

FINANCE AGENDA

Erie County Council

www.eriecountygov.org



Jay Breneman, Chairman
Dr. Kyle Foust, Vice Chairman
Edward T. DiMattio, Jr.
Phil Fatica
Andre Horton
Fiore Leone
Carol Loll

4:00 p.m. Room 114A

February 5, 2015

1. Ordinance Number 10, 2015, “Approving And Adopting Amended And Restated Articles Of Incorporation Of The Erie County Convention Center Authority (The “Authority”) In The Form Of Exhibit A Attached Hereto, And Authorizing The Filing Thereof In Accordance With The Provisions Of Act 148 Of 1999, As Amended And Supplemented, Known As The “Third Class County Convention Center Authority Act (Alternative Provision), 16 P.S. §2399.51 *ET SEQ.* (The “Act”). (FR 1-27-15)
Page 3
2. Ordinance Number , 2015, “2015 General Fund Budget Waiver Of County Purchasing Code For Mandatory Software Upgrade To County Phone System And Upgrade For The Voicemail System”
Page 27
3. Ordinance Number , 2015, “2015 Capital Project Fund Supplemental Appropriation Of \$34,923 And Creation Of New Line Items For County Telephone Upgrade Project”
Page 31
4. Ordinance Number , 2015, “2015 General Fund Budget Waiver Of County Purchasing Code For A Three Year Contract For Westlaw Subscription For Judges’ Library”
Page 37
5. Ordinance Number , 2015, “2015 General Fund Budget Waiver Of County Purchasing Code For Three Year Maintenance Agreement With The Eaton Corporation Covering Backup Generators”
Page 45
6. Ordinance Number , 2015, “2015 Public Health Fund Budget supplemental appropriation of \$11,805 For Community Health Needs Assessment For Erie County”
Page 49
7. Resolution Number , 2015, “Approving The Erie County, Pennsylvania ADA Transition Plan”
Page 52
8. Resolution Number , 2015, “In Support Of 911 Funding & System Reform”
Page 60

9. Resolution Number , 2015, “In Support Of Waiving The Penalty On 21-032-024.0-015.00”
Page 62
10. Resolution Number , 2015, “Exonerating Taxes On One Abandoned Trailer/Property #06-006-014.0-013.41 In The Corry Area School District And The City Of Corry”
Page 65
11. Resolution Number , 2015, “Exonerating Taxes On One Abandoned Trailer/Property #47-011-027.2-007.47 In The Fort LeBoeuf School District And Waterford Township”
Page 71
12. Sale of Parcels from Repository for Unsold Property at Index Numbers:
14-010-028.0-218.00
15-020-036.0-309.00
Page 75
13. Analysis of General Fund Unassigned Fund Balance
Page 83

ORDINANCE NUMBER 10, 2015

APPROVING AND ADOPTING AMENDED AND RESTATED ARTICLES OF INCORPORATION OF THE ERIE COUNTY CONVENTION CENTER AUTHORITY (THE "AUTHORITY") IN THE FORM OF EXHIBIT A ATTACHED HERETO, AND AUTHORIZING THE FILING THEREOF IN ACCORDANCE WITH THE PROVISIONS OF ACT 148 OF 1999, AS AMENDED AND SUPPLEMENTED, KNOWN AS THE "THIRD CLASS COUNTY CONVENTION CENTER AUTHORITY ACT (ALTERNATIVE PROVISION), 16 P.S. §2399.51 ET SEQ. (THE "ACT").

WHEREAS, by Official Ordinance No. 46-2000 the County Council of the County of Erie approved the incorporation and establishment of the Authority; and

WHEREAS, Articles of Incorporation for the Authority (the "Authority Articles") were filed with the Secretary of the Commonwealth of Pennsylvania on May 3, 2002; and

WHEREAS, section VII of the Authority Articles provides that the governing board of the Authority shall consist of seven members appointed as follows: (a) three members shall be appointed by the Mayor of the City of Erie with the advice and consent of City Council; (b) three members shall be appointed by the County Executive of the County of Erie with the advice and consent of County Council; and (c) the City and the County shall alternate in the appointment of the seventh board member; and

WHEREAS, section 2399.61 of the Act, which governs the appointment of the governing board of the Authority, was amended on June 27, 2013 to provide that the governing board of convention center authorities organized under the Act shall consist of eleven members appointed as follows: (a) two members shall be appointed by the mayor of the municipality where the convention center facilities are located; (b) seven members shall be appointed by the county council of the municipality where the convention center facilities are located; and (c) two members shall be appointed by the Governor with the advice and consent of a majority of the Senate; and

WHEREAS, the County desires to approve the filing of Amended and Restated Articles of Incorporation of the Authority that are consistent with the provisions of the Act, as the same may be amended from time to time.

ORDINANCE NUMBER 10, 2015

APPROVING AND ADOPTING AMENDED AND RESTATED ARTICLES OF INCORPORATION OF THE ERIE COUNTY CONVENTION CENTER AUTHORITY (THE "AUTHORITY") IN THE FORM OF EXHIBIT A ATTACHED HERETO, AND AUTHORIZING THE FILING THEREOF IN ACCORDANCE WITH THE PROVISIONS OF ACT 148 OF 1999, AS AMENDED AND SUPPLEMENTED, KNOWN AS THE "THIRD CLASS COUNTY CONVENTION CENTER AUTHORITY ACT (ALTERNATIVE PROVISION), 16 P.S. § 2399.51 ET SEQ. (THE "ACT").

NOW THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF THE COUNTY OF ERIE, PENNSYLVANIA:

Section 1. The County of Erie hereby approves and adopts the Articles of Amendment containing Amended and Restated Articles of Incorporation of the Authority in the form of Exhibit A, and the Amended "Authority" By-Laws in the form of Exhibit B, attached hereto and authorizes the filing thereof by the County Clerk.

Section 2. All prior ordinances or parts thereof conflicting herewith are hereby repealed.

Section 3. This ordinance shall become effective after final passage and upon approval by the County Executive.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Fiore Leone, Chairman

Date: _____

Phil Fatica, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

André R. Horton

Carol J. Loll

CERTIFICATE

I, the undersigned, County Clerk of the County of Erie, Pennsylvania hereby certify that the foregoing and attached is a true copy of an Ordinance which was duly enacted by the affirmative vote of a majority of all the members of the County Council thereof at a meeting held on the date of the execution thereof; that due notice of such meeting was given and the meeting was at all times open to the public; that such Ordinance was duly recorded; that this Ordinance is still in full force and effect as of the date hereof; and that the vote upon said Ordinance was called and duly recorded upon the minutes of the County Council.

WITNESS my hand and seal of the County Council of the County of Erie this ___ day of _____ 2015.

[SEAL]

COUNTY OF ERIE

By _____
County Clerk

**AMENDED AND RESTATED
ARTICLES OF INCORPORATION
OF
ERIE COUNTY CONVENTION CENTER AUTHORITY**

Entity No. 3068978

In compliance with the applicable provisions of the Third Class County Convention Center Authority Act (Alternative Provision), 16 P.S. § 2399.51 et seq., as amended (the "Act"), Erie County Convention Center Authority (the "Authority") hereby amends and restates the Articles of Incorporation of the Authority in their entirety, as follows:

FIRST: The name of the Authority is: Erie County Convention Center Authority.

SECOND: The principal office of the Authority in the Commonwealth of Pennsylvania is 809 French Street, Erie, Pennsylvania 16501.

THIRD: The Authority was jointly created by the County of Erie and the City of Erie pursuant to the provisions of the Act.

FOURTH: Articles of Incorporation of the Authority were filed with the Secretary of the Commonwealth of Pennsylvania on May 3, 2002.

FIFTH: An Ordinance of the City of Erie adopted _____, 2015 authorizing the filing of these Amended and Restated Articles of Incorporation is attached hereto as Exhibit A.

SIXTH: An Ordinance of the County of Erie adopted _____, 2015 authorizing the filing of these Amended and Restated Articles of Incorporation is attached hereto as Exhibit B.

SEVENTH: The Authority is organized for the purposes set forth in the Act and has all rights and powers conferred upon Third Class Convention Center Authorities by the Act.

EIGHTH: These Amended and Restated Articles of Incorporation of the Authority shall supersede the original Articles of Incorporation and all amendments thereto.

NINTH: The County Clerk of the County of Erie is authorized to file these Amended and Restated Articles of Incorporation.

TENTH: These Amended and Restated Articles of Incorporation shall be effective upon filing with the Department of State.

BE IT RESOLVED that these Articles of Amendment are hereby executed and verified on this the __ day of _____, 2015.

COUNTY OF ERIE

[SEAL]

By _____
County Clerk

ERIE COUNTY CONVENTION CENTER AUTHORITY
AMENDED and RESTATED
BYLAWS and RULES OF PROCEDURE

ARTICLE I
THE AUTHORITY

Section 1

NAME OF AUTHORITY:

The name of this Authority shall be the ERIE COUNTY CONVENTION CENTER AUTHORITY, (hereinafter, the "Authority"). The business of this Authority shall be conducted in accordance with the Third Class County Convention Center Authority Act, (Alternative Provision) 16 P.S. § 2399.51 et seq., as amended, (hereinafter, the "Act"), the City of Erie, Pennsylvania Ordinance No. 22-2000 and the County of Erie, Pennsylvania, Ordinance No. 46-2000, creating said Authority.

Section 2

MISSION STATEMENT:

The mission of the Authority is to provide world class convention facilities and entertainment venues presenting diverse performing arts and sporting events for county and regional residents and their visiting families and friends, meeting and convention visitors, travelers and vacationers.

Nothing in these Bylaws and Rules of Procedure is intended to limit the purposes, authority, and powers of the Authority provided under law.

ARTICLE II
GOVERNING BOARD, APPOINTMENTS and TERMS

Section 1

BOARD:

- A. The power of the Authority shall be exercised by a governing Board composed of eleven (11) members.

EXHIBIT B

- B. The members of the Board shall not be compensated for their service on the Board or for any other position for which they may serve the Authority. The Authority may reimburse members for reasonable and necessary out-of-pocket expenses incurred by members in carrying out the business of the Authority.

- C. The members of the Board shall not be liable personally on the bonds or other obligations of the Authority and the rights of creditors shall be solely against the Authority. The Authority, itself or by contract, shall defend Board members, and the Authority shall indemnify and hold harmless Board members, whether or not currently serving as a member of the Authority, against and from any and all personal liabilities, actions, causes of actions and claims made against them for whatever actions they perform within the scope of their duties as Board members.

Section 2

APPOINTMENTS and TERMS:

- A. The Mayor of the City of Erie with the advice and consent of the City Council, shall appoint two (2) Board members. The term of office of these members shall be four (4) years. The terms of the first two (2) members appointed shall be allocated between them for a two-year and four-year term, respectively. In all cases, the beginning of the term shall be deemed January 1 of the year of appointment, subject to subsection D.

- B. The County Council shall appoint seven (7) Board members. The term of office of these members shall be four (4) years. The terms of the first seven (7) members appointed shall be allocated among them as follows: one one-year term, two two-year terms, two three-year terms and two four-year terms. In all cases, the beginning of the term shall be deemed January 1 of the year of appointment, subject to subsection D.

- C. The Governor of the Commonwealth of Pennsylvania shall appoint two (2) Board members with the advice and consent of a majority of the members of the Senate. The terms of office of these members shall be four (4) years, subject to subsection D.
- D. Except as otherwise provided, Board members shall serve a four (4) year term from the date of their appointment and until their successors have been appointed and qualified. If a vacancy shall occur by means of the death, disqualification, resignation or removal of a member, the appointing authority shall appoint a successor to fill the unexpired term.

Section 3

EFFECT OF AMENDMENT ON TERMS:

- A. The amendment of Section 2399.61 (a) (1) of the Act by Pa. Pub. Act. No. 27 (June 27, 2013) (the "Amendment"), which relates to Article II Section 2 (A) [Mayoral appointments] of the Bylaws and Rules of Procedure, shall apply as follows to Board members appointed under that Section of the Act on the effective date of the Amendment:
 - (1) The Amendment shall not shorten the term of a member serving on the effective date of this Section.
 - (2) A member serving on the effective date of this Section shall complete the term which the member is currently serving as follows:
 - (i) The term of the member whose term expired on or about December 31, 2009, shall expire on December 31, 2013.
 - (ii) The term of the member whose term expired on or about December 31, 2010, shall expire on December 31, 2014.
 - (iii) The term of the member whose term expired on or about December 31, 2011, shall expire on December 31, 2016.
 - (3) The reduction of appointments from three (3) to two (2) shall apply as follows:
 - (i) Except as otherwise set forth in this paragraph, to an office which is vacant on the effective date of this Section.

(ii) If there is no vacancy under subparagraph (3) (i), to the office of the first member whose term expires after the effective date of this Section.

B. The amendment of Section 2399.61 (a) (2) of the Act by the Amendment, which relates to Article II Section 2 (B) [County Executive/County Council appointments] of the Bylaws and Rules of Procedure, shall apply as follows to members appointed under that Section of the Act on the effective date of the Amendment:

- (1) The Amendment shall not reduce the term of a member serving on the effective date of this Section.
- (2) A member serving on the effective date of this Section shall complete the term to which the member is currently serving as follows:
 - (i) The term of the member whose term expired on or about December 31, 2010, shall expire December 31, 2014.
 - (ii) The terms of the two (2) members whose terms expire on or about December 31, 2013, shall expire December 31, 2013.
 - (iii) The term of the member whose term expired on or about December 31, 2012, shall expire December 31, 2016.
- (3) The seven (7) appointments made by the County Council under the Amendment shall be as follows:
 - (i) Two (2) initial appointments to fill two (2) of the vacancies created by the amendment of Section 2399.61 (a) (2) of the Act shall be made after the effective date of this Section for the following terms:
 - (a) One term shall expire December 31, 2014.
 - (b) One term shall expire December 31, 2015.
 - (ii) One (1) initial appointment to fill the vacancy created by the reduction of appointments from three (3) to two (2) from the amendment of Section 2399.61 (a) (1) of the Act and by the increase in appointments from four (4) to seven (7) from the amendment of Section 2399.61 (a) (2) of the Act shall be made

promptly after the reduction occurs under the transitional provisions of Article II Section 3 of these Bylaws and Rules of Procedure, for a term that shall expire December 31, 2015.

- (iii) The remaining four (4) initial appointments shall be made to fill the vacancies resulting from the expiration of the terms under Article II Section 3 (B) (2) of these Bylaws and Rules of Procedure.
- (iv) Subsequent appointments shall be made under Section 2399.61 (a) (2) of the Act [Section 2 (D) of these Bylaws and Rules of Procedure.

B. The effective date of the Amendment shall be the effective date of this Section 3.

ARTICLE III

MEETINGS

Section 1

ANNUAL MEETING:

The annual meeting of the Authority shall be the first regular meeting in each calendar year.

Section 2

REGULAR MEETINGS:

Meetings of the Authority shall be held on dates and at times designated by the Authority.

Section 3

SPECIAL MEETINGS:

Special meetings may be called at any time by the Chairperson or, in his/her absence, by the Vice Chairperson, at a time within his/her discretion, if necessary.

Section 4

PLACE OF MEETINGS:

Meetings of the Authority shall be held at the place designated by the Authority.

Section 5

QUORUM:

All actions of the Board shall be taken by a majority vote by a present quorum of not less than six (6) Board members. The Board shall have full authority to manage the properties and business of the Authority and to prescribe, amend and repeal Bylaws, Rules and Regulations governing the manner in which the business of the Authority may be conducted and the powers granted to it may be exercised and embodied. Notwithstanding any other law, Court decision, precedent or practice to the contrary, no actions by or on behalf of the Board shall be taken by an officer of the Board or the Authority, except upon the approval or prior authorization of the Board. As used in this Section, the term "actions by or on behalf of the Board" means any action whatsoever the Board, including but not limited to, the hiring, appointment, removal, transfer, promotion or demotion of any officers and employees, the retention, use or remuneration of advisors, council, auditors, architects, engineers or consultants, the initiation of legal action, the making of contracts, leases, agreements, bonds, notes or covenants, the approval of requisitions, purchase orders, investments and re-investments, and the adoption, amendment, revision or rescissions of rules and regulations, orders or other directives.

Section 6

NOTICE OF MEETINGS:

Meetings of the Authority shall be held in conformity with the Pennsylvania Sunshine Law.

Section 7

MANNER OF VOTING:

Voting on all questions coming before the Authority may be by a voice vote called for by the Chairperson; provided, however, roll call on any one (1) question before the Authority shall be taken upon the demand of one (1) or more voting members of the Authority. All votes shall be entered upon the minutes of each meeting. The Chairperson and all voting members of the Authority present shall be entitled to vote. A member of the Authority shall be considered

present at a meeting and entitled to vote if he/she is physically present at the meeting or if not physically present, participates via telephonic conference call.

Section 8

ATTENDANCE:

Any member who misses three (3) meetings in succession and whose absences are unexcused, may be removed from the Authority Board by a majority vote of a present quorum of not less than six (6) Board members. Medical or emergency excuses may be cause for an excused absence.

Section 9

ORDER OF BUSINESS:

At a regular meeting of the Authority, the following shall be the order of business:

- A. Roll call
- B. Approval of the minutes of the previous meeting
- C. Finance Report
- D. Report of the Executive Director
- E. Committee reports
- F. Old business
- G. New business
- H. Adjournment

All resolutions shall be in writing and shall be copied in a journal of the proceedings of the Authority.

ARTICLE IV

OFFICERS AND DUTIES

Section 1

OFFICERS:

The officers of the Authority shall be a Chairperson, Vice Chairperson, Secretary and Treasurer, all of whom shall be elected at the regular annual meeting.

Section 2

CHAIRPERSON:

The Chairperson will preside at all meetings of the Authority and enforce all rules and regulations of the Authority. The Chairperson shall, at the first meeting of the Authority after the annual election, appoint members to the standing committees: (a) Budget/Finance; (b) Sales/Marketing; (c) Facilities/Construction; (d) Human Resources, and (e) Operations Committee. From time to time, the Chairperson may for special needs create ad hoc committees to which he/she shall appoint members.

Section 3

VICE CHAIRPERSON:

In the absence of the Chairperson, the Vice Chairperson shall perform the duties of the Chairperson. Should neither the Chairperson nor the Vice Chairperson be present at any meeting, the Treasurer shall perform the duties of the Chairperson. Should neither the Chairperson, the Vice Chairperson, nor the Treasurer be present at any meeting, the Secretary shall perform the duties of the Chairperson.

Section 4

SECRETARY:

The Secretary shall be responsible to: (a) keep the records of the Authority; (b) take or cause to be taken proper minutes at all meetings of the Authority; (c) keep a record of the Authority in a journal of proceedings to be kept for such purposes; and (d) perform all duties incident to the office. At all times, the Executive Director shall make available an Authority staff member to aid the Secretary in the discharge of these duties.

Section 5

TREASURER:

Except as may otherwise be directed by resolution, the Treasurer shall oversee the receipt and disbursement of all funds of the Authority. The Treasurer and/or Executive Director shall sign all orders and checks for the payment of money. At all times, the Executive Director shall make available an Authority staff member to aid the Treasurer in the discharge of these duties. The Treasurer shall be a permanent member of the Authority's finance committee.

Section 6

ADDITIONAL DUTIES:

The officers of the Authority shall perform such other duties and functions as may from time to time be prescribed by the Authority.

ARTICLE V
ELECTIONS, TERMS OF OFFICE

Section 1

ELECTIONS:

The Chairperson, Vice Chairperson, Secretary and Treasurer shall be elected at the annual meeting of the Authority, and shall hold office until their successors are elected.

Section 2

VACANCIES:

Should the office of the Chairperson, Vice Chairperson, Secretary or Treasurer become vacant, at the next regular meeting, the Authority members in attendance shall elect a successor, who shall serve for the remainder of the unfulfilled term.

ARTICLE VI
PERSONNEL and DUTIES

Section 1

EXECUTIVE DIRECTOR:

An Executive Director shall be appointed by the Authority upon approval by a majority of all Authority Board members. The Authority shall establish rates of compensation and other terms of employment for the Executive Director. The Authority may, from time to time, employ such additional personnel as it deems necessary to exercise its powers, duties and functions as prescribed by the Third Class County Convention Center Authority Act, (Alternative Provision) 16 P.S. § 2399.51 et. seq., as amended, the City of Erie, Pennsylvania, Ordinance No. 22-2000 and the County of Erie, Pennsylvania, Ordinance No. 46-2000, and all other laws applicable thereto. The Executive Director shall perform the duties set forth herein and such others as shall be promulgated by official action of the Authority. The duration of the Executive Director's term of employment shall be subject to the exclusive control of the Authority.

Section 2

EXECUTIVE DIRECTOR'S DUTIES:

The Executive Director shall act as a general manager of the Complex (Civic Center, Jerry Uht Park, Warner Theater, Erie Insurance Arena and the Bayfront Convention Center) in each and all of its business operations and dealings. He/she shall have all the duties and powers usually attendant upon such a position. His/her duties shall include, but not be limited to, the following:

A. **Authority to Book Attractions:**

He/she shall have authority and jurisdiction to schedule and book all conventions, exhibitions, athletic, charitable, civic, educational and religious events, stage theater attractions, and all other forms of entertainment to be presented at the Complex. He/she shall advise the Authority of all bookings made.

B. **Authority to Execute Contracts:**

He/she shall have the authority to sign all contracts for and on behalf of the Authority in relation to the booking of any and all attractions and operations of the Complex.

C. **Enforcement of Policies:**

He/she shall have the responsibility to direct and superintend the execution, application and conduct of all policies established by the Authority for the operation and maintenance of the Complex.

D. **Promotion:**

He/she shall attend to the promotion of the Complex and arrange for the maximum use of the facilities. He/she shall arrange for the rentals and scheduling of all attractions and events.

E. **Supervision:**

He/she shall attend to the general supervision of the Complex and see that it is kept in good repair and in efficient operating condition. He/she shall supervise the employees of the Authority working at the facilities.

F. Monthly Reports:

He/she shall render at each regular meeting a report summarizing the business and operation of the Complex and answer questions relating thereto. The report shall include, in summary form, a showing of receipts and expenses for the facilities.

G. Annual Reports:

He/she shall also file an annual report with the Department of Community and Economic Development, the County of Erie and the City of Erie, which shall make provisions for the accounting of revenues and expenses. The Executive Director shall see to it that the Authority shall have its books, accounts and records audited annually in accordance with generally accepted auditing standards by an independent auditor who shall be a certified public accountant and a copy of the accountant's audit report shall be attached to and made a part of the annual report. He/she shall have a concise financial statement published annually in the local newspaper.

Section 3

DEPUTY EXECUTIVE DIRECTOR:

The Board may appoint one (1) or more Deputy Executive Directors who, to the extent authorized by the Board, may exercise the duties and powers of the Executive Director in the Executive Director's absence or incapacity or in the event of a vacancy in the office of Executive Director.

ARTICLE VII

BOARD COMMITTEE STRUCTURE AND RESPONSIBILITY

Section 1

GENERAL:

The Chairperson of the Board shall annually designate the committees of the Board. Each committee shall consist of two (2) or more Board members and such other persons as may be designated from time to time as required. The Committees shall report to the Board and may

recommend resolutions and other actions to the Board that relate to each committee's respective area of responsibility.

The Chairperson shall preside over the Executive Committee. The Executive Committee shall be composed of the officers of the Board. Each Board member shall continuously serve on at least one (1) committee. In designing committee assignments for Board members, the Chairperson shall take into account the interests expressed by the members, their respective skills and backgrounds, and their involvement in other committees and activities related to the organization.

The committees are the voice of the organization to the Board in respective areas and shall provide the mechanism to allow Board members to provide professional advice to Authority staff in members' respective areas of expertise. Committee members are expected to be familiar with the Authority operations within their oversight and assist staff in bringing reasoned recommendations and relevant supporting data to the Board for decision making.

The Executive Director shall be an *ex officio*, non-voting member of each Committee. The Executive Director may designate other staff members to attend committee meetings, but such staff members shall not be Committee members. The Chairperson shall be an *ex officio*, voting member of each committee.

Section 2

EXECUTIVE COMMITTEE:

The Executive Committee shall have, and exercise the authority of the Board, subject to the terms and conditions of the bylaws of the Authority, to function on behalf of the Board between regular Board meetings to deal with special issues and emergencies.

The Executive Committee shall also establish performance goals and objectives for the Executive Director and evaluate the job performance of the Executive Director at least annually. In connection with such evaluation, the Executive Committee shall make a recommendation to the Board of Directors with respect to any adjustment to the compensation and benefits of the Executive Director.

Section 3

BUDGET AND FINANCE COMMITTEE:

The Budget and Finance Committee is responsible for matters pertaining to the Authority's budget, finances, accounting and investments. Specific responsibilities include the following:

- A. Maintain appropriate policies and procedures regarding accounting and finance
- B. Review and make recommendations regarding the annual budget
- C. Review and make recommendations regarding any expense exceeding \$10,000 to the Board
- D. Review and address any public inquiries regarding the financial stability of the Authority
- E. Assess the adequacy of insurance coverage for the Authority

Section 4

HUMAN RESOURCES COMMITTEE:

The Human Resources Committee is responsible for matters pertaining to the Authority staff. Specific responsibilities include the following:

- A. Maintain policies and procedures regarding hiring, termination, benefits and related employment activities outlined in the human resources manual
- B. Participate in candidate interviews and provide reports to Executive Director and any others as requested
- C. Review and make recommendations regarding any substantial facility organizational structure and/or salary changes
- D. Review and address complaints received by the Authority from patrons, promoters and the public regarding employees of the Authority

Section 5

SALES AND MARKETING COMMITTEE:

The Sales and Marketing Committee is responsible for matters pertaining to marketing the Authority facilities. Specific responsibilities include the following:

- A. Develop marketing and public relations policies and plans consistent with the Authority's mission, goals and objectives and make determinations regarding sales and marketing strategies and resources required within defined budget parameters
- B. Review policies and procedures regarding branding, promotion, marketing and sales initiatives
- C. Review and make recommendations regarding sales and marketing plans for Authority facilities and/or overall organization
- D. Review and address complaints received by the Authority from patrons, promoters and the public regarding content of programs, promotions or marketing activities

Section 6

CONSTRUCTION COMMITTEE:

The Construction Committee is responsible for matters pertaining to capital construction projects involving the Authority. Specific responsibilities include the following:

- A. Review and make recommendations regarding feasibility studies involving buildings, renovations and expansions
- B. Review and make recommendations regarding bids for work costing in excess of \$10,000
- C. Oversee construction for building, renovation and expansion projects

Section 7

OPERATIONS/FACILITIES COMMITTEE:

The Operations/Facilities Committee is responsible for matters pertaining to operations of the Authority facilities. A Board member is assigned to each facility to assist staff with specific issues relating to each operation. Specific responsibilities include the following:

- A. Review and make recommendations regarding operating policies and procedures for Authority's facilities
- B. Oversee safety for all facilities including policies, procedures and accountability

- C. Assess the current physical needs of all facilities and update the long range capital expenditure plan, on at least an annual basis
- D. Periodically assess security and risk matters relating to the facilities
- E. Review and address complaints received by the Authority from patrons, promoters and the public regarding Authority facilities

Section 8

AUDIT COMMITTEE:

The Audit Committee is responsible for matters pertaining to the Authority audit. Specific responsibilities include the following:

- A. Review and make recommendations regarding audit services
- B. Review and make recommendations regarding audit reports prior to Board approval
- C. Review compliance regarding policies, procedures and controls relating to the finances of the Authority
- D. Review and make recommendations regarding asset management services for the Hotel
- E. Review and make recommendations regarding audit reports for the Hotels prior to Board approval
- F. Review any special projects and grant audits as necessary

Section 9

STRATEGIC PLANNING COMMITTEE:

The Strategic Planning Committee provides leadership and coordination of the strategic initiatives of the Authority. Specific responsibilities include the following:

- A. Create and implement annual and multi-year development plans to assist in meeting strategic goals of the Authority
- B. Provide leadership and coordination of the Board and staff to achieve strategic goals
- C. Work with the Executive Director and Board members to identify and cultivate contacts to fulfill goals and objectives

- D. Submit budgetary recommendations and recommendations for strategic objectives to the Board

Section 10

LEASE COMMITTEE:

The Lease Committee is responsible for matters pertaining to the contractual relationships with tenants of the Authority. Specific responsibilities include the following:

- A. Assist Executive Director, as necessary, in preparing lease agreements and make recommendations to the Board
- B. Participate in negotiations with tenants
- C. Provide advice and information on programming for facilities
- D. Review and address complaints received by the Authority from sports teams, cultural organizations, event promoters/producers and the public

ARTICLE VIII

ETHICAL REQUIREMENTS AND CONFLICTS OF INTEREST

All Board members of the Authority shall adhere to and are bound by all of the applicable ethics and conflicts of interest provisions of the Third Class County Convention Center Authority Act (Alternative Provision), 16 P.S. § 2399.66; The State Adverse Interest Act, 71 P.S. § 776.1; and the Administrative Code of Erie County.

ARTICLE IX

PROCEDURE

Robert's Rules of Order, revised, shall govern the Authority in all cases in which they are applicable and not in conflict with these Bylaws and Rules of Procedure.

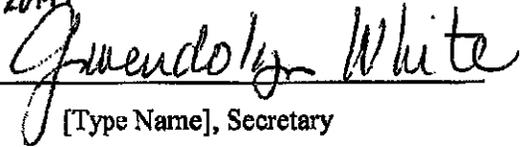
ARTICLE X
AMENDMENT

The Bylaws and Rules of Procedure of this Authority may be amended by a majority vote of a present quorum of not less than six (6) Board members present at two consecutive regular meetings; provided, however, said proposed amendment shall have been submitted in writing to the Authority members no less than five (5) days prior to the meeting at which said amendment is to be considered.

CERTIFICATION

The Secretary of the Authority certifies that this is a true and correct copy of the Amended and Restated Bylaws and Rules of Procedure of the Erie County Convention Center Authority adopted by the Authority on the 16th day of ~~October, 2013.~~

January 2014


[Type Name], Secretary



Get Up and Go!

To : Kyle Foust, County Council Liaison
From: Casey Wells, Executive Director
Date: January 12, 2015

A handwritten signature in black ink, appearing to be "Casey Wells", is written over the "From:" line.

The current articles of incorporation of the Erie County Convention Center Authority do not reflect two amendments that were made to the Third Class County Convention Center Authorities Act (Alternative Provision), the most recent amendment having to do with the composition of the Authority's board and how board members are appointed. In other words, there is currently a conflict between the provisions of the Authority's articles of incorporation and its actual board composition.

This conflict has been noted in the past by the Authority's auditors, and we have amended the Authority's articles of incorporation to make them consistent with the provisions of the Act and with the actual board composition.

In order to amend the Authority's articles of incorporation, the Act requires that authorizing ordinances be adopted by both the County and the City, as the joint creators of the Authority.

Attached you will find proposed Articles of Amendment to the Authority's Articles of Incorporation. Attached to the Articles of Amendment as Exhibits A and B are the proposed ordinances of the City and the County, respectively. Please let me know the appropriate process to move this matter forward.

Thank you.



809 French Street • Erie, PA 16501 • www.erieevents.com

Administrative 814-453-7117 • Fax 814-455-9931 • Box Office 814-452-4857

ORDINANCE NUMBER .2015

**2015 General Fund Budget Waiver of County Purchasing Code For
Mandatory Software Upgrade to County Phone System and Upgrade for the Voicemail System**

WHEREAS, Ronco Communications, Inc. was selected as Erie County's phone maintenance company through a County bidding process; and

WHEREAS, the County's maintenance contract with Ronco Communications, Inc., requires periodic software upgrades in order for the company to properly maintain the County's phone system; and

WHEREAS, the County's phone system and voicemail system are in need of a software upgrade to avoid loss of maintenance by Ronco Communications, Inc.

NOW THEREFORE BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Section 3B(1) of the Erie County Home Rule Charter, that a waiver of Article III, Section 1 of the Administrative Code for the purchase of a mandatory software upgrade for the Erie County phone system and upgrade for the voicemail system from Ronco Communications, Inc, is hereby approved as outlined in the attached Exhibits A and B.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Fiore Leone, Chairman

Date: _____

Phil Fatica, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

André R. Horton

Carol J. Loll

Ronco Upgrade Maint Distribution:

		Includes: Court House, Prison, Library, All Dist Just	CH Breakdown:
Oper 01-002420-002330	\$49,877.88	2.47% of CH	Library \$4,562.40 Prison \$4,562.40 CH \$41,785.17
Domestic Relations	\$1,032.09		Total: \$50,909.97
Health	\$4,562.40		minus DRS % \$1,032.09
EMA	\$684.36	0.15	Total: \$49,877.88
HazMat	\$456.24	0.1	
E-911 Adm	\$3,421.80	0.75	
HlthChoices	\$136.87	0.03	
MH/ID	\$547.49	0.12	
OCY	\$3,421.80	0.75	
D & A	\$456.24	0.1	
SUBTOTAL:	\$14,719.29		
TOTAL:	\$64,597.17		

VM Server Upgrade

Oper 01-002420-002330	\$31,184.98	Includes: Court House, Prison, Library, All Dist Just	
Health	\$4,872.65		
EMA	\$438.54	0.15	
HazMat	\$292.36	0.1	\$2,923.59
E-911 Adm	\$2,192.69	0.75	
HlthChoices	\$292.36	0.03	
MH/ID	\$1,169.44	0.12	\$9,745.30
OCY	\$7,308.97	0.75	
D & A	\$974.53	0.1	
SUBTOTAL:	\$17,541.54		
TOTAL:	\$48,726.52		

1/15/15

- Necessary software upgrade for phone system ~ Total Cost \$64,597.17
 - The 7.6 communication server software upgrades the phone system to reflect new features added in this release and also to fix known issues and possible workarounds with previous software versions.
 - This is a mandatory upgrade that is performed by Ronco Communications who currently holds our maintenance agreement. It is written in our agreement that when we purchase software upgrades and fixes that they are to perform the installation at no additional cost.

- AVST Voicemail Server ~ Total Cost \$48,726.52
 - Our current voicemail system, Nortel CallPilot, is running Windows 2003 server which is going end of support by July 2015. This means that the current voicemail server will not have any type of maintenance, upgrades, fixes or patching available.
 - In our current maintenance agreement with Ronco Communications, they are to maintain our voicemail server, which is currently running Nortel CallPilot. In order for Ronco to service and maintain our new voicemail server, I received quotes of new voicemail servers that would be covered under our current maintenance agreement with Ronco Communications.

**Luigi said he would discuss why the Purchasing code needs to be waived

ORDINANCE NUMBER , 2015

**2015 Capital Project Fund Supplemental Appropriation Of \$34,923 And Creation Of New
Line Items For County Telephone Upgrade Project**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(b) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive that this 2015 Capital Project Fund Budget supplemental appropriation of \$34,923, and the creation of line items for the Erie County Telephone Upgrade Project are hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Fiore Leone, Chairman

Date: _____

Phil Fatica, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

André R. Horton

Carol J. Loll

**Exhibit A
County of Erie Capital Projects Fund
Supplemental Appropriation of \$34,923
And Creation of New Line Items
For Telephone Upgrade Project**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fund Balance Appropriated	080-080010-099500	(2,662)
MHID Reimbursement	080-080500-044360*	(1,717)
Drug & Alcohol Reimbursement	080-080500-044390*	(1,431)
Health Choices Reimbursement	080-080500-044361*	(429)
Children & Youth Reimbursement	080-080500-044380*	(10,731)
Domestic Relations Reimbursement	080-080500-044670*	(1,032)
Public Health Reimbursement	080-080500-044391*	(9,435)
Public Safety Reimbursement	080-080500-044450*	(7,486)
Total Revenue		<u>(34,923)</u>
<u>Total Expenditures</u>		
Telephone Upgrade	080-080500-004060	34,923
Total Expenditures		<u>34,923</u>

* Denotes creation of a new line item

Department	Original Budget		Original Budget	Revised Budget		Revised Total Budget	Total Ordinance Budget Required
	VM Server	Software Upgrade		VM Server	VM Server		
Courthouse	28,523	49,878	78,401	31,185	81,063	2,662	
Domestic Relations	0	1,032	0	0	1,032	1,032	
Health Choices	267	137	0	292	429	429	
MH/ID	1,070	548	0	1,169	1,717	1,717	
OCY	6,685	3,422	0	7,309	10,731	10,731	
D&A	891	456	0	975	1,431	1,431	
Public Health	4,457	4,562	0	4,873	9,435	9,435	
Public Safety	2,674	4,562	0	2,924	7,486	7,486	
Total	44,567	64,597	78,401	48,727	113,324	34,923	

1/15/15

- Necessary software upgrade for phone system ~ Total Cost \$64,597.17
 - The 7.6 communication server software upgrades the phone system to reflect new features added in this release and also to fix known issues and possible workarounds with previous software versions.
 - This is a mandatory upgrade that is performed by Ronco Communications who currently holds our maintenance agreement. It is written in our agreement that when we purchase software upgrades and fixes that they are to perform the installation at no additional cost.
- AVST Voicemail Server ~ Total Cost \$48,726.52
 - Our current voicemail system, Nortel CallPilot, is running Windows 2003 server which is going end of support by July 2015. This means that the current voicemail server will not have any type of maintenance, upgrades, fixes or patching available.
 - In our current maintenance agreement with Ronco Communications, they are to maintain our voicemail server, which is currently running Nortel CallPilot. In order for Ronco to service and maintain our new voicemail server, I received quotes of new voicemail servers that would be covered under our current maintenance agreement with Ronco Communications.

****Purchasing code needs to be waived**

ORDINANCE NUMBER 145, 2014

First 2014 Capital Project Fund Supplemental Appropriation Of \$886,069 And Creation of Line Items For Various Capital Projects In 2015 Budget

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(b) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive that this 2014 Capital Project Fund Budget supplemental appropriation of \$886,069 and creation of line items for various County technology projects in the 2015 Budget, are hereby approved as outlined on the attached Exhibit A.

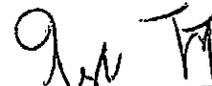
This ordinance shall be effective immediately upon adoption.

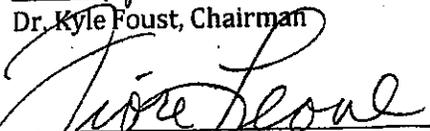
COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:


Douglas R. Smith
County Clerk

Date: November 18, 2014

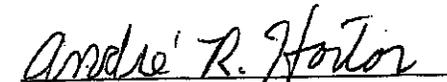

Dr. Kyle Foust, Chairman

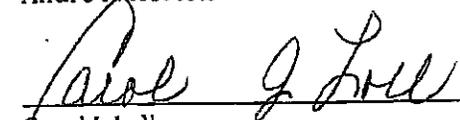

Fiore Leone, Vice Chairman


Jay Breneman


Edward T. DiMattio, Jr.


Phil Fatica


André R. Horton


Carol J. Loll

Approved by:


Kathy Dahkemper,
County Executive

Date: November 20, 2014

**Exhibit A
 2014 Capital Projects Fund
 Supplemental Appropriation of \$886,069
 And Creation of New Line Items
 For Various Capital Projects**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Fund Balance Appropriated	080-080010-099500	(886,069)
Total Revenue		<u><u>(886,069)</u></u>
<u>Total Expenditures</u>		
County Technology Projects	080-080672-004050*	719,758
Courts Computer Project	080-080673-004050*	57,910
Library Geothermal Project	080-080791-004060*	30,000
Telephone Upgrade	080-080500-004060*	78,401
Total Expenditures		<u><u>886,069</u></u>

* Denotes creation of a new line item

ORDINANCE NUMBER , 2015

**2015 General Fund Budget Waiver of County Purchasing Code For A
Three Year Contract For Westlaw Subscription For Judges' Library**

WHEREAS, the yearly cost of the Westlaw Subscription is included under "Fees and Services" in the 2015 Law Library budget; and

WHEREAS, Westlaw is one of the two major commercial computer assisted legal research systems offered to government academic and legal entities; and

WHEREAS, Westlaw offers several advantages for researchers not offered by competing vendors or sources; and

WHEREAS, Westlaw will introduce a new search platform in August of 2015 replacing the current "Westlaw Classic" platform.

NOW THEREFORE BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Section 3B(1) of the Erie County Home Rule Charter, that a waiver of Article III, Section 1 of the Administrative Code for a three year Westlaw Subscription agreement with Thomson Reuters West ending in February, 2018, is hereby approved as outlined in the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Fiore Leone, Chairman

Date: _____

Phil Fatica, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

André R. Horton

Carol J. Loll

WEST ORDER FORM
 610 Opperman Drive, P.O. Box 64833
 St. Paul, MN 55164-1803
 Tel: 651/687-8000



THOMSON REUTERS

Check West account status below as applicable: Rep Name & Number Michael Weaver u0105138

New (NACI Form attached) Existing with Increase Credit Limit (NACI Form attached)

Existing with no changes Existing with changes (Permanent name change must attach a Customer Name Change Form)

Acct # 1000332340 Quote # _____ PO # _____ Date 9/15/2014

Name/Subscriber Erie County Judges Library Bill To Acct # _____

Order Confirmation Contact Name Max Peaster

E-Mail mpeaster@eriecountygov.org

Password Contact Name (for password delivery) Max Peaster

E-Mail mpeaster@eriecountygov.org

Time and Billing Contact Name _____

E-Mail _____

Permanent Address Change One-Time Ship To Additional Ship To Additional Bill To

Name _____ Attn: _____

Address _____ Suites/Floor _____

City _____ State _____ County _____ Zip _____

**** REQUIRED ****

IF NEEDED

WestlawPRO™/CD-ROM/Practice Solutions/Software/LegalEdcenter Products

Full Svc #	WestlawPRO/CD-ROM/ Practice Solutions/Software/WLEc Products	Quantity *	Monthly Rate Banded/Base Rate	Per User/Conc. User Rate	Other	Total Monthly Charges
40988740	WestlawNext Government Select Level 1					\$2774.59

Notes:

* Fill in the maximum number of Passwords, Users, Seats, FTEs, Students, Terminals, CD/Conc. Patron Users, Active Legal Holds, Quantity of Additional Storage.

