



**COUNTY OF ERIE**

**Erie County Planning Commission**

Erie County Courthouse  
140 West Sixth Street - Room 111  
Erie, Pennsylvania 16501  
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Patricia Pfadt  
*Chair*

Jan Cornwell  
*Vice-Chair*

**ERIE COUNTY PLANNING COMMISSION  
MEETING MINUTES**

**September 13, 2012**

A meeting of the Erie County Planning Commission was held at **6:30 PM** on **Thursday, September 13, 2012** at the **Raymond M. Blasco, M.D. Memorial Library**, 160 East Front Street, Erie, PA.

NOTE: THE FIRST PUBLIC HEARING OF THE ERIE COUNTY FY 2013 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WAS HELD PRIOR TO THE REGULAR MEETING AGENDA.

**Those in attendance were:**

<b>ECPC members:</b>	<b>Representing:</b>
Jan Cornwell	Erie County (Vice-Chair, Exec. Board)
Carol Loll	County Council (Exec. Board)
Gerry Dahl	Corry City (Exec. Board)
Charles Casey	Erie City (Exec. Board)
Joseph Legnasky	Lake City Boro (Exec. Board)
Jim Cardman	Fairview Twp
Ken Neuburger	McKean Twp
William Van Volkenburg	North East Boro
Kurt Lichtenfeld	North East Twp
Karen Molitor	Waterford Boro
Flory Kondzielski	Waterford Twp
Pete Nye	Wesleyville Boro
<b>Planning Department Staff:</b>	
Jake Welsh	
Joe Berdis	
<b>Guests:</b>	
Terry Bowersox	Cranesville Boro
Patrick Molitor	Waterford Boro Plng Comm

Executive Board members in attendance – 5 of 9; quorum attained

## **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

The meeting was called to order and the pledge of allegiance was given.

## **HEARING OF THE PUBLIC**

None.

## **APPROVAL OF AUGUST 9, 2012 MINUTES**

A motion was made by Joe Legnasky and seconded by Charles Casey to approve the minutes. The motion was approved unanimously.

## **NEW BUSINESS**

### ECDP Monthly Activity Report

Jake Welsh asked if there were any specific questions regarding the Activity Report that was provided with the meeting notice. A couple areas were briefly touched on, including the FY2013 CDBG application deadlines, schedule and project presentations; and the FY2013 Coastal Zone Program application deadline, and announcement of FY2012 awards to six projects.

### CDBG Program Funding Guidelines

Joe Legnasky gave an overview of the discussion from the August ECPC mtg, regarding the topic of funding policies for CDBG projects / applications. The group then discussed the current project review/selection process, and recent requests for funding. The discussion turned to possible modifications to the current funding award limits, due to reduced funding levels, and adding other reporting requirements to the applications in order to get a better handle on project cost estimates, and relationship to municipal budget considerations. Placing additional evaluation criteria information on the application forms was discussed as an enhancement to the current application form, so that applicants would come to the presentation meeting prepared with answers to specific evaluation questions. Members were asked to provide specific follow up recommendations to the planning department for consideration and further discussion.

## **OLD BUSINESS**

Jake discussed the Destination Erie planning process, noting that the next round of public workshops are being held October 1<sup>st</sup> and 2<sup>nd</sup> at Penn State Erie and Edinboro Univ. Jake also asked if the ECPC members were interested having Michael Fuhrman, the project manager, attend the next meeting to give a quick overview and conduct a

“meeting in a box” exercise to get input from the ECPC for the project. All agreed, Jake indicated he would confirm the presentation for the October 11 ECPC meeting.

## **OTHER BUSINESS**

### Municipal Reports

Ken Neuburger reported that the Reichart Road Bridge replacement in McKean Township has been completed and now open.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned.