referral system removes many of the barriers encountered by many people in need who are often unable to find services for which they are eligible; the easy to remember 2-1-1 number may be called 24/7 to reach a trained, professional resource navigator who can verbally convey or text information to the caller; a person can also use a searchable online database of agencies and resources; and,

WHEREAS, the 2-1-1 System aids communities in times of disaster, helping to find those in need, helping to find those willing to assist; helping to reduce non-emergency calls to 911; and

WHEREAS, the establishment of 2-1-1 call centers would allow for the elimination of some of the 1-800 numbers purchased by the Commonwealth, creating an offset in costs for the state; assist in substantiating needs and service gaps both locally, and at the state level; and

WHEREAS, United Way Agencies in North Western Pennsylvania, having raised over \$100,000 of the estimated \$300,000 needed to successfully establish a 2-1-1 System and Call Centers would have a major impact in our communities as part of a statewide network.

RESOLVED, THE COUNTY COUNCIL OF ERIE COUNTY joins the United Way in its mission to bring services to people in need through the establishment of a 2-1-1 system in Erie, and the eleven other counties in northwest Pennsylvania.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2016 by a vote of ____ to ____.

APPROVED BY:

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date:_____

ATTEST:

Douglas R. Smith
County Clerk

Date:_____

RESOLUTION NUMBER _____, 2016

Approving The Appointment Of Deputy Tax Collector In The City Of Corry

WHEREAS, Act 164 of 2014 requires all Tax Collectors to assign a Deputy to act on her/his behalf in cases of incapacity or absence; and

WHEREAS, the City of Corry Tax Collector has submitted for approval a nomination for their Deputy to the School and Municipal Boards which represent their areas; and

WHEREAS, the City of Corry governing Board and the School District has approved the Deputy listed on the attached Exhibit A; and

WHEREAS, the County of Erie, per Act 164 of 2014, must also approve the Deputy Tax Collector so nominated.

RESOLVED, THE COUNTY COUNCIL OF ERIE COUNTY hereby approves the nomination for Deputy Tax Collector in the City of Corry as submitted by its municipalities on the attached exhibit A.

On the motion of _____, seconded by _____, this resolution was passed on this ____ day of _____, 2016 by a vote of __ to __.

APPROVED BY:

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

APPOINTMENT OF A DEPUTY TAX COLLECTOR

Tax Collector should obtain signatures from the taxing district and return completed form to your Surety Company (keep a copy for your records.) Surety should acknowledge the appointment by signing and returning the signed document to the Tax Collector.

I, Donna Huffman, Tax Collector for City of Corry
_____, County of ERIE do hereby

appoint as Deputy Tax Collector: Joanne M. Smith
Name of appointee (printed/typed)

100 S Center St Corry PA 16407
Address

Joanne M. Smith 2/11/16
Signature Date

This is an appointment of a Deputy Tax Collector to collect and settle taxes during any Incapacitation of the Tax Collector (as defined in Local Tax Collection Law, Section 22 (B) [72 P.S. § 5511.22]).

Approved by:

Signature: [Signature] Title: Finance Director Date: 2/19/16
Municipality of Corry Phone: 814-663-7041

Signature: _____ Title: _____ Date: _____
County of _____ Phone: _____

Signature: Michael R. Anshun Title: Business Manager Date: 2/29/16
School District _____ Phone: 814-664-4677

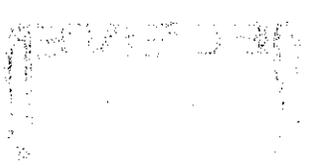
Surety Company Travelers Date: _____
Signature: _____ Title: _____ Phone: 717-565-3104

Address: 470 Friendship Road, Sulte 140, Harrisburg, PA 17111

Naming a Deputy Tax Collector does not relieve the bonded Tax Collector of Liability. Local Tax Collection Law makes the Tax Collector responsible for all taxes collected and received by any Deputies appointed. (Local Tax Collection Law, Section 22 [72 P.S. § 5511.22]).

The signing of this appointment does not alter the terms or conditions of the Indemnity Agreement signed by the Tax Collector in favor of the Surety Company, or any indemnification available at law.

In the event of Incapacitation, the Taxing Entity must notify the Surety Company as soon as practicable in the event the Deputy is called to act.



RESOLUTION NUMBER , 2016

Exonerating Delinquent Taxes On One Abandoned Trailer/Property #04-008-056.0-015.50 In Conneaut Township And The Northwestern School District

WHEREAS, Conneaut Township approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on March 7, 2016; and

WHEREAS, the Northwestern School District approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on March 21, 2016.