Total Monthly Charges \$ **2774.59**

Monthly Charges and the minimum term shall begin on the date West processes Subscriber's order and continue for a minimum of 12 complete calendar months ("Minimum Term"). If Subscriber elects a longer Minimum Term the Monthly Charges will be calculated as set forth herein.

Subscription Terms for WestlawPRO™/Practice Solutions/Software Products

- Subscriber's Initials for 24 Month Minimum Term. Subscriber agrees to commit to a Minimum Term of 24 months and the Monthly Charges for the second 12 months not to increase by more than _____% over the Monthly Charges for the initial 12 months.
- Subscriber's Initials for 36 Month Minimum Term. Subscriber agrees to commit to a Minimum Term of 36 months and the Monthly Charges for the second 12 months not to increase by more than 3% over the Monthly Charges for the initial 12 months and the Monthly Charges for the third 12 months not to increase by more than 3% over the Monthly Charges for the second 12 months.

Automatic Renewal Term(s) for Non-Government Subscribers Only. Upon conclusion of the Minimum Term, including LegalEdcenter product(s) that are part of a WestlawPRO Select, the respective Subscriber Agreement and this Order Form will automatically renew for consecutive 12-month periods ("Renewal Term"), and the Monthly Charges for the Renewal Term(s) will increase 7% per year unless either party gives written notice of cancellation to the other party at least 30 days in advance of the expiration of the then-current Term. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein. Additionally, West may at its discretion provide Subscriber with notice at least 60 days in advance of any Renewal Term of a Monthly Charge increase different from 7% after which Subscriber shall have 30 days to provide West with written notice of cancellation if Subscriber does not wish to renew. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement (as defined herein). Subscriber is responsible for all Excluded Charges as incurred.

Government Subscribers Post Minimum Term. Upon conclusion of the Minimum Term, Monthly Charges are billed thereafter at up to then-current rates. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement (as defined herein). Monthly Charges may be modified upon 30 days notice to Subscriber. Subscriber is responsible for all Excluded Charges as incurred. Either party may provide the other party with 30 days prior written notice of cancellation. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein.

Subscription Terms and Additional Terms for LegalEdcenter Products

____ Subscriber's Initials for 24 Month Minimum Term. Subscriber agrees to commit to a Minimum Term of 24 months and the Monthly Charges for the second 12 months not to increase by more than ____% over the Monthly Charges for the initial 12 months.

____ Subscriber's Initials for 36 Month Minimum Term. Subscriber agrees to commit to a Minimum Term of 36 months and the Monthly Charges for the second 12 months not to increase by more than ____% over the Monthly Charges for the initial 12 months and the Monthly Charges for the third 12 months not to increase by more than ____% over the Monthly Charges for the second 12 months.

Automatic Renewal Term(s). Upon conclusion of the Minimum Term, as applicable solely to LegalEdcenter product(s) that are not part of a WestlawPRO Select, charges for LegalEdcenter products are billed thereafter at up to then-current rates. Either party may provide the other party with 30 days prior written notice of cancellation. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein.

____ LegalEdcenter annual billing (please check if requested)

LegalEdcenter Online Features and Services:

____ Subscriber's Initials - Subscriber acknowledges that each user will receive an initial e-mail communication from LegalEdcenter which includes important information about using the service (including username and password), as well as ongoing communication regarding new online programs available in their practice area(s) and special announcements. Subscriber's users may opt out after the initial e-mail communication.

Programs excluded from the Online CLE Pass shall be billed at then-current rates via credit card billing.

Subscription Terms and Additional Terms for CD-ROM Products
--

____ Subscriber's Initials for Subscription Services for CD-ROM Products. Upon conclusion of the Minimum Term, Subscriber requests that West provide subscription services for the above designated CD-ROM products which shall be at then-current rates. Any additional users added to any existing Per User CD-ROM product licensed by Subscriber from West shall be tied to the Minimum Term of the underlying Order Form for such product(s). Either party may provide the other party with 30 days prior written notice of cancellation. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein. Subscription services consists of automatic shipments of updates and/or supplements to the service, including but not limited to, updates, replacement or supplemental CD-ROMs and online updates. West's sales representatives will provide additional information regarding frequency and updates upon request. For Transportation Charges and Returns and Refunds see "Additional Terms" herein.

____ CD-ROM/DVD annual billing (please check if requested)

Subscriber Initials for Banded Products
--

X ____ Subscriber's Initials for Banded Products. Subscriber has 10 attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel and the like), corporate users or students and Personnel (if ordering a Paralegal Plan) for the location identified above or FTE's (if ordering Campus Research) for WestlawPRO, CD-ROM case law and/or LegalEdcenter orders. If West learns that the actual number exceeds the number certified above, West reserves the right to increase Subscriber's charges as applicable.

Internal Corporate Use Only	BND
------------------------------------	------------

Technical Contacts for Westlaw Patron Access, Campus Research and Thomson Innovation Administrator	
Technical Contact Name (please print):	_____
Telephone:	_____
E-Mail Address:	_____
Current Account #:	_____
Patron Access: IP Address:	_____
	One IP Address per terminal. Additional pages may be attached if needed.
Campus Research: IP Address Range	_____
* Orders submitted without IP Address information may delay set up and access	
____ Subscriber Initials	____ Terminals will be used for Patron Access (not required for Campus Research).
____ Subscriber Initials	____ Concurrent users will be used for Patron Access (not required for Campus Research).
In the event Subscriber desires to increase the number of publicly accessible terminals or concurrent users, Subscriber must contact West. If West learns that Subscriber has increased the number of publicly accessible terminals, West reserves the right to increase Subscriber's charges as applicable.	
For Internal Office Use Only OF Instructions: Max Concu = # of terms/Eml to WTC/Blk Ancil/1 term = 5 atty = 1 pw/Tech cont = 59	
Thomson Innovation Administrator Name (please print):	_____
E-Mail Address:	_____

WestlawPRO/Practice Solutions/Software Renewals	
*Current Monthly Charges is/are rate(s) in effect as of the date of this Order Form and may not be the rate(s) in effect when rate(s) for the Renewal Term is/are calculated, depending on the length of the current Minimum Term or current Renewal Term.	

Sub Mat #	WestlawPRO/Practice Solutions/Software Products	Current Monthly Charges*

Notes:

_____**Subscriber's Initials for 12 Month Renewal Term.** ** Subscriber agrees to commit to an additional 12 months and the Monthly Charges for such additional 12 months shall be _____% more than the Monthly Charges in effect at the end of the current Minimum Term and/or current Renewal Term.

_____**Subscriber's Initials for 24 Month Renewal Term.** ** Subscriber agrees to commit to an additional 24 months. The Monthly Charges for the first additional 12 months shall be _____% more than the Monthly Charges in effect at the end of the current Minimum Term and/or current Renewal Term and the Monthly Charges for the second additional 12 months shall be _____% more than the Monthly Charges for the first additional 12 months.

_____**Subscriber's Initials for 36 Month Renewal Term.** ** Subscriber agrees to commit to an additional 36 months. The Monthly Charges for the first additional 12 months shall be _____% more than the Monthly Charges in effect at the end of the current Minimum Term and/or current Renewal Term and the Monthly Charges for the second additional 12 months shall be _____% more than the Monthly Charges for the first additional 12 months. The Monthly Charges for the third additional 12 months shall be _____% more than the Monthly Charges for the second additional 12 months.

** Effective at the end of the current Minimum Term or current Renewal Term.

Automatic Renewal Term(s) for Non-Government Subscribers Only. Upon conclusion of the Renewal Term designated above, the respective Subscriber Agreement and this Order Form will automatically renew for consecutive 12-month periods, and the Monthly Charges for the Renewal Term(s) will increase 7% per year unless either party gives written notice of cancellation to the other party at least 30 days in advance of any Renewal Term. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein. Additionally, West may at its discretion provide Subscriber with notice at least 60 days in advance of any Renewal Term of a Monthly Charge increase different from 7% after which Subscriber shall have 30 days to provide West with written notice of cancellation if Subscriber does not wish to renew. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement. Subscriber is responsible for all Excluded Charges as incurred.

Government Subscribers Post Minimum Term. Upon conclusion of the Renewal Term designated above, Monthly Charges are billed thereafter at then current rates. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement. Monthly Charges may be modified upon 30 days notice to Subscriber. Subscriber is responsible for all Excluded Charges as incurred. Either party may provide the other party with 30 days prior written notice of cancellation. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein.

		Passwords and QuickView+							
Last Name	First Name, M.I.	Jdg	Clrk	Atty	Lib	Para	Other	Product(s)	
See	Attached								

Subscriber shall authorize which Westlaw password(s) shall have access to QuickView+. Actual charges billed by West may vary from charges reported on QuickView+. Subscriber shall pay charges as billed. West does not warrant and has no liability with respect to accuracy of charges or other information on QuickView+.

Authorized Westlaw Password Holder for Westlaw QuickView+

Last Name _____ First Name _____ E-mail _____

Print/CD-ROM Products						
------------------------------	--	--	--	--	--	--

Full Svc #	Print/CD-ROM Products	Quantity	List Charges	Other Charges	Print Subscription Service (y/n)

Notes:

Total Charges \$ _____

Subscriber's Initials for Subscription Service. Subscriber hereby requests that West provide subscription services for the above designated products. Subscription services consists of automatic shipments: a) for print products: updates and/or supplements to the service, including but not limited to, pocket parts, pamphlets, replacement volumes, or loose-leaf pages; b) for CD-ROM products: updates and/or supplements to the service, including but not limited to, updated, replacement or supplemental CD-ROMs and online updates; all of which will be billed separately at then-current rates. West's sales representatives will provide additional information regarding frequency and updates upon request. Products billed annually are billed in advance at then-current rates. Subscription services will continue until cancelled and may be cancelled at any time by West or cancelled upon written request by Subscriber to the attention of Customer Service at the address set forth herein. For Transportation Charges and Returns and Refunds see "Additional Terms" herein.

Additional Terms	
-------------------------	--

Subscriber Auto Charge Credit Card / Electronic Funds Transfer Election Payment Terms. Subscriber may separately authorize West to automatically charge a credit card ("Auto Charge") or electronic fund transfer ("EFT"), to pay charges for charges due on Subscriber's account. If Subscriber currently subscribes to Auto Charge or EFT, subscription charges incurred from this order will be Auto Charged or debited through EFT (as elected) in accordance with existing terms and conditions.

Returns and Refunds. If Subscriber is not completely satisfied with any print product received from West as part of a subscription or as a one-time purchase, and not as part of a multi-year contract or a CD-ROM/DVD product received after the Minimum Term, the product may be returned within 45 days of the original shipment date for a full refund or credit, in accordance with West's then-current returns policies. Different rules (<http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf>) apply for print products received as part of multi-year contracts such as, but not limited to, Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements and ePack and to WestPack contracts as well. Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, LegalEdcenter, Practice Solutions, TREWS and Scengeti charges are non-refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact West Customer Service at 1-800-328-4880 for additional details regarding West's current policies on returns and refunds.

Transportation Charges. Print and CD-ROM/DVD products are shipped FOB origin. Transportation charges will only be added to expedited shipments at Subscriber's request and for international products or shipments at then-current carrier rates.

Other Terms and Conditions. Any passwords issued herein may only be used by the person to whom the password is issued and sharing of passwords is STRICTLY PROHIBITED. Any West km software licensed hereunder must reside on a dedicated server provided and maintained by Subscriber at Subscriber's expense, and such server must be accessible to all of Subscriber's authorized users. Subscriber's Westlaw Doc & Form Builder Data will be web hosted by West. Upon termination of any Westlaw Doc & Form Builder subscription, West will provide Subscriber with access to and the ability to export related Westlaw Doc & Form Builder Data for 180 days at no charge. Thereafter, West will delete such Westlaw Doc & Form Builder Data. West may share Subscriber information and Subscriber Content with its business partners as may be necessary to provide Time and Billing Services to Subscriber and Subscriber must remove all Time & Billing content prior to termination of this Order Form and Subscriber Agreement.

General Provisions for Non-Government Subscribers Only. This Order Form is subject to approval by West, a Thomson Reuters business ("West") in St. Paul, Minnesota and is governed by Minnesota law. The state and federal courts sitting in Minnesota will have exclusive jurisdiction over any claim arising from or related to this agreement. All payments are due 30 days from date of invoice. Applicable sales, use, personal property, value added tax (VAT) or equivalent, ad valorem and other taxes are payable by Subscriber. Subscriber may be charged interest for overdue charges. If any charges remain unpaid 30 days after becoming due, all amounts that are or would become due and payable for the remaining term of Subscriber's Subscriber Agreement, shall become immediately due and payable at the sole option of West. Interest charged may be adjusted to the then-highest current rate allowable on Minnesota contracts. This Order Form may not be assigned, sublicensed or otherwise transferred by Subscriber without West's prior written consent. All collection fees, including but not limited to attorneys fees, are payable by Subscriber. West may request a current financial statement and/or obtain consumer credit report on the undersigned individual to determine creditworthiness. West will only request consumer credit information on the undersigned if the undersigned is applying for credit as an individual or if the undersigned's consumer credit information is necessary for West to consider granting credit to the aforementioned company. If Subscriber inquires whether a credit report was requested, West will provide information of such, if a report was received and the name, address and telephone number of the agency that supplied the report.

General Provisions for Government Subscribers Only. This Order Form is subject to approval by West, and is governed by the laws of Subscriber's state. The courts sitting in Subscriber's state will have exclusive jurisdiction over any claim arising from or related to this agreement. If Subscriber is a U.S. Federal Government subscriber, this Order Form is governed by the laws of the United States of America. Applicable sales, use, personal property, value added tax (VAT) or equivalent, ad valorem and other taxes are payable by Subscriber. This Order Form may not be assigned, sublicensed or otherwise transferred by Subscriber without West's prior written consent.

