



**COUNTY OF ERIE**

**Erie County Planning Commission**

Erie County Courthouse  
140 West Sixth Street - Room 111  
Erie, Pennsylvania 16501  
Phone: (814) 451-6336  
www.eriecountyplanning.org

Gerry Dahl  
*Chairman*

Jan Cornwell  
*Vice-Chairman*

**ERIE COUNTY PLANNING COMMISSION  
MEETING MINUTES**

**December 8, 2011**

A meeting of the Erie County Planning Commission was held at **6:30 PM** on **Thursday, December 8, 2011** in the **Admiral Room** at the **Raymond M. Blasco Memorial Library**, 160 East Front Street, Erie PA.

**Those in attendance were:**

<b>ECPC members:</b>	<b>Representing:</b>
Gerry Dahl	Corry City (Chair, Exec. Board)
Jan Cornwell	Erie County (Vice-Chair, Exec. Board)
Charles Casey	Erie City (Exec. Board)
Paul Pangratz	Girard Twp (Exec. Board)
Rick Allgeier	Greene Twp (Exec. Board)
Joe Legnasky	Lake City Boro (Exec. Board)
Patricia Pfadt	Venango Twp (Exec. Board)
Darrell Kimmy	Amity Twp
William Taylor	Elk Creek Twp
Mark Kiddo	Lawrence Park Twp
Ken Neuburger	McKean Twp
Flory Kondzielski	Waterford Twp
Pete Nye	Wesleyville Boro
<b>Planning Department Staff:</b>	
Jake Welsh	
Joe Berdis	
<b>Guests:</b>	
Tim Wells	Hill Engineering
Lynn Becker	Lake City Boro
Daryl Nunemaker	Union City Municipal Authority
Steve Kopac	Urban Engineers
Matt Jonas	Urban Engineers
Richard McGuire	Waterford Boro

Executive Board members present – 7 of 9; quorum attained

## **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

Chairman Gerry Dahl called the meeting to order and pledge of allegiance was given.

## **HEARING OF THE PUBLIC**

None.

## **APPROVAL OF NOVEMBER 10, 2011 MINUTES**

A motion was made by Charles Casey and seconded by Joe Legnasky to approve the minutes. The motion was approved unanimously.

## **NEW BUSINESS**

### Review and Prioritization of Proposed FY 2012 County CDBG Projects

Joe Berdis from the Erie County Department of Planning provided an overview of the CDBG Program. There was a brief discussion of the Federal budget process and expectations of future funding, and the total 2012 CDBG budget, which was still undetermined but estimated at approximately \$300,000. A handout was distributed to use in ranking the projects, and Joe explained that there were four (4) project applications which qualified for funding that would be presented for ranking. Joe noted that the total funding request for all projects came to \$280,010, and indicated that approximately \$246,000 would be available to undertake projects.

Each applicant was then asked to provide a five-minute overview of the project. Questions regarding the projects were directed at the representatives presenting the projects. Questions included how many people or families would benefit from the projects, and the cost savings that would result from the infrastructure repairs.

Following the presentations, ECPC members were asked to rank the projects, and the individual ranking sheets were then added together to determine a cumulative rank and preliminary funding distribution for the projects (see attached).

Following a review and discussion of the ranking and funding distribution, a motion was made by Jan Cornwell and seconded by Joe Legnasky to approve the project ranking and funding recommendation. The motion was approved unanimously.

Joe indicated that the approved project ranking and funding recommendation would be submitted to the County Executive for endorsement and submittal to Council for their approval.

### ECDP Monthly Activity Report

The ECDP Monthly Activity Report was provided with the meeting notice; no additional report was given.

## **OLD BUSINESS**

### 2011 ECPC Member Terms

The handout provided with the meeting notice was reviewed. Eleven ECPC member terms are expiring at the end of 2011, notifications were sent to the members and the municipalities they represent for re-appointment or new appointments.

## **OTHER BUSINESS**

### 2012 ECPC Meeting Schedule

The 2012 meeting schedule handout provided with the meeting notice was reviewed. There are two regular meeting dates (in February and May) that the library is not available, so alternative locations have been confirmed at Fairview Twp and the Erie Co. Conservation District office. The March meeting will be held at Ft. LeBoeuf High School in conjunction with the ECATO school sessions being held there that month. The January meeting is usually cancelled; since that month is typically when municipal re-organizational meetings are occurring.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned.