

FINANCE AGENDA

Erie County Council

www.eriecountygov.org



Phil Fatica, Chairman
Carol Loll, Vice Chairperson
Jay Breneman
Edward T. DiMattio, Jr.
Kyle Foust
Andre Horton
Fiore Leone

January 9, 2014

4:00 p.m.
Room 114A

1. Ordinance Number , 2014, “2014 General Fund Budget Revised Revenue Of \$1,000 And Creation Of An *Unclaimed Property* Line Item In Magisterial District Judges Department”
Page 3
2. Ordinance Number , 2014, “2014 Gaming Fund Budget Revised Expenditures Of \$1,053,070 And Creation Of A Line Item For Library Operating Expenditures”
Page 5
3. Ordinance Number , 2014, “2014 Library Fund Budget Revised Expenditures Of \$1,053,070 For Library Operating Expenditures”
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4. Ordinance Number , 2014, “2014 General Fund Budget Revised Expenditures Of \$1,053,070 And Creation Of A Line Item For Library Operating Expenditures”
Page 9
5. Ordinance Number , 2014, “2014 Children & Youth Services Fund Budget Revised Expenditures Of \$8,000 And Creation Of *Diakon Lutheran Services* Court Ordered Placement Line”
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6. Ordinance Number , 2014, “2014 Capital Project Fund Supplemental Appropriation Of \$34,968 And Creation Of Line Items For Rebate Payment On 2003 Series A and Series B Bonds”
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7. Ordinance Number , 2014, “2014 MH/MR Fund Budget Revised Expenditures And Creation Of *Psychiatric Rehabilitation* Line Item To Reflect New State Cost Center For Mental Health Services”
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8. Resolution Number , 2014, “Approving Solicitor Contract Submitted By The Office Of The Controller”
Page 24
9. Resolution Number , 2014, “Erie County General Authority Not To Exceed \$350,000 Tax-Exempt Note (First Erie Better Housing East Corp. Project)”
Page 28
10. Resolution Number , 2014, “Approving Solicitor Contract Submitted By The Office Of The Sheriff”
Page 30

11. Resolution Number , 2014, "Exonerating Taxes On One Abandoned Trailer/Property In The Northwestern School District And Springfield Township"
Page 34
12. Appointment of Ronald Jones to the Erie County Industrial Development Authority.
Page 38
13. Appointment of Diana L. Ames to the Human Relations Commission Advisory Board.
Page 42
14. Appoint of Dale Roth to the Erie Regional Airport Authority.
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15. Reappointment of Michael McCormick to the Erie County Convention Center Authority.
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16. Reappointment of Eric J. Seggi to the Erie County Convention Center Authority.
Page 45
17. Sale of Parcels from Repository for Unsold Properties:
Index Number: 50-001-006.1-001.54
50-006-071.0-012.65
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18. Analysis of General Fund Unassigned Fund Balance **Page 54**

ORDINANCE NUMBER , 2014

2014 General Fund Budget Revised Revenue Of \$1,000 And Creation Of An *Unclaimed Property* Line Item In Magisterial District Judges Department

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B (1), and 3B2 f of the Erie County Home Rule Charter that Revised Revenue of \$1,000 and the creation of an *Unclaimed Property* line item (money) in the Magisterial District Judge Department of the 2014 General Fund, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Kyle Foust, Chairman

Date: _____

Fiore Leone, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Phil Fatica

Date: _____

André R. Horton

Carol J. Loll

**Exhibit A
 2014 General Fund Budget
 Revised Revenue of \$1,000
 and Creation of New Line Item
 for Unclaimed Property in Magisterial
 District Judges Department**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Unclaimed Property	001-003110-098512*	(1,000)
Fees	001-003110-042100	1,000
		0
Total Revenue		0

* Denotes creation of a new line item

ORDINANCE NUMBER , 2014

2014 Gaming Fund Budget Revised Expenditures of \$1,053,070 And Creation Of A Line Item For Library Operating Expenditures

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B (1), and 3B (2) f of the Erie County Home Rule Charter that revised expenditures of \$1,053,070 and the new *Transfer To General Fund* line in the 2014 Gaming Fund, needed for Library Operating Expenditures, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Kyle Foust, Chairman

Date: _____

Fiore Leone, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Phil Fatica

Date: _____

André R. Horton

Carol J. Loll

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**Exhibit A
 2014 Gaming Fund Budget
 Revised Expenditures of \$1,053,070
 and Creation of a New Line Item
 For Library Operating Expenditures**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Expenditures</u>		
Transfer to Library	067-021010-008540	(1,053,070)
Transfer to General Fund	067-021010-008010*	1,053,070
Total Expenditures		<u><u>0</u></u>

* Denotes creation of a new line item

ORDINANCE NUMBER , 2014

2014 Library Fund Budget Revised Expenditures of \$1,053,070 For Library Operating Expenditures

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B (1), and 3B (2) f of the Erie County Home Rule Charter that revised expenditures of \$1,053,070 in the 2014 Gaming Fund needed for Library Operating Expenditures are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Kyle Foust, Chairman

Date: _____

Fiore Leone, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Phil Fatica

Date: _____

André R. Horton

Carol J. Loll

Exhibit A
2014 Library Fund Budget
Revised Revenue of \$1,053,070
For Library Operating Expenditures

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Transfer from the General Fund	054-017100-099010	(1,053,070)
Transfer from the Gaming Fund	054-017100-099067	1,053,070
Total Revenue		<u><u>0</u></u>

ORDINANCE NUMBER , 2014

2014 General Fund Budget Revised Expenditures of \$1,053,070 And Creation Of A Line Item For Library Operating Expenditures

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B (1), and 3B (2) f of the Erie County Home Rule Charter that revised expenditures of \$1,053,070 and creation of a *Transfer In From The Gaming Fund* line item in the 2014 General Fund for Library Operating Expenditures are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Kyle Foust, Chairman

Date: _____

Fiore Leone, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Phil Fatica

Date: _____

André R. Horton

Carol J. Loll

**Exhibit A
 2014 General Fund Budget
 Supplemental Appropriation of \$1,053,070
 and Creation of a New Line Item for
 Library Operating Expenditures**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Transfer in From Gaming Fund	001-020000-099067*	(1,053,070)
Total Revenue		<u>(1,053,070)</u>
<u>Total Expenditures</u>		
Transfer to Library Fund	001-020000-008540	1,053,070
Total Expenditures		<u>1,053,070</u>

* Denotes creation of a new line item

ORDINANCE NUMBER , 2014

**2014 Children & Youth Services Fund Budget Revised Expenditures Of \$8,000 And
Creation Of *Diakon Lutheran Services* Court Ordered Placement Line**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), and 3B 2 (f) of the Erie County Home Rule Charter, that these 2014 Children & Youth Services Fund Budget revised expenditures of \$8,000, and the creation of *Diakon Lutheran Services* Court ordered placement line are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Kyle Foust, Chairman

Date: _____

Fiore Leone, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Phil Fatica

Date: _____

André R. Horton

Carol J. Loll

//

**Exhibit A
 2014 Children & Youth Services Fund Budget
 Revised Expenditures for the Creation of
 Expense Line Item due to Court Ordered
 Placement**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Expenditures</u>		
Diakon Lutheran Services	046-099000-706722*	8,000
Family Services	046-099000-700692	(8,000)
Total Expenditures		<u>0</u>

* Denotes creation of new line item.

To: Barry Grossman, County Executive
County Council Members

From: Mary Ann Daniels

Date: December 19, 2013

Subject: Rationale for Creation of Budget Lines

The attached Exhibit A reflects a line item creation to the 2014 Children and Youth Fund budget.

This line item needs to be created due to court ordered placements of children into a facility that were not used during the creation of the budget. Budget transfers will be used to transfer funds for these newly created line items.

This is a common occurrence with the Children and Youth Fund budget. Court ordered placements of children often occur to facilities that have never been used, thus requiring a new line item. Budget transfers from existing placement expense lines that are either being underutilized or not used this year will fund this new placement expenses.

There is **0.00** increase or decrease in County funds projected at this time.

If you have any questions, please contact me at your convenience.

ORDINANCE NUMBER , 2014

2014 Capital Project Fund Supplemental Appropriation Of \$34,968 And Creation of Line Items For Rebate Payment On 2003 Series A and Series B Bonds

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B (1), 3B 2 (b) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive that this 2014 Capital Project Fund Budget supplemental appropriation of \$34,968 and creation of line items for Rebate Payments on 2003 Series A and Series B Bonds are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Kyle Foust, Chairman

Date: _____

Fiore Leone, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Phil Fatica

Date: _____

André R. Horton

Carol J. Loll

**Exhibit A
 2014 Capital Projects Fund
 Supplemental Appropriation of \$34,968
 and Creation of New Line Items for
 Rebate Payment on 2003 Series A and
 Series B Bonds**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fund Balance Appropriated	080-080010-099500*	(34,968)
Total Revenue		<u>(34,968)</u>
<u>Total Expenditures</u>		
Fees and Services	080-080010-002700*	34,968
Total Expenditures		<u>34,968</u>

* Denotes creation of a new line item



TAX-EXEMPT COMPLIANCE

December 23, 2013

Mr. James R. Sparber
Director of Finance
Erie County Courthouse
140 West 6th Street, Suite #505
Erie, PA 16501

Re: \$33,495,000 County of Erie, Pennsylvania, General Obligation Bonds, \$21,180,000 Series A of
2003 Tax Exempt Bonds & \$12,315,000 Series B of 2003 Tax Exempt Bonds

Dear Mr. Sparber:

We have enclosed our Rebate Report for the above referenced County of Erie, Pennsylvania (the "County") Bond Issue. Our Report encompasses the bond and investment activity for the period commencing on August 27, 2003, the date of the closing, through December 31, 2007 the First Computation Date. Based upon our computations, a Yield Reduction Liability of \$30,953.65 had accrued. In accordance with the Arbitrage Regulations (the "Regulations"), no less than 90% of this amount, or \$27,858.29, was due to the United States Treasury within 60 days of the December 31, 2007 Computation Date. This payment was due no later than February 29, 2008.

The Regulations state that a rebate or yield reduction liability not paid within the 60-day grace period following a Computation Date will also accumulate interest at the Federal Underpayment Rate for taxpayers. This amount, computed through January 16, 2014, represents an additional \$7,108.88.

Additionally, rebate payments processed beyond the 60-day grace period are subject to a 50% penalty if the late payment was due to willful neglect. Since this oversight was not due to negligence, we have prepared a Statement of No Willful Neglect, explaining the late payment.

We have enclosed IRS Form 8038-T, which must be signed by an authorized representative of the County, dated and mailed to the IRS. Please prepare a check, made payable to: **United States Treasury**, in the amount of **\$34,967.17**. Please include on the check: Issuer's name; address; EIN; and "Form 8038-T".

The Statement of No Willful Neglect, the signed IRS Form 8038-T and the check should be sent by certified mail, return receipt requested, to:

**Internal Revenue Service Center
Ogden, UT 84201-0027**

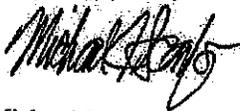
Our Rebate Report is for the County's records and should not be sent with the payment. Please send copies of the executed IRS Form 8038-T, the check and the time-date stamped proof of mailing from the U.S. Postal Service for our records.

The fixed rate bond yield is 4.2044% and includes all payments of principal, interest and qualified guarantee fees through the maturity date of the Bonds. The yield on the unrestricted investment portfolio is 2.1943%. Our computations compare this yield with the bond yield. Since the unrestricted investment yield is below the bond yield, no rebate liability has accrued.

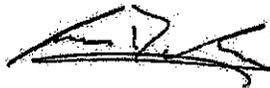
The yield on the restricted investment portfolio is 4.6738%. Our computations compare this yield with the bond yield plus the allowable 0.125% spread, which equals 4.3294%. Since the restricted investment yield is above the adjusted bond yield, a yield reduction liability has accrued.

Thank you for this engagement and should you have any questions, please do not hesitate to contact us.

Very truly yours,



Michael J. Scarfo
Senior Vice President



Jonathan D. Sellers
Senior Rebate Analyst

STATEMENT OF NO WILLFUL NEGLECT

Re: **\$33,495,000 County of Erie, Pennsylvania, General Obligation Bonds, \$21,180,000 Series A of 2003 Tax Exempt Bonds & \$12,315,000 Series B of 2003 Tax Exempt Bonds**

The County of Erie, Pennsylvania (the "County") requests a waiver of the penalty for failure to pay arbitrage rebate on time because the failure was not due to the County's willful neglect. As described herein, the County's failure to timely pay the rebate amount was due to the belief that all bond proceeds were invested below the fixed rate bond yield.

The Series A of 2003 Tax Exempt Bonds and Series B of 2003 Tax Exempt Bonds (collectively, the "Bonds") were issued on August 27, 2003 by the County. The initial Computation Date was December 31, 2007. Any accumulated rebate or yield reduction liability would have been due sixty days from this date.

In October 2013, the County retained a rebate advisor to review the County's compliance with the arbitrage rebate requirements with respect to all of the County's outstanding tax-exempt bond issues. In connection with this review, the rebate advisor determined that the Bonds had generated a yield reduction liability as of the December 31, 2007 Computation Date.

The rebate advisor then calculated the applicable yield reduction liability and interest and notified the County of this liability on November 22, 2013. The enclosed return is being filed within 180 days after the County's discovery of the failure.

The following is a list and discussion of the factors listed in Section 4.01 of Revenue Procedure 2005-40:

(1) The unpaid yield reduction liability amount: \$34,967.17 (including underpayment interest).

(2) The sophistication of the issuer:

While the County is an occasional borrower in the tax exempt market, the County does not have an internal capability to compute its arbitrage rebate obligations. Therefore, as of October 2013, the County utilizes a rebate advisor to compute the County's rebate liability, if any, with respect to all of its outstanding tax exempt bonds.

(3) The length of the delay: 2,148 days (February 29, 2008 to January 16, 2014).

(4) The steps taken to comply, including the steps taken after the discovery of the failure to pay:

In October 2013, the County retained a rebate advisor to review the County's rebate compliance with respect to all of its outstanding tax-exempt debt. Upon notification of the rebate liability, the County is filing the Form 8038-T and paying the applicable yield reduction liability (including interest).

The County intends to continue to utilize a rebate advisor so as to ensure that the County complies with its future arbitrage rebate and yield reduction obligations.

(5) The steps taken to prevent recurrence of the failure to pay:

The County intends to continue to utilize a rebate advisor so as to ensure that the County complies with its future rebate obligations.

(6) The nature of the failure:

The County believed that all bond proceeds were invested below the fixed rate bond yield. However, an independent review by a rebate advisor determined that although an arbitrage rebate liability was not generated, a yield reduction liability accrued.

(7) Any history of timely or late payments by the issuer:

Based on available records, this yield reduction payment for the Bonds is the first arbitrage rebate or yield reduction liability payment for which the County is requesting a waiver of the late filing penalty.

The Bonds are not currently under an examination by the Internal Revenue Service. Under penalties of perjury, I declare that I have examined this explanation, including accompanying documents, and, to the best of my knowledge and belief, the explanation contains all the relevant facts relating to the explanation, and such facts are true, correct, and complete.



County of Erie, Pennsylvania

**Arbitrage Rebate, Yield Reduction
 and Penalty in Lieu of Arbitrage Rebate**
 Under Sections 143(g)(3) and 148(f)
 and Section 103(c)(8)(D) of the Internal Revenue Code of 1954

GMB No. 1646-1219

Part I Reporting Authority Check box if Amended Return

1 Issuer's name County of Erie		2 Issuer's employer identification number (EIN) [REDACTED]	
3 Number and street (or P.O. box no. if mail is not delivered to street address) Room/suite 140 West Sixth Street		4 Report number (For IRS Use Only) 7	
5 City, town, or post office, state, and ZIP code Erie, Pennsylvania 16501		6 Date of issue 08/27/2003	
7 Name of issue County of Erie, General Obligation Bonds, Series A and B of 2003		8 CUSIP number 295173JX7	
9 Name and title of officer of the issuer or other person whom the IRS may call for more information Mr. James R. Sparber, Director of Finance		10 Telephone number of officer or other person 814-451-6337	
11 Type of issuer Public Safety		Issue price \$35,413,897	

Part II Arbitrage Rebate and Yield Reduction Payments

Description	Amount
12 Computation date to which this payment relates (MM/DD/YYYY) 12/31/2007	
13 Arbitrage rebate payment (see instructions) <input type="checkbox"/> check box if less than 100% of rebate amount	
14 Yield reduction payment (see instructions) <input checked="" type="checkbox"/> check box if less than 100% of yield reduction amount	\$27,858.29
15 Rebate payment from Qualified Zone Academy Bond (QZAB) defeasance escrow (see instructions)	

Part III Penalty in Lieu of Arbitrage Rebate

16 Number of months since date of issue <input type="checkbox"/> 0 mos <input type="checkbox"/> 2 mos <input type="checkbox"/> 6 mos <input type="checkbox"/> 12 mos <input type="checkbox"/> 18 mos <input type="checkbox"/> 24 mos <input type="checkbox"/> Other: No. of mos 24	
17 Penalty in lieu of rebate	
18 Date of termination election (MM/DD/YYYY)	
19 Penalty upon termination	

Part IV Late Payments

20 Does failure to pay timely qualify for waiver of penalty (see instructions) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
21 Penalty for failure to pay on time (see instructions)	
22 Interest on underpayment (see instructions)	\$7,108.88

Part V Total Payment

23 Total payment. Add lines 13, 14, 15, 17, 19, 21, and 22. Enter total here	\$34,967.17
--	--------------------

Part VI Miscellaneous

24 Unspent proceeds as of this computation date	\$2,241,016.14
25 Proceeds used to redeem bonds	
26 Gross proceeds used for qualified administrative costs for guaranteed investment contracts (GICs) and defeasance escrows	
27 Fees paid for a qualified guarantee	\$18,000

Question	Yes	No
28 Is the issue a variable rate issue?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
29 Did the issuer enter into a hedge? Name of provider: _____ Term of hedge: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
30 Were gross proceeds invested in a GIC? Name of provider: _____ Term of GIC: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
31 Were any gross proceeds invested beyond an available temporary period?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

32 Calculations for filing of this form prepared by: Issuer Preparer: AMTEC

Signature and Consent
 Under penalties of perjury, I declare that I have examined this return, and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

James R. Sparber 1/12/13 **James Sparber, Director of Finance**
 Signature of issuer's authorized representative Date Type or print name and title

Paid Preparer Use Only

Print type preparer's name Raymond H. Bentley	Preparer's signature <i>Raymond H. Bentley</i>	Date 1/12/13	Check <input type="checkbox"/> self-employed	PTIN P01261392
Firm's name American Municipal Tax-Exempt Compliance Corporation		Firm's EIN 06-1308917		Phone no. 860-321-7521
Firm's address 90 Avon Meadow Lane, Avon, CT 06001				

20

ORDINANCE NUMBER , 2014

2014 MH/MR Fund Budget Revised Expenditures And Creation Of *Psychiatric Rehabilitation* Line Item To Reflect New State Cost Center For Mental Health Services

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Sections 3B (1), 3B (2) f of the Erie County Home Rule Charter that these 2014 Mental Health/Mental Retardation Fund Budget revised expenditures and new line item, to reflect revised State *Cost Centers* for mental health services, are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Kyle Foust, Chairman

Date: _____

Fiore Leone, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Phil Fatica

Date: _____

André R. Horton

Carol J. Loll

Exhibit A
2014 Mental Health/Mental Retardation Fund
Revised Expenditures and Creation of New
Line Item to Reflect New Mental Health State
Cost Center

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Expenditures</u>		
Psychiatric Rehabilitation	011-001476-007002*	498,143
Social Rehabilitation Services	011-001000-007002	(498,143)
Total Expenditures		<u><u>0</u></u>

* Denotes creation of new line item.

To: Barry Grossman, County Executive
County Council Members

From: Shari Gross

Date: December 19, 2013

Subject: Rationale for Creation of Budget Line

The attached Exhibit A reflects one line item creation to the 2014 Mental Health Mental Retardation Fund Budget.

This line item needs to be created due to realigned State cost Centers for County Based Mental Health Services per OMHSAS Bulletin 12-02. Budget transfers will be used to transfer funds for this newly created line item.

This line item will allow for the reporting of MH services to be broken down into an additional category.

There is **0.00** increase or decrease in County funds projected at this time.

If you have any questions, please contact me at your convenience.

RESOLUTION NUMBER , 2014

Approving Solicitor Contract Submitted By The Office Of The Controller

BE IT RESOLVED, BY THE County Council for the County of Erie pursuant to Article II, Section 3 B(1), and Article V, Section 3 C (1) of the Home Rule Charter for the County of Erie, that the contract between the Office of the Controller of Erie County and John Cooper, Esquire, for legal services, attached hereto as Exhibit A, is hereby approved.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2014 by a vote of ____ - ____.

APPROVED BY:

Kyle Foust, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT, made and entered into this _____ day of December 2013, by and between the **County of Erie** through the Office of the Controller (hereinafter the "County") and John Cooper, Esquire (hereinafter "Attorney"), for the purpose of providing legal services to the Controller's Office during the **2014 calendar year**. The parties hereto, intending to be legally bound, do hereby agree as follows:

1. The Attorney shall perform such services as are necessary on a part-time basis to represent the County Controller's Office in matters requiring an attorney. These services shall include, but not be limited to, the following:
 - (a) Legal research; and
 - (b) Serving as legal consultant to the County Controller's Office for matters brought before it.
 - (c) Representation of the Controller in the Courts of law
 - (d) Preparation of legal instruments such as pleadings, briefs, and contracts
 - (e) Attending meetings and hearings when required.
2. The Attorney may not subcontract any portion of the services referred to above unless the Attorney has obtained the written approval of the County Controller or his/her designee.
3. In return for services provided to the County Controller's Office as set forth in paragraph 1, the County agrees to pay the Attorney the hourly fee of One Hundred Twenty Five Dollars from January 1, 2014 through the year ending December 31, 2014. This fee cannot exceed Five Thousand Dollars.
4. It is understood that the Attorney is acting in the capacity as an independent contractor in providing these services pursuant to the Controller's power to appoint his solicitor as set forth in Article IV, Section 2(D)(2)(d) of the Home Rule Charter.
5. The Attorney serves at the pleasure of the County Controller. The Attorney shall give sixty (60) days written notice of intent to terminate this agreement. The written notice of intent to terminate shall be mailed by first-class mail prepaid to the County Controller at the following address:

Mary E. Schaaf
County Controller
Erie County Courthouse
140 West 6th Street, Room #107
Erie, Pennsylvania 16501

6. This Agreement may be amended by mutual agreement of the parties hereto in writing to be attached and incorporated into this Agreement.
7. The County agrees not to discriminate or harass the Attorney on the basis of race, creed, color, national origin, age, sex, political affiliation, physical disabilities or the proper exercise of his rights as guaranteed by the Pennsylvania Public Employee Relations Act (Act No. 195).
8. It is the intent of the parties hereto that the clauses hereof are severable, and should a clause or any part of a clause be declared by a court of law to be invalid and unenforceable, the remaining clauses shall remain in full force and effect between the parties to this Agreement and any of their successors and assigns.
9. This Agreement is to be construed in accordance with laws of the Commonwealth of Pennsylvania.
10. Notwithstanding the Attorney's status as an independent contractor, in the event any suit is brought against the Attorney relating to any actions taken or omissions as an attorney for the County Controller's Office, or against any member of the Attorney's staff or the staff of the law firm with which the Attorney is affiliated, which, but for their status as an independent contraction, would fall within the provisions of the Political Subdivision Tort Claims Act, 42 PA.C.S.A. Section 8541, et seq., or any successor law, the County of Erie will indemnify and defend the Attorney, and his staff, any law firm within which the Attorney is affiliated and the staff of any such law firm, in accordance with the provisions of 42 PA.C.S.A. Section 8547 and 8546, or any successor provisions, as fully as though they were employees of the County of Erie.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the _____ day of December, 2013.

WITNESS:

COUNTY OF ERIE:

Barry Grossman, County Executive

WITNESS:

Mark J. Orlop

Mary E. Schaaf

Mary E. Schaaf, County Controller

WITNESS:

Bir W

John Cooper

John Cooper, Esquire

ERIE COUNTY COUNCIL
RESOLUTION NO. _____ - 2014

ERIE COUNTY GENERAL AUTHORITY
NOT TO EXCEED \$350,000 TAX-EXEMPT NOTE
(FIRST ERIE BETTER HOUSING EAST CORP. PROJECT)

WHEREAS, the Erie County General Authority (the "Authority") is a body corporate and politic existing under the laws of the Commonwealth of Pennsylvania pursuant to the Municipality Authorities Act, 53 Pa.C.S. Ch. 56, as amended (the "Act");

WHEREAS, the Act, among other things, empowers authorities created thereunder to borrow money and to make and issue bonds and other evidences of indebtedness for the various purposes set forth in the Act and to secure payment of such bonds and other evidences of indebtedness or any part thereof by pledge or deed of trust of all or any of its revenues and receipts;

WHEREAS, First Erie Better Housing East Corp. (the "Institution"), a Pennsylvania nonprofit corporation, located at 2420 West 23rd Street, City of Erie, Erie County, Pennsylvania, has requested the Authority to undertake a project (the "Project") consisting of the refinancing of certain existing indebtedness encumbering qualified housing facilities located at 236-254 East 17th Street and 1616-1626 German Street, City of Erie, Erie County, Pennsylvania owned by Institution;

WHEREAS, in order to provide funds for the Project, the Institution has requested the Authority to issue its tax-exempt bond or note in an amount not to exceed \$350,000 (the "Note");

WHEREAS, the Articles of Incorporation of the Authority state that each project of the Authority shall be conditioned upon approval by the County Council of Erie County, Pennsylvania.

NOW, THEREFORE, be it resolved:

1. The Project, the issuance of the Note, and the undertaking and completion by the Authority of all other matters necessary or convenient for the conclusion of the Project and the financing described hereinabove are hereby approved, and it is hereby declared that it is desirable for the health, safety and welfare of the people in the area served by the Institution that the Project be financed by the Authority.

2. Nothing in this Resolution shall be construed to pledge the credit or taxing power of the County of Erie, Pennsylvania nor shall such County be in any manner liable for any indebtedness arising out of this transaction.

On the motion of _____, seconded by _____, the Resolution was passed this _____ day of January, 2014, by a vote of _____ - _____.

ATTEST:

County Clerk

Chair of County Council

APPROVED BY:

Kathy Dahlkemper, County Executive

Date: _____, 2014

MACDONALD
ILLIG ATTORNEYS

J. W. ALBERSTADT, JR.
DIRECT DIAL 814-870-7750
E-MAIL JALBERSTADT@MIJB.COM

100 STATE STREET • SUITE 700
ERIE, PA 16507-1459
OFFICE: 814-870-7600
FAX: 814-454-4647
MACDONALDILLIG.COM

December 31, 2013

Honorable Fiore Leone, Chairman
Erie County Council Finance Committee
Erie County Courthouse
140 West Sixth Street
Erie, PA 16501

Re: Erie County General Authority - First Erie Better Housing East Corp.