NOW THEREFORE, BE IT RESOLVED by the County Council for the County of Erie that the delinquent taxes, penalties, interest and costs on the abandoned trailer/property: parcel #04-008-056.0-015.50 as outlined on the attached Exhibit A are hereby exonerated.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2016 by a vote of ____ - ____.

APPROVED BY:

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

ATTEST:

Date:_____

Douglas R. Smith
County Clerk

Date:_____

DTRL

CONNEAUT TOWNSHIP SUPERVISORS
12500 US ROUTE 6N
ALBION, PA 16401
(814) 756-4301

March 8, 2016

Stephen A. Letzelter, Supervisor
Department of Finance
Erie County Court House
140 West Sixth Street, Room 110
Erie, PA 16401

Dear Mr. Letzelter,

At a regular meeting of the Conneaut Township Supervisors held on March 7, 2016 a resolution was passed to exonerate all delinquent and future taxes on parcel number: 04-008-056.0-015.50 as requested by your letter dated February 19, 2016.

If any further information is necessary please contact Daniel Tercho, Chairman of the board at 814-756-4379.

Sincerely,



Denise M. Shumake
Secretary/Treasurer

Northwestern School District

100 Harthan Way, Albion, PA 16401-1368

Phone: (814) 756-9400 Fax: (814) 756-9414 web address: www.nwsd.org

Karen S. Downie, D.Ed., Superintendent

Mr. Paul P. Sachar, Business Manager

March 24, 2016

County of Erie
Department of Finance
Bureau of Revenue and Tax Claim
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

To Whom It May Concern:

At the regularly scheduled meeting held on Monday, March 21, 2016, the Northwestern School District Board of Directors approved the following resolution concerning parcel numbers: 04-008-056.0-015.50 and 39-024-050.1-011.49.

It was moved by Kevin Saxton and seconded by Shelly Rice that the Erie County Bureau of Revenue and Tax Claim be authorized to delete the listed parcel from the assessment records due to the determination of no value or existence of the trailer as per a field review and that the County be exonerated from the collection of taxes as follows:

<u>Governing Body</u>	<u># of parcels</u>	<u>Total Tax including Interest & Penalty</u>	<u>Years</u>
Conneaut Township	1	\$112.32	2010-2015
Springfield Township	1	\$ 96.92	2012-2014
	TOTAL	\$209.24	

Please direct any questions or concerns to my office.

Sincerely,



Paul P. Sachar
Business Manager



RUN DATE: 02-18-16
 RUN TIME: 08:10:16
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 2
 RPT ID: TCB_STMT

(814) 451-6206

A.V.
 0

OWNER: BALDWIN TERESA
 10540 E WASHINGTON ST
 ALBION PA 16401

PARCEL: 04-008-056.0-015.50
 LOCATION: 10540 E WASHINGTON ST
 DESCRIPTION:

DISTRICT: CONNEAUT TWP

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2014	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	5.42	0.54	0.58	107.00	113.54	0.00	113.54
TWP/BORO/CIT	0.55	0.06	0.06	0.00	0.67	0.00	0.67
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	10.33	1.03	1.11	0.00	12.47	0.00	12.47
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2014		126.68

TAX YEAR 2015	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	5.42	0.54	0.04	60.00	66.00	0.00	66.00
TWP/BORO/CIT	1.10	0.11	0.01	0.00	1.22	0.00	1.22
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	10.62	1.06	0.09	0.00	11.77	0.00	11.77
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2015		78.99

=====

TOTAL BALANCE DUE 762.38

IF PAID BY 02-29-2016 (INTEREST CHANGES MONTHLY)

TOTAL FOR CONNEAUT TWP. \$ 4.75
 FOR PAST 6 YEARS

EXHIBIT A

RESOLUTION NUMBER _____, 2016

Exonerating Delinquent Taxes On One Abandoned Trailer/Property #39-024-050.1-011.49 In Springfield Township And The Northwestern School District

WHEREAS, Springfield Township approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on March 7, 2016; and

WHEREAS, the Northwestern School District approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on March 21, 2016.

NOW THEREFORE, BE IT RESOLVED by the County Council for the County of Erie that the delinquent taxes, penalties, interest and costs on the abandoned trailer/property: parcel #39-024-050.1-011.49 as outlined on the attached Exhibit A are hereby exonerated.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2016 by a vote of ____ - ____.

APPROVED BY:

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

ATTEST:

Date: _____

Douglas R. Smith
County Clerk

Date: _____

Springfield Township, Erie County, Pennsylvania

Resolution R2016-004

Whereas, the township has been notified by the Erie County Department of Finance, Bureau of Revenue and Tax Claim that the following properties,

<u>Index #</u>	<u>Owner</u>
39-024-050.1-011.49	Karla R. Edwards
13079 Ridge Road, Lot B-3	
W. Springfield, PA 16443	

which is a mobile home, has been removed from assessment records based upon a determination of the value or existence of the mobile home in accordance with a field review conducted by that office; and

Whereas, the Erie County Department of Finance, Bureau of Revenue and Tax Claim has requested the township to exonerate any delinquent taxes assessed against the foregoing property and further to remove any taxes assessed against this property for any successive years for which taxes have been assessed against;

Now, therefore, upon motion of Jeff Eaton, seconded by Luke Weldon, and passed by unanimous/majority roll-call vote, Springfield Township does hereby exonerate the foregoing property from any and all delinquent taxes and does further remove any taxes assessed against the foregoing property for any successive years for which taxes have been assessed against.

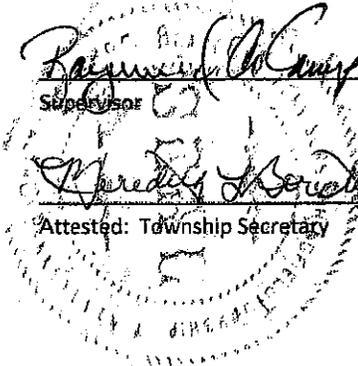
RESOLVED AND ADOPTED THIS 7th DAY OF MARCH, 2016.

Roger Adams
Supervisor

Luke Weldon
Supervisor

Jeffrey Eaton
Supervisor

Meredith Secretary
Attested: Township Secretary



Northwestern School District

100 Harthan Way, Albion, PA 16401-1368

Phone: (814) 756-9400 Fax: (814) 756-9414 web address: www.nwsd.org

Karen S. Downie, D.Ed., Superintendent

Mr. Paul P. Sachar, Business Manager

March 24, 2016

County of Erie
Department of Finance
Bureau of Revenue and Tax Claim
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

To Whom It May Concern:

At the regularly scheduled meeting held on Monday, March 21, 2016, the Northwestern School District Board of Directors approved the following resolution concerning parcel numbers: 04-008-056.0-015.50 and 39-024-050.1-011.49.

It was moved by Kevin Saxton and seconded by Shelly Rice that the Erie County Bureau of Revenue and Tax Claim be authorized to delete the listed parcel from the assessment records due to the determination of no value or existence of the trailer as per a field review and that the County be exonerated from the collection of taxes as follows:

<u>Governing Body</u>	<u># of parcels</u>	<u>Total Tax including Interest & Penalty</u>	<u>Years</u>
Conneaut Township	1	\$112.32	2010-2015
Springfield Township	1	\$ 96.92	2012-2014
	TOTAL	\$209.24	

Please direct any questions or concerns to my office.

Sincerely,



Paul P. Sachar
Business Manager



RUN DATE: 02-23-16
 RUN TIME: 15:42:38
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 1
 RPT ID: TCB_STMT

(814) 451-6206

A.V

OWNER: EDWARDS KARLA R
 5048 CAROL ANN DR
 WEST SPRINGFIELD PA 16443

PARCEL: 39-024-050.1-011.49
 LOCATION: 13079 RIDGE RD LOT B-3 TRL
 DESCRIPTION:

DISTRICT: SPRINGFIELD TWP

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2012	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANC
=====							
COUNTY	1.51	0.15	0.46	76.00	78.12	0.00	78.1
TWP/BORO/CIT	0.11	0.01	0.03	0.00	0.15	0.00	0.1
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SCHOOL	5.24	0.52	1.60	0.00	7.36	0.00	7.3
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.0
							=====
					BALANCE DUE 2012		85.6

TAX YEAR 2014	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANC
=====							
COUNTY	38.95	3.90	4.18	72.00	119.03	0.00	119.0
TWP/BORO/CIT	2.78	0.28	0.30	0.00	3.36	0.00	3.3
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SCHOOL	74.18	7.42	7.96	0.00	89.56	0.00	89.5
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.0
							=====
					BALANCE DUE 2014		211.9

IF PAID BY 02-29-2016 (INTEREST CHANGES MONTHLY)

=====

TOTAL BALANCE DUE 297.5

EXHIBIT A

RESOLUTION NUMBER , 2016

Exonerating Delinquent Taxes On Three Abandoned Trailers/Properties #31-001-020.2-013.55, #31-001-020.2-013.82 And #31-013-047.2-003.98 In McKean Township And General McLane School District

WHEREAS, McKean Township approved the exoneration of taxes on certain abandoned trailers/properties at their regular meeting held on March 3, 2016; and

WHEREAS, the General McLane School District approved the exoneration of taxes on certain abandoned trailers/properties at their regular meeting held on March 16, 2016.

