

## AGENDA

Erie County Council

www.eriecountygov.org



Dr. Kyle Foust, Chairman  
Fiore Leone, Vice Chairman  
Jay Breneman  
Edward T. DiMattio, Jr.  
Phil Fatica  
André R. Horton  
Carol Loll

**December 2, 2014**

6:30 P.M. - Council Caucus  
7:00 P.M. - Council Meeting  
Erie County Courthouse

1. PLEDGE OF ALLEGIANCE
2. OPTIONAL PRAYER OR INVOCATION – Mr. Mazin Al-Sahlani
3. ROLL CALL
4. HEARING OF THE PUBLIC
  - A. Randy Barnes – Economic Development Accountability
5. MINUTES OF PREVIOUS MEETING

None.
6. REPORTS OF COUNTY OFFICIALS
  - A. County Executive and/or her Designee
  - B. Finance Committee – Mr. Fatica
  - C. Personnel Committee – Mr. DiMattio
  - D. Other
7. OLD BUSINESS

None.
8. NEW BUSINESS
  - A. First Reading of Ordinance Number 151, 2014, “2014 Public Health Fund Budget Revised Revenue And Expenditures of \$6,577 and Creation of *Computer & Other Supplies Line Items for Tuberculosis Grant Bureau*”. (Finance Committee)
  - B. First Reading of Ordinance Number 152, 2014, “Amending Article II, Section 5(IV)(4) of the Administrative Code of Erie County Previously Amended by Ordinance Number 56, 2014”. (Finance Committee) **(SEE ATTACHED REVISION)**
  - C. First Reading of Ordinance Number 153, 2014, “Approving an Amended LERTA Ordinance for McKean Borough, McKean Township, and the General McLane School District”. (Finance Committee) **(SEE ATTACHED)**

December 2, 2014

- D. Possible Adoption of Resolution Number 64, 2014, “Resolution Approving the FY 2014 CDBG Application And Authorizing Its Submission to the Pennsylvania Department of Community And Economic Development”. (Finance Committee)
  - E. Possible Adoption of Resolution Number 65, 2014, “Appointment of Firm to Perform Comprehensive Single Audit for Erie County and Related Funds for the Year Ending December 31, 2014”. (Finance Committee) **(SEE ATTACHED)**
  - F. Possible Reappointment of Kathleen Keys to a second three-year term on the Erie County Library Board to represent Mr. Leone’s District. (Finance Committee)
  - G. Possible Appointment of Steve Beam to a first five-year term on the Erie County General Authority and the Community Services Financing Authority (County Executive). (Finance Committee)
  - H. Possible Appointment of Paul Causgrove to fill a vacancy on the Erie County Children and Youth Advisory Board – term expiring June 30, 2017 (County Executive). (Finance Committee)
  - I. Sale of Parcel from Repository for Unsold Property at Index Number:  
#24-008-066.0-001.80
9. ADJOURNMENT

**ORDINANCE NUMBER 152, 2014**

**Amending Article II, Section 5 (IV)(4) Of The Administrative Code of Erie County  
Previously Amended By Ordinance 56, 2014**

**BE IT ENACTED** by the County Council of the County of Erie pursuant to Article II Section 3(B)(1), 3B(2)(f) and Article XI, Section 12 of the Erie County Home Rule Charter that this amendment to Article II, Section 5(IV)(4) of the Administrative Code of Erie County is hereby approved as outlined on the attached Exhibit A.

**BE IT FURTHER ENACTED** that the Council Clerk circulates the amended language to all departments for insertion into their copy of the Administrative Code, including references to this ordinance and the date of its passage, and arranges for posting of the updated Code on the Erie County website.

This ordinance shall be effective immediately upon adoption.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date: \_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

COUNTY OF ERIE  
DEPARTMENT OF PUBLIC SAFETY  
ADVISORY COMMITTEE

1. NAME

1.1. An established body within the agency to be known as the Public Safety Advisory Committee for the Department of Public Safety, Erie County, Pennsylvania.

2. AUTHORITY

2.1. The Administrative Code, Article II, Section 5, I., A, adopted by Erie County Council on July 5, 1978, pursuant to the mandate of Article XI, Section 12, of the Home Rule Charter for the County of Erie, Pennsylvania.

3. PURPOSE

3.1. To create a process whereby appointed residents / officials of the County of Erie may support and advise the Department of Public Safety, the County Executive and County Council regarding programs, policies and procedures that impact public safety; to provide an educational opportunity for residents to understand public safety issues and concerns; and to provide a forum to discuss both immediate, short and long term solutions.

4. OBJECTIVE

4.1. To provide a system of increased accountability and transparency, and to facilitate community input on matters that affect public safety.

5. DUTIES

5.1. Assist in the development of short and long term goals and objectives;

5.2. Provide recommendations on future initiatives, programs, systems and services;

5.3. Review, monitor and evaluate the performance of specific programs and services;

- 5.4. In conjunction with the Director, advocate for additional funding, if required to ensure adequate financial resources are available to support the initiatives, programs and services;
- 5.5. Assure that quality services and facilities are provided to the citizens and visitors of Erie County within the constraints of the Public Safety Fund Budget as established by County Government;
- 5.6. Evaluate the adequacy and quality of services, and report deficiencies to the Director of Public Safety for remediation;
- 5.7. Advocate to the community, serving as liaison and provide feedback to the Department from the community;
- 5.8. Enhancement of the Department's public standing in the community;
- 5.9. Promote educational programs and opportunities to the community;
- 5.10. Enhance and promote coordination between emergency services providers and agencies that provide or may provide services;
- 5.11. Represent the interests of emergency services providers and provide input in the development of policies and procedures for efficiency and effectiveness;
- 5.12. Promote the consolidation of countywide communications to include emergency and non-emergency call taking and dispatch services for Law, Fire, EMS, and Emergency Management Functions;
- 5.13. Promote collaboration between emergency services providers, local municipalities, and the Department of Public Safety for the betterment of emergency services and providing a timely, efficient response throughout Erie County based on sharing regional assets and resources;
- 5.14. Promote the collaboration of municipal emergency management functions.
- 5.15. All recommendations of the Public Safety Advisory Committee shall be subject to the approval of the Director of Public Safety, and ultimately, the County Executive.

## 7. MEMBERSHIP

7.1. The Erie County Public Safety Advisory Committee shall be comprised of thirteen (13) members: three (3) at-large representatives to be recommended by County Council, with one (1) representative to be selected from the City of Corry; and ten (10) representatives from public safety and community organizations from each of the following groups:

- Erie County Police Chiefs Association 1 member
- Erie County Fire Firefighters Association 1 member
- Erie County Emergency Medical Services 1 member
- Erie County Association of Township Officials 1 member
- Erie County Association of Boroughs 1 member
- Erie County Local Emergency Management Coordinator 1 member
- Erie County Local Emergency Planning Committee 1 member
- **Millcreek Police/Fire** 1 member
- Erie City Fire Department 1 member
- Erie City Police Department 1 member

7.2. The applicable public safety and community organizations shall ensure nominees are sufficiently proficient, having knowledge of telecommunications, technology or systems engineering, and emergency management and / or emergency preparedness backgrounds, and that such nominees provide a diverse representation from the central, eastern, western and southern regions of Erie County.

7.3. Each member shall:

- 7.3.1. Be a United States Citizen;
- 7.3.2. Have resided for a minimum of three (3) years, and continue to reside during the term of his/her appointment, within the boundaries of the County of Erie;
- 7.3.3. Be willing to make a commitment to serve up to three (3) years;
- 7.3.4. Reflect the demographic and geographic diversity of the County of Erie;
- 7.3.5. Not be an employee of Erie County Government.

**ORDINANCE NUMBER 153, 2014**

**Approving an Amended LERTA Ordinance for McKean Borough, McKean Township,  
and the General McLane School District**

**WHEREAS**, McKean Borough, McKean Township, and the General McLane School District are desirous of extending their LERTA for new residential construction for an additional three (3) years, ending December 31, 2017.

**NOW THEREFORE BE IT ENACTED** by the County Council for the County of Erie pursuant to Article II, Section 3(B)(2)(f) of the Home Rule Charter for the County of Erie, that the amended LERTA Ordinance for McKean Borough, McKean Township, and the General McLane School District, attached hereto as Exhibit A, is hereby approved.

This ordinance shall be effective January 1, 2015.

COUNTY COUNCIL OF THE  
COUNTY OF ERIE, PENNSYLVANIA

Attest:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

\_\_\_\_\_  
Dr. Kyle Foust, Chairman

Date: \_\_\_\_\_

\_\_\_\_\_  
Fiore Leone, Vice Chairman

\_\_\_\_\_  
Jay Breneman

Approved by:

\_\_\_\_\_  
Edward T. DiMattio, Jr.

