



COUNTY OF ERIE
Erie County Planning Commission

Erie County Courthouse
140 West Sixth Street - Room 111
Erie, Pennsylvania 16501
Phone: (814) 451-6336
Fax: (814) 451-7000

Gerry Dahl
Chairman

Jan Cornwell
Vice-Chairman

ERIE COUNTY PLANNING COMMISSION
MEETING MINUTES

June 10, 2010

A meeting of the Erie County Planning Commission was held at 6:30 PM on Thursday, June 10, 2010 in the **Admiral Room** at the **Raymond M. Blasco, M.D. Memorial Library**, 160 East Front Street, Erie PA.

Those in attendance were:

ECPC members:	Representing:
Gerry Dahl	Corry City (Chair, Exec. Board)
Jan Cornwell	Erie County (Vice-Chair, Exec. Board)
Charles Casey	Erie City (Exec. Board)
Paul Pangratz	Girard Township (Exec. Board)
Joe Legnasky	Lake City Borough (Exec. Board)
Laura Breon	Waterford Borough (Exec. Board)
Brenda Cannell	Edinboro Borough
William Taylor	Elk Creek Township
Ed Williams	Erie City
Jim Cardman	Fairview Township
Marsha Tomcho	Union Township
Patricia Pfadt	Venango Township
Mary Jo Campbell	Washington Township
Flory Kondzielski	Waterford Township
Planning Department Staff:	
Jake Welsh	
John McGranor	
Matt Puz	
Guests:	
Armand Chimenti	

Executive Board members present – 6 of 9; quorum attained

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Gerry Dahl called the meeting to order and the pledge of allegiance was given.

HEARING OF THE PUBLIC

None.

APPROVAL OF May 13, 2010 MINUTES

A motion was made by Jan Cornwell and seconded by Charles Casey to approve the minutes. The motion was approved unanimously.

OLD BUSINESS

Erie County SALDO Update

John McGranor provided an overview of the status of the proposed SALDO and remaining review and adoption process. The 45-day public comment period has begun with comments due by July 2, 2010. Copy of the final draft is available on the department website, law library, and ECDP office. Public Hearing required by MPC will be held July 13, 2010 prior to the County Council meeting. If no substantive changes are needed due to public comment, SALDO will be presented to County Council for adoption.

Jake Welsh noted that the twelve municipalities currently under the jurisdiction of the County SALDO would be contacted individually to discuss any comments they have in addition to the standard notification process. Jake also suggested that if any municipal representatives would like to register their support of the new SALDO, to please provide a letter of support for County Council's consideration.

Erie County Stormwater Management Plan

John McGranor provided overview of the status of the Stormwater Management Plan update process. A copy of the draft plan and model ordinance is available on the department website and ECDP office. All review comments are to be submitted to the ECDP office by June 30. A public meeting has not been set, but an advisory committee meeting is scheduled for July 22, 2010 at the Conservation District office to discuss the comments received and final draft documents.

Jake mentioned that the county is participating in a multi-county grant application for funding to conduct additional educational and implementation workshops for the municipal officials, contractors and developers, and the public to learn more about stormwater management planning and implementation of the plan. These workshops would supplement the original scope of work that was reduced due to funding cutbacks from DEP. Jake also mentioned that the county is also looking for funding to conduct

additional analysis of the problem areas identified in the plan to develop and provide potential solutions for the municipalities.

FEMA Flood Map Update

Gerry Dahl and Jim Cardman discussed recent information received from FEMA. They were informed that the 90-day appeal period was starting, but the actual date was still not verified. Several other issues were discussed regarding municipal / landowner notification, and the miscommunication issues from FEMA to the municipalities. (There has been notification since that the 90 day appeal period begins July 1 and runs through September 28, 2010.)

NEW BUSINESS

ECDP Monthly Activity Report

Jake Welsh briefly reviewed information provided in the monthly activity report handout previously mailed to the ECPC members with the meeting notice. Jake noted that applications are being accepted now through September 30 for the Farmland Preservation Program, the application period for the Coastal Zone Management Program will begin later this summer, and a public meeting to discuss the Erie County Transportation Improvement Program will be held June 30 at the Blasco Library from 4:30pm to 6:30pm.

July 2010 ECPC Meeting

A motion was made by Charles Casey and seconded by Jan Cornwell to cancel the July 2010 ECPC meeting. The motion was approved unanimously.

OTHER BUSINESS

Municipal Reports

Jim Cardman reported on issues discussed at a recent meeting of the Erie County Zoning and Code Enforcement Officials Association. Jim mentioned that a topic of concern was the occurrence and processing of 'subdivisions by deed', which are typically in violation of the municipal subdivision and land development ordinance. The concern was that the deeds were being processed and index numbers being issued for new parcels without municipal notification / approval. The past practice from the County Assessment office has been to notify the municipality (and County Planning department) of these types of deeds prior to processing the deed, so that the municipality can take steps to inform the property owner of their obligations to comply with the municipal ordinance. The planning department will look into the procedural policy for addressing these deeds, and report back to the Association to determine an agreed on process.

ADJOURNMENT

Being no further business, the meeting was adjourned.