NOW THEREFORE, BE IT RESOLVED by the County Council for the County of Erie that the delinquent taxes, penalties, interest and costs on the abandoned trailers/properties: parcels #31-001-020.2-013.55, #31-001-020.2-013.82 and #31-013-047.2-003.98 as outlined on the attached Exhibits A,B, and C are hereby exonerated.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2016 by a vote of ____ - ____.

APPROVED BY:

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

ATTEST:

Date:_____

Douglas R. Smith
County Clerk

Date:_____



MCKEAN TOWNSHIP SUPERVISORS

9231 Edinboro Road • P.O. Box 62 • McKean, PA 16426-0062

(814) 476-7414
FAX (814) 476-1257

RESOLUTION NO. 1393

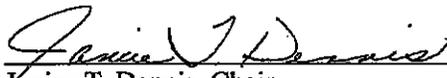
A **RESOLUTION** of the Township of McKean, County of Erie, Commonwealth of Pennsylvania, exonerating delinquent real estate taxes on removed, abandoned, or destroyed mobile homes situated in McKean Township.

WHEREAS, the Erie County Department of Finance has determined through the Assessment Department to delete real estate taxes on mobile homes which have been removed, abandoned, or have been destroyed to the extent that they are of little value or for other reasons which make them worthless.

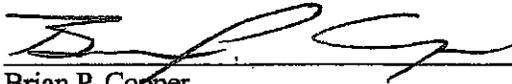
THEREFORE, BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of McKean, County of Erie, Commonwealth of Pennsylvania that the following removed, abandoned, or destroyed mobile homes be exonerated of delinquent real estate taxes in the total amount of \$41.01.

- | | | |
|----|---|---------|
| 1. | Index No. 31-1-20.2-13.55—2015 | \$ 3.37 |
| 2. | Index No. 31-1-20.2-13.82—2014 and 2015 | \$ 2.21 |
| 3. | Index No. 31-13-47.2-3.98 | \$35.43 |

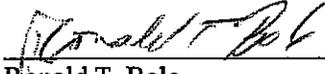
Enacted this 3rd day of March, 2016
By the McKean Township Supervisors



Janice T. Dennis, Chair



Brian P. Cooper



Ronald T. Bole

ATTEST:



Janice T. Dennis

March 17, 2016

Mr. Steve Letzelter, Supervisor
County of Erie
Department of Finance
Bureau of Revenue & Tax Claim
Erie County Court House
140 West Sixth Street, Room 110
Erie, PA 16501

Dear Mr. Letzelter:

At the March 16, 2016 meeting of the General McLane School District Board of Education, the Directors approved the exoneration of delinquent real estate taxes due to trailer removal or dismantle in the amount of \$253.11. Exoneration was approved provided any county and/or municipal real estate taxes are also exonerated by the taxing entity.

If you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,
GENERAL McLANE SCHOOL DISTRICT



Marissa A. Orbanek
Board Secretary

pc: Mr. William Fendya, Business Manager

C
D
E

RUN DATE: 02-19-16
RUN TIME: 15:06:42
RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
140 W. 6TH STREET, RM 110
ERIE, PA 16501-1011

PAGE NUM: 1
RPT ID: TCB_STMT

(814) 451-6206

A.V

OWNER: SPURLOCK ADONA M
1604 GARLOCH DR
ERIE PA 16505

PARCEL: 31-001-020.2-013.55
LOCATION: 6601 STERRETTANIA RD TRL LOT 86
DESCRIPTION:

DISTRICT: MCKEAN TOWNSHIP

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2015	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANC
=====							
COUNTY	15.78	1.58	0.13	53.00	70.49	0.00	70.4
TWP/BORO/CIT	3.04	0.30	0.03	0.00	3.37	0.00	3.3
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.0
							=====
					BALANCE DUE 2015		73.8
					=====		
IF PAID BY 02-29-2016 (INTEREST CHANGES MONTHLY).					TOTAL BALANCE DUE		73.8

EXHIBIT A

RUN DATE: 02-19-16
 RUN TIME: 15:08:45
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 1
 RPT ID: TCB_STMT

(814) 451-6206

A.V

OWNER: KOSKO GRACE
 500 GRANT AVENUE EXT
 WEST MIFFLIN PA 15122

PARCEL: 31-001-020.2-013.82
 LOCATION: 6601 STERRETTANIA RD TRL LOT B-3
 DESCRIPTION:

DISTRICT: MCKEAN TOWNSHIP

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2014	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	4.93	0.49	0.53	80.00	85.95	0.00	85.93
TWP/BORO/CIT	0.95	0.10	0.10	0.00	1.15	0.00	1.15
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	12.26	1.23	1.32	0.00	14.81	0.00	14.81
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00

=====

BALANCE DUE 2014 101.93

TAX YEAR 2015	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	4.93	0.49	0.04	45.00	50.46	0.00	50.46
TWP/BORO/CIT	0.95	0.10	0.01	0.00	1.06	0.00	1.06
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00

=====

BALANCE DUE 2015 51.52

IF PAID BY 02-29-2016 (INTEREST CHANGES MONTHLY)

=====

TOTAL BALANCE DUE 153.43

EXHIBIT B

RUN DATE: 02-19-16
 RUN TIME: 15:10:30
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 1
 RPT ID: TCB_STMT

(814) 451-6206

A.1

OWNER: AKERLY RHEA
 6085 CLARK RD
 ERIE PA 16510

PARCEL: 31-013-047.2-003.98
 LOCATION: 122 TIMBERLAKE DR TRL
 DESCRIPTION:

DISTRICT: MCKEAN TOWNSHIP

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2014	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANC
=====							
COUNTY	79.37	7.94	8.51	80.00	175.82	0.00	175.8
TWP/BORO/CIT	15.30	1.53	1.64	0.00	18.47	0.00	18.4
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SCHOOL	197.39	19.74	21.17	0.00	238.30	0.00	238.3
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.0
							=====
					BALANCE DUE 2014		432.5

TAX YEAR 2015	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANC
=====							
COUNTY	79.37	7.94	0.65	45.00	132.96	0.00	132.9
TWP/BORO/CIT	15.30	1.53	0.13	0.00	16.96	0.00	16.9
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.0
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.0
							=====
					BALANCE DUE 2015		149.9

IF PAID BY 02-29-2016 (INTEREST CHANGES MONTHLY)

=====

TOTAL BALANCE DUE 582.5

EXHIBIT C



COUNTY OF ERIE, PA

André R. Horton, Chairman
Jay Breneman, Vice Chairman

Members of Erie County Council

Erie County Courthouse
140 West Sixth Street, Room 114
Erie, Pennsylvania 16501-1081

Edward T. DiMattio, Jr.
Kathy Fatica
Dr. Kyle Foust
Fiore Leone
Carol Loll

M E M O R A N D U M

TO: County Council Members

FROM:  Jay Breneman, County Council

DATE: April 5, 2016

RE: **Erie County Human Relations Commission**

I hereby convey notice of my appointment of Luisa Marengo-Heifner, 4105 Briggs Avenue, Erie, Pennsylvania, to the Erie County Human Relations Commission.

Ms. Marengo-Heifner will be filling the unexpired term of Adam Williams. This term will expire on August 12, 2019. Her resumé is attached for your review.

Thank you for your attention to this matter.

LUISA A. MARENÇO-HEIFNER, PHR, SHRM-CP

4105 Briggs Avenue * Erie, PA 16504 *

.....

.....

EDUCATION & CERTIFICATION

SHRM CERTIFIED PROFESSIONAL (SHRM-CP) Society for Human Resource Management	2016 – PRESENT
PROFESSIONAL IN HUMAN RESOURCES (PHR) Human Resources Certification Institute	2009 – PRESENT
MASTER OF ELEMENTARY EDUCATION Completed program requirements Edinboro University of Pennsylvania	(1994)
BACHELOR OF ARTS – SOCIAL SCIENCE Concentration: International Studies Minor in Portuguese, Certificate in International Trade State University of New York at Buffalo	1987

PROFESSIONAL SKILLS

- Human resources and employment law. Tribal (Kickapoo) employment law. Employee relations.
- Continued education and growth: Penn State graduate course (labor relations), seminars, conferences.
- MS Office (Word, Excel, Publisher, PowerPoint) 2007, 2010 & 2013.
- ADP. Kronos. TimeSaver. PolicyTech.
- Agent for change; project management.
- Exposure and experience working with a culturally diverse workforce.
- Training and presentation skills; presentation development, in English and Spanish. Use of media equipment.
- Fluent Spanish. Basic Portuguese skills. Spanish interpretation, translation and presentation experience.

PROFESSIONAL EXPERIENCE

WHOLE FOODS COOPERATIVE, ERIE, PA
Locally-owned cooperative retail grocery

HUMAN RESOURCE MANAGER Accomplishments: <ul style="list-style-type: none">- Streamline and refine HR-related processes and procedures.- Update employee handbook.- Recruitment: Create a tracking database for applications. Streamline hiring process. Other Experiences: <ul style="list-style-type: none">- Development of employee activities for improvement of engagement and positive work culture.	MAY 2015 - PRESENT
--	---------------------------

KICKAPOO LUCKY EAGLE CASINO, EAGLE PASS, TX

Tribal-owned casino

DIRECTOR OF HUMAN RESOURCES

OCT 2013 – OCT 2014

Accomplishments:

- Obtained an Applicant Tracking System vendor, establishing the casino's first online application system.
- Worked with Training Team to update training offerings, including development of a Leadership Series.
- Conducted a wage survey, to analyze current salary structure.
- Planned and oversaw expansion and organization of Uniforms Dept.
- Created, streamlined and fine-tuned departmental processes and SOPs.
- Developed and updated casino-wide SOPs.

Other Experiences:

- Lead and guide H.R. staff of 10 in their daily operations.
- Employee relations, including investigations of complaints.
- Ensure management following procedures prior to disciplinary actions, including recommendation of termination.
- Interact with all levels of casino staff.
- Develop and adhere to departmental budget.

SCIOTO DOWNS RACINO/MTR GAMING, ERIE PA

Publicly-traded casino

DIRECTOR OF HUMAN RESOURCES

MAR 2012 – JUN 2012

Accomplishments:

- Transferred from sister property (Presque Isle Downs) to open casino and be new Director of Human Resources.
- Oversaw the hiring of 600+ employees for the June 1st opening of VLT operations.
- Organized a large-scale job fair for massive hiring; organized and attended area job fairs.
- Established relationship with Ohio Lottery Commission, under whose jurisdiction Scioto Downs operates.

Other Experiences:

- Lead and guide H.R. staff of 6 in their daily operations.
- Employee relations, including investigations of complaints and terminations.
- Conduct new employee orientation.
- Interact with all levels of casino staff and parent company personnel.
- Adherence to newly developed departmental budget.

PRESQUE ISLE DOWNS & CASINO/MTR GAMING, ERIE PA

Publicly-traded casino

DIRECTOR OF HUMAN RESOURCES

JUN 2011 – MAR 2012

Accomplishments:

- Promoted to position after 3.5 years as Generalist.
- Three (3) NLRB filings for ULP dismissed, due to proper documentation and adherence to procedures.
- Assist with labor negotiations, of two different unions.
- Develop and adhere to departmental budget.

Other Experiences:

- Lead and guide H.R. staff of 8 in their daily operations and employee-focused special events.
- Employee relations, including investigations of complaints and terminations.
- Generation of monthly and quarterly reports, as required by company policy, internal audit requirements and Pennsylvania Gaming Control Board regulations.
- Interact with all levels of casino staff and parent company personnel.

HUMAN RESOURCES GENERALIST

Nov 2007 – JUN 2011

Accomplishments:

- Promoted to position after one year as Recruiter.
- Developed/created, oversaw and expanded employee events (i.e., employee fundraisers for area organizations and EmployeeFest), contests and communications.
- Employee handbook update.

Other Experiences:

- Employee relations, including investigations of complaints and terminations.
- Policy interpretation.
- Ensure personnel files and H.R. processes are compliant with state regulatory requirements and company rules and procedures.
- Unemployment paperwork and referee hearings.
- Interact with all levels of casino staff.

H.R. RECRUITER

Dec 2006 – Nov 2007

Accomplishments:

- Assisted with the hiring of 600+ employees prior to 2/28/07 opening day.
- Developed relationships with area organizations (in the interest of obtaining a diverse applicant pool).

Other Experiences:

- Application tracking and retrieval. Screened, interviewed and/or hired subsequent employees. Job offers.

HUMAN RESOURCE INTERPRETING SERVICES, ERIE PA

Self-Employed

INTERPRETER/TRANSLATOR

MAR 2001 – AUG 2011

- Provide Spanish-language interpreting and translating services to area agencies/organizations and businesses.
- Clients included: St. Vincent Health Center, Stairways Behavioral Health, Millcreek Community Hospital Mental Health Unit, Family Services, Office of Children & Youth, Allin Companies, State Unemployment Referee, disability and worker’s comp attorney offices.

OFFICE OF CHILDREN & YOUTH, ERIE PA

Government social service organization

FOSTER CARE RECRUITER, CONTRACTOR

APR 2004 – MAY 2005, APR 2008 – JUL 2011

- Meet with potential foster parent candidates.
- Duties include home inspections, preliminary report gathering and development, and submission of required background checks, water tests, documents, etc.
- Participate in community events and fairs, to disseminate information on fostering and to recruit potential families.

COMMUNITY & PROFESSIONAL AFFILIATIONS

NORTHWEST PA HUMAN RESOURCE MANAGEMENT ASSOCIATION, ERIE, PA	JAN 2015 - PRESENT
ERIE COUNTY HUMAN RELATIONS COMMISSION ADVISORY BOARD; VICE-CHAIR, '06-'07; APR 2000-DEC 2008	JAN 2015 – PRESENT
SAN ANTONIO HUMAN RESOURCE MANAGEMENT ASSOCIATION, SAN ANTONIO, TX	MAR 2014 – PRESENT
SOCIETY FOR HUMAN RESOURCE MANAGEMENT	OCT 2008 – PRESENT
LEADER (LAKE ERIE AREA DIVERSITY ENGAGEMENT ROUNDTABLE)	SEP 2009 – FEB 2012
EARLY CONNECTIONS BOARD OF DIRECTORS; SECRETARY, 2001-2004	SEP 1999 – DEC 2005



COUNTY OF ERIE
DEPARTMENT OF FINANCE
BUREAU OF REVENUE AND TAX CLAIM
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 110
ERIE, PENNSYLVANIA 16501
(814) 451-6206
(814) 451-7484

KATHY DAHLKEMPER
COUNTY EXECUTIVE

STEVEN A. LETZELTER
DIRECTOR

RE: Sale of Parcel from Repository for Unsold Properties

Mr. Sparber,

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County Repository for unsold properties, and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as Index **15-021-006.0-128.00 - 1250 BUFFALO RD 40X105**. This offer was made by **Albert Lang**, who is willing to purchase that parcel for the sum of \$250.00. **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205 of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on the agenda for your next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the above address.

If there are questions or concerns regarding the procedure, the property, or the offer, please contact Jean Rodemaker at the Erie County Tax Claim Bureau at 451-6202.

Thank you,

Steven A Letzelter, Director
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property : 1250 BUFFALO RD 40X105
Index No. 15-021-006.0-128.00
Offer of \$250.00 by: Albert Lang

At our regular/special meeting on, _____
We took action regarding the sale of the property referenced above from The Erie County Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: _____

For: _____

Date: _____

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

COPY

RE: **Property:** 1250 BUFFALO RD 40X105
Index No: 15-021-006.0-128.00
Offer of: \$250.00 by Albert Lang

At our regular/special meeting on, June 17, 2015
We took action regarding the sale of the property referenced above from The Erie County
Repository,

By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: _____

For: _____

Date: 6/17/15

COPY

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property: 1250 BUFFALO RD 40X105
Index No. 15-021-006.0-128.00
Offer of \$250.00 by: Albert Lang

At our regular/special meeting on, Wednesday, September 9, 2015
We took action regarding the sale of the property referenced above from The Erie County Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: Robin J. Smith