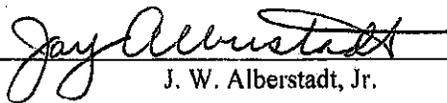
Dear Mr. Leone:

Please find enclosed for consideration by County Council a proposed Resolution approving a project by First Erie Better Housing East Corp. The purpose of this project is to provide tax-exempt financing for the refunding of an existing HUD mortgage encumbering Better Housing's qualified housing facilities in the City of Erie. We are asking you to place this on the agenda for the first County Council Finance Committee meeting in January of 2014 and Council's regular meeting immediately thereafter. The Authority will meet to approve the project on January 3, 2013.

Please let me know if you need anything further in support of this request, or if anyone from Better Housing or the Authority should attend either the Finance Committee or County Council meetings. Do not hesitate to call if you have any questions. Thank you very much for your help in this matter.

Very truly yours,

MacDONALD, ILLIG, JONES & BRITTON LLP

By 
J. W. Alberstadt, Jr.

JWA/1380279

Enclosure

cc: Douglas R. Smith, County Clerk

RESOLUTION NUMBER , 2014

Approving Solicitor Contract Submitted By The Office Of The Sheriff

BE IT RESOLVED, by the County Council for the County of Erie pursuant to Article II, Section 3 B(1), and Article V, Section 3 C(1) of the Home Rule Charter for the County of Erie, that the contract between the Office of the Sheriff of Erie County and Peter J. Sala, Esquire, for legal services, attached hereto as Exhibit A, is hereby approved.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2014 by a vote of ____ - ____.

APPROVED BY:

Kyle Foust, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT, made and entered into this 3RD day of January, 2014, by and between the **County of Erie** through the **Office of the Sheriff** (hereinafter the "County") and **Peter J. Sala**, Esquire (hereinafter "Attorney"), for the purpose of providing legal services to the Sheriff's Office during the 2014 calendar year. The parties hereto, intending to be legally bound, do hereby agree as follows:

1. The attorney shall perform such services as necessary on a part-time basis to represent the Sheriff's Office in matters requiring an attorney. These services shall include, but not be limited to, the following:

- (a) Representation of the Sheriff in Courts of law;
- (b) Preparation of legal instruments such as pleadings, briefs and contracts;
- (c) Legal research;
- (d) Serving as legal consultant to the Sheriff's Office for matters brought before it; and,
- (e) Attending Sheriff's sales and hearings when required.

2. The Attorney may not subcontract any portion of the service referred to above unless the Attorney has obtained the written approval of the Sheriff or his designee.

3. In return for services provided to the Sheriff's Office as set forth in paragraph 1, the County agrees to pay the Attorney the fee of Eleven Thousand Forty and 00/100 (\$11,040.00) Dollars for the period January 1, 2014 through December 31, 2014 in twelve equal installments of Nine Hundred Twenty and 00/100 (\$920.00) Dollars each.

4. It is understood that the Attorney is acting in a capacity as an independent contractor pursuant to the Sheriff's power to appoint his Solicitor as set forth by the Pennsylvania State Legislature at 16 P.S. §1213 and §1620.

5. Either party may give ninety (90) days written notice of intent to terminate this Agreement. The written notice of intent to terminate shall be mailed to the County at: John Loomis, Sheriff, Erie County Court House, 4th floor, 140 West 6th Street, Erie, Pennsylvania, 16501, and to the Attorney at 731 French Street, Erie, Pennsylvania, 16501, by first-class mail prepaid. The termination shall be effective upon the ninetieth (90th) day following the mailing of the notice of intent to terminate.

6. This agreement may be amended by mutual agreement of the parties hereto in writing to be attached and incorporated into this Agreement.

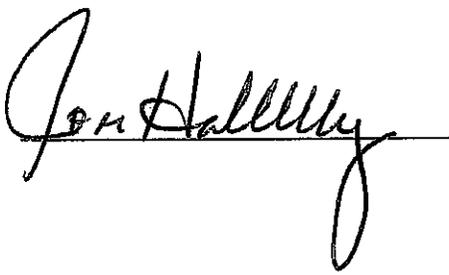
7. The County agrees not to discriminate or harass the Attorney on the basis of race, creed, color, national origin, age, sex, political affiliation, physical disabilities or the proper exercise of his rights as guaranteed by the Pennsylvania Public Relations Act (Act No. 195).

8. It is the intent of the parties hereto that the clauses hereof are severable, and should a clause or any part of the clause be declared by a court of law to be invalid and unenforceable, the remaining clauses shall remain in full force and effect between the parties to this Agreement and any of their successors and assigns.

9. This agreement is to be construed in accordance with the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on
the day and year first above written.

WITNESS:



COUNTY OF ERIE:

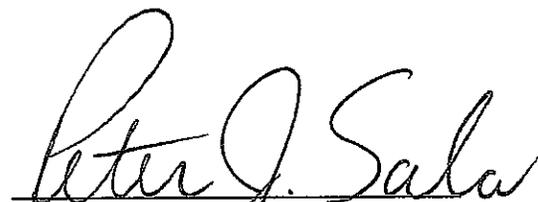
Kathy Dahlkemper, County Executive



John Loomis, Sheriff

WITNESS:





Peter J. Sala, Esquire

RESOLUTION NUMBER , 2014

Exonerating Taxes On One Abandoned Trailer/Property #39-028-003.1-002.73 In The Northwestern School District And Springfield Township

WHEREAS, the Northwestern School District approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on November 18, 2013; and

WHEREAS, Springfield Township approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on December 2, 2013.

NOW THEREFORE, BE IT RESOLVED by the County Council for the County of Erie that the taxes on the abandoned trailer/property: parcel #39-028-003.1-002.73 as outlined on the attached Exhibit A are hereby exonerated.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2014 by a vote of ____ - ____.

APPROVED BY:

Kyle Foust, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

ATTEST:

Date:_____

Douglas R. Smith
County Clerk

Date:_____



Northwestern School District

100 Harthan Way, Albion, PA 16401-1368

Phone: (814) 756-9400

Fax: (814) 756-9414

web address: www.nwsd.org

Karen S. Downie, D.Ed., Superintendent

Mr. Paul P. Sachar, Business Manager

November 26, 2013

Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

Dear Mr. Letzelter,

At the regularly scheduled board meeting held on Monday, November 18, 2013, the Northwestern School District Board of Directors approved the following motion for the removal of the remaining taxes, for the years as indicated and taxes for all future years, for parcel number 039-028-003.1-002.73.

It was moved by Shelly Rice and seconded by Ron Salisbury that the Erie County Bureau of Revenue and Tax Claim delete the parcel from the assessment records as presented on page 52 of the agenda attachments and summarized below, due to the determination of value or existence of each trailer. Taxes and fees will be credited when the taxing body issues a resolution for removal of these taxes.

<u>Governing Body</u>	<u># of parcels</u>	<u>Total Tax including</u>	
		<u>Interest & Penalty</u>	<u>Years</u>
Springfield Township	1	\$241.39	2009-2011

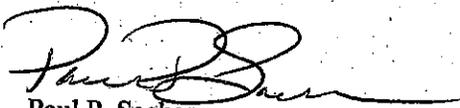
TOTAL \$241.39

ROLL VOTE: Baxter, YES; Black, YES; Rice, YES; Ring, YES; Salisbury, YES; Sembower, YES.

The motion carried, 6-0-0.

Please contact my office if you have any questions or concerns.

Sincerely,


Paul P. Sachar
Business Manager

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Springfield Township, Erie County, Pennsylvania

Resolution 2013-007

Whereas, the township has been notified by the Erie County Department of Finance, Bureau of Revenue and Tax Claim that the following properties,

<u>Index #</u>	<u>Owner</u>
39-028-003.1-002.73 3855 Route 215, Lot A E. Springfield, PA 16411	Chad Nelson

which is a mobile home, has been removed from assessment records based upon a determination of the value or existence of the mobile home in accordance with a field review conducted by that office; and

Whereas, the Erie County Department of Finance, Bureau of Revenue and Tax Claim has requested the township to exonerate any delinquent taxes assessed against the foregoing property and further to remove any taxes assessed against this property for any successive years for which taxes have been assessed against;

Now, therefore, upon motion of Blake Holliday, seconded by Jeff Eaton, and passed by unanimous roll-call vote, Springfield Township does hereby exonerate the foregoing property from any and all delinquent taxes and does further remove any taxes assessed against the foregoing property for any successive years for which taxes have been assessed against.

RESOLVED AND ADOPTED THIS 2nd DAY OF DECEMBER, 2013.

Blake Holliday
Supervisor

Raymond Rago
Supervisor

Jeffrey Eaton
Supervisor

Meredith L. Sorstorf
Attested: Township Secretary

RUN DATE: 11-01-13
 RUN TIME: 10:28:52
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 1
 RPT ID: TCB_STMT

(814) 451-6206

A.V.
 0

OWNER: NELSON CHAD
 3855 ROUTE 215
 LOT A
 EAST SPRINGFIELD PA 16411

PARCEL: 39-028-003.1-002.73
 LOCATION: 3855 ROUTE 215 LOT A TRL
 DESCRIPTION:

DISTRICT: SPRINGFIELD TWP

STATEMENT OF ACCOUNT

TAX YEAR 2009	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	31.07	3.11	11.79	185.00	230.97	0.00	230.97
TWP/BORO/CIT	2.49	0.25	0.95	0.00	3.69	0.00	3.69
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	57.00	5.70	21.63	0.00	84.33	0.00	84.33
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2009							318.99

TAX YEAR 2010	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	34.49	3.45	9.67	185.00	232.61	0.00	232.61
TWP/BORO/CIT	2.49	0.25	0.70	0.00	3.44	0.00	3.44
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	58.43	5.84	16.39	0.00	80.66	0.00	80.66
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2010							316.71

TAX YEAR 2011	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	34.49	3.45	6.26	70.00	114.20	0.00	114.20
TWP/BORO/CIT	2.49	0.25	0.45	0.00	3.19	0.00	3.19
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	59.62	5.96	10.82	0.00	76.40	0.00	76.40
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2011							193.79

TAX YEAR 2012	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
COUNTY	34.49	3.45	2.85	55.00	95.79	0.00	95.79
TWP/BORO/CIT	2.49	0.25	0.21	0.00	2.95	0.00	2.95
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE DUE 2012							98.74

PAID BY 11-30-2013 (INTEREST CHANGES MONTHLY)

TOTAL BALANCE DUE 928.23

EXHIBIT A

*Springfield Twp
 ex. w. S.D.*

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COUNTY OF ERIE

OFFICE OF COUNTY EXECUTIVE

Kathy Dahlkemper
COUNTY EXECUTIVE

MEMORANDUM

TO: Members of County Council

FROM: Kathy Dahlkemper 
County Executive

DATE: January 8, 2014

RE: Erie County Industrial Development Authority

I hereby convey notice of my appointment of Ron Jones, 3505 Oakwood Street, Erie, Pa 16508, to the Erie County Industrial Development Authority, upon the recommendation of Councilman Fiore Leone, Council representative of District Three. This term will expire on December 31, 2015.

Thank you.

cjh

cc: File
Doug Smith
Fiore Leone



COUNTY OF ERIE

Office of County Council
Erie County Courthouse

MEMORANDUM

TO: Kathy Dahlkemper, County Executive
FROM: Fiore Leone, County Council *FL*
DATE: January 6, 2014
RE: Erie County Industrial Development Authority

Mr. David Ciacchini has submitted the attached letter of resignation from the Erie County Industrial Development Authority.

I am, therefore, requesting your support for the appointment of Mr. Ronald Jones to that Authority to finish Mr. Ciacchini's term, which expires December 31, 2015. I have attached Mr. Jones' resumé.

Thank you for your attention to this matter.

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PROFESSIONAL EXPERIENCE

Division Administrator

Saint Vincent Medical Group, Erie, Pennsylvania

2010 – Present

- Provide administrative oversight of operations and regional program development for employed specialty physician practices within Saint Vincent Health System. Medical specialties include Colorectal Surgery, Gastroenterology, General Surgery, Neurosurgery, Neurointervention, Obstetrics and Gynecology, Pain Management and Surgical Oncology.

Regional Account Manager

Vantage Healthcare Network (territory PA, NY and OH)

2009-2010

- Developed and implemented sales strategy for new Vantage business lines including a national obstructive sleep apnea screening program for CDL drivers, group purchasing program for colleges & universities and a mobile document destruction service.

Director of Provider & Client Relations

Vantage Preferred Provider Organization, Northwest Pennsylvania

2003-2009

- Negotiated provider contracts throughout Northwest Pennsylvania, Eastern Ohio and Western New York.
- Worked collaboratively with healthcare providers, brokers, third party administrators and employer groups to establish the Vantage PPO Network as a viable option for both self-funded and fully-insured health plans.
- Offered provider relations support to assist in the timely resolution of claims disputes.

Senior Account Executive

Vantage Healthcare Network, Northwest Pennsylvania

2001-2003

- Marketed corporate programs to hospitals and healthcare providers throughout Northwest Pennsylvania. Areas of concentration included durable medical equipment/home respiratory services, home infusion therapy services, group purchasing and telecommunications.
- Established this position as the primary contact point for client services and support to improve customer relations throughout the Vantage family of companies.

Director of Operations

Vantage Healthcare Network, Option Care, Northwestern Pennsylvania

1999-2001

- Managed business operations for multiple locations throughout Northwest Pennsylvania with combined yearly sales in excess of \$3.5 million. Areas of focus included contract negotiations, financial analysis, market development and quality assurance.
- Functioned as a managerial liaison with hospital owners, contractual partners, customers and various departments and companies throughout the Vantage Healthcare Network.

Manager of Durable Medical Equipment Services

Vantage Healthcare Network, Option Care, Erie, Pennsylvania

1996-1999

- Expanded business operations by developing a retail location in Erie, Pennsylvania to service the city and surrounding communities.
- Supervised daily business activities including accounting, merchandising, personnel, purchasing, sales and marketing and direct customer service.

PROFESSIONAL EXPERIENCE (continued)**General Manager***Lawrence Park Apothecary, Inc., Erie, Pennsylvania*

1995-1996

- Supervised business operations for two independent retail pharmacies with combined yearly sales in excess of \$3 million.
- Directed personnel activities for a staff of 20 employees, including the hiring process and annual performance evaluations.
- Served as administrative council to the president of the corporation.
- Maintained professional responsibilities of previous position as Administrative Assistant.

Administrative Assistant*Lawrence Park Apothecary, Inc., Erie, Pennsylvania*

1992-1995

- Created an administrative position with the primary function of developing and servicing new business.
- Designed and implemented a niche marketing approach to expand the current base of traditional pharmacy business. Areas of focus included industrial first aid and safety supply, diabetes care, vacuum therapy for impotence and physician supply.
- Coordinated all advertising and marketing activities for the corporation.
- Trained employees in the operation of a newly developed point-of-sale computer system and functioned in the role of on-site hardware and software support.

Advertising Media Consultant*WXKC-FM/WRIE AM Radio, Erie, Pennsylvania*

1991-1992

- Generated and maintained consistent advertising revenue by developing new accounts.
- Developed successful marketing strategies for clients by combining the strengths of complimentary forms of media.
- Assisted in the production of advertising copy and the collection of accounts receivable.

PROFESSIONAL ACTIVITIES

- Knights of Columbus, Sacred Heart Parish 2009-Present
- Pennsylvania Association of Health Underwriters, Membership Chairman 2006-2010
- Professional Advisory Committee, CareGivers Health Services 1993-Present
- Pastoral Council Member, Sacred Heart Parish 1996-2000, 2009-Present
- Pre Cana Program Coordinator, Sacred Heart Parish 1994-2009
- Board of Directors, Erie County Diabetes Association 1995-1998
- Vice President, Lawrence Park Business Group 1993-1996

EDUCATION/PROFESSIONAL LICENSURE

- Licensed Resident Producer in the State of Pennsylvania (Lines of Authority: Life & Fixed Annuities, Accident and Health) 2005
- B.S. Marketing, The Pennsylvania State University University Park, Pennsylvania 1991



COUNTY OF ERIE

Office of County Council
Erie County Courthouse

MEMORANDUM

TO: County Council Members
FROM: *CL* Carol Loll, County Council
DATE: January 8, 2014
RE: Human Relations Advisory Board

I hereby convey notice of my appointment of Diana L. Ames, 1101 Peach Street, Erie, PA 16501, to the Human Relations Commission Advisory Board. She will be filling the unexpired term of Mr. Faulkerson, which ends September 15, 2016. I am, therefore, requesting your support for her appointment to that Board.

Thank you for your attention to this matter.

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COUNTY OF ERIE

Office of County Council
Erie County Courthouse

MEMORANDUM

TO: County Council Members
FROM: *C* Carol Loll, County Council
DATE: January 8, 2014
RE: Erie Regional Airport Authority

Ms. Janet Anderson has resigned from the Erie Regional Airport Authority.

I am, therefore, requesting your support of the appointment of Mr. Dale Roth, 1173 Troupe Rd., Harborcreek, PA 16421, to that Authority to finish Ms. Anderson's term, which expires December 31, 2015.

Thank you for your attention to this matter.

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COUNTY OF ERIE

Office of County Council
Erie County Courthouse

MEMORANDUM

TO: County Council Members
FROM:  Carol Loll, County Council
DATE: January 8, 2014
RE: Erie County Convention Center Authority

Michael McCormick wishes to continue serving on the Erie County Convention Center Authority. I am, therefore, requesting your support for his reappointment to that Authority. His four year term will expire December 31, 2017.

Thank you for your attention to this matter.

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COUNTY OF ERIE

Office of County Council
Erie County Courthouse

MEMORANDUM

TO: County Council Members
FROM: *KF* Kyle Foust, County Council
DATE: January 8, 2014
RE: Erie County Convention Center Authority

Eric J. Seggi wishes to continue serving on the Erie County Convention Center Authority. I am, therefore, requesting your support for his reappointment to that Authority. His four year term will expire December 31, 2017.

Thank you for your attention to this matter.

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COUNTY OF ERIE
DEPARTMENT OF FINANCE
BUREAU OF REVENUE AND TAX CLAIM
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 110
ERIE, PENNSYLVANIA 16501
(814) 451-6206
(814) 451-7484

BARRY GROSSMAN
COUNTY EXECUTIVE

STEVEN A. LETZELTER
DIRECTOR

RE: Sale of Parcel from Repository for Unsold Properties

Mr. Sparber:

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County Repository for unsold properties, and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as Index50-001-006.1-001.54 3304 VENTURA DR TRL This offer was made by Wesleyville MHP LLC who is willing to purchase that parcel for the sum of \$250.00 **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205 of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on the agenda for your next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the above address.

If there are questions or concerns regarding the procedure, the property, or the offer, please contact Jean Rodemaker at the Erie County Tax Claim Bureau at 451-6202.

Thank you,

Steven A Letzelter, Director
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property: 3304 VENTURA DR TRL
Index No: 50-001-006.1-001.54
Offer of: \$250.00 by Wesleyville MHP LLC

At our regular/special meeting on, _____
We took action regarding the sale of the property referenced above from The Erie County Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: _____

For: _____

Date: _____

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property : 3304 Ventura DR TRL
Index No. 50-001-006.1-001.54
Offer of \$250.00 by Wesleyville MHP LLC

At our regular/special meeting on, August 20, 2013
We took action regarding the sale of the property referenced above from The Erie County Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: James F. Corbett

For: Iroquois School District

Date: August 20, 2013



Borough of Wesleyville

1912 - 2012

3421 Buffalo Road, Erie, PA 16510-1813

www.wesleyvilleborough.com

Phone (814) 899-9124

Fax (814) 898-0026

E-Mail wesboro@roadrunner.com

December 12, 2013

Mr. Steven Letzelter, Supervisor
Erie County Tax Claim Bureau
Erie County Courthouse
140 West 6th Street, Room 110
Erie, PA 16501

VIA FACSIMILE: 451-7484

RE: Tax Exoneration and Repository Sale Approved
Tax ID: 50-1-6.1-1.54; 3304 Ventura Dr Trl

Dear Mr. Letzelter:

I am writing to notify you that the Wesleyville Borough Council at its regular meeting on December 11, 2013 approved the exoneration of delinquent Borough property taxes and sale from the Erie County Repository of Tax Parcel: 50-1-6.1-1.54, also known as 3304 Ventura Dr Trl.

Please contact me if you have any question or concern about this matter or if you require additional documentation.

I apologize for the delay in providing this. Thank you for your patience and understanding.

Sincerely,

Peter A. Nye
Manager/Secretary/Treasurer



COUNTY OF ERIE
DEPARTMENT OF FINANCE
BUREAU OF REVENUE AND TAX CLAIM
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET RM. 110
ERIE, PENNSYLVANIA 16501
(814) 451-6206
(814) 451-7484

BARRY GROSSMAN
COUNTY EXECUTIVE

STEVEN A. LETZELTER
DIRECTOR

RE: Sale of Parcel from Repository for Unsold Properties

Mr. Sparber:

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County Repository for unsold properties, and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as Index, 50-006-071.0-012.65 37 RENA AVE TRL This offer was made by Pamela Sue Daly who is willing to purchase that parcel for the sum of \$250.00 **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205 of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on the agenda for your next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the above address.

If there are questions or concerns regarding the procedure, the property, or the offer, please contact Jean Rodemaker at the Erie County Tax Claim Bureau at 451-6202.

Thank you,

Steven A Letzelter, Director
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property: 37 RENA AVE TRL
Index No: 50-006-071.0-012.65
Offer of: \$250.00 by Pamela Sue Daly

At our regular/special meeting on, _____
We took action regarding the sale of the property referenced above from The Erie County Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: _____

For: _____

Date: _____

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: Property 37 Rena Ave. TRL
Index No. 50-006-071.0-012.65
Offer of \$250.00 by Pamela Sue Daly

At our regular/special meeting on, JUNE 18, 2013
We took action regarding the sale of the property referenced above from The Erie County Repository,
by the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: Jan F. Clotte

For: IROQUOIS SCHOOL DISTRICT

Date: 6/18/13



Borough of Wesleyville

1912 - 2012

3421 Buffalo Road, Erie, PA 16510-1813

www.wesleyvilleborough.com

Phone (814) 899-9124

Fax (814) 898-0026

E-Mail wesboro@roadrunner.com

December 12, 2013

Mr. Steven Letzelter, Supervisor
Erie County Tax Claim Bureau
Erie County Courthouse
140 West 6th Street, Room 110
Erie, PA 16501

VIA FACSIMILE: 451-7484

RE: Tax Exoneration and Repository Sale Approved
Tax ID: 50-6-71-12.65; 37 Rena Dr Trl

Dear Mr. Letzelter:

I am writing to notify you that the Wesleyville Borough Council at its regular meeting on December 11, 2013 approved the exoneration of delinquent Borough property taxes and sale from the Erie County Repository of Tax Parcel: 50-6-71-12.65, also known as 37 Rena Dr Trl.

Please contact me if you have any question or concern about this matter or if you require additional documentation.

I apologize for the delay in providing this. Thank you for your patience and understanding.

Sincerely,

Peter A. Nye
Manager/Secretary/Treasurer

County of Erie Analysis of General Fund Unassigned Fund Balance FYE 12/31/14 As of January 6, 2014

Projected Ending 2014 Unassigned Fund Balance	28,945,009
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Less: Appropriations from Unassigned Fund Balance

Total Appropriations from Unassigned Fund Balance	<u>0</u>
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Plus: Appropriations to Unassigned Fund Balance

Ordinance # of 2014 Reclassification of Two Positions in District Attorney Department	16,885
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Total Appropriations to Unassigned Fund Balance	<u>16,885</u>
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Estimated General Fund Unassigned Fund Balance to date	<u>28,961,894</u>
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Summary

Total Budgeted General Fund Expenditures and Transfers	93,068,934
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Less: Pass Thru Grants Originally Budgeted in the General Fund	<u>(75,000)</u>
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Net Budgeted General Fund Expenditures and Transfers	<u>92,993,934</u>
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One Month's Expenditures and Transfers	7,749,495
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Two Month's Expenditures and Transfers	15,498,989
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Difference between Estimated GF Unassigned Fund Balance and One Month of Expend & Transfers	<u>21,212,400</u>
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Difference between Estimated GF Unassigned Fund Balance and Two Months of Expend & Transfers	<u>13,462,905</u>
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County of Erie General Fund
Monthly Reconciliation of
Changes to Fund Balance Appropriated
001-000990-099500
As of January 6, 2014

Appropriations from Fund Balance per Excel	0
Appropriations to Fund Balance per Excel	<u>16,885</u>
Net Appropriations per Excel	16,885
<u>Less: Pending Ordinances for Council Approval</u>	
Reclassof Two Positions in District Attorney Department	(16,885)
Total Net Pending Ordinances	<u>(16,885)</u>
Net change to Fund Balance Appropriated	<u>0</u>
FMS Budget T Balance	<u>0</u>
	0

County of Erie General Fund
 Current Budget
 As of January 6, 2014

DEPT NO	DEPT NAME	ORIGINAL 2014 BUDGET	2014 BUDGET CHANGES	CURRENT 2014 BUDGET
001000	CONCIL & ELECTIONS	1,403,139		1,403,139
001100	COUNTY CONTROLLER	316,843		316,843
001990	COUNTY EXECUTIVE	253,461		253,461
002010	COMM REL ECON DEV	970,313		970,313
002100	COUNTY SOLICITOR	166,161		166,161
002190	PERSONNEL	398,081		398,081
002300	FINANCE	4,180,763		4,180,763
002400	ADMIN/ OPERATIONS	5,218,625		5,218,625
002601	HUMAN SRVC SHARED	1		1
002700	OTH GEN GOVT	8,485,387		8,485,387
002810	COUNTY TECH DEPT	1,850,719		1,850,719
003000	COURTS	4,798,432		4,798,432
003100	MDJ'S	2,710,565		2,710,565
003200	CLK RECORD	2,822,804		2,822,804
003290	SHERIFF	3,098,745		3,098,745
003390	DISTRICT ATTY	3,395,509		3,395,509
003500	CORONER	640,993		640,993
003600	PUBLIC DEFENDER	1,366,126		1,366,126
004000	ADULT PROBATION	5,274,553		5,274,553
004100	CORRECTIONS	16,888,253		16,888,253
004190	JUVENILE PROBATION	3,239,949		3,239,949
005200	VETERANS AFFAIR	227,810		227,810
009000	GRANTS TO ORGANZ	91,000		91,000
020000	TRANSFERS	25,270,702		25,270,702
	Total	93,068,934	0	93,068,934

County of Erie
Comparison of Change in Monthly General Fund
Fund Balance Appropriated for the Years
2014 and 2013

Change in appropriated General Fund fund balance as follows:

Month	2014	2013
January		(76,273)
February		(151,523)
March		(21,192)
April		(37,102)
May		0
June		(59,588)
July		(3,410)
August		0
September		(67,580)
October		(28,000)
November		(120,836)
December		(162,096)
Total Change in Appropriated Fund Balance Year to Date	0	(727,600)