



COUNTY OF ERIE

Erie County Planning Commission

Erie County Courthouse
140 West Sixth Street - Room 111
Erie, Pennsylvania 16501
Phone: (814) 451-6336
www.eriecountyplanning.org

Patricia Pfadt
Chair

Jan Cornwell
Vice-Chairman

**ERIE COUNTY PLANNING COMMISSION
MEETING MINUTES**

December 13, 2012

A meeting of the Erie County Planning Commission was held at 6:00 PM on Thursday, December 13, 2012 at the Raymond M. Blasco, M.D. Memorial Library, 160 East Front Street, Erie, PA.

Those in attendance were:

| ECPC members: | Representing: |
|-----------------------------------|----------------------------------|
| Patricia Pfadt | Venango Twp (Chair, Exec. Board) |
| Jan Cornwell | County (Vice-Chair, Exec. Board) |
| Carol Loll | County Council (Exec. Board) |
| Gerry Dahl | Corry City (Exec. Board) |
| Charles Casey | Erie City (Exec. Board) |
| Paul Pangratz | Girard Twp (Exec. Board) |
| Richard Allgeier | Greene Twp (Exec. Board) |
| Joe Legnasky | Lake City Boro (Exec. Board) |
| Ed Kissel | County of Erie |
| William Taylor | Elk Creek Twp |
| William Lawry | Greenfield Twp |
| Marguerite Iobst | Lawrence Park Twp |
| Ken Neuburger | McKean Twp |
| William Van Volkenburg | North East Boro |
| Kurt Lichtenfeld | North East Twp |
| Karen Molitor | Waterford Boro |
| Mark Sander | Wayne Twp |
| Peter Nye | Wesleyville Boro |
| | |
| Planning Department Staff: | |
| Jake Welsh | |
| Joe Berdis | |
| | |

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|-------------------|----------------------------------|
| Guests: | |
| Pete Ogden | Lawrence Park Twp |
| Doug Sceiford | Hill Engineering / NE Twp |
| Vernon Frye | North East Twp |
| Andrew Wawrzyniak | Urban Engineers / LP Twp |
| Matt Jonas | Urban Engineers / Waterford Boro |
| Chris Kimmy | Waterford Boro |
| Daryl Nunemaker | Union City |
| Tim Wells | Hill Engineering / Union City |
| Dan Brumagin | Union City Muni Auth |
| | |

Executive Board members present – 8 of 9; quorum attained

CALL TO ORDER / PLEDGE OF ALLEGIANCE

The meeting was called to order and the pledge of allegiance was given.

HEARING OF THE PUBLIC

None.

APPROVAL OF NOVEMBER 8, 2012 MINUTES

A motion was made by Jan Cornwell and seconded by Joe Legnasky to approve the minutes. The motion was approved unanimously.

NEW BUSINESS

Review and Prioritization of Proposed FY 2013 County CDBG Projects

Joe Berdis from the Erie County Department of Planning provided an overview of the CDBG Program. A handout was distributed to use in ranking the projects, and Joe explained that there were five (5) project applications which qualified for funding that would be presented for ranking. Joe noted that the total funding request for all projects came to \$326,000, and indicated that approximately \$226,466 would be available to undertake projects.

Each applicant was then asked to provide a five-minute overview of the project, and answer any questions regarding the project/application, such as how benefit areas and cost estimates were determined for the projects.

Following the presentations, ECPC members were asked to rank the projects, and the individual ranking sheets were then added together to determine a cumulative rank and preliminary funding distribution for the projects (see attached).

Following a review and discussion of the ranking and funding distribution, a motion was made by Charles Casey and seconded by Joe Legnasky to approve the project ranking and funding recommendation. The motion was approved unanimously.

Jake indicated that the approved project ranking and funding recommendation would be submitted to the County Executive for endorsement and submittal to Council for their approval.

ECDP Monthly Activity Report

The ECDP Monthly Activity Report was provided with the meeting notice; no additional report was given.

OLD BUSINESS

2012 ECPC Member Terms

Pat Pfadt reminded members that Jake Welsh will send notification letters to all whose terms are due to expire at the end of 2012.

2013 Meeting Dates

The revised 2013 meeting schedule handout provided with the meeting notice was reviewed. It was noted that Greene Township has offered to host the February 7, 2013 meeting, which will be the first meeting of the year.

OTHER BUSINESS

Appointment of Nominating Committee for 2013 Executive Board

Pat asked for volunteers to serve on the nominating committee and asked if last year's committee members were willing to serve again. Jan Cornwell and Joe Legnasky agreed and were appointed. The committee recommendations / nominations of executive board members and officers will be presented at the February 2013 ECPC meeting.

Municipal Reports

Gerry Dahl reported that Corry recently had an unexpected sewer line failure that resulted in a \$67,000 emergency repair to replace 20' of a 10" line, stressing the importance and value of monitoring / scoping these systems routinely.

Pete Nye reported that Wesleyville is undertaking a project to scope their sewer lines to identify problem areas and need for existing/future repairs.

Karen Molitor reported that she is serving on a committee assisting the Gaming Authority in refining/developing a "Mission Main Street" grant program for a future funding round that will be available to municipalities.

ADJOURNMENT

Being no further business, the meeting was adjourned.