For: The School District of the City of Erie, PA

Date: September 10, 2015

County of Erie Analysis of General Fund Unassigned Fund Balance FYE 12/31/16 As of March 31, 2016
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Projected Ending 2016 Unassigned Fund Balance	31,878,943
<u>Less: Appropriations from Unassigned Fund Balance</u>	
Ordinance #5 For Information Technology Due to Budget Impasse	(99,888)
Ordinance # 3 2015 Budgeted Funds no Transferred TO Debt Service Due to State Budget Impasse	(315,738)
Ordinance # 10 For Planning Fund Change in Funding	(9,681)
Ordinance #13 For Veterans Affairs Due To Budget Impasse	(2,300)
Ordinance #14 For Domestic Relations Change in Funding	(738)
Ordinance #18 For Creation of PT Communications and Public Relations Administrator	(16,453)
Ordinance # For Creation of Fees Line Item for County Wellness Activities	(1,125)
Ordinance # For P-Corp Grant for Safety Improvements at the Erie County Prison and Library	(1,200)
Total Appropriations from Unassigned Fund Balance	<u>(447,123)</u>
<u>Plus: Appropriations to Unassigned Fund Balance</u>	
Ordinance # 7 Change in Grade for MDJ Secretaries	13,322
Ordinance # Hiring of Court Reporter at Higher Rate	33,988
Total Appropriations to Unassigned Fund Balance	<u>47,310</u>
Estimated General Fund Unassigned Fund Balance to date	<u>31,479,130</u>
<u>Summary</u>	
Total Budgeted General Fund Expenditures and Transfers	96,540,807
Less: Pass Thru Grants Originally Budgeted in the General Fund	<u>(106,000)</u>
Net Budgeted General Fund Expenditures and Transfers	<u>96,434,807</u>
One Month's Expenditures and Transfers	8,036,234
Two Month's Expenditures and Transfers	16,072,468
Difference between Estimated GF Unassigned Fund Balance and One Month of Expend & Transfers	<u>23,442,896</u>
Difference between Estimated GF Unassigned Fund Balance and Two Months of Expend & Transfers	<u>15,406,662</u>

County of Erie General Fund
Monthly Reconciliation of
Changes to Fund Balance Appropriated
001-000990-099500
As of March 31, 2016

Appropriations from Fund Balance per Excel	(447,123)
Appropriations to Fund Balance per Excel	47,310
Net Appropriations per Excel	<u>(399,813)</u>
<u>Less: Pending Ordinances for Council Approval</u>	
Ordinance #13 For Veterans Affairs Due To Budget Impasse	2,300
Ordinance # For Creation of Fees Line Item for County Wellness Activities	1,125
Ordinance # For P-Corp Grant for Safety Improvements at the Erie County Prison ar	1,200
Ordinance # Hiring of Court Reporter at Higher Rate	(33,988)
Total Net Pending Ordinances	<u>(29,363)</u>
Net change to Fund Balance Appropriated	<u><u>(429,176)</u></u>
FMS Budget T Balance	<u><u>(429,176)</u></u>

0

County of Erie General Fund
 Current Budget
 As of March 31, 2016

DEPT NO	DEPT NAME	ORIGINAL 2016 BUDGET	2016 BUDGET CHANGES	CURRENT 2016 BUDGET
001000	CONCIL & ELECTIONS	1,372,149		1,372,149
001100	COUNTY CONTROLLER	333,602		333,602
001990	COUNTY EXECUTIVE	251,397	16,453	267,850
002010	COMM REL ECON DEV	494,138	140,751	634,889
002100	COUNTY SOLICITOR	167,725		167,725
002190	HUMAN RESOURCES	315,142		315,142
002300	FINANCE	4,140,283		4,140,283
002400	ADMIN/ OPERATIONS	5,276,628		5,276,628
002601	HUMAN SRVC SHARED	77,694		77,694
002700	OTH GEN GOVT	9,205,520		9,205,520
002810	IT	2,156,345	99,888	2,256,233
003000	COURTS	5,217,342		5,217,342
003100	MDJ'S	2,736,637	(13,322)	2,723,315
003200	CLK RECORD	2,723,864		2,723,864
003290	SHERIFF	3,159,019		3,159,019
003390	DISTRICT ATTY	3,003,037		3,003,037
003500	CORONER	684,021		684,021
003600	PUBLIC DEFENDER	1,454,958		1,454,958
004000	ADULT PROBATION	5,403,206		5,403,206
004100	CORRECTIONS	17,442,465		17,442,465
004190	JUVENILE PROBATION	3,246,963		3,246,963
005200	VETERANS AFFAIR	298,114		298,114
009000	GRANTS TO ORGANZ	106,000		106,000
020000	TRANSFERS	27,274,557	185,406	27,459,963
	Total	96,540,806	429,176	96,969,982

**County of Erie
 Comparison of Change in Monthly General Fund
 Fund Balance Appropriated for the Years
 2016 and 2015**

Change in appropriated General Fund fund balance as follows:

Month	2016	2015
January	(402,304)	(4,797)
February	(9,681)	18,406
March	(17,191)	16,376
April		(38,277)
May		(16,188)
June		(69,290)
July		(11,654)
August		0
September		0
October		(245,137)
November		(150,627)
December		(461,631)
Total Change in Appropriated Fund Balance Year to Date	(429,176)	(962,819)