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

\_\_\_\_\_  
Phil Fatica

Date: \_\_\_\_\_

\_\_\_\_\_  
André R. Horton

\_\_\_\_\_  
Carol J. Loll

**General McLane School District  
Erie County, Pennsylvania**

**THE GENERAL McLANE SCHOOL DISTRICT 2014 RESOLUTION  
AMENDING THE 2011 TAX EXEMPTION  
FOR NEW RESIDENTIAL CONSTRUCTION RESOLUTION  
- McKean Borough**

**A Resolution relating to McKean Borough, extending by three (3) years the Tax Exemption for New Residential Construction Resolution – McKean Borough adopted at the regular monthly meeting of the General McLane School District Board of Education on December 14, 2011.**

WHEREAS, on December 14, 2011, the General McLane School District Board of Education, following a public hearing, duly enacted the General McLane School District 2011 Tax Exemption for New Residential Construction Resolution – McKean Borough; and

WHEREAS, the General McLane School District Board of Education has concluded that an extension of the Resolution is in the best interest of the General McLane School District;

NOW, THEREFORE, it is hereby enacted by the General McLane School District, Erie County, Pennsylvania, by and through its duly elected Board of Education, as follows:

1. The 2011 Tax Exemption for New Residential Construction Resolution – McKean Borough is hereby amended to extend for a period of three (3) years, until

THE GENERAL McLANE SCHOOL DISTRICT  
2014 RESOLUTION AMENDING  
THE 2011 TAX EXEMPTION FOR  
NEW RESIDENTIAL CONSTRUCTION  
RESOLUTION - McKean Borough  
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December 31, 2017, the eligibility of included properties for tax exemption as set forth in the aforementioned Resolution.

2. Except as set forth in paragraph 1. of this Resolution, all terms and provisions of the General McLane District-wide Tax Exemption for New Residential Construction Enabling Resolution of 2011 (adopted November 16, 2011), and the 2011 Tax Exemption for New Residential Construction Resolution – McKean Borough, remain in full force and effect.

RESOLVED and ENACTED as the General McLane School District 2014 Resolution amending the 2011 Tax Exemption for New Residential Construction Resolution - McKean Borough, this 19<sup>th</sup> day of November, 2014.

ATTEST:

GENERAL McLANE SCHOOL DISTRICT

By Marissa A. Orbanek  
Marissa A. Orbanek, Secretary

By James H. Bucksbee  
James H. Bucksbee, President

**THE GENERAL McLANE SCHOOL DISTRICT  
2014 RESOLUTION AMENDING  
THE 2011 TAX EXEMPTION FOR  
NEW RESIDENTIAL CONSTRUCTION  
RESOLUTION - McKean Borough  
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**RESOLUTION NUMBER 65, 2014**

**Appointment of Firm to Perform Comprehensive Single Audit for Erie County and  
Related Funds for the Year Ending December 31, 2014**

**BE IT RESOLVED** by the County Council of the County of Erie pursuant to Article VIII, Section B, of the Home Rule Charter for the County of Erie, that the accounting firm of Maher-Duessel, LLC, will receive a fee of \$117,700 for 1060 hours of service. The agreed upon activities will be performed under the conditions so indicated on the attached Exhibit A.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, this resolution was passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by a vote of \_\_\_\_ - \_\_\_\_.

APPROVED BY:

\_\_\_\_\_  
Dr. Kyle Foust, Chairman  
Erie County Council

\_\_\_\_\_  
Kathy Dahlkemper,  
County Executive

Date:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Douglas R. Smith  
County Clerk

Date:\_\_\_\_\_



# Memo

**To:** Erie County Council  
**From:** Joseph P. Maloney CPA, CFE  
**Date:** 11/25/2014  
**Re:** Request for Proposals – Auditing Services

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## Proposal from MaherDuessel

- Have offices in Pittsburgh, Harrisburg & Butler
- Have 200 Governmental clients including 8 Counties
- Counties are
  - Crawford,
  - Venango,
  - Butler,
  - Washington,
  - Centre,
  - Greene
  - Huntington
  - Luzerne
  - Snyder County
- Provide audit services to the following Nursing homes:
  - Crawford County Care Center
  - Allegheny County – Kane Regional Center
  - Washington County Health Center
  - Sunnyview Nursing & Rehabilitation Center
- Performed the HealthChoices audit for Erie County from 2008 through 2013

- Staff of 85 employees
- Hours 1060
- Total fee including separate audits \$117,700

**Proposal from Felix & Gloekler, P. C.**

- Located in Erie
- Have 38 Governmental clients including 1 County
- County is McKean County
- Provide audit services to Bradford Ecumenical Home Inc.
- Performed the Erie County audit through 2007 – for I believe nine total years
- Have a staff of 13 people
- Expected hours 1400
- Total Fees including separate audits - \$106,000

The proposal from Felix & Gloekler failed to include a Peer Review letter dated within three years. Their letter was dated July 28, 2011. Per our RFP if they don't provide such a timely letter their proposal is disqualified. I discussed with Attorney Talarico and he concurs with this. Therefore the only proposal meeting our requirement is MaherDuessel. I did request a current letter from Felix & Gloekler and have not heard back from them.

I have talked with Mr. Chuck Witmer the controller for Centre County Government about their experience with MaherDuessel and it was all positive.