DATE: January 22, 2015

TO: Tracey Fugagli, Assistant Manager of General Accounting, Erie County Finance Department

FROM: Max C. Peaster, Librarian, Erie County Law Library

SUBJECT: Purchasing Code Waiver, WestlawNext Contract (Judges and Law Library)

Dear Tracey:

I am submitting this letter in support of a request to waive the County purchasing code for a renewal of a three-year contract for a Westlaw subscription, provided by Thomson Reuters West, covering the period March 2015 through February 2018. This subscription is a government plan being used by the judges of the Erie County Court of Common Pleas, the judicial law clerks, the juvenile court master, and the law librarian. The subscription is budgeted under the budget account titled "Fees and Services", account number 001-003030-002700.

Westlaw is one of the two major commercial computer assisted legal research systems being offered to government entities, as well as academic institutions and the legal community, which greatly facilitates the speed and reliability of legal research, through highly sophisticated online searching technology. The West Publishing Company, predecessor to Thomson Reuters West, has been the undisputed leader in publishing print legal information for over a century. Westlaw had been developed by the company in the mid-1970s and the product has been extensively updated and improved in the decades since. Westlaw serves as an important complement to the law library's print collection of legal resources. At the same time, this system has become a popular, if not the preferred method, for researching the body of law, especially by new generations of legal researchers. Certainly any student graduating from law school today, which includes all of the court's judicial law clerks, has been exposed and has become accustomed, if not dependent, on access to computer assisted legal research (CALR). Westlaw has been offered to the court's employees for over fifteen years and a patron access plan is also available for the law library's non-court related patrons.

Westlaw offers several advantages for the researcher, not offered by competing vendors or sources for CALR. In addition to the availability of unique databases, including widely recognized and authoritative secondary sources published by West, Westlaw makes available the company's proprietary editorial enhancements, which had been developed in the pre-digital era, but have remained relevant and helpful today. I have attached a two page letter, "Sole Source Designation-WestlawNext, which details the exclusive content provided by Westlaw and its new search platform WestlawNext.

A primary reason and motivation for the new contract is the imminent total migration or retirement of the traditional Westlaw search platform or "Westlaw Classic" to the recently developed WestlawNext search interface, to occur on August 31, 2015. (Please see the attached notice from West's Legal Solutions Blog announcing the retirement of Westlaw Classic.) Although WestlawNext had been officially introduced in early 2010, after several years of development and testing, the new platform, influenced by the Google search engine, had been only available to county law libraries at an added or extra cost. Since I believed that WestlawNext would eventually become the default search platform, I never felt it necessary to pay more for the new interface, especially in the period of its initial roll-out. In the past five years, WestlawNext has become more than merely a cosmetic change; in fact becoming a more intuitive system for researchers who have grown up in the age of the World Wide Web. Some of the court's Westlaw users have been exposed to WestlawNext, particularly recent law school graduates however the majority have knowledge and experience only with the Classic version. In order to aid in the transition to WestlawNext,

Thomson Reuters is offering new contract renewals which will allow users continued access to Westlaw Classic, while concurrently introducing the WestlawNext interface. Both the manner and timing of the retirement will be less abrupt and more seamless to the uninitiated researcher. The new Westlaw renewal agreement is being offered at the same pricing being invoiced under the final period of the existing agreement, actually a few cents less than the present monthly rate.

In conclusion, I believe that the new agreement is highly advantageous in acclimating the court's Westlaw users to the new search platform, while offering the improved legal research efficiency of WestlawNext. I would be available to discuss this matter further or provide any additional information that would be of assistance to you in considering this request. Thank you for your time in reviewing this statement.

Sincerely,

Max C. Peaster, Librarian
Erie County Law Library

ORDINANCE NUMBER . 2015

**2015 General Fund Budget Waiver of County Purchasing Code For Three Year
Maintenance Agreement With the Eaton Corporation Covering Backup Generators**

WHEREAS, the Eaton Corporation is the sole provider of two backup generator units at the 911 Center and two at the Courthouse; and

WHEREAS, the Eaton Corporation is the sole servicing agent of the aforementioned generators; providing preventative maintenance, software upgrades, and fulfillment of warranties; and

WHEREAS, the generators provide 24/7 backup for critical computer systems in the 911 Center and Courthouse building.

NOW THEREFORE BE IT ENACTED by the County Council of the County of Erie pursuant to Article II Section 3B(1) of the Erie County Home Rule Charter, that a waiver of Article III, Section 1 of the Administrative Code for a three year maintenance agreement with the Eaton Corporation covering County backup generators, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Fiore Leone, Chairman

Date: _____

Phil Fatica, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date: _____

André R. Horton

Carol J. Loll



Corporation

Eaton Corporation
REPRESENTED BY:
Lynn Associates, Inc.
8175 Sheridan Drive
Building #1 Suite 1
Buffalo NY 14221
716-631-0054 ext 307
716-631-0101(F)
lkieffer@lynninc.com

11.05.14

Proposal #: 0088650-001

Luigi Pasqual
County of Erie
2880 Flower Road
Erie, PA 16509

Exp. Date: 12.31.14
Model #: 9290-80 (2) 9355-15(1), 9355-30(1)
Serial #: EA222CAA09/EAc22CAA12
FB083JBA06 / EY493KXx05

Dear Luigi:

On behalf of Eaton Corporation, this letter is to notify you that the maintenance coverage period on your Powerware 9390-80kVA Uninterruptible Power System(s) and the 9355-15kVA and 30kVA UPS systems will expire on 12.31.14. I am pleased to provide this quotation for Maintenance Coverage on these system(s). Please see our options below.

Option #1: Flex Plan

- ◆ *Contract term 01.01.15– 12.31.17*
- ◆ *7 x 24 Corrective Maintenance Coverage - Parts, labor and expenses included for UPS Electronics*
- ◆ *Corrective Action on Batteries Not Included*
- ◆ *One (1) Annual 5 x 8 Preventive Maintenance Visit for UPS Electronics (Attachment R-2)*
- Includes visual inspection, inspection of internal operating parameters, inspection of external operating parameters, inspection of environmental parameters, general visual inspection of batteries, inspection of monitoring system parameters, and general inspection of UPS. (SEE ATTACHED SCOPE OF WORK FOR COMPLETE DETAILS OF ALL INSPECTIONS)
- ◆ *Two (2) Semi - Annual 5 x 8 Preventive Maintenance Visits for UPS Batteries (Attachment R-5)*
- Measure and record individual cell float potentials and battery, measurement of ambient temperature, measure and record all intercell/unit connector and battery cable contact resistances, visually inspect conditions and appearances, mechanical housekeeping and review, inspect and adjust float voltage, operation of output current and voltage meters, review of customer maintained records and safety review and provide a written report. (SEE SCOPE ATTACHED SCOPE OF WORK FOR COMPLETE DETAILS OF ALL INSPECTIONS)
- ◆ *UPS Firmware and Software upgraded by Eaton Electrical Inc. Factory Trained Technicians every time the unit is serviced. (3rd Party vendor is not capable of providing this)*
- ◆ *Power Protection Site Audit¹*
- ◆ *eReport and eNotify Remote Monitoring Service¹*
- ◆ *Customer Web Account Access*
- ◆ *4 Hour response time)*
- ◆ *7x 24 Customer Reliability Center Triage, Dispatch and Monitoring*
- ◆ *Service Priority*
- ◆ *30% discount eligibility on Spare Parts and kVA Upgrades*

3 Year Contract Price:

\$54,421.59

EXHIBIT A

NOTES:

1. Should this system go for a period on 90 days with no maintenance coverage by Eaton Corporation, a Pre-site survey will be required. Eaton Corporation will allow one of the Preventive Maintenance Checks to be used as the pre-site survey as long as it is done within 90 days of the start of the agreement. Should Eaton Corporation find any pre-existing conditions with the UPS, we will provide the corrective maintenance to bring the unit up to specification with the service being invoiced to the customer.
2. Pricing to be paid annually.

The pricing quoted herein is valid for forty five (45) Days from the date of start up Eaton Corporation terms and conditions govern this proposal and any purchase order submitted to Eaton pursuant thereto. Additional or different terms proposed by Buyer, whether in its purchase order or otherwise, shall not be binding upon Eaton Corporation and are hereby rejected unless expressly agreed to in writing by Eaton Corporation. Terms are Net Thirty Days. Price does not include any applicable taxes. If you would like to place a purchase order as a result of this proposal, you must reference proposal # 0088650-001 and issue order to:

**Eaton Corporation
C/ O Lynn Associates, Inc.
8175 Sheridan Drive
Building #1 Suite 1
Buffalo, NY 14221**

Sincerely,

Laurie A. Kieffer
Lynn Associates, Inc.

If you would like to use this quotation as your order form, please circle the option and price you would like from the above pages and sign below. Fax this completed form back to me at 716-631-0101.

COMPANY NAME

PO #:

DATE

SIGNATURE

NAME PRINTED

BILL TO ADDRESS

PHONE NUMBER

1/23/15

- Eaton Corporation maintenance coverage ~ Total Cost \$54,421.59 (3 Years)
 - Breakdown of cost/year is \$18,089.05
 - UPS systems are located at Public Safety (2 units) and the Courthouse (2 units which include the server room and the phone room)

- Eaton Electrical is the sole provider of this equipment. They provide the preventative maintenance; software upgrades and use of any other vendors would void all warranties and contracts on equipment.

ORDINANCE NUMBER . 2015

**2015 Public Health Fund Budget Supplemental Appropriation Of \$11,805
For Community Health Needs Assessment For Erie County**

BE IT ENACTED by the County Council of the County of Erie pursuant to Article II, Sections 3B(1), 3B(2)(f) and Article VIII, Section 8 of the Erie County Home Rule Charter, and certified by the County Executive, that this supplemental appropriation of \$11,805 to the *Community Health Needs Assessment* Bureau of 2015 Public Health Fund Budget, is hereby approved as outlined on the attached Exhibit A.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE
COUNTY OF ERIE, PENNSYLVANIA

Attest:

Douglas R. Smith
County Clerk

Fiore Leone, Chairman

Date:_____

Phil Fatica, Vice Chairman

Jay Breneman

Approved by:

Edward T. DiMattio, Jr.

Kathy Dahlkemper,
County Executive

Dr. Kyle Foust

Date:_____

André R. Horton

Carol J. Loll

**Exhibit A
 2015 Public Health Fund Budget
 Supplemental Appropriation of \$11,805
 For Community Health Needs
 Assessment for Erie County**

<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
<u>Total Revenue</u>		
Donations	056-018010-098580	(11,805)
Total Revenue		<u>(11,805)</u>
<u>Total Expenditures</u>		
Professional Fees	056-018010-002520	11,805
Total Expenditures		<u>11,805</u>

ERIE COUNTY DEPARTMENT OF HEALTH

ecdh.org



Melissa C. Lyon, MPH
Director

Kathy Dahlkemper
County Executive

DATE: January 26, 2015

TO: James Sparber, Finance Director

FROM: Melissa Lyon, ECDH Director 

CC: Kathy Dahlkemper, County Executive
Gary Lee, Director of Administration
Sue Ellen Pasquale
Tracey Fugagli
Valerie Bukowski
Pam Brunner

RE: **Request for Ordinance in 2015 to Increase Revenue and Expenditures in Administration Bureau (056-018010).**

There are no County funds involved in this request.

1. The Erie County Department of Health is collaborating with several agencies to conduct a comprehensive Community Health Needs Assessment for Erie County. These agencies are: Community Health Net, Corry Memorial Hospital, Erie Community Foundation, Erie County Department of Human Services, Millcreek Community Hospital, Northwest PA Area Health Education Center, St. Vincent Hospital, United Way of Erie County, and UPMC Hamot.
2. ECDH is the lead agency and coordinator of this assessment process which began in April 2014 and will be completed in July 2015.
3. We expect to have periodic deposits of monies donated for this project by local agencies totaling \$11,804.16 for the **2015 budget year**. These agencies are: Corry Memorial Hospital, Erie Community Foundation, Millcreek Community Hospital, St. Vincent Hospital, and UPMC Hamot.
4. We are requesting addition of a Donation line (056-108010-098580) and that 100% of these donations go into the Donation line (056-018010-098580) to then be used 100% for expenditures related to the Community Health Needs Assessment through the Professional Fees line (056-018010-002520). Expenditures would include costs associated with focus group meetings, printing and producing reports for the completion of the assessment process, a final community forum, and miscellaneous.

We are requesting a first and second reading of this ordinance to expedite payment to Northwest PA Area Health Education Center (NW PA AHEC) for focus group meetings.

Please contact me at 451-6701 or Valerie Bukowski at 451-7849 if additional information is needed.

Thank you,

ML/vb

RESOLUTION NUMBER , 2015

Approving the Erie County, Pennsylvania ADA Transition Plan

WHEREAS, the Americans with Disabilities Act (ADA) is a comprehensive civil rights law prohibiting discrimination against, and ensuring equal opportunity for persons with, disabilities; and

WHEREAS, the County of Erie began development of the current Americans with Disabilities Act Transition Plan in 2007 through the establishment of an "ADA" roundtable; and

WHEREAS, Erie County's ADA Transition Plan effort has already completed a number of major goals since 2012 and further charts the County's path towards completion in 2017.

THEREFORE, BE IT RESOLVED that the County Council of the County of Erie that the ADA Transition Plan attached hereto as Exhibit A is hereby approved.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2015 by a vote of ____ - ____.

APPROVED BY:

Fiore Leone, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date:_____

ATTEST:

Douglas R. Smith
County Clerk

Date:_____

ERIE COUNTY, PENNSYLVANIA

ADA TRANSITION PLAN

OCTOBER, 2014

Background

The Americans with Disabilities Act (ADA) is a comprehensive civil rights act that prohibits discrimination and ensures equal opportunity for persons with disabilities. In accordance with the requirements set forth by Title II of the ADA, this plan describes the process by which Erie County's policies, practices, programs, and facilities were evaluated, and describes how prioritization for accessibility improvements will occur. This plan further describes the process by which the County will continue to evaluate its programs and physical facilities and remain in compliance with the ADA.

In October 2007, the County Executive, through the Department of Human Services, directed the establishment of an ADA Roundtable to discuss ways to expedite the development and implementation of the Transition Plan. This Roundtable is comprised of people with disabilities, employees of the Department of Human Services, Office of Vocational Rehabilitation, Erie County Human Relations Commission, Agencies representing people with disabilities, and the general public. The Department of Human Services was given the assignment to develop the Transition Plan for the Roundtable discussion, which includes a phased-in approach to complete the plan.

Three-Phase Process

The ADA Transition Plan process consists of three phases:

Phase I: Planning and Self-Evaluation Phase – The first phase involved planning and assessment, including the formation of the Roundtable, the facility and program inventory, and subsequent data collection.

Phase II: Recommendations and Prioritization – Phase II includes the review of Phase I findings and the development of recommendations.

Phase III: Adoption and Implementation – Phase III includes the approval of the recommended actions by the Erie County Council and County Executive, and the start of the implementation of the Transition Plan.

During Phase I, all County Departments completed the self-evaluation survey for their programs and facilities.

Phase II will focus on the development of programmatic recommendations for ensuring accessibility to County programs and facilities. The Roundtable will analyze the data collected in Phase I and develop recommendations to correct identified deficiencies in each of the four major areas.

During Phase III, upon approval of the ADA Transition Plan by the County, recommendations developed during Phase II to bring the County into compliance with the ADA will be implemented.

Legal Mandate

The American with Disabilities Act (ADA) was signed into law on July 26, 1990, and provides a comprehensive mandate of the rights of individuals with disabilities. The signing of the ADA into law was a momentous public policy initiative, because approximately 20% of all Americans (or about 54 million people) have some type of disability that affects their daily lives. The ADA has three titles that address information pertaining to employment and the accessibility of programs, services, and facilities.

Title II of the ADA covers public entities including, Erie County Government and all of its programs, services and activities. The regulations contained in Title II of the Americans with Disabilities Act prohibit public entities from discriminating against or excluding individuals with disabilities from programs, services, or activities on the basis of disability.

The provisions of Title II fall into four broad areas:

- 1) General non-discrimination
- 2) Equal effective communication
- 3) Employment
- 4) Program and facility accessibility

Equal opportunity must be provided through reasonable modification in policies, practices, or procedures; effective communication must be ensured through the provisions of auxiliary aids and services; nondiscriminatory employment practices are required; and programs must be made accessible through programmatic or architectural modifications.

Title II of the ADA requires that public entities take systemic steps to examine their programs and establish a plan for ensuring compliance with the law. Five action steps must be taken to bring a public entity into compliance with Title II regulations:

1. **Establishment of Disability Affairs Section and Position of ADA Coordinator:** The ADA requires a public entity with fifty or more employees to designate at least one employee to coordinate ADA compliance. Section 35.107 (a)

2. **Issue Notice of ADA Requirement:** All public entities, regardless of size, must provide information to applicants, participants, beneficiaries, employees, and other interested parties regarding the rights and protections afforded by Title II of the ADA, including information about how the Title II requirements apply to its particular programs, services, and activities. This notice also serves to notify the public of the ADA Coordinator's contact information. Section 35.106
3. **Establishment of Grievance Procedures:** Public entities with fifty or more employees must adopt and publish grievance procedures providing for prompt and equitable resolution of grievances arising under Title II of the ADA. The purpose of this grievance is to provide a mechanism for the resolution of discrimination issues at the County level, rather than requiring the complainant to resort to the federal complaint process. Section 35.107 (b)
4. **Conduct a Self-Evaluation:** A self-evaluation is a comprehensive review of the following four major areas: Section 35.105
 - a. Policies and Procedures – The self-evaluation involves thorough review of general policies and procedures to ensure non-discrimination.
 - b. Communications – The purpose of this survey is to assess the County's ability to provide communication for individuals with disabilities that is as effective as the communication provided to individuals without disabilities.
 - c. Employment – The County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the Americans with Disabilities Act (ADA).
 - d. Program and Facility Accessibility – Title II of the ADA prohibits public entities from excluding individuals with disabilities from programs, services, or activities because of inaccessible facilities. In order to ensure that our programs are accessible, when viewed in their entirety, we are required to conduct a facility access review.
5. **Develop a Transition Plan:** The ADA Transition Plan flows logically from the self-evaluation. If the self-evaluation for programs and facilities reveals that barriers cannot be removed through nonstructural program changes, Title II requires that public entities develop a transition plan. The regulation requires that, at a minimum, the transition plan:
 - a. List physical obstacles that limit the accessibility of the public entity's programs, services, or activities to people with disabilities;
 - b. Describe the methods to be used to make the facilities accessible;
 - c. Provide cost estimates;

- d. Provide a schedule for making the access modifications – a yearly schedule for making the modifications if the transition plan is more than one year long;
- e. Name a person responsible for implementation of the transition plan.

The ADA does not require a public entity to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden.

Phase I: Planning and Self-Evaluation

During Phase I, all County departments completed the facility and program inventory and subsequent data collection. The data showed general compliance for access to County services.

In the past year, the County has begun to modify the documentation related to its self assessment and formalize these actions in an updated County Transition Plan. This Transition Plan is compiled and prioritized by the County Executive’s Roundtable on Disabilities. It will serve as a working document to the help direct access for persons with disabilities to the County of Erie’s services.

The County Executive’s Roundtable on Disabilities Membership:

Michael Adamus	Consumer/Co-chair
Jessica Molczan	Consumer
Lucy Bell	City of Erie Mayor's Roundtable
Heidi Meyer	Erie County Human Relations Commission
Joseph Aguglia	Erie County Human Relations Commission
John DiMattio	Erie County Department of Human Services, MH/ID
John Comstock	Erie County Office of Drug and Alcohol Abuse
Jack Hewitt	Office of Vocational Rehabilitation
Dawn Sokol	Office of Vocational Rehab Bureau of Blind & Visual Services
Rick Hoffman	Voices For Independence
Nancy Chiappazzi	ARC of Erie County
Luigi Pasquale	Erie County Operations
Bob Bach	Voices For Independence
Passle Helminski	Consumer
Mark Alexa	Erie County Office of MH/ID
Charlotte Scalise	Erie County Human Relations Commission
Elissa Shelton	Self Determination Housing Project

Transition Plan:

This Transition Plan shall:

- Be in effect for three calendar years;
- Reflect the goal areas of highest priority;
- Be reviewed for progress and applicability quarterly via the Roundtable on Disabilities; and
- Be re-written and presented to County Administration and Council for additional three-year increments.

Transition Plan Goals Update (1/1/2012 through 12/31/2014):

1. Technology and Electronic Media:

- During 2011, the Erie County Website has been updated to be accessible to those utilizing screen readers and to include County ADA contact information, and over 60 links to local services. **Completed**
- The web/electronic focus for 2012-2014 will be to ensure updates and compliance of those County services/departments that maintain independent websites (those not directly associated with <http://www.eriecountygov.org/>). **Completed**
- Continue to update the <http://www.eriecountygov.org/> site to include new and pertinent information to the disabilities community. **On-Going**
- Explore website needs and use via Smartphones and Tablet PC's. The movement of internet access via mobile devices will drive future use and access for those with disabilities. **On-Going**

2. ADA Public Safety:

- Evacuation Planning: Work to ensure that each County facility/building has a posted evacuation plan that includes provisions for those with disabilities. **Completed**
- Identification of first responders for each County facility. **Completed**

3. Discrimination:

- Development of an updated web accessible form for those that wish to report discrimination. **Completed**

4. Physical Site Compliance:

- Continued monitoring of all physical site updates and renovations for compliance with current ADA specifications. **On-Going**

Transition Plan Goals (1/1/2015 through 12/31/2017):

1. Technology and Electronic Media:

- Continue to update the <http://www.eriecountygov.org/> site to include new and pertinent information to the disabilities community.
- Continue to explore website needs and use via Smartphones and Tablet PC's. The movement of internet access via mobile devices will drive future use and access for those with disabilities.
- Synchronize the City and County of Erie telephone response on ADA issues.

2. Compliance:

- Assure that contracted Human Services providers are in compliance with ADA.
- Review County Departments' corrective action plans to ensure the plans were implemented and are still in effect.

3. Discrimination:

- Identify potential at "risk groups" (homeless, transitioning youth, people with disabilities) where discrimination is under reported.
- Formalize cooperation agreements with the disability delivery providers to ensure that people who are at risk are informed of the services available in Erie County.

4. Physical Site Compliance:

- Formalize a process with Erie County Court House to alert the County ADA Roundtable of all physical site updates and renovations for compliance with current ADA specifications.
- Continue monitoring of all physical site updates and renovations for compliance with current ADA specifications.

RESOLUTION NUMBER . 2015

In Support of 911 Funding & System Reform

A resolution of the county of Erie, Commonwealth of Pennsylvania, urging the Pennsylvania General Assembly to amend Chapter 53 of Title 35 of the Pennsylvania Consolidated Statutes, relating to Emergency Telephone Services (formerly the Public Safety Emergency Telephone Act, Act 78 of 1990).

WHEREAS, the Public Safety Emergency Telephone Act gave Pennsylvania county government responsibility for implementing and managing a system of 911 call taking on behalf of the citizens of the Commonwealth, setting in place planning processes, lines of authority between counties and Pennsylvania Emergency Management Agency (PEMA) and a funding stream based on telephone subscriber surcharges; and

WHEREAS, Under counties' stewardship, Pennsylvania's 911 system is one of the best managed and up-to-date systems in the nation, with almost complete E-911 coverage (Enhanced 911, providing locator systems for wireline, wireless, and VoIP calls), the fewest Public Safety Answering Points (PSAPs) per capita among large states, and a commitment to moving toward Next Generation 911 (NG911) technologies.

WHEREAS, the 911 system faces significant challenges to meet rapidly changing technology requirements, a funding stream whose failure to keep pace with needs requires counties to rely both heavily and increasingly on the property tax, and the June 30, 2015, sunset of one key funding source, the wireless telephone surcharge; and

WHEREAS, the Act currently keys its planning, administrative, and audit functions separately to different communications technologies, inhibiting counties' ability to manage the system, to incorporate shared services, or to implement system efficiencies; and

WHEREAS, the intent of the original law was to fully fund counties' eligible 911 costs; and

WHEREAS, the current subscriber fee structure is a monthly surcharge on wireline, wireless, and VoIP subscribers, ranging from \$1.00 to \$1.50 per month for wireline, and set at \$1.00 per month for wireless and VoIP; and

WHEREAS, the wireline fees have not changed since the Act's passage in 1990 and the wireless and VoIP fees, although adopted later, were keyed to the 1990 wireline rates, all of which, if adjusted for inflation alone, would mean fees of at least \$1.72; and

WHEREAS, Counties over the years have adapted and upgraded 911 systems to meet unanticipated technology change including locator systems, and are now actively planning upcoming technology needs including Next Generation 911 text, video, and other social media; and

WHEREAS, the onslaught of technological change was unforeseen and dramatically altered the ability of the funding structure to meet county needs, for both operating and capital costs; and

WHEREAS, the current funding structure covers only 37% percent of Erie County's cost to provide this vital service, with the remainder drawn from County property tax revenues; and

RESOLUTION NUMBER , 2015

In Support of 911 Funding & System Reform

WHEREAS, the need to address the funding stream is immediate, and will reach crisis proportions if action is delayed past the June 30, 2015 expiration of the wireless telephone subscriber surcharge; now therefore be it

RESOLVED, by the County Council of the County of Erie that Erie County join with the County Commissioners Association of Pennsylvania in support of a comprehensive rewrite of Chapter 53 of Title 35; and

RESOLVED, that Erie County supports a reform bill that is technology-neutral allowing counties to develop systems meeting current and future needs; and

RESOLVED, that Erie County supports a reform bill that combines planning, administrative, funding and audit provisions into a single consolidated whole, affording counties the best opportunity to manage effectively, facilitate shared services, incorporate system efficiencies, and readily adapt to new technologies and

RESOLVED, that Erie County supports a reform bill that increases 911 subscriber fees to a level that fully supports current and next generation operations, and which keys the fees to inflation or allows for other mechanisms to provide regular adjustments to meet system needs; and

RESOLVED, that a copy of this resolution be sent to the Erie County legislative delegation, to Governor Wolf, to the Director of the Pennsylvania Emergency Management Agency, and to the County Commissioners Association of Pennsylvania.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2015 by a vote of ____ - ____.

APPROVED BY:

Fiore Leone, Chairman
Erie County Council

Kathy Dahlkemper,
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

RESOLUTION , 2015

In Support Of Waiving The Penalty On 21-032-024.0-015.00

WHEREAS, the property owner of 603 Pasadena Drive originally paid 2014 Fairview Township and Erie County Taxes in a check dated March 4, 2014; and

WHEREAS, a misunderstanding regarding the check, led to it being held uncashed by Fairview Tax Collection past May 1, 2014, leading to the charge of a penalty; and

WHEREAS, the landholder has paid the 2014 taxes at face value in a check dated December 8, 2014, and now requests Erie County to waive the penalty portion of its taxes; and

WHEREAS, Fairview Township Supervisors agreed to waive the penalty portion of its taxes on 21-032-024.0-015.00 at their Regular Meeting of December 18, 2014.

NOW, THEREFORE, BE IT RESOLVED by the County Council of the County of Erie that the payment made by the landholder of 21-032-024.0-015.00, 603 Pasadena Drive, is accepted at face value and the penalty waived.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2015 by a vote of ____ - ____.

APPROVED BY:

Fiore Leone, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

Date: _____

ATTEST:

Douglas R. Smith
County Clerk

Date: _____

MAKE CHECK PAYABLE TO:
CINDY L. PACANSKY, TAX COLLECTOR
 P.O. BOX 90
 Fairview, PA 16415-0090
 Phone/FAX: 814-474-4748
 E-mail: cpacansky@roadrunner.com

FAIRVIEW TOWNSHIP AND COUNTY TAX 2014
 DATED MARCH 1, 2014 ERIE COUNTY, PENNSYLVANIA
 TAX PERIOD - JAN. 1, 2014 THROUGH DEC. 31, 2014

READ INFORMATION ON REVERSE SIDE
 Unpaid taxes are turned into the Tax Claim Bureau
 on Jan. 1, 2015 and additional fees will be added.



21-032-024.0-015.00*
 I.D. MAP BLK PARCEL CODE

X

PROPERTY DESCRIPTION
603 PASADENA DR 100 X 112.8 IR

MILLS	AMOUNT	ITEMIZED
.75	114.96	BORO/TWP TAX
4.93	755.67	COUNTY TAX
	870.63	MAY 1-JUNE 30 PAY THIS AMOUNT FACE

IF YOUR TAXES ARE PAID BY YOUR MORTGAGE COMPANY, PLEASE FORWARD THIS TAX BILL TO THE MORTGAGE COMPANY.

MANUS LUTHER R UX CONSTANCE L
 603 PASADENA DR
 ERIE PA 16505 1038

FAIR MARKET LAND	FAIR MARKET BLDG.	FAIR MARKET VALUE	TAXABLE LAND	TAXABLE BLDG.	TOTAL TAXABLE
46800	106480	153280	46800	106480	153280

PLEASE RETURN ONE COPY WITH YOUR CHECK IF RECEIPT IS DESIRED MAIL BOTH COPIES AND ENCLOSE SELF-ADDRESSED STAMPED ENVELOPE.

A \$25.00 FEE CHARGED FOR RETURNED N.S.F. CHECKS
 Office Location: 8460 Luther Road
 Office Hours: March 1 - October 31 - Tues, Weds & Thurs
 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.
 OFFICE CLOSED: May 6-22, 2014
 Other times by appointment only - 474-4748
 After Dec 15 only certified funds or cash will be accepted.

DISCOUNT	PENALTY
MARCH 1 - APRIL 30 PAY THIS AMOUNT 853.22	JULY 1 - DEC. 31 PAY THIS AMOUNT 957.69

COURTESY NOTICE

This is a courtesy reminder that your real estate taxes are due no later than **December 31, 2014**. After that date, the unpaid real estate taxes will be turned over to Erie County Tax Claim Bureau. At that time additional charges will be added to your tax bill. These charges will include an entry of claim fee, solicitor's fee, and certified postage fee. Please note that after **December 15, 2014** only cash or certified bank checks will be accepted. **NO PERSONAL OR BUSINESS CHECKS WILL BE ACCEPTED.** If personal or business checks are remitted after **December 15, 2014**; they will be returned to you. Please contact the tax office if you feel you have received this notice in error.

Cindy L. Pacansky, Fairview Township Tax Collector
 Phone: 474-4748

Hours by Appointment Only

THIS DOCUMENT HAS AN ARTIFICIAL WATERMARK PRINTED ON THE BACK. THE FRONT OF THE DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE. ABSENCE OF THESE FEATURES WILL INDICATE A COPY.

2433		1959 East 36th Street Erie, Pennsylvania 16510-2663 (814) 825-2436 or (800) 480-0494		No. 3000122548 PAYABLE THROUGH BOKF EUFAULA, OK
CASHIER'S CHECK			12/08/14	49-55 1031
*** EIGHT HUNDRED FIFTY-THREE DOLLARS AND 22 CENTS ***			\$853.22	
PAY	EXACTLY 853 dols 22 cts			
TO THE ORDER OF	CINDY L PACANSKY, TAX COLLECTOR 21-032-024.0-015.00 603 PASADENA DR ERIE PA LUTHER AND CONSTANCE MANUS			MP
	AUTHORIZED SIGNATURE			

⑈ 3000 1 22548 ⑆ ⑆ 103 10055 1 ⑆ 0 1 400 100 2 1 574 ⑆

SUPERVISORS OF FAIRVIEW TOWNSHIP

7471 McCray Road
Fairview, PA 16415

Regular Meeting
December 18, 2014
9:00 A.M.

The regular meeting of the Supervisors of Fairview Township was called to order at 9:00 A.M. on December 18, 2014 by Chairman Peter D. Kraus, followed with the Pledge of Allegiance.

Present: Supervisors Ralph Heidler, Peter Kraus and Mark Gennuso;
Secretary Pamela Rhoades; Zoning Administrator James Cardman;
Engineer Andrew Holland; Solicitor Paul Burroughs

Visitors: Tony Mitcho; Sgt. Bill Ramey; Mr. & Mrs. Luther Manus; Jennifer Gimber; Jason Cheque, Esq.; Joan Lasher; Alice Wuenschel; Daniel Wuenschel; Lauren Steele

CITIZENS CONCERNS/INQUIRIES:

Joan Lasher would like to open a small Bed & Breakfast at 4400 Millfair Rd. This property is zoned R-1 and that is not an acceptable use for that zoning district. She will attend the next Planning Commission Meeting and also discuss with BIU the necessary updates needed.

Mr. Manus – 603 Pasadena Drive – is appealing the 2014 Tax Invoice Penalty. After much discussion, the Supervisors unanimously agreed to waive the penalty on motion by Mr. Gennuso, seconded by Mr. Heidler. The Secretary will notify the Tax Collector of this decision.

The Supervisors discussed enacting a "Road Maintenance Ordinance" for winter maintenance and parked cars on Township roads. After talking with Sargent Ramey, PSP, it would be best to keep the police out of it as there are too many hoops to jump through and to enforce this through the Township Officials.

MINUTES: Minutes of the December 4, 2014 regular meeting were approved on motion by Mr. Gennuso seconded by Mr. Kraus. Unanimous.

Minutes of the December 10, 2014 workshop meeting were approved on motion by Mr. Heidler, seconded by Mr. Gennuso. Unanimous. Mr. Kraus stated that the Supervisors met with the developer of the School House and Mr. Holland from Urban Engineers to discuss storm water issues. The motion was then rescinded and reapproved with the minutes corrected to state that Chairman Pete Kraus opened the workshop meeting instead of Jim Cardman. Unanimous.

RESOLUTION NUMBER , 2015

**Exonerating Taxes On One Abandoned Trailer/Property #06-006-014.0-013.41
In The Corry Area School District And The City Of Corry**

WHEREAS, the Corry Area School District approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on April 22, 2014; and

WHEREAS, the City of Corry approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on January 5, 2015.

NOW THEREFORE, BE IT RESOLVED by the County Council for the County of Erie that the taxes on the abandoned trailer/property parcel #06-006-014.0-013.41 as outlined on the attached Exhibit A are hereby exonerated.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2015 by a vote of ____ - ____.

APPROVED BY:

Fiore Leone, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

ATTEST:

Date:_____

Douglas R. Smith
County Clerk

Date:_____



CORRY AREA SCHOOL DISTRICT

CENTRAL ADMINISTRATION
540 East Pleasant Street, Corry, PA 16407-2246
(814) 664-4677 • Fax (814) 664-9645
<http://www.corrysd.net>

William A. Nichols
Superintendent

Sheri L. Yetzer
Assistant Superintendent

Michael D. Andrus
Business Manager

April 23, 2014

County of Erie
Department of Finance
Bureau of Revenue and Tax Claim
Erie County Court House
140 West Sixth Street – Room 110
Erie, PA 16501

RE: Exoneration of Delinquent Property Taxes

Attached is a copy of the resolution for exoneration of delinquent property taxes on parcel number 06-006-014.0-013.41 that was approved by the Corry Area School District Board of Directors at the Regular Meeting – April 22, 2014. The motion was approved with a vote of 7-0 with one board member being absent and one board member abstaining.

If you need further information, please contact me at (814) 664-4677, ext. 1205.

Sincerely,

A handwritten signature in cursive script that reads "Victoria L. Anderson". The signature is written in black ink and is positioned above the typed name.

Victoria L. Anderson
School Board Secretary

Enclosure

CITY OF CORRY
Resolution
15 - 01

Presented by: Mr. Monn

A RESOLUTION OF THE CITY OF CORRY APPROVING THE EXONERATION OF DELINQUENT TAXES ON ABANDONED OR DESTROYED MOBILE HOMES IN THE CITY OF CORRY.

WHEREAS, by letter dated December 16, 2014, the Erie County Tax Claim Bureau submitted a list of trailers which over the years have been removed or have been damaged to the extent that they are of little value or for other reasons which make them worthless, and,

WHEREAS, the determination of the Erie County Assessment Department of the value of each trailer was the determining factor, and,

WHEREAS, the County requested that a resolution be adopted by each taxing body, after which the County will take the appropriate action to clear the tax records, and

NOW THEREFOR BE IT RESOLVED BY THE City Council of the City of Corry that the delinquent taxes on abandoned or destroyed mobile homes which are listed on the Erie County Tax Claim Bureau report dated December 16, 2014, the same shall be exonerated.

Adopted this 5th day of January 2015.


Patrick A. Migliaccio, MAYOR

Attest:


Joanne M. Smith, City Clerk

Corry Area School District
Board Minutes – April 22, 2014

**APPROVED
BUSINESS
MANAGER'S
REPORT**

MOTION by Director Hajec and seconded by Director Baker to approve the Business Manager's Report, Financial Statements and Cafeteria Report.

YEAS: Directors: Allen, Baker, Drake, Eastman, Gernovich, Hajec, Liller, Wood

NAYS: None.

**APPROVED
PAYMENT OF
BILLS**

MOTION by Director Wood and seconded by Director Drake to approve the payment of bills from March 18, 2014 through April 22, 2014 as covered by Board Check Nos. 28912 - 29082 in the amount of \$666,489.17; Procure Card Purchases and Wire Transfers in the amount of \$2,174,273.70; and Cafeteria Check Nos. 1352 – 1353 in the amount of \$117,910.67.

YEAS: Directors: Allen, Baker, Drake, Eastman, Gernovich, Hajec, Liller, Wood

NAYS: None.

**APPROVED
BOARD CHECK
#28970**

MOTION by Director Wood and seconded by Director Hajec to approve Board Check No. 28970 in the amount of \$66.25 payable to Allegheny Power Equipment.

YEAS: Directors: Allen, Baker, Drake, Gernovich, Hajec, Liller, Wood

ABSTAIN: Eastman

NAYS: None.

**APPROVED
EXONERATION OF
DELINQUENT
PROPERTY
TAXES**

MOTION by Director Eastman and seconded by Director Baker to approve exoneration of delinquent property taxes on parcel number 06-006-014.0-013.41. (This parcel was removed from the Assessment records based on the determination of no value or existence of each trailer per a field review.)

YEAS: Directors: Allen, Baker, Eastman, Gernovich, Hajec, Liller, Wood

ABSTAIN: Drake

NAYS: None.

**APPROVED
NEW BUSINESS**

MOTION by Director Eastman and seconded by Director Wood to approve the following New Business Items:

**SPECIAL
EDUCATION
PLAN**

A. To approve the Special Education Plan for submission to the Pennsylvania Department of Education (Plan was included in 3/17/14 Board packet for review).

**TECHNOLOGY
PLAN**

B. To approve the 2014 – 2017 Technology Plan as presented.

RUN DATE: 01-28-15
 RUN TIME: 13:17:15
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 1
 RPT ID: TCB_STMT

(814) 451-6206

A.V.
 0

OWNER: BROWN CHARLES ET RUTH
 205 E CHURCH ST
 CORRY PA 16407

PARCEL: 06-006-014.0-013.41
 LOCATION: 213 SEMINOLE DR TRL
 DESCRIPTION:

DISTRICT: CITY OF CORRY WARD 2

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2009	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	24.53	2.45	12.14	61.00	100.12	0.00	100.12
TWP/BORO/CIT	33.98	3.40	16.82	0.00	54.20	0.00	54.20
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====

BALANCE DUE 2009 154.32

TAX YEAR 2010	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	27.23	2.72	10.78	185.00	225.73	0.00	225.73
TWP/BORO/CIT	33.98	3.40	13.46	0.00	50.84	0.00	50.84
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====

BALANCE DUE 2010 276.57

TAX YEAR 2011	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	27.23	2.72	8.09	70.00	108.04	0.00	108.04
TWP/BORO/CIT	38.93	3.89	11.56	0.00	54.38	0.00	54.38
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	79.35	7.94	23.57	0.00	110.86	0.00	110.86
SCHOOL LIBRA	1.74	0.17	0.52	0.00	2.43	0.00	2.43
							=====

BALANCE DUE 2011 275.71

TAX YEAR 2012	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	27.23	2.72	5.39	70.00	105.34	0.00	105.34
TWP/BORO/CIT	38.93	3.89	7.71	0.00	50.53	0.00	50.53
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	77.65	7.77	15.38	0.00	100.80	0.00	100.80
SCHOOL LIBRA	1.78	0.18	0.35	0.00	2.31	0.00	2.31
							=====

BALANCE DUE 2012 258.98

RUN DATE: 01-28-15
 RUN TIME: 13:17:15
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 2
 RPT ID: TCB_STMT

(814) 451-6206

A.V.
 0

OWNER: BROWN CHARLES ET RUTH
 205 E CHURCH ST
 CORRY PA 16407

PARCEL: 06-006-014.0-013.41
 LOCATION: 213 SEMINOLE DR TRL
 DESCRIPTION:

DISTRICT: CITY OF CORRY WARD 2

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2013	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	17.75	1.78	1.76	57.00	78.29	0.00	78.29
TWP/BORO/CIT	27.54	2.75	2.73	0.00	33.02	0.00	33.02
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	49.67	4.97	0.00	0.00	54.64	54.64	0.00
SCHOOL LIBRA	1.80	0.18	0.00	0.00	1.98	1.98	0.00
							=====

BALANCE DUE 2013 111.31

IF PAID BY 01-31-2015 (INTEREST CHANGES MONTHLY)

=====

TOTAL BALANCE DUE 1076.89

EXHIBIT A

RESOLUTION NUMBER _____, 2015

**Exonerating Taxes On One Abandoned Trailer/Property #47-011-027.2-007.47
In The Fort LeBoeuf School District And Waterford Township**

WHEREAS, Waterford Township approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on January 5, 2015; and

WHEREAS, the Fort LeBoeuf School District approved the exoneration of taxes on a certain abandoned trailer/property at their regular meeting held on January 15, 2015.

NOW THEREFORE, BE IT RESOLVED by the County Council for the County of Erie that the taxes on the abandoned trailer/property parcel #47-011-027.2-007.47 as outlined on the attached Exhibit A are hereby exonerated.

On the motion of _____, seconded by _____, this resolution was passed on this _____ day of _____, 2015 by a vote of ____ - ____.

APPROVED BY:

Fiore Leone, Chairman
Erie County Council

Kathy Dahlkemper
County Executive

ATTEST:

Date:_____

Douglas R. Smith
County Clerk

Date:_____

WATERFORD TOWNSHIP
RESOLUTION NUMBER 01/15
REMOVAL OF REMAINING TAXES

I, Linda Niemeyer, certify that I am Secretary of the Township of Waterford, organized under the laws of the Commonwealth of Pennsylvania, Federal Employer I.D. Number, 25-6003406 and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of Waterford Township duly and properly called and held on January 5, 2015, at which a quorum was present and acting throughout. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

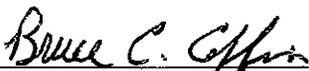
BE IT RESOLVED that because this parcel has no value or existence based on a field review by Erie County Bureau of Assessment, the Waterford Township Board of Supervisors do hereby remove the remaining taxes for the years as indicated on the attached lien certifications, and taxes for all future years;

Parcel No.	Name and Address	Year(s)	Amount	Remarks
011-027.2-007.47	McClelland, Robert 1033 Central Drive	2011, 2012, 2013	\$169.07	No value or existence

I further certify that the Township of Waterford has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolution and to confer the powers granted above.



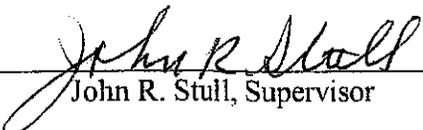
Linda L. Niemeyer, Secretary



Bruce C. Coffin, Chairman



Flory A. Kondzielski, Supervisor



John R. Stull, Supervisor



Fort LeBoeuf

SCHOOL DISTRICT

34 East 9th Street
P.O. Box 810
Waterford, Pennsylvania 16441

Debra L. Spaulding, Superintendent
Richard B. Emerick, Assistant Superintendent
Kimberly J. Heller, Business Manager

Phone: 814-796-2638
Fax: 814-796-6459

Fort LeBoeuf School District
Thursday, January 15, 2015
Regular Meeting – Board of Directors

BE IT RESOLVED, that the Board of School Directors of the Fort LeBoeuf School District hereby approves the Erie County Tax Claim Bureau's December 22, 2014 request for exoneration of delinquent property taxes for trailers either removed or destroyed for the years indicated and all future years.



Kimberly J. Heller
Board Secretary

January 15, 2015

RUN DATE: 01-28-15
 RUN TIME: 13:26:13
 RUN USER: mkalisze

ERIE COUNTY TAX CLAIM BUREAU
 140 W. 6TH STREET, RM 110
 ERIE, PA 16501-1011

PAGE NUM: 1
 RPT ID: TCB_STMT

(814) 451-6206

OWNER: MCCLELLAND ROBERT
 1033 CENTRAL DR
 WATERFORD PA 16441

PARCEL: 47-011-027.2-007.47
 LOCATION: 1033 CENTRAL DR TRL
 DESCRIPTION:

A.V.
 0

DISTRICT: WATERFORD TWP

----- STATEMENT OF ACCOUNT -----

TAX YEAR 2011	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	132.50	13.25	39.35	220.00	405.10	0.00	405.10
TWP/BORO/CIT	48.18	4.82	14.31	0.00	67.31	0.00	67.31
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	296.96	29.70	88.20	0.00	414.86	0.00	414.86
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2011		887.27

TAX YEAR 2012	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	132.50	13.25	26.24	100.00	271.99	0.00	271.99
TWP/BORO/CIT	52.56	5.26	10.41	0.00	68.23	0.00	68.23
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	296.96	29.70	58.80	0.00	385.46	0.00	385.46
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2012		725.68

TAX YEAR 2013	FACE	PENALTY	INTEREST	COST	TOTAL	PAID/EXON	BALANCE
=====							
COUNTY	71.49	7.15	7.08	92.00	177.72	0.00	177.72
TWP/BORO/CIT	28.86	2.89	2.86	0.00	34.61	0.00	34.61
LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SCHOOL LIBRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
							=====
					BALANCE DUE 2013		212.33

IF PAID BY 01-31-2015 (INTEREST CHANGES MONTHLY) TOTAL BALANCE DUE 1825.28

EXHIBIT A



COUNTY OF ERIE
DEPARTMENT OF FINANCE
BUREAU OF REVENUE AND TAX CLAIM
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET ROOM 110
ERIE, PENNSYLVANIA 16501
Tel. (814) 451-6206
Fax (814) 451-7484

KATHY DAHLKEMPER
COUNTY EXECUTIVE

STEVEN LETZELTER
SUPERVISOR

RE: Sale of Parcel from Repository for Unsold Properties

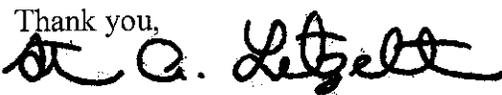
Dear Mr. Sparber:

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County Repository for unsold properties, and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as **14-010-028.0-218.00 319 WILSON ST 80.5 X 107** was made by **Danny Lee Nicholson** who is willing to purchase that parcel for the sum of \$250.00 **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205 of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on the agenda for your next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the above address.

If there are questions or concerns regarding the procedure, the property, or the offer, please contact **Jean Rodemaker** at the Erie County Tax Claim Bureau at **814-451-6206**.

Thank you,


Steven A Letzelter, Director
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: **Property:** 319 WILSON ST 80.5 X 107
Index No: 14-010-028.0-218.00
Offer of: \$250.00 by Danny Lee Nicholson

At our regular/special meeting on, _____
We took action regarding the sale of the property referenced above from The Erie County
Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: _____

For: _____

Date: _____

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: **Property:** 319 WILSON ST 80.5 X 107
Index No: 14-010-028.0-218.00
Offer of: \$250.00 by Danny Lee Nicholson

At our regular/special meeting on, December 3, 2014
We took action regarding the sale of the property referenced above from The Erie County
Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: Kim Green (SMD)
For: City of Erie
Date: 12/10/14

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: **Property:** 319 WILSON ST 80.5 X 107
Index No: 14-010-028.0-218.00
Offer of: \$250.00 by Danny Lee Nicholson

At our regular/special meeting on, Wednesday, November 12, 2014
We took action regarding the sale of the property referenced above from The Erie County
Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: Robin J Smith

For: School District of the City of Erie, PA

Date: November 13, 2014



COUNTY OF ERIE
DEPARTMENT OF FINANCE
BUREAU OF REVENUE AND TAX CLAIM
ERIE COUNTY COURT HOUSE
140 WEST SIXTH STREET ROOM 110
ERIE, PENNSYLVANIA 16501
Tel. (814) 451-6206
Fax (814) 451-7484

KATHY DAHLKEMPER
COUNTY EXECUTIVE

STEVEN LETZELTER
SUPERVISOR

RE: Sale of Parcel from Repository for Unsold Properties

Dear Mr. Sparber:

Act No. 1998-69 requires that the Erie County Tax Claim Bureau notify each taxing district of any offer to purchase property from the County Repository for unsold properties, and secure the consent of the appropriate districts prior to any such sale. The districts may not unreasonably withhold their consent.

The Tax Claim Bureau has received an offer to purchase the property commonly known as and identified in the assessment records of Erie County as **15-020-036.0-309.00 731 E 12 ST 35X105** was made by **Darnell Ramsey** who is willing to purchase that parcel for the sum of \$250.00 **Proceeds of this sale will be applied to costs advanced by the Bureau for collection first, in accordance with Section 205 of the Real Estate Tax Sale Law Act 542 of 1947, as amended.**

Please place this offer to purchase on the agenda for your next regularly scheduled meeting and take official action on this proposed sale. After the meeting, complete the enclosed form and return it immediately to the Erie County Tax Claim Bureau at the above address.

If there are questions or concerns regarding the procedure, the property, or the offer, please contact **Jean Rodemaker** at the Erie County Tax Claim Bureau at **814-451-6206**.

Thank you,

Steven A Letzelter, Director
Erie County Tax Claim Bureau

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: **Property:** 731 E 12 ST 35X105
Index No: 15-020-036.0-309.00
Offer of: \$250.00 by Darnell Ramsey

At our regular/special meeting on, _____
We took action regarding the sale of the property referenced above from The Erie County
Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: _____

For: _____

Date: _____

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: **Property:** 731 E 12 ST 35X105
Index No: 15-020-036.0-309.00
Offer of: \$250.00 by Darnell Ramsey

At our regular/special meeting on, December 3, 2014
We took action regarding the sale of the property referenced above from The Erie County
Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: *Hina Green (SMD)*
For: *City of Erie*
Date: *12/10/14*

TO: Erie County Tax Claim Bureau
Erie County Courthouse
140 West Sixth Street, Room 110
Erie, PA 16501

RE: **Property:** 731 E 12 ST 35X105
Index No: 15-020-036.0-309.00
Offer of: \$250.00 by Darnell Ramsey

At our regular/special meeting on, Wednesday, December 10, 2014
We took action regarding the sale of the property referenced above from The Erie County
Repository,
By the purchaser and for the amount specified. The proposed sale was:

APPROVED

DENIED*

*Please state reason for denial. _____

Signed: Robin J. Smith

For: The School District of the City of Erie, PA

Date: December 10, 2014

County of Erie Analysis of General Fund Unassigned Fund Balance FYE 12/31/15 As of January 30, 2015
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Projected Ending 2015 Unassigned Fund Balance	29,374,915
<u>Less: Appropriations from Unassigned Fund Balance</u>	
Ordinance #13 of 2015 Supp Approp for Correction of Asst Public Defender Salary	(8,557)

Total Appropriations from Unassigned Fund Balance	<u>(8,557)</u>
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<u>Plus: Appropriations to Unassigned Fund Balance</u>	
Ordinance # 172 of 2014 for 2015 Supp Approp for Director of Procurement Salary	519
Ordinance #11 of 2015 Supp Approp for Supervisor of Custody Conciliation	3,241

Total Appropriations to Unassigned Fund Balance	<u>3,760</u>
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Estimated General Fund Unassigned Fund Balance to date	<u>29,370,118</u>
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Summary

Total Budgeted General Fund Expenditures and Transfers	95,980,897
Less: Pass Thru Grants Originally Budgeted in the General Fund	<u>(151,000)</u>
Net Budgeted General Fund Expenditures and Transfers	95,829,897

One Month's Expenditures and Transfers	7,985,825
Two Month's Expenditures and Transfers	15,971,650

Difference between Estimated GF Unassigned Fund Balance and One Month of Expend & Transfers	<u>21,384,293</u>
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Difference between Estimated GF Unassigned Fund Balance and Two Months of Expend & Transfers	<u>13,398,469</u>
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County of Erie General Fund
Monthly Reconciliation of
Changes to Fund Balance Appropriated
001-000990-099500
As of January 30, 2015

Appropriations from Fund Balance per Excel	(8,557)
Appropriations to Fund Balance per Excel	3,760
Net Appropriations per Excel	<u>(4,797)</u>

Less: Pending Ordinances for Council Approval

Total Net Pending Ordinances	<u>0</u>
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Net change to Fund Balance Appropriated	<u>(4,797)</u>
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FMS Budget T Balance	<u>(4,797)</u>
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0

County of Erie General Fund
 Current Budget
 As of January 30, 2015

DEPT NO	DEPT NAME	ORIGINAL 2015 BUDGET	2015 BUDGET CHANGES	CURRENT 2015 BUDGET
001000	CONCIL & ELECTIONS	1,395,504		1,395,504
001100	COUNTY CONTROLLER	342,060		342,060
001990	COUNTY EXECUTIVE	261,251		261,251
002010	COMM REL ECON DEV	1,052,804		1,052,804
002100	COUNTY SOLICITOR	162,629		162,629
002190	PERSONNEL	302,722		302,722
002300	FINANCE	3,945,441		3,945,441
002400	ADMIN/ OPERATIONS	5,408,822	(519)	5,408,303
002601	HUMAN SRVC SHARED	76,532		76,532
002700	OTH GEN GOVT	8,770,139	65,000	8,835,139
002810	COUNTY TECH DEPT	2,043,399		2,043,399
003000	COURTS	5,230,680	(3,241)	5,227,439
003100	MDJ'S	2,797,090		2,797,090
003200	CLK RECORD	2,813,419		2,813,419
003290	SHERIFF	3,145,193		3,145,193
003390	DISTRICT ATTY	3,070,760		3,070,760
003500	CORONER	663,932		663,932
003600	PUBLIC DEFENDER	1,450,275	8,557	1,458,832
004000	ADULT PROBATION	5,285,162		5,285,162
004100	CORRECTIONS	17,461,177		17,461,177
004190	JUVENILE PROBATION	3,295,709		3,295,709
005200	VETERANS AFFAIR	303,636		303,636
009000	GRANTS TO ORGANZ	151,000		151,000
020000	TRANSFERS	26,551,561		26,551,561
	Total	95,980,897	69,797	96,050,694

<p>County of Erie Comparison of Change in Monthly General Fund Fund Balance Appropriated for the Years 2015 and 2014</p>

Change in appropriated General Fund fund balance as follows:

<u>Month</u>	<u>2015</u>	<u>2014</u>
January	(4,797)	10,012
February		(99,797)
March		787,236
April		(45,988)
May		(110,372)
June		(1,083)
July		(56,301)
August		(15,733)
September		(5,231)
October		(85,855)
November		(600,000)
December		(469,035)
Total Change in Appropriated Fund Balance Year to Date	<u><u>(4,797)</u></u>	<u><u>(692,147)</u></u>